



# Hamblen County Health Department is Hiring a Public Health Office Supervisor 1

Tasks include supervisory county health department office and administrative work of routine difficulty and performing related work as required. This role includes supervising two to four office employees and assisting the county director with administrative duties.

Experience equivalent to three years of full-time customer service delivery and/or support work is preferred.

## **REQUIREMENTS**

Education: **Graduation from a Standard High School**

Abilities: **Work 8am - 4:30pm  
Monday - Friday**

Please send resumes to  
[Dustie.Belcher@tn.gov](mailto:Dustie.Belcher@tn.gov) or  
drop resumes off at the  
Hamblen County Health  
Department

Base Salary: \$4017/Monthly