

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, November 21, 2024
5:00 p.m.

Open Meeting - Sheriff Chad Mullins

Call to Order - Chairman Bobby Haun

Prayer – Commissioner Tim Horner

Pledge of Allegiance – Commissioner Stan Harville

Roll Call - County Clerk Peggy Henderson

Prepared under the direction of:
Chairman Bobby Haun

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Bobby Haun)</u> a. None
2		<u>Public Comment (Commission Chairman Bobby Haun) (3 Minutes Per Speaker)</u> a. Regarding General/Non-Agenda Items b. Regarding Agenda Items
3	Vote	<u>Nominations/Appointments (Commission Chairman Bobby Haun)</u> a. District #9 Commissioner Appointment
4	Vote Vote	<u>Calendar and Rules Committee Report (Chairman Thomas Doty)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
5		<u>Items Removed from Consent Calendar</u> a. None
6	Vote	<u>Approval of Consent Calendar (Commission Chairman Bobby Haun)</u> a. Consent Calendar
7		<u>RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-CONVENE AS HAMBLEN COUNTY BEER BOARD (Commission Chairman Bobby Haun)</u> a. Beer Permit for Jayeshbai Kiritikumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813 <u>RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Bobby Haun)</u>
8	Vote	<u>BEER PERMIT VOTE</u> a. Beer Permit for Jayeshbai Kiritikumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813
9	Vote	<u>Justice Center/Public Safety Committee (Chairman Tim Horner)</u> a. Construction Change Directive (CCD) #1
10	Vote Vote Vote	<u>Public Services Committee (Chairman Mike Richardson)</u> a. Surplus Item for EMA b. Approval of the 2025 Regularly Scheduled Meetings of Hamblen County Commission/Committees c. Order Establishing Work Release Commission
11	Vote Vote Vote Vote Vote Vote Vote	<u>Finance Committee (Chairman Rodney Long)</u> a. Resolution <u>24-32</u> -Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County’s Jail2Work Program b. Resolution <u>24-33</u> -Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University c. Third Judicial District Recovery Court Expansion Project i. Agreement for Professional Services ii. Contract for Professional Consulting Services d. Budget Amendments i. Hamblen County Department of Education Budget Amendment #4 – Increase of \$5,565,971.56 ii. Fund #101-Probation Services \$150,000 iii. Fund #128-Drug Use Abatement Fund \$150,000
12		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Bobby Haun)</u> a. December 2024 Committee Meeting: Monday, December 9, 2024 at 5:00 p.m. at the Courthouse Large Courtroom b. December 2024 Commission Meeting: Thursday, December 19, 2024, 2024 at 5:00 p.m. at the Courthouse Large Courtroom c. Employee Christmas Breakfast- Thursday, December 12, 2024 6:30 a.m. to 9:00 a.m. -Rose Center
13		<u>Adjournment (Commission Chairman Bobby Haun)</u>

Thursday, November 21, 2024

Hamblen County Government
Calendar & Rules Committee
Tuesday, November 12, 2024
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present:

Thomas Doty, Tim Horner, Bobby Haun, Debbie A’Hearn, Bobby Haun, Peggy Howell, Joe Huntsman Sr., Mike Reed, Mike Richardson

Member Absent:

None

Call to Order

Chairman Thomas Doty called the meeting to order at 6:14 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Regular Calendar
Motion (Tim Horner/Debbie A’Hearn , all in favor) to approve the Regular Calendar Items as presented.

- b. Consent Calendar
Motion (Debbie A’Hearn/Mike Reed, all in favor) to approve the Consent Calendar Items as presented.

Items and Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman Doty adjourned the meeting at 6:15 p.m.

Hamblen County Government
CALENDAR & RULES COMMITTEE

Tuesday, November 12, 2024
Immediately Following Adjournment of the Finance Committee
Large Courtroom of the Hamblen County Courthouse



**CALENDAR & RULES
COMMITTEE**

AGENDA

Thomas Doty
Chairman

Tim Horner
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

Mike Richardson
Member

1. **Call to Order** – *Chairman Thomas Doty*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Thomas Doty (Visitors will be allotted 3 minutes to speak)
3. **Old Business** - *Chairman Thomas Doty*
 - a. None
4. **New Business** - *Chairman Thomas Doty*
 - a. Review of Regular Calendar Items
 - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman Thomas Doty*
 - a. None
6. **Adjournment** – *Chairman Thomas Doty*

CONSENT CALENDAR**November 21, 2024****Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes –October 24, 2024	Commission Chairman
2	Approval of Notaries	County Clerk Peggy Henderson
3	Jail/Justice Center Project Expenditures as of October 31. 2024	Justice Center/Public Safety Committee
4	Expenditure Reports – October 2024	Finance Committee
5	Monthly Checks- October 2024	Finance Committee
6	Planning Commission Building Permit Log -October 2024	Finance Committee
7	County Attorney Invoices –October 2024	Finance Committee
8	Trustee Report October 1, 2024-October 31, 2024	Finance Committee

Thursday, November 21, 2024

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

AS A CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE NOVEMBER 21, 2024 MEETING OF THE GOVERNING BODY:

Batch 166

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. KAREN M BOLTON	309 KENSINGTON DR MORRISTOWN TN 378142190	423-231-1883	1112 W 1ST NORTH ST MORRISTOWN TN 378144554	423-254-6209	
2. DAYLENE CORRAL	456 BARKLEY LANDING DR MORRISTOWN TN 378135284	954-939-1949	1637 S CUMBERLAND ST MORRISTOWN TN 378132619	--	
3. DEBBIE D CRUM	1075 CRUM HOLLOW RD NEWPORT TN 378215749	423-613-0540	3634 E ANDREW JOHNSON HWY GREENEVILLE TN 377451083	423-639-6131	
4. STEPHANIE M DEROCHERS	875 WINDHAVEN CT MORRISTOWN TN 378131300	423-231-2383	2335 W ANDREW JOHNSON HWY MORRISTOWN TN 378143273	423-586-4850	TRAVELERS INSURANCE AGENCY
5. LINDA ALLEN FLEENOR	4923 SPENCER HALE RD MORRISTOWN TN 378134070	423-273-0234	1085 E HIGHWAY 11 E JEFFERSON CITY TN 377604910	423-586-2925	
6. LINDA NICOLE HELTON	1411 SPRINGVALE RD MORRISTOWN TN 378134082	865-405-8505	2418 N MORELOCK RD MORRISTOWN TN 378145558	--	
7. MARCIA SEALS JENKINS	2350 HOLSTON DR MORRISTOWN TN 378145917	423-748-4551	2350 HOLSTON DR MORRISTOWN TN 378145917	423-714-1692	TRAVELERS
8. MAHALA R KINKEAD	921 LENNIE AVE MORRISTOWN TRNTN 37813-2073	423-408-4538	918 W 1ST NORTH STREET MORRISTOWN TN 37814	4235865291	SIGNATURE BOND LAUREN A CARROLL W EVAN ANDERSON
9. CAROLYN MARSHALL MAHAN	902 LLOYD ST MORRISTOWN TN 378144313	423-231-1408	11220 THREADSTONE LN KNOXVILLE TN 379323082	--	
10. REBECCA L. MARCUM	334 FULLER ESTATE CIR MORRISTOWN TN 378131034	423-736-1336	3603 W AJ HWY MORRISTOWN TN 37814	--	
11. WILLIAM STANTON MASSA III	1815 SEVEN OAKS DR MORRISTOWN TN 37814	423-317-8555	PO BOX 1515 2629 W A J HWY 220 MORRISTOWN TN 37816	4233178555	WESTERN SURETY COMPANY
12. CHANCE POE	1616 MEDLIN RD MORRISTOWN TN 37814	423 621 0841	120 EVANS AVE MORRISTOWN TN 37814		
13. ASHLEY N ROBINSON	3082 NICOLE CIR MORRISTOWN TN 378146176	276-870-1727	2421 W OLD ANDREW JOHNSON HWY STRAWBERRY PLAINS TN 378713507	--	
14. MICA S, RUTHERFORD	4663 FOXCREEK CT MORRISTOWN TN 378147729	423-312-0062	3625 HIGHWAY 25 E BEAN STATION TN 377084061	865-993-7201	
15. BRANDI L STALSWORTH	1703 CENTRAL POINT ROAD RUTLEDGE TN 37861	865-591-0006	5496 WEST A J HWY MORRISTOWN TN 37814	4235872506	FARM BUREAU
16. JESSICA TRACHSEL	3454 CHRIS CIRCLE MORRISTOWN TN 37814	423-258-4332	120 EVANS AVE MORRISTOWN TN 37814	4235868421	
17. KRISTI WEBBER	128 SAINT JOHNS RD UNIT 2 MORRISTOWN TN 378141010	423-231-4052	3407 W ANDREW JOHNSON HWY MORRISTOWN TN 378143622	423-587-0628	DEBRA J. MORELOCK OTIS K. CANTWELL
18. STEVE R WILLIAMS	1872 SILVER CITY RD RUSSELLVILLE TN 378608818	423-258-8642	7000 E ANDREW JOHNSON HWY WHITESBURG TN 378919311	423-438-4420	
19. BRENDA DALTON WILLIAMS	516 E 1ST NORTH ST MORRISTOWN TN 378144716	423-312-0505	516 E 1ST NORTH ST MORRISTOWN TN 378144716	423-312-0505	



Peggy Henderson
SIGNATURE

CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE

11-13-24

DATE

Return to Regular Calendar

BEER BOARD
NOVEMBER 2024



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY

BEER PERMIT CHECKLIST

Applicant: Reeds Chapel O2 INC
Jayesh bai Kirititkumar Patel

Circle One:

Yes No Application Received - Date Received: 9-13-24

Yes No Application Fee Paid \$ ✓ Date Paid: 9-13-24

Yes No Advertised in Local Newspaper - Date: 10/18/24

Yes No Notification Letter mailed to Commissioners - Date: 9/27/24

Yes No Criminal Background Check Completed (attached)

Yes No Is property properly zoned? (verify w/Planning & Zoning) - Zone: R1 classified as commercial

Yes NA No Sales Tax Registration Received - Date Received: _____
 (new permit holder/due 10 days after permit issued)

= tabled at 10/24/24 meeting

= update info. 11/1/24

APPLICATION FOR A BEER PERMIT

STATE OF TENNESSEE

COUNTY OF Hamblen

§
§
§

BOARD MEETING DATE: November 21st
October 24

MAP NO. 017N

TYPE OF PERMIT:

PARCEL NO. 001.00

- On-Premises _____
- Off-Premises ✓
- On- And Off- Premises _____
- Manufacturer's Or Distributor's _____
- Temporary (Special Event) _____

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET SEQ., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant: (owner of business) JAYESHBHAZ PATEL

2. Type of applicant: (check one)

- Person _____ Firm _____ Corporation ✓
- Syndicate _____ Association _____ Joint-Stock Company _____

3. Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own 5% or more of the business (attach additional sheet, if needed)

JAYESHBHAZ PATEL (100% owner)
SSN - 693 21 7707
1957 Hindley Rd Morristown TN 37813

If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

4. What is your present home address? 1957 Hindley Rd Morristown TN 37813

5. Previous address(es) within the last ten years 2030 Jonathan Dr Whitepine TN
(use additional sheet if necessary)

If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

6. Date of birth 03/19/1993

- 7. Applicant's home telephone: 865 279 1825
- 8. Applicant's business telephone: 423 889-0273
- 9. Under what name will the business operate: Reeds Chapel 02 Inc
- 10. Give business address and geographical location: 2875 Reeds Chapel Rd
Memphis TN 37814

- 11. Describe the nature of the business you will operate: GAS STATION
- 12. Name and address of the person to receive annual tax notices and any other communication: Reeds Chapel 02 Inc
2875 Reeds Chapel Rd Memphis TN 37814

- 13. Name and address of property owner: (if other than business owner) PARTH PATEL & Vishrubhai PATEL
2875 Reeds Chapel Rd Memphis TN 37814

- 14. Will this permit be used to operate two or more restaurants or other businesses within the same building? (yes or no) NO. If yes, specify number _____, and list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary).

- 15. Give the name, date of birth, and address of any manager other than the applicant.
KIRAL PATEL / 02/13/1995
1957 Hindley Rd Memphis TN 37813

- 16. Has any person who owns five percent (5%) or more of the business, any manager listed in response to Question 15 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted.

- 17. Have you, your business, or any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the State of Tennessee
Yes _____ No ✓

If yes, specify where, when and why

18. Give the name, relationship to the applicant (if applicable) and address of the former beer permittee at this location. Ridgewood Market & Deli: 11/18/27

_____ County has adopted a rule forbidding the sale, storage or manufacture of beer within 2,000 feet [or some lesser distance] of a church, school, or other place of public gathering

19. Give the name and address of the church or other place of worship nearest to your business.

20. Give the name and address of the school nearest to your business.

_____ County has adopted a rule forbidding the sale, storage or manufacture of beer or like beverages within 300 feet of a residential dwelling, if the owner objects to the issuance of a beer permit.

21. Give the name of the owner and the address of the nearest residential dwelling to your business
Parth Patel's Vishnubhai Patel - 2875 Reeds Chapel Rd
Apartment # 1 (rented out unknown)

I CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY KNOWLEDGE AND BELIEF. I CERTIFY THAT I HAVE BEEN A CITIZEN OR LAWFUL RESIDENT OF THE UNITED STATES FOR AT LEAST ONE (1) YEAR IMMEDIATELY PRECEDING THE DATE THIS APPLICATION IS MADE TO THE COUNTY. I AM AWARE OF MY CONTINUING OBLIGATION TO AMEND OR SUPPLEMENT THIS APPLICATION PROMPTLY IF A CHANGE IN CIRCUMSTANCES AFFECTS THE RESPONSES PROVIDED IN THIS APPLICATION, EITHER BEFORE OR AFTER A PERMIT HAS BEEN ISSUED. I CERTIFY THAT I AM KNOWLEDGEABLE OF THE LAWS PROHIBITING THE SALE OF BEER TO MINORS. I AM AWARE THAT I WILL NOT BE ISSUED A BEER PERMIT OR MY PERMIT WILL BE REVOKED IF MY BUSINESS LOCATION CAUSES TRAFFIC CONGESTION OR INTERFERES WITH SCHOOLS, CHURCHES, OR OTHER PLACES OF PUBLIC GATHERING, OR OTHERWISE INTERFERES WITH PUBLIC HEALTH, SAFETY, AND MORALS. I WILL SURRENDER TO THE BEER BOARD ANY PERMIT ISSUED UNDER THIS APPLICATION WITHIN FIFTEEN (15) DAYS OF TERMINATION OF THE BUSINESS, CHANGE IN OWNERSHIP, RELOCATION OF THE BUSINESS, OR CHANGE OF THE BUSINESS'S NAME.

J.K. Patel
Signature of Applicant/Owner (or authorized officer)

Sworn to and subscribed before me this 11 day of September, 2024.

James King
Notary Public

My Commission Expires:

8-2-2025

NOTICE: A non-refundable \$250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten (10) days of approval.

An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing or manufacturing beer in this state. The tax is due each January 1 and is payable to the Hambley County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

09/13/2024

PEGGY HENDERSON HAMBLLEN COUNTY CLERK

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

RECEIPT
0060901

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of	Phone:	ITEM	QTY	EACH	EXTENSION
JAY PATEL	(865)279-1825	Beer Application	1	250.00	250.00
				Total	250.00

For
BEER PERMIT
Mail To

Cash	250.00
Check	.00
Credit Card	.00
Change	.00

BY WK03 37 JJ

DETACH ALONG THIS LINE

09/13/2024

PEGGY HENDERSON HAMBLLEN COUNTY CLERK

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

RECEIPT
0060901

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of	Phone:	ITEM	QTY	EACH	EXTENSION
JAY PATEL	(865)279-1825	Beer Application	1	250.00	250.00
				Total	250.00

For
BEER PERMIT
Mail To

Cash	250.00
Check	.00
Credit Card	.00
Change	.00

BY WK03 37 JJ

Page : 1 of 1 10/30/2024 15:02:31

Order Number : 22223307
PO Number :
Customer : 21875800 HAMBLLEN CO BEER BOARD. (02)
Contact :
Address1 : 511 W 2nd North St.
Address2 : HAMBLLEN CO. COURTHOUSE
City St Zip : MORRISTOWN TN 37814
Phone : (423) 586-1931
Fax : (423) 587-9798

Printed By : ctpo
Entered By : ctadtaker2

Keywords : Beer Board
Notes :
Zones :

Ad Number : 22328268
Ad Key :
Salesperson : 02 - Class Rep 02
Publication : Citizen Tribune
Section : Classified Section
Sub Section : Classified Section
Category : Public Notices-130
Dates Run : 11/09/2024-11/09/2024
Days : 1
Size : 1 x 4.74, 49 lines
Words : 61
Ad Rate : Open
Ad Price : 40.18
Amount Paid : 0.00
Amount Due : 40.18

PUBLIC NOTICE

Beer Permit to be reconsider at the November 21, 2024 Hamblen County Commission meeting to be held at the Hamblen County Courthouse, Large Courtroom at 5:00 p.m.

Business Name:
Reeds Chapel 02 Inc.

Address:
2875 Reeds Chapel Road
Morristown, TN 37814

Business Owner:
J a y e s h b a i
Kirititkumar Patel

Phone Number:
865 279 1825

District:
7th District
Off-premise permit

Publish Dates
11/09/2024



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

HAMBLÉN COUNTY CLERK

Peggy Henderson

511 West Second North Street, Morristown, TN 37814

Phone: (423)586-1993 Fax: (423) 585-2015

November 1, 2024

TO ALL COUNTY COMMISSIONERS:

**Enclosed, please find a beer permit application for REEDS CHAPEL 02 INC
2875 Reeds Chapel Road, Morristown, TN 37813. The Business owner is Jayeshbai
Kirititkumar Patel. This application is for reconsideration at the November 21, 2024
commission meeting. The business is located in the 7th district and will be for off-premised
beer permit.**

Thank You,

Peggy Henderson

Hamblen County Clerk

Chad Mullins
SHERIFF



Bob Ellis
CHIEF DEPUTY

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN COUNTY ARREST RECORD SEARCH

An arrest record search has been conducted on the following individual:

Name: Jayeshbai Kirititkumar Patel
Date of Birth: 03/19/1993
Date of Search: 09/13/2024

The above named individual has NO RECORD at the Hamblen County Sheriff's Office.

The above named individual has the following RECORD(s) at the Hamblen County Sheriff's Office:

NO RECORDS FOUND
SEP 13 2024

The above named individual has an arrest record with the Morrystown Police Department. You can reach the MPD at 423-585-2710.

Kenzie Muller
Signature

The search was conducted solely for records within the Hamblen County Sheriff's Office.
Questions can be directed to the HCSO Records Department at 423-585-2769.

PEGGY HENDERSON, HAMBLLEN COUNTY CLERK

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Total Due: 15.00
Cash: 15.00 Check: Check No.: Change:
RACHEL B wk12 Drawer: 1 Site: 1
Work Date: 07/31/2024

DETACH THIS PORTION FOR CONFIDENTIAL FILE

PEGGY HENDERSON
HAMBLLEN COUNTY CLERK
511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Mailing

Location

77465 REEDS CHAPEL 02 INC

4940 S DAVY CROCKETT
MORRISTOWN, TN 37813

REEDS CHAPEL 02 INC

2875 REEDS CHAPEL RD
MORRISTOWN, TN 37814

JAYESHBAL PATEL

LOCAL ACCOUNT NUMBER 77465
STATE ACCOUNT NUMBER 1001768544
TRANSACTION NUMBER _____
CLASS 1E
SALES TAX NUMBER _____

ISSUE DATE 09/25/24
TAX PERIOD STARTED - 07/31/2024
PAYMENT DUE BY 4/15/2025
EXPIRATION DATE 5/15/2025

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.


DEPUTY CLERK SIGNATURE RACHEL B wk12 Drawer:1 Site:1

-- POST AT LOCATION OF BUSINESS --
IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE
[Return to Regular Calendar](#)

**MINUTES FOR HAMBLEN COUNTY
LEGISLATIVE BODY
COMMISSION MEETING**

October 24, 2024

See Page 168

Hamblen County Government
Justice Center/Public Safety Committee

Tuesday, November 12, 2024
Hamblen County Courthouse-Large Courtroom

MINUTES

Members Present

Tim Horner, Mike Richardson, Bobby Haun, Debbie A’Hearn, Thomas Doty, Edna Greene, Stan Harville, Peggy Howell, Joe Huntsman, Sr., Rodney Long, Wayne NeSmith, Mike Reed, Kyle Walker

Members Absent

None

Call to Order

Chairman Tim Horner called the meeting to order at 5:05 p.m.

Visitors Wishing to Address the Committee

None

Old Business

- a. None

New Business

- a. Justice Center Project Update- Jaron Dowalter, BurWil Construction Company updated the Committee on the status of the Justice Center Project.

No Action Taken-Informational Purposes Only

- b. Construction Change Directive-(CCD) #1 for \$192,493
Motion (Mike Richardson/Joe Huntsman, Sr., all in favor with one “No” vote from Edna Greene) to approve the Construction Change Directive (CCD) for \$192,493.

Items of Interest (No Action Necessary)

- a. Jail/Justice Center Project Expenditures as of October 31, 2024.

Adjournment

There being no further business Chairman Horner adjourned the meeting at 5:22 p.m.



Hamblen County Government
JUSTICE CENTER/PUBLIC SAFETY COMMITTEE

Tuesday, November 12, 2024
Large Courtroom-Hamblen County Courthouse

AGENDA

Tim Horner
Chairman

Mike Richardson
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Thomas Doty
Member

Edna Greene
Member

Stan Harville
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Wayne NeSmith
Member

Mike Reed
Member

Kyle Walker
Member

New Appointee
Member

1. **Call to Order** – *Chairman Tim Horner*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Tim Horner (Visitors will be allotted 3 minutes to speak)
3. **Old Business**-*Chairman Tim Horner*
 - a. None
4. **New Business**- *Chairman Tim Horner*
 - a. Justice Center Project Update-*Jaron Dowalter-BurWil Construction*
 - b. Construction Change Directive (CCD) #1-*Jaron Dowalter-BurWil Construction*
5. **Items of Interest (No Action Necessary)** – *Chairman Tim Horner*
 - a. Jail/Justice Center Project Expenditures as of October 31, 2024
6. **Adjournment** – *Chairman Tim Horner*

MOSELEY ARCHITECTS

11430 NORTH COMMUNITY HOUSE ROAD
GIBSON BUILDING - SUITE 225 • CHARLOTTE, NORTH CAROLINA 28277
PHONE: 704.540.3755 • FAX: 704.540.3754

CONSTRUCTION CHANGE DIRECTIVE (CCD)

PROJECT: Hamblen Justice Center

DIRECTIVE NO.: 1

TO CONTRACTOR:

Blaine Construction
6510 Deane Hill Drive
Knoxville TN.37919

DATE OF DIRECTIVE: 11/6/2024

PROJECT NUMBER: 590418

CONTRACT DATE: 10/18/2021

You are hereby authorized to make the following change(s) in this Contract: As outlined PCO-096 attached related to added detention lock door electrical.

Amount Not to Exceed \$192,493.00 as noted on the attached

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- Lump sum increase Not To Exceed of \$ 192,493.00
- Unit Price of \$ 0 per _____
- as provided in Subparagraph 7.3.6 of AIA Document A201, 1987 edition
- as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of 0 days) (a decrease of 0 days.)

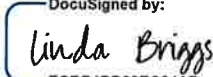
When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive, and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractors agreement with the proposed adjustments to Contract Sum and Contract Time set forth in this Construction Change Directive.

Architect:
Moseley Architects
6210 Ardrey Kell Rd.
The Hub At Waverly, STE. 425
Charlotte, NC 28277

Owner:
Hamblen County
511 W.Second North Street
Morristown, TN 37814

Contractor:
Blaine Construction
6510 Deane Hill Drive
Knoxville TN.37919

DocuSigned by:

By: _____
ECDD1DD89EC04AD

Date: 11/6/2024

By: _____
Date: _____

By: _____
Date: _____

MOSELEY ARCHITECTS

6210 Andrey Kell Road, The Hub at Waverly, Suite 425 • Charlotte, NC 28277
(704) 540-3755

Potential Change Order No. 096 Scope of Work

Project Name	Arch Project No.	Date
Hamblen County Justice Center	590418	10/24/2024
Subject	Specification No.	Drawing No.
Security Circuitry Updates Detention Doors	NA	E2.0A.2, E2.0B.2, E2.1A.2, E2.1D.3, E2.2A.2, E3.3A.2, E5.1, E5.4, E5.5, E5.8

Attention	Created By
Blaine Prine, Blaine Construction Corporation	Lind Briggs

This is not a change order nor a directive to proceed with the work described herein. Please submit with the form below an itemized material cost and time proposal for the changes in the contract sum and contract time for the following proposed modification(s) to the contract:

Description: Please refer to updated drawings E2.0A.2, E2.0B.2, E2.1A.2, E2.1D.3, E2.2A.2, E2.3A.2, E5.1, E5.4, E5.5 and E5.8 these are related to changes required for Detention Lock Power

Receipt of your proposal is requested by: 11-6-2024

Proposal

In response to the request above, the Contractor proposes to perform the changes described for an increase / decrease in the contract sum in the amount of \$ 192,493.00 and increase / decrease in the contract time of _____ calendar days. **As noted on PCO summary sheet, this work will take approximately 11-weeks from written approval, then Securitas can commence its 6-weeks needed for security cabinet work.*

A detailed breakdown of labor and material costs is attached hereto which includes all costs and time associated with the proposed change(s).

Signed:  Date: 11/6/24, Revision 1 pricing

Encl.: As Stated

Cc w/encl.:

Linda Briggs
Construction Services Division

BLAINE CONSTRUCTION CORPORATION Pending Change Order (PCO) Breakdown Form	ADD CHANGE REQUEST
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HAMBLLEN COUNTY JUSTICE CENTER MORRISTOWN, TN 096 rev 1 - ADD 400A ELECTRICAL SERVICE, INCLUDING TRANSFORMER, DISCONNECT, PANELS, PCO- CONDUIT, WIRE AND TERMINATIONS REQUIRED TO PROVIDE THE NECESSARY DEDICATED POWER CIRCUITS FOR THE SECURITY CABINETS.	BCC Job No. 85164 Moseley Job No. 590418 DATE: 11/6/2024 REVISION: 1
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Quoted By: BLAINE PRINE

SUMMARY OF WORK:

PER MOSELEY PCO-096 - ADD 400A ELECTRICAL SERVICE, INCLUDING TRANSFORMER, DISCONNECT, PANELS, CONDUIT, WIRE AND TERMINATIONS REQUIRED TO PROVIDE THE NECESSARY DEDICATED POWER CIRCUITS FOR THE SECURITY CABINETS.

ITEM	DESCRIPTION	QTY	UNIT	LABOR		EQUIPMENT/MATERIAL		SUBCONTR. TOTAL	TOTAL
				U.P.	TOTAL	U.P.	TOTAL		
1	SERVICE ONE, INC. ADDITIONAL COST FOR PCO-096. SEE ATTACHED FOR PRICING QUANTITIES, BREAKDOWNS AND VENDOR QUOTATION. THIS WORK INCLUDES CORE DRILLING, AS REQUIRED, THROUGH WALLS ON LEVEL 0, AS WELL AS CORING THROUGH THE SECURITY ELECTRICAL ROOM FLOORS ON LEVELS 1, 2 AND 3.	1.0	LSUM	-	-	-	-	172,879.00	172,879.00
2	CEILING GRID WORK - REMOVE CROSS-T's AND MAINS IN KITCHEN AND DRY STORAGE GOODS ROOMS TO ALLOW FOR CONDUIT HANGERS AND ROUTING. 2 MEN X 1 DAY TO REMOVE + 2 MEN X 1 DAY TO REPLACE.	32.0	MNHR	45.00	1,440.00	5.00	160.00	-	1,600.00
3	MISCELLANEOUS OTHER COSTS - CLEAN UP OF SLURRY FROM CORING HOLES THROUGH WALLS, TOUCH UP PAINT AS NEEDED, ETC.	64.0	MNHR	45.00	2,880.00	2.50	160.00	-	3,040.00
4	FORM, PLACE AND FINISH HOUSEKEEPING PAD IN LEVEL 0 ELECTRICAL ROOM FOR TRANSFORMER	16.0	MNHR	45.00	720.00	20.00	320.00	-	1,040.00

NOTES:

1. FROM WRITTEN APPROVAL, THIS WORK WILL TAKE APPROXIMATELY 11-WEEKS TO COMPLETE. AT COMPLETION, THEN SECURITAS CAN COMMENCE CHECK-OUT OF THOSE ITEMS REQUIRING POWER IN THE SECURITY CABINETS.
2. THE DURATION OF WORK NOTED ABOVE ASSUMES THAT THE ELECTRICAL EQUIPMENT DATA INCLUDED IN THIS PROPOSAL SUFFICES FOR SUBMITTAL INFORMATION AND THAT NO ADDITIONAL SUBMITTAL/REVIEW PERIODS ARE REQUIRED.

SUB-TOTALS ALL WORK									
Material Tax & Equipment Surcharge					5,040.00	640.00	172,879.00		178,559.00
Labor Burden @ 42% Labor Totals					2,116.80				2,116.80
OH & Profit @ 15% BCC Totals					1,073.52		96.00		1,169.52
OH & Profit Subs @ 5%								8,643.95	8,644
Builders Risk Insurance @ 0.2%									381
Payment & Performance Bonds @ 0.85%									1,622
TOTAL COST								\$	192,493

SERVICE ONE INC.

Blaine Construction Company
 Hamblen County Justice Center
 Job: 24090-PCO-96 REVISED

*Install new panels in Secure Electr rooms on levels 1-3
 Install breaker plug and 112.5 KVA trans. In main ele rm*

	QTY	UNIT	MH	Labor Cost	Materials Unit	Equip Cost	Sub C Cost	Total Labor	Total Material	Total Equip	Total Sub C	TOTAL	
1	add 175 amp breaker plug unto existing 200 amp brkr	1	ea	2	\$75.00	\$1,912.00	\$15.00		\$150.00	\$1,912.00	\$15.00	\$0.00	\$2,077.00
2	Furnish and install 112.5 KVA 480/277 - 120/208 Trans	1	ea	24	\$75.00	\$3,855.00	\$150.00		\$1,800.00	\$4,215.00	\$150.00	\$0.00	\$6,165.00
3	Furnish and install 400 Amp non fused 3ph 208v disc	1	ea	24	\$75.00	\$1,859.00	\$150.00	\$0.00	\$1,800.00	\$1,859.00	\$150.00	\$0.00	\$3,809.00
4	Furnish and install 2 inch conduit from MSN-E new Trans	50	ft	1.25	\$75.00	\$4.88	\$150.00		\$4,687.50	\$244.00	\$150.00	\$0.00	\$5,081.50
5	Furnish and install 3 - 3/0 & 1 - 1 # 4 cond to new trans	165	ft	0.075	\$75.00	\$4.00	\$150.00		\$928.13	\$660.00	\$150.00	\$0.00	\$1,738.13
6	conduits new trans to new 400 amp Disc 2-2" Conduits	60	ft	1.25	\$75.00	\$4.88	\$150.00		\$5,625.00	\$292.80	\$150.00	\$0.00	\$6,067.80
7	Cable new trans to new disc 4 - 3/0 1-#4 each conduit	300	ft	0.095	\$75.00	\$4.10	\$150.00		\$2,137.50	\$1,230.00	\$150.00	\$0.00	\$3,517.50
8	conduits from new 400 amp Disc 2-2" to panel LSE1	400	ft	1.25	\$75.00	\$4.88	\$150.00		\$37,500.00	\$1,952.00	\$150.00	\$0.00	\$39,602.00
	Cable from new 400 amp disc to LSE1 4-3/0 & 1-# 4	1660	ft	0.0925	\$75.00	\$4.10	\$150.00		\$11,516.25	\$6,806.00	\$150.00	\$0.00	\$18,472.25
9	Furnish and install panel LSE1	1	ea	20	\$75.00	\$2,125.00	\$15.00		\$1,500.00	\$2,325.00	\$15.00	\$0.00	\$3,840.00
10	conduits from new 400 amp LSE1 2-2" to panel LSE2	15	ft	1.25	\$75.00	\$4.88	\$15.00		\$1,406.25	\$73.20	\$15.00	\$0.00	\$1,494.45
11	Cable from LSE1 to LSE2 4-3/0 & 1-# 4	120	ft	0.0925	\$75.00	\$4.10	\$15.00		\$832.50	\$492.00	\$15.00	\$0.00	\$1,339.50
12	Furnish and install panel LSE2	1	ea	20	\$75.00	\$2,125.00	\$15.00		\$1,500.00	\$2,325.00	\$15.00	\$0.00	\$3,840.00
13	conduit from LSE2 -2" to panel LSE3	15	ft	1.15	\$75.00	\$4.88	\$15.00		\$1,293.75	\$73.20	\$15.00	\$0.00	\$1,381.95
	Cable from LSE2 to LSE3 4-1/0 & 1-# 4	60	ft	1.15	\$75.00	\$4.88	\$15.00		\$5,175.00	\$292.80	\$15.00	\$0.00	\$5,482.80
14	Furnish and install panel LSE3	1	ea	13	\$75.00	\$1,586.00	\$15.00		\$975.00	\$1,677.00	\$15.00	\$0.00	\$2,667.00
15	Core Drill 12 - 3" holes in block and floor	12	ea	1	\$75.00	\$750.00	\$150.00	\$0.00	\$900.00	\$9,000.00	\$150.00	\$0.00	\$10,050.00
16	Install # 25 and 35 amp circuits to Security Panels from LSE panels	58	ea	2	\$75.00	\$22.00	\$15.00		\$8,700.00	\$1,276.00	\$15.00	\$0.00	\$9,991.00
17								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	Supervision	1	Hr	140	\$80.00			\$11,200.00	\$0.00	\$0.00	\$0.00	\$11,200.00	
19								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
										\$0.00	\$0.00		
	SUBTOTALS								\$99,626.88	\$36,705.00	\$1,485.00	\$0.00	\$137,816.88
	Sales Tax on Materials 9.25%												\$4,927.93
	Small Tools and Consumables 4% of Labor								\$3,985.08				\$3,985.08
	SUBTOTAL								\$103,611.95	\$40,100.21	\$1,485.00	\$0.00	\$146,729.88
	Bond Adder For C/O 1%												\$1,467.30
	Insurance Adder For C/O 1%												\$1,481.97
	SUB TOTAL												\$149,679.15
	OVERHEAD 10%												\$14,967.92
	PROFIT 5%												\$8,232.35
	CHANGE ORDER TOTAL PCO-96												\$172,879.42



Prepared By:
Mike Gibson
GRAYBAR ELECT CO 5818836
3020 N. Central Street
Knoxville, TN 37918
mike.gibson@graybar.com
D:8655237034

\$21,117.⁰⁰

Proposal Name: HCJC - 400A Panels

Quote Name: HCJC - 400A Panels

Proposal Number: P-241022-4819878

Quote Number: Q-5434675

Quote Date: 10/25/2024

Through Addenda Number: 0

Sales Representative: Barry Perkins

Conditions of Sale

This Quotation is subject to Coordinated Project Terms. See <https://www.se.com/us/en/download/document/0100PL0043/>

Quoted price in currencies other than U.S. Dollars is per the annual Schneider Electric exchange guidance. Quote is valid for 30 days. Quoted lead times are approximate and subject to change.

Schneider Electric reserves the right to amend, withdraw or otherwise alter this submission without penalty or charge as a result of any event beyond its control arising from or due to the current Covid-19 epidemic or events subsequent to this epidemic / pandemic including changes in laws, regulations, by laws or direction from a competent authority.

Clarifications and Exceptions

- 1) Attention: All delivery dates provided by the manufacturer are estimated and subject to change. In no event will Graybar be responsible for any costs, penalties, or damages related to material delivered after the estimated delivery date. Any costs incurred by Graybar from the manufacturer associated with cancellations by the buyer due to delivery delays will be passed on to buyer.

Pricing



Total DISTRIBUTOR SELL PRICE

\$21,117.00

Seq #	Qty	Product Description
1	1	Designation : LESE1 Product Details : 1 - NQ442L4C-PNLBD INT NQ 400A MLO 42 CKT 3P CU Consisting of 208Y/120V 3Ph 4W 60Hz SCCR: 10kA Fully Rated Single Main: 400A/3P LA Circuit Breaker Main Acc: Feed Thru Lugs Incoming Conductors: 1 - #1 - 600,(2)#1 - 250 kcmil AL Ground Bar Bus: 400A Rated Copper: Silver/Tin Plated 42 Circuit Interior Type 1,Box: 68H x 20W x 5.75D Incoming: Bottom Trim: Surface with Door Box Cat No: MH68 Front Cat No: NC68VS Ref. Drawing: PBA710A Feeders: 27 - 25A/1P QOB 15 - 20A/1P QOB Prepared Space Optional Features: Standard Panel (Box Ahead),Standard Solid Neutral,Standard Ground Bar 1 - PK27GTA-LOAD CENTER EQUIPMENT GROUND BAR ASSY 1 - NQFTL4L-PNLBD NQ 400A FTL KIT 42 CKT AND LOWER 1 - NQMB4LA-PNLBD NQ MCB KIT FOR LAL/LHL 27 - QOB125-MINIATURE CIRCUIT BREAKER 120/240V 25A 1 - LAL36400MB-MOLDED CASE CIRCUIT BREAKER 600V 400A 1 - MH68-PANELBOARD ENCLOSURE/BOX TYPE 1 68H 20W 1 - NC68VS-PANELBOARD COVER/TRIM NF TYPE 1 VS 68H
2	1	Designation : TE-SE Product Details : 1 - EXN112T3H-Transformer Dry Type 112.5kVA 480D208Y Transformer Type: DOE 2016 EX or EXN Transformer Rating: 112.5kVA Transformer Phase: Three Phase Primary Voltage: 480V Delta Secondary Voltage: 208Y/120V Transformer Taps: 6 - 2.5% 2+4- Taps Frequency: 60Hz Transformer Winding Material: Aluminum Sound Level: 44DB Insulation & Temperature: Class 220 (H), 150 Deg C Enclosure Material: Standard Painted ANSI 49 Grey UL Labeled
3	1	Designation : Product Details : :HU365-SWITCH NOT FUSIBLE HD 600V 400A 3P NEMA1
4	1	Designation : LESE2 Product Details : 1 - NQ442L4C-PNLBD INT NQ 400A MLO 42 CKT 3P CU Consisting of

208Y/120V 3Ph 4W 60Hz SCCR: 10kA
 Fully Rated
 Single Main: 400A/3P LA Circuit Breaker
 Incoming Conductors: 1 - #1 - 600,(2)#1 - 250
 kcmil
 AL Ground Bar
 Bus: 400A Rated Copper: Silver/Tin Plated
 42 Circuit Interior
 Type 1,Box: 62H x 20W x 5.75D
 Incoming: Bottom Trim: Surface with Door
 Box Cat No: MH62 Front Cat No: NC62VS
 Ref. Drawing: PBA710A
 Feeders:
 1 - 125A/3P QOB-VH
 27 - 25A/1P QOB
 9 - 20A/1P QOB Prepared Space
 Optional Features:
 Standard Panel (Box Ahead),Standard Solid
 Neutral,Standard Ground Bar
 1 - PK27GTA-LOAD CENTER EQUIPMENT GROUND BAR ASSY

 1 - NQMB4LA-PNLBD NQ MCB KIT FOR LAL/LHL

 1 - QOB3125VH-MINIATURE CIRCUIT BREAKER 240V 125A

 27 - QOB125-MINIATURE CIRCUIT BREAKER 120/240V 25A

 1 - LAL36400MB-MOLDED CASE CIRCUIT BREAKER 600V 400A

 1 - MH62-PANELBOARD ENCLOSURE/BOX TYPE 1 62H 20W

 1 - NC62VS-PANELBOARD COVER/TRIM NF TYPE 1 VS 62H

Seq #	Qty	Product Description
5	1	<p>Designation : LESE3 Product Details : 1 - NQ442L2C-PNLBD INT NQ 225A MLO 42 CKT 3P CU Consisting of 208Y/120V 3Ph 4W 60Hz SCCR: 10kA Fully Rated Single Main: 125A/3P QOB-VH Circuit Breaker Incoming Conductors: 1 - #4 - 300 kcmil AL Ground Bar Bus: 225A Rated Copper: Silver/Tin Plated 42 Circuit Interior Type 1,Box: 38H x 20W x 5.75D Incoming: Bottom Trim: Surface with Door Box Cat No: MH38 Front Cat No: NC38S Ref. Drawing: PBA703A Feeders: 1 - 30A/1P QOB 18 - 25A/1P QOB 17 - 20A/1P QOB Prepared Space Optional Features: Standard Panel (Box Ahead),Standard Solid Neutral,Standard Ground Bar 1 - PK27GTA-LOAD CENTER EQUIPMENT GROUND BAR ASSY 1 - NQFP15-NQ FILLER PLATE KIT (15 PER PKG) 1 - QOB130-MINIATURE CIRCUIT BREAKER 120V 30A 18 - QOB125-MINIATURE CIRCUIT BREAKER 120/240V 25A 1 - QOB3125VH-MINIATURE CIRCUIT BREAKER 240V 125A 1 - MH38-PANELBOARD ENCLOSURE/BOX TYPE 1 38H 20W 1 - NC38S-PANELBOARD COVER/TRIM NF TYPE 1 S 38H</p>

Seq #	Qty	Product Description
6	1	Designation : MDS-E Product Details :JJA36175-MOLDED CASE CIRCUIT BREAKER 600V 175A

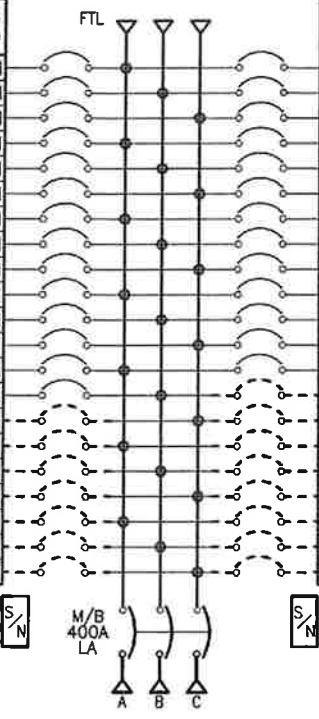
Seq #	Qty	Product Description
7	3	Designation : Panel LE0B Product Details :QOB130-MINIATURE CIRCUIT BREAKER 120V 30A

Seq #	Qty	Product Description
8	13	Designation : Panel LE0B Product Details :QOB125-MINIATURE CIRCUIT BREAKER 120/240V 25A

Seq #	Qty	Product Description
9	7	Designation : Panel LE1D Product Details :QOB125-MINIATURE CIRCUIT BREAKER 120/240V 25A

REV	DESCRIPTION	BY	DATE				
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CKT NO	ACCESSORIES	TYPE	RATING AMP/P			RATING AMP/P	TYPE	ACCESSORIES	CKT NO
1		QOB	25/1			25/1	QOB		2
3		QOB	25/1			25/1	QOB		4
5		QOB	25/1			25/1	QOB		6
7		QOB	25/1			25/1	QOB		8
9		QOB	25/1			25/1	QOB		10
11		QOB	25/1			25/1	QOB		12
13		QOB	25/1			25/1	QOB		14
15		QOB	25/1			25/1	QOB		16
17		QOB	25/1			25/1	QOB		18
19		QOB	25/1			25/1	QOB		20
21		QOB	25/1			25/1	QOB		22
23		QOB	25/1			25/1	QOB		24
25		QOB	25/1			25/1	QOB		26
27		QOB	25/1			25/1	QOB		28
29	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	30
31	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	32
33	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	34
35	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	36
37	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	38
39	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	40
41	PREPARED SPACE	QOB	20/1			20/1	QOB	PREPARED SPACE	42



PHYSICAL DATA

ENCLOSURE Type 1
 Surface with Door
 FRONT CAT#: NC68VS
 BOX CAT#: MH68

DIMENSIONS:
 68"(1727mm)Hx20"(508mm)Wx5.75"(146mm)D

WIRE BENDING SPACE:
 TOP - 15.8"(402)mm
 BOTTOM - 15.43"(392)mm
 SIDE - 5.9"(150)mm

PBA: 710A

BUSSING: 400A RATED COPPER BUS
 Silver/Tin Plated

OPTIONAL FEATURES:
 ALUMINUM SOLID NEUTRAL
 ALUMINUM GROUND BAR

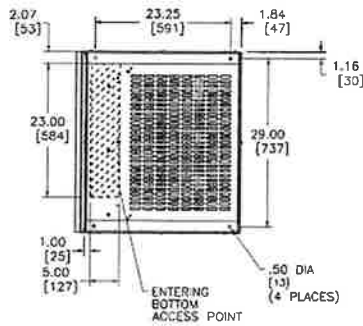
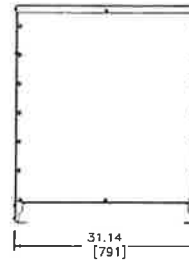
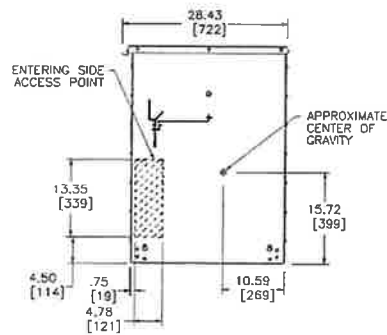
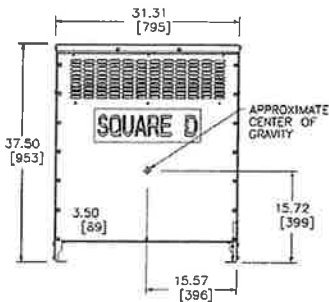
ELECTRICAL DATA

SYSTEM: 208Y/120V 3Ph 4W 60Hz
 System Ampacity: 400A
 10ka SYMS. SCCR
 Fully Rated

MAIN: MAIN BREAKER LA 400A
 ACC: FEED THRU LUGS
 Bottom FEED
 42ka AIR
 INCOMING CONDUCTORS(S) PER NEC, CEC, NOM:
 Wire Bending Space:
 Phase Lugs: 1 - #1 - 600, (2)#1 - 250 kcmil
 -----BRANCH SUMMATION-----
 27 - 25A/1P QOB 15 - 20A/1P-PS QOB

JOB NAME: HCJC - PCO 96	EQUIPMENT DESIGNATION: LESE1
JOB LOCATION:	EQUIPMENT TYPE: NQ (Circuit Breaker Type) PANEL 1 OF 1
DRAWN BY: (Q2C)	DRAWING TYPE: ONE LINE DIAGRAM
ENGR:	SQUARE D by Schneider Electric
DATE: October 25 2024	
DRAWING STATUS: QUOTE	DWG# 00-5434675-161857879-01 PG 1 OF 1 REV -

REV	DESCRIPTION	BY	DATE						



SEISMIC QUALIFICATION

TO BE COMPLIANT WITH THE SEISMIC REQUIREMENTS OF ASCE/SEI 7, THIS UNIT IS SELF CERTIFIED TO ICS ES AC156 BY SHAKE TABLE QUALIFICATION TESTING THE ENCLOSURE ABOVE IS 21M.

NOTES:

eULus LISTED TO UL1561 AND C22. 2No47, FILE NUMBER E6668
 NEMA ST-20 (2014) ROUTINE TESTS ARE COMPLETED ON ALL UNITS.
 MANUFACTURED IN ISO9001 FACILITIES
 GREEN PREMIUM (RoHS/REACH COMPLIANT, PRODUCT ENVIRONMENTAL PROFILE)
 REGISTERED TO DOE VIA 10 CFR 429 & NRCAN
 MINIMUM SIDE AND REAR CLEARANCE 1/2 INCH PER UL1561 ALCOVE TESTING.
 FRONT ACCESS MUST COMPLY WITH NEC WORK SPACE REQUIREMENTS.
 WIRE ACCESS SHOWN SHADED ABOVE. LOCATIONS ARE FRONT SIDES AND FRONT BOTTOM.

TRANSFORMER SPECIFICATION

112.5KVA 3 PHASE 60 HERTZ 44DB
 PRIMARY VOLTAGE: 480V Delta, 6 - 2.5% 2+4- Taps
 SECONDARY VOLTAGE: 208Y/120V
 150 Deg C RISE ABOVE 40 Deg C AMBIENT
 220 Deg C INSULATION SYSTEM Aluminum WINDING
 MAXIMUM WEIGHT: 724 LBS
 Type 2 Standard Painted ANSI 49 Grey
 MINIMUM EFFICIENCY 98.74% @ 35% LOADING 75 Deg C
 COMPLYING WITH 10 CFR 431 (78 FR 23335-APRIL 18, 2013)

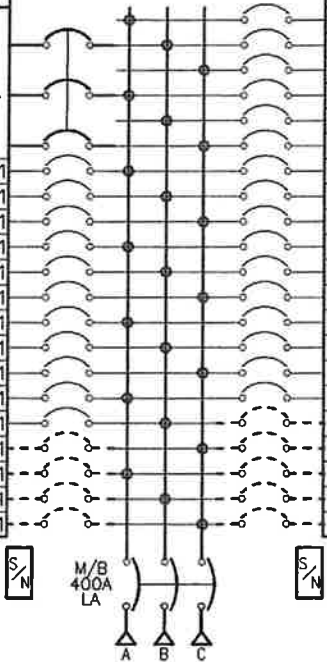
EXN112T3H

DUAL DIMENSIONS: INCHES MILLIMETERS

JOB NAME:	IND - 400A Pwrds	EQUIPMENT DESIGNATION:	
JOB LOCATION:	(075)	EQUIPMENT TYPE:	LV DISTRIBUTION TRANSFORMER
DRAWN BY:		DRAWING TYPE:	ELEVATION VIEW
DATE:	October 22, 2024	STATUS:	QUOTED
DRAWING STATUS:	NOT FOR CONSTRUCTION	DWG #:	F0-5434675-161857972-01
		PG:	1 OF 1 REV -

REV	DESCRIPTION	BY	DATE	-	----	--	---/---/---
-	----	---	---/---/---	-	----	--	---/---/---

CKT NO	ACCESSORIES	TYPE	RATING AMP/P	RATING AMP/P	TYPE	ACCESSORIES	CKT NO
1				25/1	QOB		2
3				25/1	QOB		4
5				25/1	QOB		6
7		QOB-VH	125/3	25/1	QOB		8
9				25/1	QOB		10
11				25/1	QOB		12
13		QOB	25/1	25/1	QOB		14
15		QOB	25/1	25/1	QOB		16
17		QOB	25/1	25/1	QOB		18
19		QOB	25/1	25/1	QOB		20
21		QOB	25/1	25/1	QOB		22
23		QOB	25/1	25/1	QOB		24
25		QOB	25/1	25/1	QOB		26
27		QOB	25/1	25/1	QOB		28
29		QOB	25/1	25/1	QOB		30
31		QOB	25/1	25/1	QOB		32
33		QOB	25/1	20/1	QOB	PREPARED SPACE	34
35	PREPARED SPACE	QOB	20/1	20/1	QOB	PREPARED SPACE	36
37	PREPARED SPACE	QOB	20/1	20/1	QOB	PREPARED SPACE	38
39	PREPARED SPACE	QOB	20/1	20/1	QOB	PREPARED SPACE	40
41	PREPARED SPACE	QOB	20/1	20/1	QOB	PREPARED SPACE	42



PHYSICAL DATA

ENCLOSURE Type 1
 Surface with Door
 FRONT CAT#: NC62VS
 BOX CAT#: MH62

DIMENSIONS:
 62"(1575mm)Hx20"(508mm)Wx5.75"(146mm)D

WIRE BENDING SPACE:
 TOP - 12.25"(312)mm
 BOTTOM - 15.43"(392)mm
 SIDE - 5.9"(150)mm

PBA: 710A

BUSSING: 400A RATED COPPER BUS
 Silver/Tin Plated

OPTIONAL FEATURES:
 ALUMINUM SOLID NEUTRAL
 ALUMINUM GROUND BAR

ELECTRICAL DATA

SYSTEM: 208Y/120V 3Ph 4W 60Hz
 System Ampacity: 400A
 10kA SYMS. SCCR
 Fully Rated

MAIN: MAIN BREAKER LA 400A
 Bottom FEED
 42kA AIR

INCOMING CONDUCTORS(S) PER NEC, CEC, NOM:
 Wire Bending Space:
 Phase Lugs: 1 - #1 - 600, (2)#1 - 250 kcmil

-----BRANCH SUMMATION-----
 1 - 125A/3P QOB-VH 27 - 25A/1P QOB
 9 - 20A/1P-PS QOB

JOB NAME: HCJC - PCO 96	EQUIPMENT DESIGNATION: LESE2
JOB LOCATION:	EQUIPMENT TYPE: NQ (Circuit Breaker Type) PANEL 1 OF 1
DRAWN BY: (Q2C)	DRAWING TYPE: ONE LINE DIAGRAM
ENGR:	SQUARE D by Schneider Electric
DATE: October 25 2024	
DRAWING STATUS: QUOTE	DWG# 00-5434675-16222816-01 PG 1 OF 1 REV -

REV	DESCRIPTION	BY	DATE	-	----	--	--/--/--
-	----	--	--/--/--	-	----	--	--/--/--

CKT NO	ACCESSORIES	TYPE	RATING AMP/P		RATING AMP/P	TYPE	ACCESSORIES	CKT NO
1		QOB	30/1		25/1	QOB		2
3		QOB	25/1		25/1	QOB		4
5		QOB	25/1		25/1	QOB		6
7		QOB	25/1		25/1	QOB		8
9		QOB	25/1		25/1	QOB		10
11		QOB	25/1		25/1	QOB		12
13		QOB	25/1		25/1	QOB		14
15		QOB	25/1		25/1	QOB		16
17		QOB	25/1		25/1	QOB		18
19		QOB	25/1		20/1	QOB	PREPARED SPACE	20
21	PREPARED SPACE	QOB	20/1		20/1	QOB	PREPARED SPACE	22
23	PREPARED SPACE	QOB	20/1		20/1	QOB	PREPARED SPACE	24
25	PREPARED SPACE	QOB	20/1		20/1	QOB	PREPARED SPACE	26
27	PREPARED SPACE	QOB	20/1		20/1	QOB	PREPARED SPACE	28
29	PREPARED SPACE	QOB	20/1		20/1	QOB	PREPARED SPACE	30
31					20/1	QOB	PREPARED SPACE	32
33					20/1	QOB	PREPARED SPACE	34
35					20/1	QOB	PREPARED SPACE	36
37					20/1	QOB	PREPARED SPACE	38
39	BRANCH MOUNTED MAIN	QOB-VH	125/3		20/1	QOB	PREPARED SPACE	40
41					20/1	QOB	PREPARED SPACE	42



PHYSICAL DATA

ENCLOSURE Type 1
Surface with Door
FRONT CAT#: NC38S
BOX CAT#: MH38

DIMENSIONS:
38"(965mm)Hx20"(508mm)Wx5.75"(146mm)D

WIRE BENDING SPACE:
TOP - 5"(127)mm
BOTTOM - 9.26"(236)mm
SIDE - 6.13"(156)mm

PBA: 703A

BUSSING: 225A RATED COPPER BUS
Silver/Tin Plated

OPTIONAL FEATURES:
ALUMINUM SOLID NEUTRAL
ALUMINUM GROUND BAR

ELECTRICAL DATA

SYSTEM: 208Y/120V 3Ph 4W 60Hz
System Ampacity: 125A
10kA SYMS. SCCR
Fully Rated

MAIN: MAIN BREAKER QOB-VH 125A
Bottom FEED
22kA AIR

INCOMING CONDUCTORS(S) PER NEC, CEC, NOM:
Wire Bending Space:
Phase Lugs: 1 - #4 - 300 kcmil

-----BRANCH SUMMATION-----
1 - 30A/1P QOB 18 - 25A/1P QOB
17 - 20A/1P-PS QOB

JOB NAME:	HCJC -- PCO 96	EQUIPMENT DESIGNATION:	LESE3
JOB LOCATION:		EQUIPMENT TYPE:	NQ (Circuit Breaker Type) PANEL 1 OF 1
DRAWN BY:	(Q2C)	DRAWING TYPE:	ONE LINE DIAGRAM
ENGR:		SQUARE D <small>by Schneider Electric</small>	
DATE:	October 25 2024	DWG#	00-5434675-162223094-01
DRAWING STATUS:	QUOTE	PG 1	OF 1 REV --



GERDAU

Reinforcing Steel • Wire Mesh • Concrete Repair Products
Waterproofing • Symons Steel Ply • Masonry Reinforcing
Curing Compounds • Epoxies • Tools • Shoring • Grout

PCO-096 - POWER TO SEC. CAB.

FROM WRITTEN APPROVAL:

1. SI - RELEASE - GEAR (CANS, COTS, XFRMR, DISCONNECT) - 4 WKS.
2. LAYOUT & CORING - 2 WKS, START HANGERS + ROUTING, CONDUIT.
3. CONDUIT HANGERS / ROUTING - 4 WKS.
4. MOUNT GEAR / INTERNALS - 1 WEEK
5. PULL CABLE - 1 WK.
6. TEST, TERMINATE & ENERGIZE - 3 d
7. INST. CKTS IN ELEC RMS. - 2 WKS.
8. * SECURITAS RELEASED TO & CONTINUE THEIR WORK.

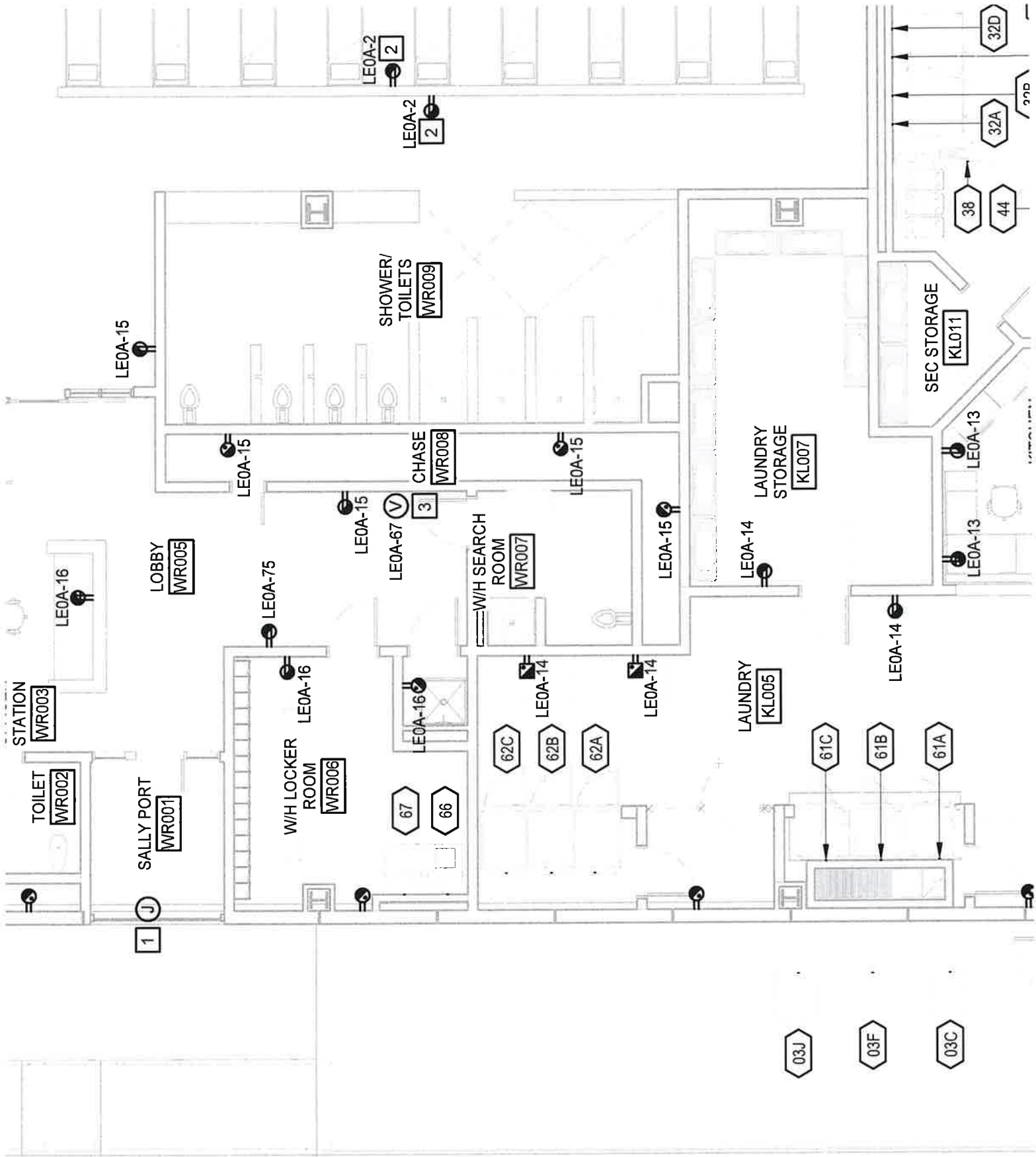
BP → ADD — CG REMOVE/REPAIR - KITCH/DRY GOODS
 → MISC. CLEAN/REPAIR, TOUCH-UP.

Construction Products Group

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 Appleton, WI (888) 376-8837
 Belvidere, IL (800) 248-6163
 Decatur, IL (800) 654-1733

Eldridge, IA (800) 597-7938
 Johnson City, TN (888) 922-3626
 Knoxville, TN (800) 251-1462
 Madison, WI (800) 582-7719

N. Little Rock, AR (800) 433-0005
 Nashville, TN (800) 876-3626
 Urbana, IL (800) 882-3336
[Return to Regular Calendar](#)



LEU

SECURE CORRIDOR
S007

LE0B-1

LE0B-2 4

LE0B-1

PROPERTY STORAGE
IP032

LE0B-80

LE0B-80

SECURE CORRIDOR
BK102

PROPERTY
IP031

BOOKING INTAKE
PROCESSING
IP025

BOOKING FILES
IP028

1 J LE0B-74

DRESS OUT 2
IP029

LE0B-34 4

LE0B-33 4

LE0B-33 4

LE0B-5 4

LE0B-5 4

LE0B-6 4

DRESS OUT 1
IP030

LE0B-2 4

LE0B-1

LE0B-32 4

LE0B-33 4

LE0B-33 4

LE0B-4 4

LE0B-4 4

LE0B-2 4

DRESS OUT 1
IP030

LE0B-2 4

BOOKING SGT.
IP027

1 J LE0B-74

DRESS OUT 2
IP029

LE0B-32 4

LE0B-32 4

LE0B-32 4

LE0B-4 4

LE0B-4 4

LE0B-2 4

DRESS OUT 1
IP030

LE0B-2 4

LE0B-18

LE0B-14

INMATE
MAGISTRATE
DR
IP037

LE0B-32 4

VA2
IP003

LE0B-8 4

LE0B-8 4

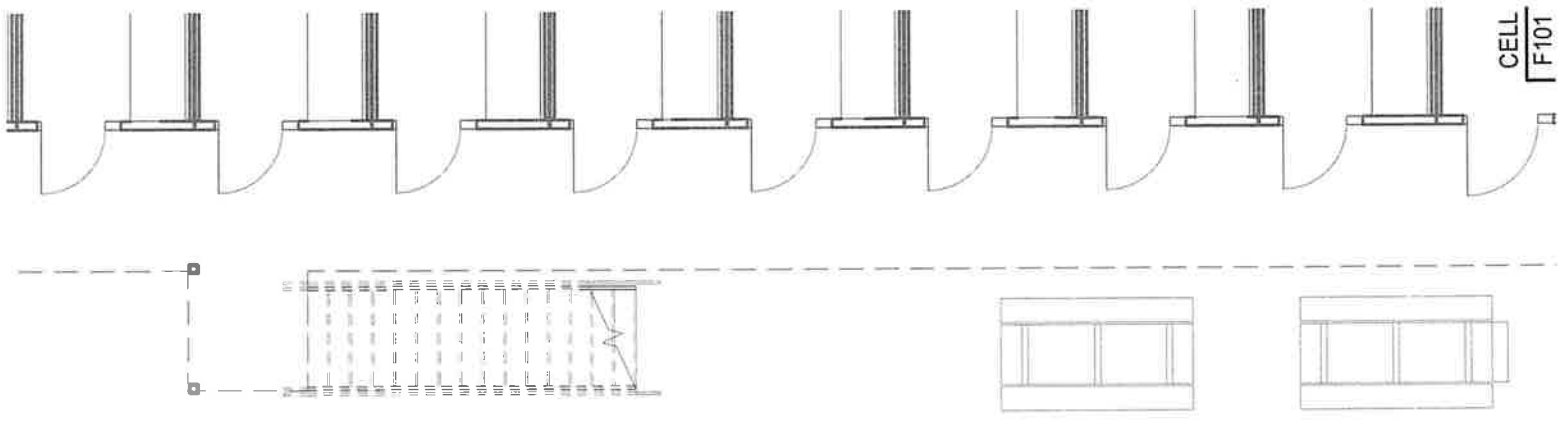
LE0B-8 4

FINGERPRINT
IP011

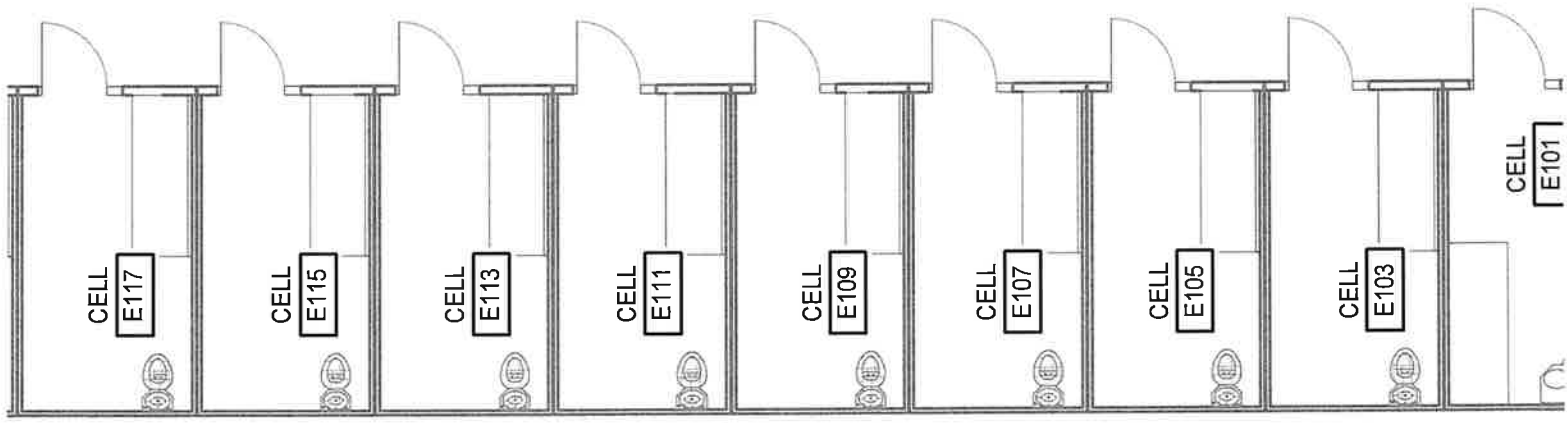
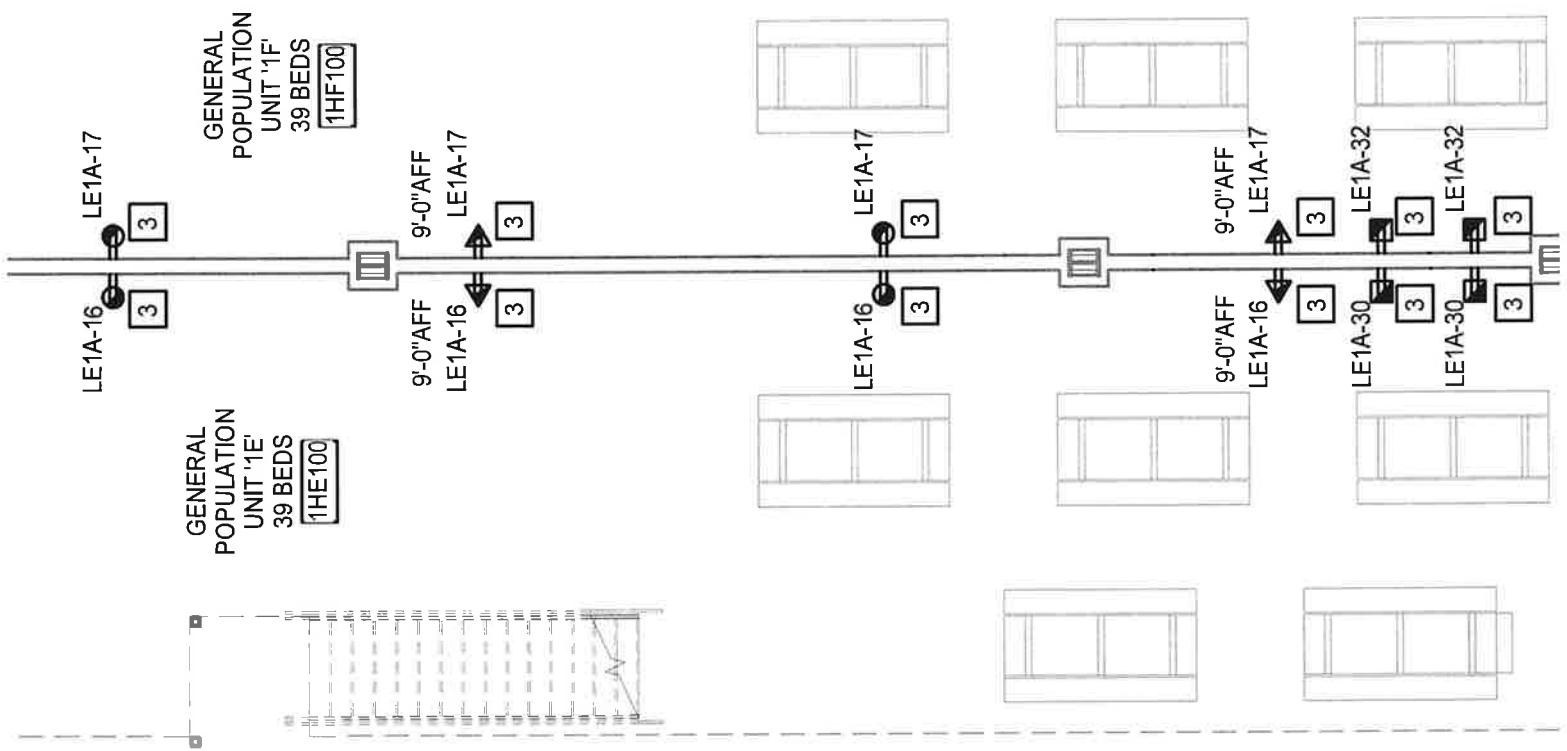
CHASE
IP019

LE0B-75 V

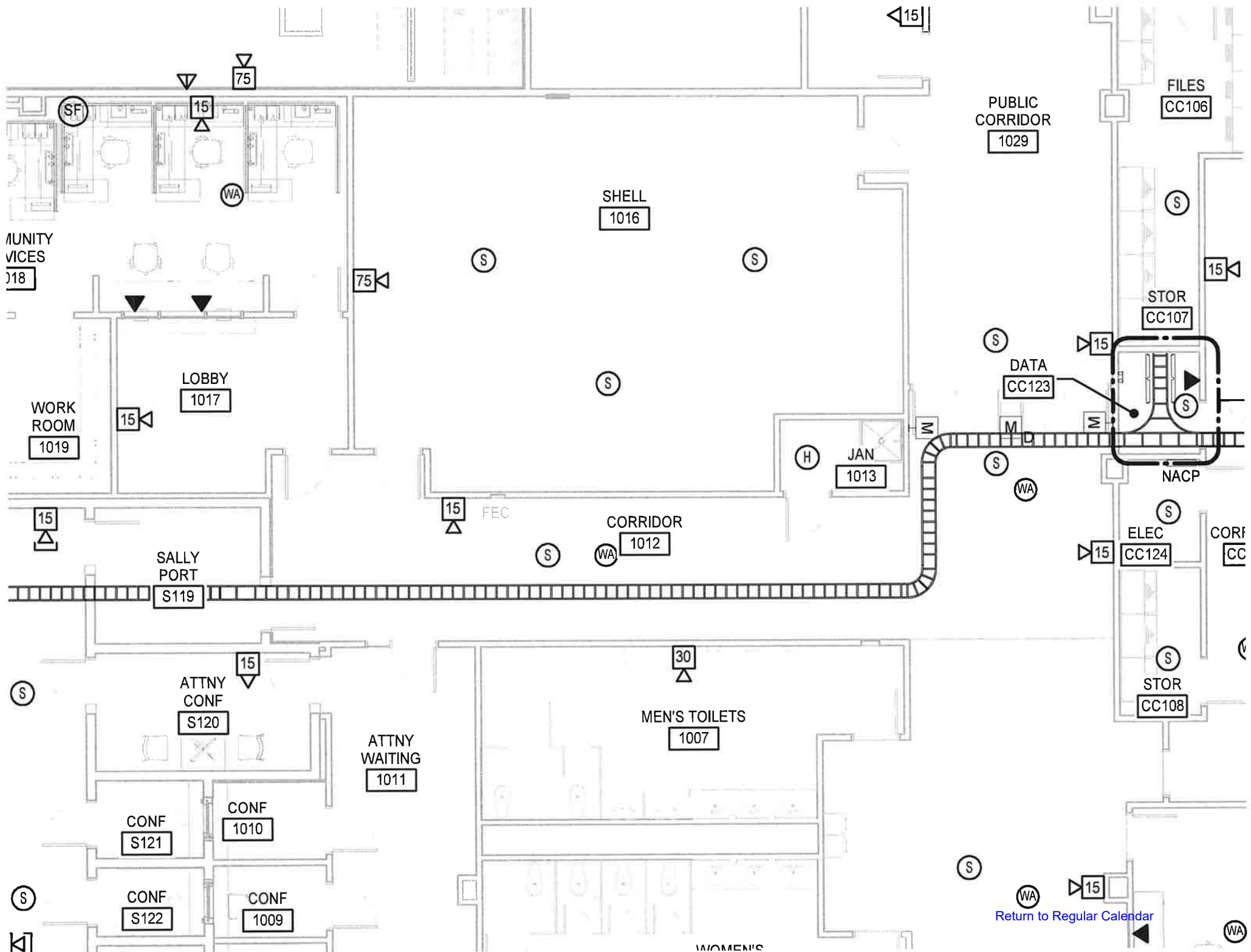
Return to Regular Calendar

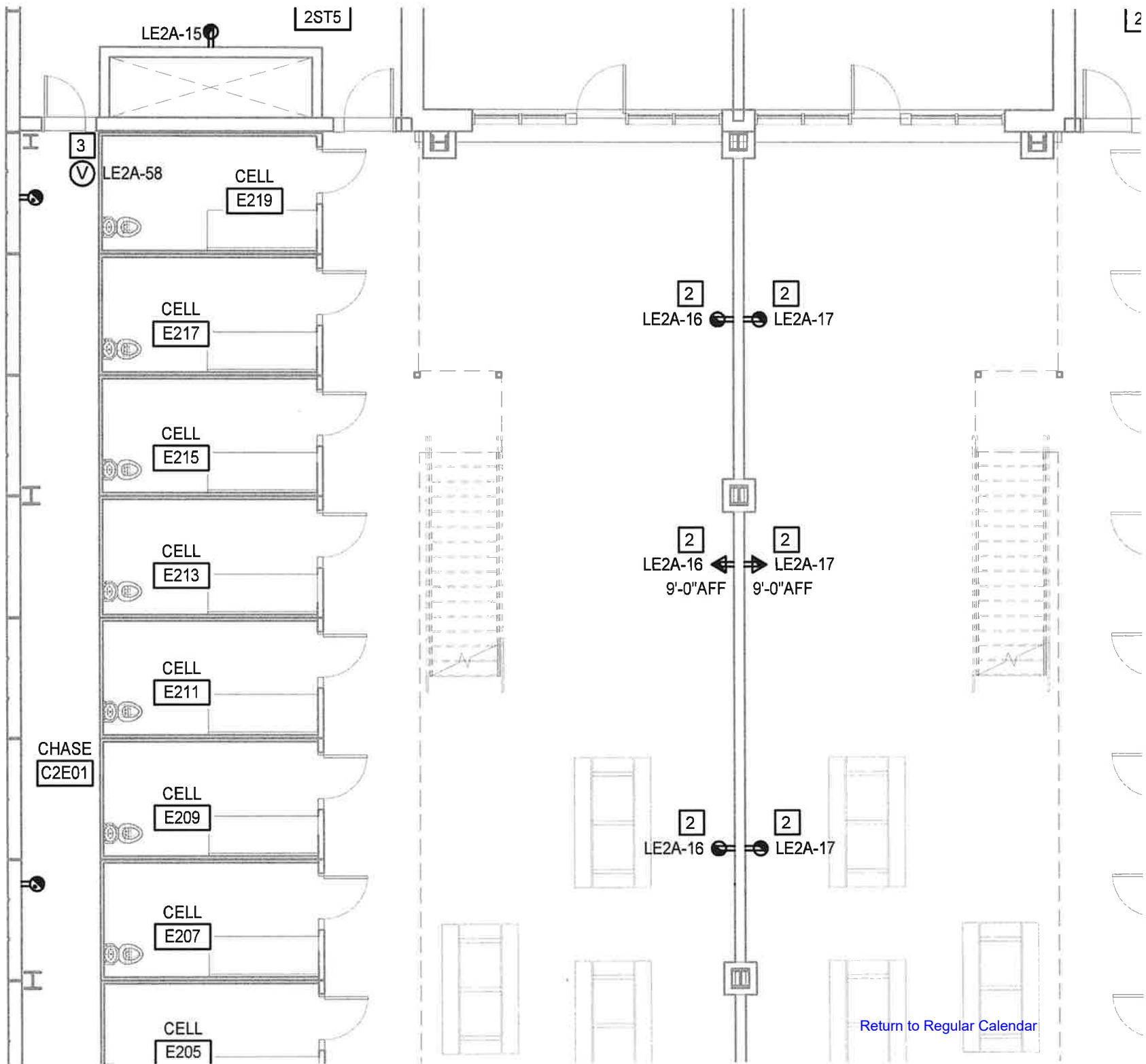


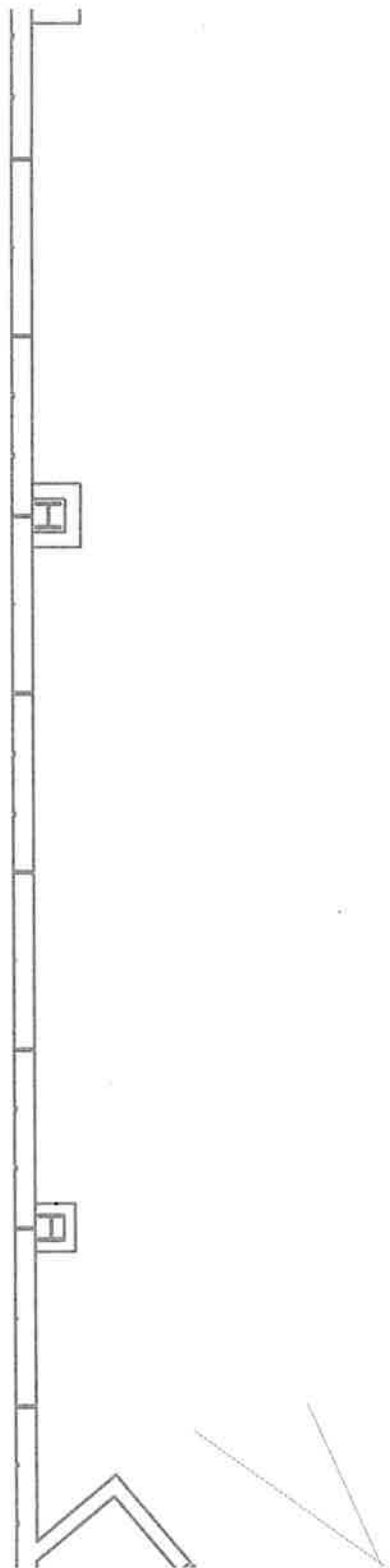
CELL
F101



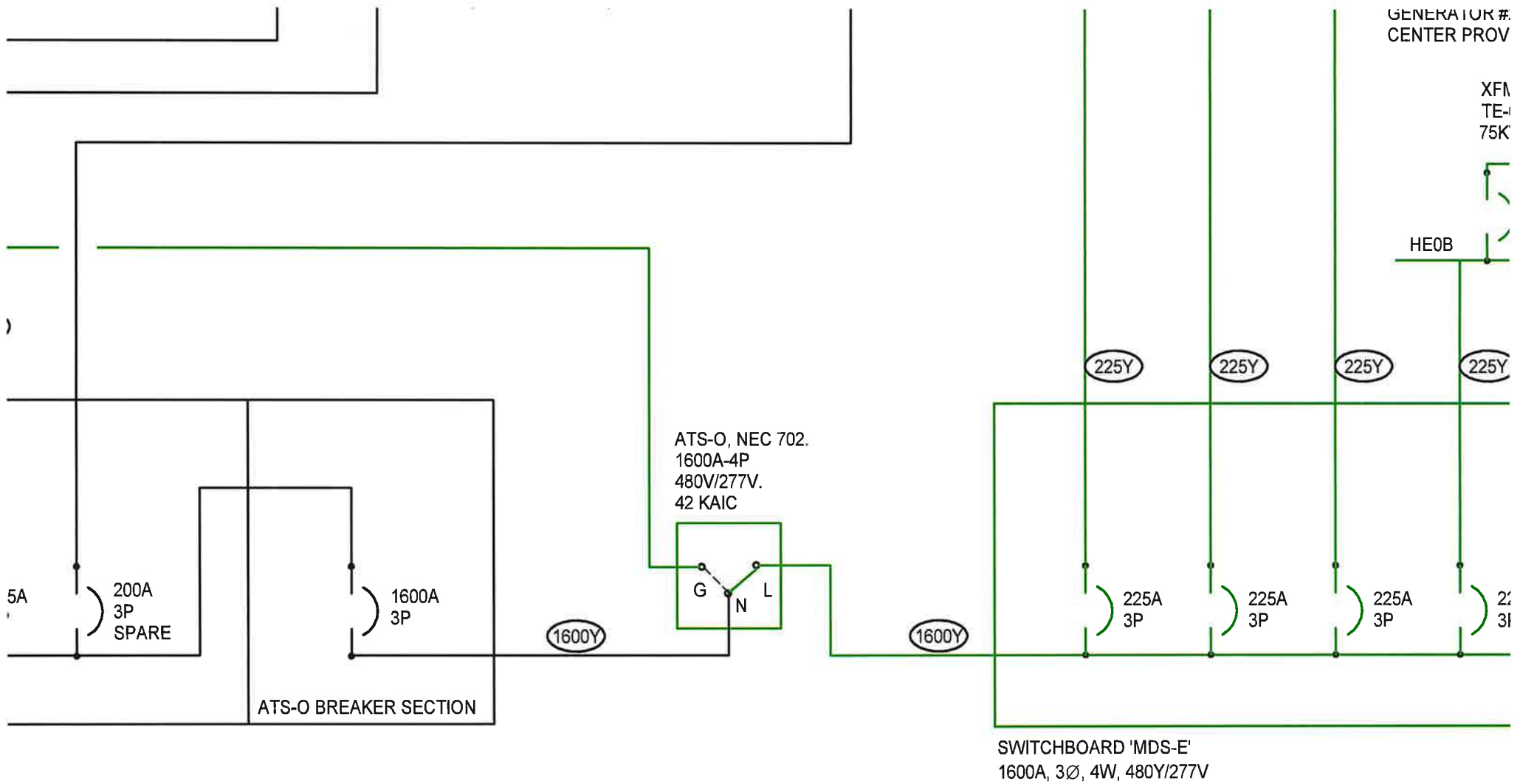
CELL
E101







[Return to Regular Calendar](#)



SWITCHBOARD SCHEDULE MDS-E

HORIZONTAL... 1600 A	NEMA ENCL:	NEMA... FRONT ACCESS		
GROUND BUS: 1600 A	MAIN SWITCH: 1600 A	VOLTAGE: 480Y/277V	3 PH	4 WIRE
VERTICAL... 1600 A	CT SECTION: YES	BRACING: 65000	AMPS...	65000
NEUTRAL BUS: 1600 A				

DEVICE NO.	DESCRIPTION	A	B	C	NUMBER OF POLES	RATING	NOTES
							Return to Regular Calendar

ERIOR LIGHTING	0 VA	0.00%	0 VA
EPTACLES	28320 VA	67.66%	19160 VA
HEAT PUMP	5990 VA	80.00%	4792 VA
C	999 VA	100.00%	999 VA
HEN	0 VA	0.00%	0 VA
CELLANEOUS	9000 VA	80.00%	7200 VA

Total Conn. Load: 44.3 kVA
Total Est. Demand: 32.2 kVA
Total Conn. Current: 123 A
Total Est. Demand... 89 A

PANELBOARD SCHEDULE LEK LOCATION: KITCHEN KL017 FED FROM: LE0A
 AMP MCB 208Y/120V 3 PH 4 W MOUNT: RECESSED PANEL ASSEMBLY RATED (KAIC): 10 KAIC

BRKR	POLE	LOAD	A		B		C		LOAD	POLE	BRKR	CKT
20 A	1	RCPT GENERAL KITCHEN &...	0.9	0.4					AIR CURTAIN	1	20 A	2
20 A	1	COOLER LIGHTS			0.3	0.2			COOLER EVAP	1	20 A	4
20 A	3	COOLER CONDENSING UNIT	0.7	0.2	0.7	1.1	0.7	0.4	COOLER LIGHTS	1	20 A	6
									COOLER EVAP	1	20 A	8
20 A	2	FREEZER LIGHTS AND DOOR HEAT	0.4	1.1	0.4	1.1			COOLER CONDENSING UNIT	3	20 A	10
20 A	1	FREEZER HEAT TAPE			1.8	0.1			FREEZER EVAP	1	20 A	14
20 A	3	FREEZER CONDENSING UNIT	1.6	0.7			1.6	0.6	HAND SINK	1	20 A	16
							1.6	2.5	COLD FOOD SERVING COUNTER	1	20 A	18
20 A	2	ICE MAKER	1.1	1.7			1.1	2.5	HOT FOOD SERVING COUNTER	2	30 A	20
20 A	1	COFFEE/TEA BREWER			1.7	1.0			COFFEE/TEA BREWER	1	20 A	24
20 A	1	REACH-IN FREEZER					1.0	1.5	REACH-IN REFRIGERATOR	1	20 A	26
20 A	1	TILTING SKILLET (SHUNT TRIP)	1.8	1.8					EXHAUST HOOD	1	20 A	28
--	1	SHUNT TRIP			--	--			TILTING SKILLET (SHUNT TRIP)	1	20 A	30
20 A	1	FOOD CUTTER					1.2	1.6	SHUNT TRIP	1	--	32
20 A	1	HOLDING CABINET	1.6	1.8					HOLDING CABINET	1	20 A	34
20 A	3	WASHER	1.8	1.8	1.8	1.8			WASHER	3	20 A	36
							1.8	1.8				
20 A	1	DRYER			1.7	1.8			WASHER	3	20 A	40
20 A	1	DRYER					1.7	1.8				42
20 A	1	DRYER	1.7	0.7								44
15 A	1	F-14 (L)			0.5	2.0			F-12 (L)	1	20 A	46
30 A	3	MAU-1 (L)	2.0	2.0			2.0	2.0	F-11 (L)	3	40 A	50
20 A	1	HAND SINK			2.0	1.2			PLANETARY MIXER	1	20 A	54
20 A	1	HAND SINK	0.6	0.0			0.6	0.6	SLICER	1	20 A	56
20 A	1	SPARE			0.0	0.0			SPARE	1	20 A	58
20 A	1	SPARE							SPARE	1	20 A	60

*PCO-096

Load Classification	Connected Load	Demand Factor	Estimated Demand	Panel Totals
INTERIOR LIGHTING	0 VA	0.00%	0 VA	Total Conn. Load: 45.2 I Total Est. Demand: 30.5 I Total Conn. Current: 125 A Total Est. Demand... 85 A
EXTERIOR LIGHTING	0 VA	0.00%	0 VA	
RECEPTACLES	36420 VA	63.73%	23210 VA	
AC / HEAT PUMP	1830 VA	80.00%	1464 VA	
HVAC	694 VA	100.00%	694 VA	
KITCHEN	0 VA	0.00%	0 VA	
MISCELLANEOUS	5500 VA	80.00%	4400 VA	

PANELBOARD SCHEDULE LE2A

LOCATION: ELEC S204

FED FR

225 AMP MCB

208Y/120V

3 PH 4 W

MOUNT: SURFACE

PANEL ASSEMBLY RATED (K/

CKT	BRKR	POLE	LOAD	A		B		C		LOAD
1	20 A	1	RCPT ROOM S202-1, S205, S204...	0.9	0.5					RCPT SECURE CORRIDOR...
3	20 A	1	RCPT MULTI- PURPOSE S206			0.9	0.9			RCPT MEDICAL-1 S208-1
5	20 A	1	RCPT MEDICAL-1 S208-1					0.2	0.7	RCPT MECHANICAL S207
7	20 A	1	RCPT CHASE C2A01	1.3	0.7					RCPT UNIT 2A TELEVISIONS
9	20 A	1	RCPTUNIT 2B TELEVISIONS			0.7	1.1			RCPT CHASE C2B01
11	20 A	1	RCPT ROOM 2MST3, C2C01					0.7	0.5	RCPT UNIT 2C TELEVISIONS
13	20 A	1	RCPT UNIT 2D TELEVISIONS	0.5	0.7					RCPT ROOM 2MST4, C2E01
15	20 A	1	RCPT ROOM 2ST5, C2E01			1.1	0.7			RCPT UNIT 2E TELEVISIONS
17	20 A	1	RCPT UNIT 2F TELEVISIONS					0.7	1.1	RCPT ROOM 2MST6, C2F01
19	20 A	1	RCPT CONTROL ROOM 2 S202A	1.1	1.1					RCPT CONTROL ROOM 2 S202A
21	20 A	1	RCPT ROOM S202A, S202-1			0.7	1.5			ACCESS CONTROL
23	20 A	1	RCPT UNIT 2A KIOSK					0.4	0.5	RCPT UNIT 2A VIDEO VIS
25	20 A	1	RCPT UNIT 2B KIOSK	0.4	0.5					RCPT UNIT 2B VIDEO VIS
27	20 A	1	RCPT UNIT 2C KIOSK			0.2	0.4			RCPT UNIT 2C VIDEO VIS
29	20 A	1	RCPT UNIT 2D KIOSK					0.2	0.4	RCPT UNIT 2D VIDEO VIS
31	20 A	1	RCPT UNIT 2E KIOSK	0.4	0.5					RCPT UNIT 2E VIDEO VIS
33	20 A	1	RCPT UNIT 2F KIOSK			0.4	0.5			RCPT UNIT 2F VIDEO VIS
35	20 A	1	F-21 (L)					0.5	0.4	RCPT DATA S205 RACK
37	20 A	2	RCPT DATA S205 RACK	1.5	0.4					RCPT DATA S205 RACK
39						1.5	1.5			
41	20 A	1	RECEPTACLES SECURE EL...					0.2	1.5	
43	20 A	1	CUH-8 (L)	0.0	0.0					CUH-10 (L)
45	20 A	1	CUH-12 (L)			0.0	0.0			CUH-14 (L)
47	20 A	1	CUH-6 (L)					0.0		
49										
51							2.2			DSS-5A & 5B (L)
53	30 A	2	DSS-5A & 5B (L)					1.0	2.2	DSS-5A & 5B (L)
55						1.0	0.5			

TS-3A

10 KAIC

E	BRKR	CKT
	20 A	2
	20 A	4
	20 A	6
	20 A	8
	20 A	10
	20 A	12
	20 A	14
	20 A	16
	20 A	18
	20 A	20
	20 A	22
	20 A	24
	20 A	26
	20 A	28
	20 A	30
	20 A	32
	20 A	34
	20 A	36
	20 A	38
	20 A	40
	20 A	42

0 kVA	0 kVA	0 kVA
0 A	0 A	0 A

(GE) = PROVIDE GFCI BREAKER FOR EQUIPMENT, 6-50mA PER NEC 427.15 DED. NEUTRAL.
 (GP) = PROVIDE GFCI BREAKER FOR PERSONNEL, 4-6mA PER NEC 210.8. DED. NEUTRAL.
 (L) = PROVIDE LOCKOUT BREAKER TO PREVENT UNAUTHORIZED SWITCHING.
 (LC) = ROUTE TO LOAD VIA LIGHTING CONTACTOR, REF DETAIL ON DWG E4.X.
 (ML) = PROVIDE BREAKER WITH MAINTENANCE LOCKOUT, LOCKABLE OFF.

Load Classification	Connected Load	Demand Factor	Estimated Demand	Panel Totals
INTERIOR LIGHTING	0 VA	0.00%	0 VA	Total Conn. Load: 0.0 kVA Total Est. Demand: 0.0 kVA Total Conn. Current: 0 A Total Est. Demand... 0 A
EXTERIOR LIGHTING	0 VA	0.00%	0 VA	
RECEPTACLES	0 VA	0.00%	0 VA	
AC / HEAT PUMP	0 VA	0.00%	0 VA	
HVAC	0 VA	0.00%	0 VA	
KITCHEN	0 VA	0.00%	0 VA	
MISCELLANEOUS	0 VA	0.00%	0 VA	

PANELBOARD SCHEDULE HX1D LOCATION: ELEC AD107 FED FROM: HX0
 60 AMP MCB 480Y/277V 3 PH 4 W MOUNT: SURFACE PANEL ASSEMBLY RATED (KAIC): 65 K

CKT

CKT	BRKR	POLE	LOAD	A	B	C	LOAD	POLE	B	
2	1			1.1	0.7		LIFE SAFETY LTG/EXIT	1	2	
4	3	60 A	HX1D2		0.2	0.5	EXTERIOR LTG	1	2	
6	5					0.0	0.0	SPARE	1	2
8	7	20 A	SPARE	0.0	0.0		SPARE	1	2	
10	9	20 A	SPARE		0.0	0.0	SPARE	1	2	
12	11	20 A	SPARE			0.0	0.0	SPARE	1	2
14	13	20 A	SPARE	0.0	0.0		SPARE	1	2	
16	15	20 A	SPARE		0.0	0.0	SPARE	1	2	
18	17	20 A	SPARE			0.0	0.0	SPARE	1	2
				2 kVA	1 kVA	0 kVA				
				7 A	3 A	0 A				

(GE) = PROVIDE GFCI BREAKER FOR EQUIPMENT, 6-50mA PER NEC 427.15 DED. NEUTRAL.
 (GP) = PROVIDE GFCI BREAKER FOR PERSONNEL, 4-6mA PER NEC 210.8. DED. NEUTRAL.
 (L) = PROVIDE LOCKOUT BREAKER TO PREVENT UNAUTHORIZED SWITCHING.
 (LC) = ROUTE TO LOAD VIA LIGHTING CONTACTOR, REF DETAIL ON DWG E4.X.
 (ML) = PROVIDE BREAKER WITH MAINTENANCE LOCKOUT, LOCKABLE OFF.

Load Classification	Connected Load	Demand Factor	Estimated Demand	Panel Totals
INTERIOR LIGHTING	1745 VA	100.00%	1745 VA	Total Conn. Load: 2.4 kVA Total Est. Demand: 2.4 kVA Total Conn. Current: 3 A
EXTERIOR LIGHTING	650 VA	100.00%	650 VA	
RECEPTACLES	0 VA	0.00%	0 VA	
AC / HEAT PUMP	0 VA	0.00%	0 VA	

The Hub at Waverly, Suite 425, Charlotte, NC 28277

PROJECT: Hamblen County Justice Center 590418 DATE: 11/6/2024
 SUBJECT: CCD #1 PCO-096 TRANSMITTAL ID: 01619
 PURPOSE: For your use VIA: Info Exchange

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Briggs The Hub at Waverly, Suite 425 Charlotte, NC 28277	Moseley Architects	lbriggs@moseleyarchitects.com	(704) 540-3755 x2926

TO

NAME	COMPANY	EMAIL	PHONE
Blaine Prine 6510 Deane Hill Drive Knoxville TN 37919 United States	Blaine Construction Corporation	bprine@blaineconstruction.com	(865) 693-8900
Jaron Dowalter United States	BurWil Construction Company, Inc.	jdowalter@burwil.com	865 409-4825
Chris Cutshaw United States	Hamblen County, TN	chris.cutshaw@co.hamblen.tn.us	

REMARKS: Blaine,

Please sign the attached CCD#1 related to PCO-096 and send back to me so I can send to Hamblen County officially.

Linda

DESCRIPTION OF CONTENTS

QTY	DATED	TITLE	NOTES
1	11/6/2024	CCD #1 PCO-096.pdf	

Hamblen County Government
 Jail / Justice Center Project Expenditures
 As of October 31, 2024

Category of Costs	Description	Amount	Total Per Category
Moseley Architects			
Paid Prior to FY2021	Phase I and II & Design & Construction Planning Phase	\$ 943,700.00	
Paid in FY2021	Design & Construction Planning Phase	\$ 699,828.51	
Paid in FY2022	Design & Construction Planning Phase	\$ 3,114,662.02	
Paid in FY2023	Design & Construction Planning Phase	\$ 465,833.45	
Paid in FY2024	Design & Construction Planning Phase	\$ 356,908.88	
Paid in FY2025	Design & Construction Planning Phase	\$ 34,238.00	
			\$ 5,615,170.86
BurWil Construction			
Paid in FY2021	Project Management	\$ 283,597.96	
Paid in FY2022	Project Management	\$ 227,515.00	
Paid in FY2023	Project Management	\$ 313,002.65	
Paid in FY2024	Project Management	\$ 197,339.35	
Paid in FY2025	Project Management	\$ 25,386.44	
			\$ 1,046,841.40
Blaine Construction			
Paid in FY2022	Construction	\$ 18,460,845.00	
Paid in FY2023	Construction	\$ 29,880,119.16	
Paid in FY2024	Construction	\$ 33,920,943.95	
Paid in FY2025	Construction	\$ 6,781,934.00	
			\$ 89,043,842.11
Entegrity Consulting			
Paid in FY2021	Commissioning Services	\$ 3,294.00	
Paid in FY2022	Commissioning Services	\$ 4,392.00	
Paid in FY2023	Commissioning Services	\$ 6,807.60	
			\$ 14,493.60
Property Acquisition			
Paid Prior to FY2021		\$ 1,250,751.07	
Paid in FY2021		\$ 895,659.17	
Paid in FY2022		\$ 1,326.52	\$ 2,147,736.76
FF&E Costs			
Paid in FY2024		\$ 60,759.34	
Paid in FY2025		\$ 368,106.22	\$ 428,865.56
Other Costs			
Paid Prior to FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 109,649.17	
Paid in FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 169,962.00	
Paid in FY2022	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 122,120.00	
Paid in FY2023	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 159,112.50	
Paid in FY2024	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 46,855.00	
Paid in FY2025	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 12,297.50	
9/29/2022	MUS - Tap & Impact Fees for Jail Connections	\$ 54,000.00	
Paid in FY2023	Deacon Foodservice Solutions	\$ 251,563.81	
Paid in FY2024	Deacon Foodservice Solutions	\$ 206,792.19	
Paid in FY2025	Deacon Foodservice Solutions	\$ 9,437.18	
1/12/2023	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
1/4/2024	Professional Svcs - Bond Compliance Specialists	\$ 2,650.00	
1/11/2024	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
FY 24-25	Professional Svcs - Bond Compliance Specialists	\$ 1,275.00	
			\$ 1,146,714.35
Total Expenditures on Jail / Justice Center Project			\$ 99,443,664.64

Hamblen County Government
Public Services Committee
Tuesday, November 12, 2024
Large Courtroom-Hamblen County Courthouse
MINUTES

Members Present

Mike Richardson, Stan Harville, Bobby Haun, Debbie A’Hearn, Peggy Howell, Joe Huntsman, Sr., Rodney Long, Mike Reed, Kyle Walker

Members Absent

None

Call to Order

Chairman Mike Richardson called the meeting to order at 5:22 p.m.

Visitors Wishing to Address the Committee

None

Old Business

- a. None

New Business

- a. Surplus Items for EMA
Motion (Kyle Walker/Rodney Long, all in favor) to approve the Surplus Item for the County Clerk’s Office.
- b. Approval of the 2025 Regularly Scheduled Meetings of the Hamblen County Commission/Committees
Motion (Peggy Howell/Kyle Walker, all in favor) to approve the calendar for the 2025 Regularly Scheduled Meetings of the Hamblen County Commission/Committees.
- c. Order Establishing Work Release Commission
Motion (Debbie A’Hearn/Joe Huntsman, Sr., all in favor) to approve the Order Establishing Work Release Commission.
- d. Noise Issue Discussion-Public Services Chairman Mike Richardson addressed the Commissioners on the noise issues in the county. Comments were provided by Chief Bob Ellis and the County Attorney Chris Capps on the noise issues.
No Action Taken-Discussion Only

Items of Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman Richardson adjourned the meeting at 5:39 p.m.

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Tuesday, November 12, 2024

Immediately Following the Adjournment of the Justice Center/Public Safety Committee
Large Courtroom – Hamblen County Courthouse



**PUBLIC SERVICES
COMMITTEE**

Mike Richardson
Chairman

Stan Harville
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Mike Reed
Member

Kyle Walker
Member

AGENDA

1. **Call to Order** – *Chairman Mike Richardson*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Mike Richardson (Visitors will be allotted 3 minutes to speak)
3. **Old Business** – *Chairman Mike Richardson*
 - a. None
4. **New Business** – *Chairman Mike Richardson*
 - a. Surplus Item for EMA-*Chris Bell, EMA Director*
 - b. Approval of the 2025 Regularly Scheduled Meetings of the Hamblen County Commission/Committees
 - c. Order Establishing Work Release Commission-*Chief Bob Ellis, Hamblen County Sheriff's Department*
 - d. Noise Issue Discussion-*Mike Richardson, Chairman-Public Services Committee*
5. **Items of Interest (No Action Necessary)** – *Chairman Mike Richardson*
 - a. None
6. **Adjournment** – *Chairman Mike Richardson*



Morrystown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morrystown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us

MEMORANDUM

TO: Amanda Hale, County Finance Director
FROM: Chris Bell, Director
DATE: 30 October 2024
RE: Surplus 2006 Ford Crown Victoria

Morrystown-Hamblen Emergency Management Agency has a 2006 Ford Crown Victoria, VIN# 2FAFP71W76X104440, that EMA needs to surplus. Please confirm that the VIN# 2FAFP71W76X104440 we provided matches the number on the title in the County Mayor's Office.

I ask that the County Commission surplus the 2006 Ford Crown Victoria from the EMA asset list.

2025 Regularly Scheduled Meetings of the Hamblen County Commission

<i>January</i>	<i>Meeting Dates</i>	<i>Agenda Deadline 9:00a.m.</i>
Committees	January 13, 2025	January 7, 2025
Commission	January 23, 2025	January 14, 2025
<i>February</i>		
Committees	February 10, 2025	February 4, 2025
Commission	February 20, 2025	February 11, 2025
<i>March</i>		
Committees	March 10, 2025	March 4, 2025
Commission	March 20, 2025	March 11, 2025
<i>April</i>		
Committees	April 14, 2025	April 8, 2025
Commission	April 24, 2025	April 15, 2025
<i>May</i>		
Committees	May 12, 2025	May 6, 2025
Commission	May 22, 2025	May 13, 2025
<i>June</i>		
Committees	June 16, 2025	June 10, 2025
Commission	June 26, 2025	June 17, 2025
<i>July</i>		
Committees	July 14, 2025	July 8, 2025
Commission	July 24, 2025	July 15, 2025
<i>August</i>		
Committees	August 11, 2025	August 5, 2025
Commission	August 21, 2025	August 12, 2025
<i>September</i>		
Committees	September 8, 2025	September 2, 2025
Commission	September 18, 2025	September 9, 2025
<i>October</i>		
Committees	October 14, 2025 (Tuesday)	October 7, 2025
Commission	October 23, 2025	October 14, 2025
<i>November</i>		
Committees	November 10, 2025	November 4, 2025
Commission	November 20, 2025	November 12, 2025
<i>December</i>		
Committees	December 8, 2025	December 2, 2025
Commission	December 18, 2025	December 9, 2025

- Committees meet at 5:00 p.m. on the 2nd Monday of each month unless a County holiday falls on that date at which time the meetings will take place on the following Tuesday
- Commission meets at 5:00 p.m. the Thursday following the 3rd Monday of each month
- Committees and Commission meetings are held in the large courtroom of the Hamblen County Courthouse

OCT 21 2024

IN THE CRIMINAL COURT FOR HAMBLLEN COUNTY, TENNESSEE *W*

ORDER ESTABLISHING WORK RELEASE COMMISSION

In order to alleviate the volume of work required of the Court and to establish a uniform, consistent and fair method of determining work release allowed by law for prisoners in the County Detention Center or Jail the following provisions are made:

- (1) There is established a work release commission consisting of:
Jail Administrative Lieutenant D.J. Hart, Chief Deputy Bob Ellis & Deputy Clerk Katie Moore;
- (2) The work release commission will, by concurrence of all three members, review all applications of inmates of the County Detention Center or Jail and grant or deny work release;
- (3) An affidavit of the prospective employer must be filed with the work release application. The Hamblen County Sheriff's Department has drafted the affidavit form and the form must be used. The employer must be of good reputation and the employment must be actual work and not a means of evading incarceration;
- (4) No person can be granted work release that has presently been convicted of a felony;
- (5) No person can be granted work release that is currently on the Sex Offender Registry;
- (6) Any prisoner granted work release must pay all fees and cost as required by law;
- (7) The commission will cause work releases granted to be periodically checked for full compliance. Anyone not in compliance will be terminated unless the commission finds good cause for reinstatement.



This 21 day of October, 2024.

STATE OF TENNESSEE
COUNTY OF HAMBLLEN

I hereby certify that the foregoing is a true and correct copy of the original Order

filed in this Case. Witness my signature on this 21 day of Oct, 2024.

Teresa West
Circuit Court Clerk

[Handwritten Signature]
Judge

Hamblen County Government
Bulk Waste Study Committee
Tuesday, November 12, 2024
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Tim Horner, Kyle Walker, Bobby Haun, Edna Greene, Stan Harville, Peggy Howell

Members Absent:

None

Call to Order

Chairman Tim Horner called the meeting to order at 5:39 p.m.

Visitors Wishing to Address the Committee

Lora Williams

Old Business

- a. None

New Business

- a. Bulk Waste Update- Tommy McKinney, Codes Enforcement Officer updated the Committee on the Highway Department's progress of picking up the vegetation from the hurricane in September.
No Action Taken, Informational Purposes Only.

Adjournment

There being no further business Chairman Horner adjourned the meeting at 5:58 p.m.

Hamblen County Government
BULK WASTE STUDY COMMITTEE



**BULK WASTE STUDY
COMMITTEE**

Tuesday, November 12, 2024

*Immediately Following Adjournment of the Public Services Committee
Large Courtroom of the Hamblen County Courthouse*

Tim Horner
Chairman

AGENDA

Kyle Walker
Vice-Chairman

1. Call to Order – *Chairman Tim Horner*

Bobby Haun
Ex-Officio

2. Visitors Wishing to Address the Committee – *Chairman Tim Horner*
(Visitors will be allotted 3 minutes to speak)

Edna Greene
Member

3. Old Business – *Chairman Tim Horner*
a. None

Stan Harville
Member

4. New Business – *Chairman Tim Horner*
a. Bulk Waste Update-Tommy McKinney, Codes Enforcement Officer

Peggy Howell
Member

5. Items of Interest (No Action Necessary) – *Chairman Tim Horner*
a. None

New Appointee
Member

6. Adjournment – *Chairman Tim Horner*

Hamblen County Government
Finance Committee
Tuesday, November 12, 2024
Hamblen County Courthouse – Large Courtroom
MINUTES

Members Present:

Rodney Long, Thomas Doty, Bobby Haun, Debbie A’Hearn, Stan Harville, Peggy Howell, Joe Huntsman, Sr., Mike Reed, Mike Richardson, Kyle Walker

Members Absent:

None

Call to Order

Chairman Rodney Long called the meeting to order at 5:58 p. m.

Visitors Wishing to Address the Committee

None

Recurring Business

- a. Expenditure Reports –October 2024 (Information Only - No Action Necessary)
- b. Monthly Checks -October 2024 (Information Only - No Action Necessary)

Old Business

- a. None

New Business

- a. Resolution 24-__-Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County’s Jail2Work Program
Motion (Mike Reed/Joe Huntsman, Sr., all in favor) to approve Resolution 24-__ Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County’s Jail2Work Program.
- b. Resolution 24-__-Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University
Motion (Kyle Walker/Stan Harville, all in favor) to approve Resolution 24-__-Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University.
- c. Third Judicial District Recovery Court Expansion Project-
 - i. Agreement for Professional Services
Motion (Mike Reed/Debbie A’Hearn, all in favor) to approve the Agreement for Professional Services between Hamblen County, 3rd Judicial District recovery Court, and Helen Ross McNabb Center, Inc.
 - ii. Contract for Professional Consulting Services
Motion (Debbie A’Hearn/Kyle Walker, all in favor) to approve the Contract for Professional Consulting Services with Allard Consulting, LLC
- d. Budget Amendments
 - i. Hamblen County Department of Education Budget Amendment #4 Increase of \$5,565,971.56
Motion (Stan Harville/Debbie A’Hearn, all in favor) to approve the Hamblen County Department of Education Budget Amendment #4 Increase of \$5,565,971.56.

- ii. Fund #101- Probation Services \$150,000
Motion (Joe Huntsman, Sr./Thomas Doty, all in favor) to approve the Budget Amendment for Fund #101-Probation Services for \$150,000.
- iii. Fund #128-Drug Use Abatement Fund \$150,000
Motion (Joe Huntsman, Sr./Kyle Walker, all in favor) to approve the Budget Amendment for Fund #128-Drug Use Abatement Fund for \$150,000.

Items of Interest (No Action Necessary)

- a. Planning Commission Building Permit Report-October 2024
- b. County Attorney Invoices-October 2024
- c. Trustee Report-October 1, 2024 -October 30, 2024

Adjournment - There being no further business, Chairman Long adjourned the Finance Committee Meeting at 6:14 p.m.



Hamblen County Government
FINANCE COMMITTEE

Tuesday, November 12, 2024
Immediately following the Adjournment of the Bulk Waste Committee
Large Courtroom – Hamblen County Courthouse

FINANCE COMMITTEE

AGENDA

- Rodney Long
Chairman
- Thomas Doty
Vice-Chairman
- Bobby Haun
Ex-Officio
- Debbie A’Hearn
Member
- Stan Harville
Member
- Peggy Howell
Member
- Joe Huntsman, Sr.
Member
- Mike Reed
Member
- Mike Richardson
Member
- Kyle Walker
Member

1. **Call to Order-Chairman Rodney Long**
2. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Rodney Long (Visitors will be allotted 3 minutes to speak)**
3. **Recurring Business – Chairman Rodney Long**
 - a. Expenditure Reports – October 2024 (*Information Only-No Action Necessary*)
 - b. Monthly Checks October 2024 (*Information Only-No Action Necessary*)
4. **Old Business – Chairman Rodney Long**
 - a. None
5. **New Business – Chairman Rodney Long**
 - a. Resolution 24-__-Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County’s Jail2Work Program-*County Mayor Chris Cutshaw*
 - b. Resolution 24-__-Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University-*County Mayor Chris Cutshaw*
 - c. Third Judicial District Recovery Court Expansion Project-Narratives and Contracts-*Penny Knight, Recovery Court Coordinator /Mental Health Coordinator*
 - i. Agreement for Professional Services
 - ii. Contract for Professional Consulting Services
 - d. Budget Amendments-*Finance Director-Amanda Hale*
 - i. Hamblen County Department of Education Budget Amendment #4 Increase of \$5,568,971.56-*Traci Antrican, Senior Accountant, HCBOE*
 - ii. Fund #101 Probation Services \$150,000
 - iii. Fund #128 Drug Use Abatement Fund \$150,000
6. **Items of Interest (No Action Necessary) – Chairman Rodney Long**
 - a. Planning Commission Building Permit Report-October 2024
 - b. County Attorney Invoices -October 2024
 - c. Trustee Report- October 1, 2024 – October 30, 2024
7. **Adjournment – Chairman Rodney Long**

EXPENDITURE REPORTS

October 2024

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdg Remain
51100 County Commission	211,535.00	0.00	211,535.00	17,325.48	62,475.32	27,735.00	121,324.68	57.35%
51210 Board Of Equalizaton	22,200.00	0.00	22,200.00	0.00	0.00	0.00	22,200.00	100.00%
51300 County Mayor/Executive	273,624.00	21,960.60	295,584.60	17,798.19	74,160.07	13,281.44	208,143.09	70.42%
51400 County Attorney	36,303.00	0.00	36,303.00	737.66	3,519.39	0.00	32,783.61	90.31%
51500 Election Commission	442,830.00	0.00	442,830.00	48,456.75	177,131.46	8,653.81	257,044.73	58.05%
51600 Register Of Deeds	447,290.00	0.00	447,290.00	33,805.04	124,812.07	16,203.36	306,274.57	68.47%
51720 Planning	294,531.00	0.00	294,531.00	19,682.18	63,639.92	2,579.53	228,311.55	77.52%
51750 Codes Compliance	70,052.00	0.00	70,052.00	5,336.11	19,777.95	0.00	50,274.05	71.77%
51760 Geographical Information Systems	103,937.00	0.00	103,937.00	23,470.56	37,450.87	0.00	66,486.13	63.97%
51810 Other Facilities	1,260,844.00	0.00	1,260,844.00	122,596.60	309,535.98	75,382.36	875,925.66	69.47%
51910 Preservation Of Records	23,887.00	0.00	23,887.00	1,710.96	5,531.50	1,805.99	16,549.51	69.28%
52100 Accounting And Budgeting	606,278.00	0.00	606,278.00	43,835.77	172,367.09	3,305.60	430,605.31	71.02%
52300 Property Assessor's Office	424,959.00	0.00	424,959.00	33,591.96	117,210.60	9,438.66	298,309.74	70.20%
52310 Reappraisal Program	195,485.00	0.00	195,485.00	4,104.84	16,793.02	6,567.02	172,124.96	88.05%
52400 County Trustee's Office	452,099.00	0.00	452,099.00	41,326.51	148,915.02	2,035.27	301,148.71	66.61%
52500 County Clerk's Office	668,670.00	10,000.00	678,670.00	45,945.23	187,713.87	1,702.71	489,253.42	72.09%
52600 Data Processing	188,783.00	0.00	188,783.00	17,149.03	69,958.23	29,615.94	89,208.83	47.25%
52900 Other Finance	344,280.00	0.00	344,280.00	36,688.75	123,229.50	9,820.04	211,230.46	61.35%
53100 Circuit Court	1,166,925.00	1,587.50	1,168,512.50	85,076.94	348,813.99	10,173.22	809,525.29	69.28%
53300 General Sessions Court	745,276.00	0.00	745,276.00	61,014.51	211,401.10	1,046.60	532,828.30	71.49%
53330 Drug Court	247,745.00	0.00	247,745.00	16,387.23	58,095.37	2,455.66	187,193.97	75.56%
53400 Chancery Court	453,590.00	0.00	453,590.00	33,236.84	141,950.34	12,150.60	299,489.06	66.03%
53500 Juvenile Court	365,672.00	0.00	365,672.00	26,204.19	89,551.86	2,971.79	273,148.35	74.70%
53900 Other Admin Of Justice - Mental Health	150,000.00	0.00	150,000.00	12,199.45	33,570.33	4,049.25	112,380.42	74.92%

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101

101 General Fund

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
53920 Courtroom Security	1,088,340.00	0.00	1,088,340.00	89,518.71	294,873.75	7,692.48	785,773.77	72.20%
53930 Victim Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54110 Sheriff's Department	5,783,817.00	234,183.00	6,018,000.00	469,283.26	1,710,749.49	313,426.72	3,993,823.79	66.36%
54160 Administration Of The Sexual Offender	6,250.00	0.00	6,250.00	659.99	790.86	1,142.40	4,316.74	69.07%
54210 Jail	8,519,051.00	0.00	8,519,051.00	540,964.89	1,995,139.77	776,144.43	5,747,766.80	67.47%
54220 Workhouse	124,303.00	0.00	124,303.00	10,151.06	35,919.83	0.00	88,383.17	71.10%
54250 Work Release Program	442,580.00	0.00	442,580.00	218,818.70	275,432.08	5,352.81	161,795.11	36.56%
54310 Fire Prevention And Control	300,000.00	0.00	300,000.00	0.00	150,000.00	0.00	150,000.00	50.00%
54410 Civil Defense	159,843.00	0.00	159,843.00	13,271.23	44,681.97	3,220.72	111,940.31	70.03%
54490 Other Emergency Management	334,880.00	0.00	334,880.00	0.00	204,940.00	0.00	129,940.00	38.80%
54510 Inspection And Regulation	6,844.00	0.00	6,844.00	484.44	1,937.76	200.00	4,706.24	68.76%
54610 Medical Examiner	239,900.00	0.00	239,900.00	21,532.52	60,006.40	29,900.00	149,993.60	62.52%
54710 Drug Court Expansion - Public Safety Grant	0.00	0.00	0.00	2,425.58	2,425.58	7,525.77	-9,951.35	
54900 Other Public Safety	24,000.00	0.00	24,000.00	0.00	1,998.77	13,720.00	8,281.23	34.51%
55110 Local Health Center	1,228,622.00	0.00	1,228,622.00	63,705.67	234,792.42	26,693.63	967,135.95	78.72%
55120 Rabies And Animal Control	450,204.00	0.00	450,204.00	36,540.29	140,830.93	5,644.79	303,728.28	67.46%
55140 Nursing Home	7,000.00	0.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00%
55170 Alcohol And Drug Programs	6,200.00	0.00	6,200.00	1,900.00	1,900.00	0.00	4,300.00	69.35%
55390 Appropriation To State	115,233.00	0.00	115,233.00	0.00	0.00	0.00	115,233.00	100.00%
55520 Aid To Dependent Children	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00%
55590 Other Local Welfare Services	27,600.00	0.00	27,600.00	765.00	13,265.00	0.00	14,335.00	51.94%
55710 Sanitation Management	21,710.00	0.00	21,710.00	0.00	18,780.00	0.00	2,930.00	13.50%
55900 Other Public Health And Welfare	95,000.00	0.00	95,000.00	0.00	45,150.99	0.00	49,849.01	52.47%
56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	11,600.00	0.00	0.00	0.00%

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
56500 Libraries	360,000.00	0.00	360,000.00	0.00	90,000.00	0.00	270,000.00	75.00%
56700 Parks And Fair Boards	358,149.00	0.00	358,149.00	23,422.41	94,465.84	16,606.62	247,076.54	68.99%
56900 Other Social, Cultural And Recreational	411,000.00	0.00	411,000.00	0.00	261,000.00	0.00	150,000.00	36.50%
57100 Agricultural Extension Service	200,766.00	3,832.81	204,598.81	150.00	150.00	0.00	204,448.81	99.93%
57300 Forest Service	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
57500 Soil Conservation	88,605.00	0.00	88,605.00	7,179.64	25,794.93	0.00	62,810.07	70.89%
57800 Storm Water Management	107,289.00	0.00	107,289.00	8,408.31	24,550.73	11,253.78	71,484.49	66.63%
58110 Tourism	58,700.00	0.00	58,700.00	0.00	41,930.36	-164.98	16,934.62	28.85%
58120 Industrial Development	641,000.00	0.00	641,000.00	0.00	50,500.00	0.00	590,500.00	92.12%
58190 Other Economic And Community D	0.00	0.00	0.00	2,898.00	2,898.00	0.00	-2,898.00	
58300 Veterans' Services	38,791.00	0.00	38,791.00	3,252.93	10,962.25	0.00	27,828.75	71.74%
58600 Employee Benefits	972,510.00	0.00	972,510.00	1,363.09	708,558.79	0.00	263,951.21	27.14%
58900 Miscellaneous	386,300.00	0.00	386,300.00	216.36	31,898.30	0.00	354,401.70	91.74%
73300 Community Services	6,000.00	0.00	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
91110 General Administration Projects	295,000.00	0.00	295,000.00	0.00	12,362.00	51,690.00	230,948.00	78.29%
91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91130 Public Safety Projects	0.00	136,650.00	136,650.00	0.00	0.00	0.00	136,650.00	100.00%
91140 Public Health And Welfare Projects	1,825,000.00	0.00	1,825,000.00	13,581.12	41,608.94	0.00	1,783,391.06	97.72%
91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91190 Other General Government Proje	85,000.00	0.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%
91200 Highway And Street Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
99100 Transfers Out	0.00	0.00	0.00	48,849.73	48,849.73	0.00	-48,849.73	
General Fund #(101)	34,041,382.00	408,213.91	34,449,595.91	2,327,023.71	9,317,850.32	1,511,023.02	23,620,722.57	68.57%

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

116

116 Sanitation

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
55710 Sanitation Management	3,578,932.00	0.00	3,578,932.00	261,834.42	928,491.88	399,897.95	2,250,542.17	62.88%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Solid Waste/Sanitation Fund #(116)	3,578,932.00	0.00	3,578,932.00	261,834.42	928,491.88	399,897.95	2,250,542.17	62.88%

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

131

131 Highway

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
61000 Administration	527,671.00	0.00	527,671.00	29,875.90	203,936.70	18,958.89	304,775.41	57.76%
62000 Highway And Bridge Maintenance	1,832,404.00	0.00	1,832,404.00	122,362.76	436,982.10	75,214.14	1,320,207.76	72.05%
63100 Operation And Maintenance Of Equipment	619,307.00	0.00	619,307.00	49,903.73	125,772.48	153,105.75	340,428.77	54.97%
66000 Employee Benefits	22,633.00	0.00	22,633.00	0.00	20,985.56	0.00	1,647.44	7.28%
68000 Capital Outlay	198,000.00	0.00	198,000.00	0.00	0.00	0.00	198,000.00	100.00%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Highway/Public Works Fund (#131)	3,200,015.00	0.00	3,200,015.00	202,142.39	787,676.84	247,278.78	2,165,059.38	67.66%

MONTHLY CHECKS

October 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51100	399	Other Contracted Services	10/24/2024	1010280863	USI Consulting Group Inc	6,000.00
51100		County Commission			Check Count: 1	Total: 6,000.00
51300	307	Communication	10/18/2024	1010280786	AT&T	71.10
51300	307	Communication	10/24/2024	1010280838	AT&T Mobility	42.92
51300	348	Postal Charges	10/18/2024	1010280807	HomeTrust Bank	12.67
51300	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	189.51
51300	355	Travel	10/18/2024	1010280807	HomeTrust Bank	719.00
51300	355	Travel	10/31/2024	1010280887	Fuelman	19.97
51300	599	Other Charges	10/04/2024	1010280700	Association Of Tn Valley Gov't	300.00
51300	599	Other Charges	10/10/2024	1010280748	CivicPlus LLC	2,333.42
51300	599	Other Charges	10/10/2024	1010280754	Food City	60.23
51300	599	Other Charges	10/18/2024	1010280807	HomeTrust Bank	455.24
51300	599	Other Charges	10/18/2024	1010280813	Morristown Signs, Inc	36.00
51300	599	Other Charges	10/18/2024	1010280830	South Marketing Group	650.00
51300	599	Other Charges	10/31/2024	1010280884	Evans Office Supply Co	610.00
51300	599	Other Charges	10/31/2024	9101000824	Patricia A Bowman	51.99
51300		County Mayor/Executive			Check Count: 12	Total: 5,552.05
51400	331	Legal Services	10/24/2024	1010280843	Capps & Byrd LLP	630.00
51400		County Attorney			Check Count: 1	Total: 630.00
51500	193	Election Worker	10/25/2024	1010280866	Anissa L Henrichs	140.00
51500	307	Communication	10/24/2024	1010280838	AT&T Mobility	42.92
51500	351	Rentals	10/10/2024	1010280755	Margaret Gardner	500.00
51500	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	84.37
51500	355	Travel	10/18/2024	1010280798	East TN Association of County Election Officials	700.00
51500	355	Travel	10/18/2024	1010280807	HomeTrust Bank	-80.72

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51500	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	67.49
51500	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	299.97
51500	719	Office Equipment	10/25/2024	1010280865	Source 4 Industries Inc	24,736.42
51500	719	Office Equipment	10/24/2024	9101000823	Source 4 Industries Inc	0.00
51500		Election Commission		Check Count: 10	Total:	26,490.45
51600	435	Office Supplies	10/18/2024	1010280811	LexisNexis/Matthew Bender & Co	221.67
51600	709	Data Processing Equipment	10/04/2024	1010280703	Business Information Systems	1,058.65
51600	709	Data Processing Equipment	10/24/2024	1010280841	Business Information Systems	47.00
51600	709	Data Processing Equipment	10/31/2024	1010280874	Business Information Systems	362.65
51600		Register Of Deeds		Check Count: 4	Total:	1,689.97
51720	307	Communication	10/04/2024	1010280743	Verizon Wireless	68.00
51720	307	Communication	10/24/2024	1010280838	AT&T Mobility	85.84
51720	312	Contracts With Private Agencies	10/10/2024	1010280763	Robert Montgomery	640.00
51720	312	Contracts With Private Agencies	10/31/2024	1010280878	City of Morristown	4,100.00
51720	312	Contracts With Private Agencies	10/31/2024	1010280901	Robert Montgomery	80.00
51720	320	Dues And Memberships	10/18/2024	1010280836	Upper East TN Building Officials Assn	30.00
51720	331	Legal Services	10/24/2024	1010280843	Capps & Byrd LLP	218.75
51720	332	Legal Notices, Recording And Court Costs	10/18/2024	1010280795	Citizen Tribune	44.28
51720	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	15.00
51720	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	57.64
51720	355	Travel	10/18/2024	1010280807	HomeTrust Bank	140.00
51720	425	Gasoline	10/31/2024	1010280887	Fuelman	63.47
51720	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	691.49
51720		Planning		Check Count: 13	Total:	6,234.47
51760	309	Contracts With Government Agencies	10/31/2024	1010280878	City of Morristown	18,111.66

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51760		Geographical Information Systems		Check Count:	1	Total: 18,111.66
51810	307	Communication	10/18/2024	1010280786	AT&T	490.30
51810	307	Communication	10/24/2024	1010280838	AT&T Mobility	235.19
51810	307	Communication	10/31/2024	1010280900	MetTel	1,046.77
51810	334	Maintenance Agreements	10/04/2024	1010280717	Interstate Mechanical Service, LLC	11,868.00
51810	334	Maintenance Agreements	10/10/2024	1010280770	Quality Waste	48.60
51810	334	Maintenance Agreements	10/10/2024	1010280781	United Elevator Services LLC	2,098.18
51810	334	Maintenance Agreements	10/18/2024	1010280809	Johnson Controls Fire Protection LP	6,082.16
51810	334	Maintenance Agreements	10/24/2024	1010280859	Murrell Burglar Alarm Co Inc	116.00
51810	335	Maintenance And Repair Service - Buildings	10/04/2024	1010280718	Johnson Controls Fire Protection LP	650.00
51810	335	Maintenance And Repair Service - Buildings	10/04/2024	1010280721	Lowe's	618.76
51810	335	Maintenance And Repair Service - Buildings	10/04/2024	1010280734	Tennessee Recovery & Monitoring	168.00
51810	335	Maintenance And Repair Service - Buildings	10/10/2024	1010280749	Darien DeMayo	480.00
51810	335	Maintenance And Repair Service - Buildings	10/10/2024	1010280759	Johnson Controls Fire Protection LP	959.78
51810	335	Maintenance And Repair Service - Buildings	10/10/2024	1010280764	Morristown Signs, Inc	80.00
51810	335	Maintenance And Repair Service - Buildings	10/18/2024	1010280809	Johnson Controls Fire Protection LP	1,308.15
51810	335	Maintenance And Repair Service - Buildings	10/18/2024	1010280817	NAPA Auto Parts Of Morristown	116.87
51810	335	Maintenance And Repair Service - Buildings	10/18/2024	1010280833	T.E.G. Enterprises, Inc	285.00
51810	335	Maintenance And Repair Service - Buildings	10/24/2024	1010280847	Ricky S Coffey	400.00
51810	335	Maintenance And Repair Service - Buildings	10/24/2024	1010280850	Electrical Technology Recycling	198.75
51810	335	Maintenance And Repair Service - Buildings	10/24/2024	1010280851	Fenco Supply Co	9.60
51810	335	Maintenance And Repair Service - Buildings	10/31/2024	1010280899	Lowe's	273.50
51810	336	Maintenance And Repair Services - Equipment	10/10/2024	1010280762	Lane Sales Power Equipment	196.81
51810	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	45.00
51810	338	Maintenance And Repair Services - Vehicles	10/31/2024	1010280908	Porter's Tire Store Inc.	1,226.62
51810	338	Maintenance And Repair Services - Vehicles	10/31/2024	1010280910	Steve's Transmission	2,815.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51810	410	Custodial Supplies	10/10/2024	1010280780	Unifirst	196.35
51810	410	Custodial Supplies	10/31/2024	1010280913	Unifirst	196.34
51810	415	Electricity	10/04/2024	1010280722	Morristown Utilities	23,527.00
51810	415	Electricity	10/10/2024	1010280765	Morristown Utilities	2,121.00
51810	415	Electricity	10/24/2024	1010280858	Morristown Utilities	26,021.00
51810	415	Electricity	10/31/2024	1010280903	Morristown Utilities	4,053.00
51810	425	Gasoline	10/31/2024	1010280887	Fuelman	315.61
51810	434	Natural Gas	10/24/2024	1010280839	Atmos Energy	1,046.76
51810	451	Uniforms	10/10/2024	1010280780	Unifirst	225.87
51810	451	Uniforms	10/31/2024	1010280913	Unifirst	225.88
51810	717	Maintenance Equipment	10/18/2024	1010280807	HomeTrust Bank	48.19
51810		Other Facilities		Check Count: 33	Total:	89,794.04
51910	307	Communication	10/24/2024	1010280838	AT&T Mobility	40.39
51910	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	59.52
51910	435	Office Supplies	10/18/2024	1010280795	Citizen Tribune	75.00
51910	435	Office Supplies	10/24/2024	1010280853	Gaylord Bros	64.41
51910		Preservation Of Records		Check Count: 4	Total:	239.32
52100	334	Maintenance Agreements	10/04/2024	1010280732	Skyward Inc	250.00
52100	349	Printing, Stationery And Forms	10/10/2024	1010280768	Pitney Bowes	132.79
52100	435	Office Supplies	10/04/2024	1010280696	Allegra - Morristown	607.13
52100	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	129.94
52100	435	Office Supplies	10/18/2024	1010280807	HomeTrust Bank	247.46
52100	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	181.53
52100		Accounting And Budgeting		Check Count: 6	Total:	1,548.85
52300	320	Dues And Memberships	10/04/2024	1010280735	TN Assn Of Assessing Officers	1,350.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52300	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	30.00
52300	425	Gasoline	10/31/2024	1010280887	Fuelman	165.79
52300		Property Assessor's Office		Check Count: 3	Total:	1,545.79
52310	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	64.74
52310		Reappraisal Program		Check Count: 1	Total:	64.74
52400	349	Printing, Stationery And Forms	10/24/2024	1010280848	County Record Services, LLC	6,960.22
52400	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	60.14
52400	355	Travel	10/18/2024	1010280807	HomeTrust Bank	834.03
52400	719	Office Equipment	10/18/2024	1010280829	SOS Computers, LLC	929.62
52400		County Trustee's Office		Check Count: 4	Total:	8,784.01
52500	307	Communication	10/24/2024	1010280838	AT&T Mobility	40.39
52500	337	Maintenance And Repair Services - Office	10/04/2024	1010280703	Business Information Systems	52.00
52500	349	Printing, Stationery And Forms	10/31/2024	1010280884	Evans Office Supply Co	1,190.00
52500	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	65.45
52500	355	Travel	10/18/2024	1010280807	HomeTrust Bank	834.03
52500	399	Other Contracted Services	10/10/2024	1010280772	Shred-A-Way of East Tennessee, Inc.	40.00
52500	399	Other Contracted Services	10/24/2024	1010280860	Shred-A-Way of East Tennessee, Inc.	40.00
52500	435	Office Supplies	10/04/2024	1010280703	Business Information Systems	246.87
52500	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	1,125.48
52500	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	163.95
52500		County Clerk's Office		Check Count: 8	Total:	3,798.17
52600	307	Communication	10/24/2024	1010280838	AT&T Mobility	42.92
52600	312	Contracts With Private Agencies	10/18/2024	1010280816	MUS Fibernet	365.08
52600	312	Contracts With Private Agencies	10/24/2024	1010280849	CyberFOX, LLC	308.70

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52600	317	Data Processing Services	10/04/2024	1010280712	GovConnection, Inc.	2,347.58
52600	317	Data Processing Services	10/04/2024	1010280740	Robert Tucker	89.99
52600	317	Data Processing Services	10/18/2024	1010280807	HomeTrust Bank	5.00
52600	317	Data Processing Services	10/31/2024	1010280889	GovConnection, Inc.	2,369.52
52600	709	Data Processing Equipment	10/10/2024	1010280756	GovConnection, Inc.	760.62
52600	709	Data Processing Equipment	10/10/2024	1010280773	SOS Computers, LLC	3,762.46
52600	709	Data Processing Equipment	10/18/2024	1010280807	HomeTrust Bank	42.94
52600	709	Data Processing Equipment	10/31/2024	1010280899	Lowe's	77.82
52600		Data Processing		Check Count: 10	Total:	10,172.63
52900	307	Communication	10/18/2024	1010280786	AT&T	72.58
52900	317	Data Processing Services	10/04/2024	1010280725	MUS Fibernet	124.30
52900	330	Operating Lease Payments	10/04/2024	1010280731	Mark Sawyer	2,500.00
52900	351	Rentals	10/10/2024	1010280770	Quality Waste	27.00
52900	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	51.90
52900	415	Electricity	10/10/2024	1010280765	Morristown Utilities	692.00
52900	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	821.54
52900	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	10.00
52900		Other Finance		Check Count: 8	Total:	4,299.32
53100	194	Jury And Witness Expense	10/10/2024	1010280751	Dutch Restaurant Group, LLC	166.00
53100	307	Communication	10/18/2024	1010280786	AT&T	39.09
53100	307	Communication	10/24/2024	1010280838	AT&T Mobility	42.92
53100	334	Maintenance Agreements	10/04/2024	1010280704	Business Information Systems, Inc	4,748.89
53100	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	324.42
53100	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	554.67
53100	435	Office Supplies	10/18/2024	1010280807	HomeTrust Bank	49.98
53100	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	140.70

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53100		Circuit Court			Check Count: 8	Total: 6,066.67
53300	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	58.46
53300	355	Travel	10/04/2024	9101000806	Wayne Douglas Collins	1,326.70
53300	435	Office Supplies	10/18/2024	1010280811	LexisNexis/Matthew Bender & Co	476.33
53300		General Sessions Court			Check Count: 3	Total: 1,861.49
53330	307	Communication	10/10/2024	1010280767	One Step Software Inc.	200.00
53330	307	Communication	10/24/2024	1010280838	AT&T Mobility	104.77
53330	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	68.07
53330	425	Gasoline	10/31/2024	1010280887	Fuelman	42.65
53330	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	119.00
53330		Drug Court			Check Count: 5	Total: 534.49
53400	307	Communication	10/18/2024	1010280786	AT&T	21.40
53400	334	Maintenance Agreements	10/24/2024	1010280844	Catalis Payments	1,050.00
53400	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	84.01
53400	435	Office Supplies	10/10/2024	1010280771	Schwaab Inc	40.45
53400	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	300.95
53400		Chancery Court			Check Count: 5	Total: 1,496.81
53500	307	Communication	10/24/2024	1010280838	AT&T Mobility	128.76
53500	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	68.19
53500	399	Other Contracted Services	10/04/2024	1010280738	Chris Trent	2,600.00
53500	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	81.00
53500	524	In Service/Staff Development	10/10/2024	1010280784	Cameron Hortin	40.00
53500		Juvenile Court			Check Count: 5	Total: 2,917.95
53900	307	Communication	10/18/2024	1010280821	One Step Software Inc.	100.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53900	307	Communication	10/24/2024	1010280838	AT&T Mobility	102.24
53900	355	Travel	10/04/2024	9101000815	Blake E Sempkowski	1,374.52
53900	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	377.81
53900	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	147.86
53900	Other Admin Of Justice - Mental Health				Check Count: 5	Total: 2,102.43
53920	355	Travel	10/18/2024	1010280789	Jonathan A Buchanan	88.50
53920	355	Travel	10/18/2024	1010280807	HomeTrust Bank	1,167.37
53920	355	Travel	10/18/2024	9101000820	David B Barker	88.50
53920	451	Uniforms	10/31/2024	1010280912	TruBlu Tactical Police Supply	729.90
53920	716	Law Enforcement Equipment	10/18/2024	1010280801	Galls, LLC	471.23
53920	716	Law Enforcement Equipment	10/18/2024	1010280807	HomeTrust Bank	6,009.25
53920	716	Law Enforcement Equipment	10/24/2024	1010280852	Galls, LLC	366.90
53920	716	Law Enforcement Equipment	10/31/2024	1010280875	Cartwright Communication Inc	4,502.52
53920	716	Law Enforcement Equipment	10/31/2024	1010280888	Galls, LLC	176.92
53920	Courtroom Security				Check Count: 8	Total: 13,601.09
54110	307	Communication	10/10/2024	1010280782	Verizon Wireless	1,915.98
54110	307	Communication	10/18/2024	1010280786	AT&T	718.29
54110	307	Communication	10/18/2024	1010280787	AT&T Mobility	1,239.55
54110	320	Dues And Memberships	10/10/2024	1010280766	National Sheriffs' Association	250.00
54110	334	Maintenance Agreements	10/10/2024	1010280745	Axon Enterprise, Inc.	24,336.00
54110	338	Maintenance And Repair Services - Vehicles	10/10/2024	1010280750	Kenny Drinnon	3,170.22
54110	338	Maintenance And Repair Services - Vehicles	10/10/2024	1010280753	Express Lane (West & East)	22.90
54110	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	530.00
54110	338	Maintenance And Repair Services - Vehicles	10/31/2024	1010280910	Steve's Transmission	1,155.00
54110	349	Printing, Stationery And Forms	10/31/2024	1010280909	R Chatfield Co, Inc	128.00
54110	351	Rentals	10/24/2024	1010280842	Canon Solutions America, Inc	81.34

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	351	Rentals	10/24/2024	1010280861	T.E.G. Enterprises, Inc	85.00
54110	353	Towing Services	10/10/2024	1010280775	Sunset Towing	160.00
54110	355	Travel	10/04/2024	1010280729	Dennis Paul Pressley	197.50
54110	355	Travel	10/18/2024	1010280796	Dylan M Cribley	324.50
54110	355	Travel	10/18/2024	1010280807	HomeTrust Bank	662.21
54110	355	Travel	10/18/2024	1010280822	Conner J Pate	324.50
54110	355	Travel	10/18/2024	1010280824	Dennis Paul Pressley	324.50
54110	355	Travel	10/04/2024	9101000813	Patti N Proffitt	67.26
54110	355	Travel	10/18/2024	9101000821	Bobby G Ellis	215.00
54110	355	Travel	10/18/2024	9101000822	Chad A Mullins	215.00
54110	355	Travel	10/31/2024	9101000825	Chad A Mullins	301.00
54110	399	Other Contracted Services	10/10/2024	1010280778	Transunion Risk & Alternative	75.00
54110	399	Other Contracted Services	10/24/2024	1010280859	Murrell Burglar Alarm Co Inc	29.00
54110	425	Gasoline	10/31/2024	1010280887	Fuelman	11,660.12
54110	425	Gasoline	10/04/2024	9101000814	Joscelyne K Sanner	49.58
54110	433	Lubricants	10/10/2024	1010280753	Express Lane (West & East)	344.61
54110	433	Lubricants	10/31/2024	1010280885	Express Lane (West & East)	263.59
54110	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	718.02
54110	435	Office Supplies	10/18/2024	1010280807	HomeTrust Bank	225.51
54110	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	49.95
54110	450	Tires And Tubes	10/10/2024	1010280769	Porter's Tire Store Inc.	842.90
54110	450	Tires And Tubes	10/31/2024	1010280908	Porter's Tire Store Inc.	127.50
54110	451	Uniforms	10/04/2024	1010280711	Galls, LLC	1,125.00
54110	451	Uniforms	10/10/2024	1010280757	Gulf States Distributors	91.00
54110	451	Uniforms	10/31/2024	1010280912	TruBlu Tactical Police Supply	409.95
54110	524	In Service/Staff Development	10/18/2024	1010280807	HomeTrust Bank	1,650.00
54110	524	In Service/Staff Development	10/24/2024	1010280862	TN Law Enforcement Training Academy	825.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	524	In Service/Staff Development	10/31/2024	1010280894	Hillbilly's Cabin Restaurant	1,500.00
54110	524	In Service/Staff Development	10/31/2024	1010280917	Walters State Comm College	2,935.00
54110	599	Other Charges	10/10/2024	1010280747	Carrot Top Industries	327.95
54110	599	Other Charges	10/18/2024	1010280794	Cherokee Boat Dock LLC	110.00
54110	599	Other Charges	10/18/2024	1010280827	Shred-It	21.00
54110	599	Other Charges	10/24/2024	1010280846	Cherokee Boat Dock LLC	110.00
54110	599	Other Charges	10/31/2024	1010280892	Hamblen County Clerk	20.50
54110	716	Law Enforcement Equipment	10/10/2024	1010280745	Axon Enterprise, Inc.	104.50
54110	716	Law Enforcement Equipment	10/18/2024	1010280801	Galls, LLC	2941.230.00
54110	716	Law Enforcement Equipment	10/24/2024	1010280840	Bob Barker Company, Inc	4,750.00
54110		Sheriff's Department		Check Count: 44	Total:	64,789.43
54160	309	Contracts With Government Agencies	10/04/2024	1010280736	TN Bureau Of Investigation	300.00
54160	435	Office Supplies	10/18/2024	1010280807	HomeTrust Bank	9.99
54160	524	In Service/Staff Development	10/04/2024	1010280720	Legal and Liability Risk Management Institute	350.00
54160		Administration Of The Sexual Offender		Check Count: 3	Total:	659.99
54210	322	Evaluation And Testing	10/18/2024	1010280815	Mountain Crest Psychological Clinic	750.00
54210	322	Evaluation And Testing	10/31/2024	1010280905	Mountain Crest Psychological Clinic	250.00
54210	334	Maintenance Agreements	10/18/2024	1010280831	South Western Comm, Inc	4,780.00
54210	335	Maintenance And Repair Service - Buildings	10/04/2024	1010280698	American Detention	836.35
54210	335	Maintenance And Repair Service - Buildings	10/04/2024	1010280721	Lowe's	25.63
54210	335	Maintenance And Repair Service - Buildings	10/18/2024	1010280825	Relief Septic Repair & Service Inc.	800.00
54210	335	Maintenance And Repair Service - Buildings	10/31/2024	1010280899	Lowe's	74.91
54210	335	Maintenance And Repair Service - Buildings	10/31/2024	1010280911	TMS - Marlin	76.64
54210	335	Maintenance And Repair Service - Buildings	10/31/2024	1010280918	Wholesale Supply Group	424.66
54210	336	Maintenance And Repair Services - Equipment	10/10/2024	1010280774	Starr Equipment Company Inc	1,049.92
54210	336	Maintenance And Repair Services - Equipment	10/18/2024	1010280826	REM Company Inc.	852.63

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54210	340	Medical And Dental Services	10/18/2024	1010280799	Emergency Coverage Corporation	697.08
54210	340	Medical And Dental Services	10/18/2024	1010280814	Morristown-Hamblen Hospital	35.14
54210	340	Medical And Dental Services	10/18/2024	1010280832	Southern Health Partners	61,222.99
54210	340	Medical And Dental Services	10/18/2024	1010280837	Vista Radiology	33.30
54210	340	Medical And Dental Services	10/31/2024	1010280867	Abercrombie Radiology	36.00
54210	340	Medical And Dental Services	10/31/2024	1010280879	Clinical Solutions Pharmacy	50.63
54210	340	Medical And Dental Services	10/31/2024	1010280882	East TN Spine & Orthopaedic Specialists	233.37
54210	340	Medical And Dental Services	10/31/2024	1010280883	Emergency Coverage Corporation	277.18
54210	340	Medical And Dental Services	10/31/2024	1010280895	Hospital Medicine Services of Tennessee PC	837.12
54210	340	Medical And Dental Services	10/31/2024	1010280897	Knoxville Center for Behavioral Medicine LLC	12,823.50
54210	340	Medical And Dental Services	10/31/2024	1010280898	Knoxville HMA Physician Management LLC	414.00
54210	340	Medical And Dental Services	10/31/2024	1010280902	Morristown Hamblen EMS	753.71
54210	340	Medical And Dental Services	10/31/2024	1010280904	Morristown-Hamblen Hospital	35.14
54210	340	Medical And Dental Services	10/31/2024	1010280916	Vista Radiology	369.00
54210	351	Rentals	10/24/2024	1010280861	T.E.G. Enterprises, Inc	150.00
54210	355	Travel	10/04/2024	9101000808	Gerry M Hambrick	265.50
54210	355	Travel	10/04/2024	9101000809	William D Hart	265.50
54210	355	Travel	10/04/2024	9101000810	Teresa Hodges	265.50
54210	355	Travel	10/04/2024	9101000811	Teresa Laws	265.50
54210	355	Travel	10/04/2024	9101000812	Joshua Steven Marsee	265.50
54210	410	Custodial Supplies	10/04/2024	1010280707	Chem Clean Systems LLC	2,279.81
54210	410	Custodial Supplies	10/04/2024	1010280719	Kelsan Inc	43.37
54210	410	Custodial Supplies	10/10/2024	1010280760	Kelsan Inc	1,684.52
54210	410	Custodial Supplies	10/18/2024	1010280793	Chem Clean Systems LLC	2,249.81
54210	410	Custodial Supplies	10/18/2024	1010280810	Kelsan Inc	846.35
54210	410	Custodial Supplies	10/24/2024	1010280845	Chem Clean Systems LLC	239.98
54210	410	Custodial Supplies	10/24/2024	1010280855	Kelsan Inc	1,121.97

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54210	410	Custodial Supplies	10/31/2024	1010280896	Kelsan Inc	696.69
54210	422	Food Supplies	10/04/2024	1010280739	Trinity Services Group, Inc.	15,876.80
54210	422	Food Supplies	10/10/2024	1010280779	Trinity Services Group, Inc.	24,602.71
54210	422	Food Supplies	10/10/2024	1010280783	Walmart Community BRC	125.14
54210	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	479.48
54210	441	Prisoners Clothing	10/04/2024	1010280701	Bob Barker Company, Inc	1,096.35
54210	441	Prisoners Clothing	10/10/2024	1010280746	Bob Barker Company, Inc	921.48
54210	599	Other Charges	10/10/2024	1010280746	Bob Barker Company, Inc	238.05
54210	599	Other Charges	10/10/2024	1010280770	Quality Waste	253.80
54210	599	Other Charges	10/24/2024	1010280842	Canon Solutions America, Inc	111.99
54210	710	Food Service Equipment	10/10/2024	1010280746	Bob Barker Company, Inc	742.20
54210	Jail			Check Count:	47	Total: 142,826.90
54250	307	Communication	10/24/2024	1010280838	AT&T Mobility	121.17
54250	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	30.00
54250	399	Other Contracted Services	10/04/2024	1010280716	Helen Ross McNabb Center	200,000.00
54250	399	Other Contracted Services	10/10/2024	1010280776	Tennessee Recovery & Monitoring	803.16
54250	425	Gasoline	10/31/2024	1010280887	Fuelman	237.69
54250	Work Release Program			Check Count:	5	Total: 201,192.02
54410	307	Communication	10/04/2024	9101000805	Chris E Bell	56.00
54410	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280828	Smoky Mountain Farmers Co-Op	500.00
54410	338	Maintenance And Repair Services - Vehicles	10/31/2024	1010280908	Porter's Tire Store Inc.	491.50
54410	425	Gasoline	10/31/2024	1010280887	Fuelman	125.93
54410	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	18.24
54410	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	316.89
54410	451	Uniforms	10/18/2024	1010280807	HomeTrust Bank	39.95
54410	599	Other Charges	10/24/2024	1010280838	AT&T Mobility	33.24

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54410		Civil Defense		Check Count:	8	Total: 1,581.75
54610	307	Communication	10/24/2024	1010280838	AT&T Mobility	227.67
54610	312	Contracts With Private Agencies	10/10/2024	1010280761	Teresa A. Kreceman	1,750.00
54610	312	Contracts With Private Agencies	10/18/2024	1010280818	National Medical Services, Inc.	279.00
54610	312	Contracts With Private Agencies	10/24/2024	1010280856	Knox County Medical Examiner	11,700.00
54610	312	Contracts With Private Agencies	10/24/2024	1010280857	Teresa A. Kreceman	250.00
54610	399	Other Contracted Services	10/18/2024	1010280788	Travis Barner	330.00
54610	399	Other Contracted Services	10/18/2024	1010280790	Kevin Carroll	1,265.00
54610	399	Other Contracted Services	10/18/2024	1010280806	Jeffrey E. Holt	310.00
54610	399	Other Contracted Services	10/18/2024	1010280808	Amanda Beth Hopkins	300.00
54610	399	Other Contracted Services	10/18/2024	1010280812	Christopher W Lykens	110.00
54610	399	Other Contracted Services	10/18/2024	1010280823	Jimmy W Peoples	385.00
54610	399	Other Contracted Services	10/18/2024	1010280834	Claude Thompson JR	930.00
54610	399	Other Contracted Services	10/04/2024	9101000818	Tom C Thompson MD	2,500.00
54610	413	Drugs And Medical Supplies	10/31/2024	1010280886	Extra Packaging LLC	1,195.85
54610		Medical Examiner		Check Count:	14	Total: 21,532.52
54710	435	Office Supplies	10/31/2024	1010280884	Evans Office Supply Co	752.55
54710		Drug Court Expansion - Public Safety Grant		Check Count:	1	Total: 752.55
55110	207	Medical Insurance	10/04/2024	1010280737	TN Bureau Of Investigation	29.00
55110	307	Communication	10/18/2024	1010280786	AT&T	111.33
55110	328	Janitorial Services	10/04/2024	1010280730	Roberts Cleaning Company	2,075.00
55110	355	Travel	10/04/2024	9101000807	Carrie L Farris	68.34
55110	355	Travel	10/04/2024	9101000816	Kim Smith	81.74
55110	355	Travel	10/04/2024	9101000817	Irma Stilwell	40.20
55110	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	516.50

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
55110	435	Office Supplies	10/18/2024	1010280800	English Mountain Coffee	142.00
55110	452	Utilities	10/24/2024	1010280839	Atmos Energy	85.97
55110	452	Utilities	10/24/2024	1010280858	Morristown Utilities	1,586.00
55110	599	Other Charges	10/04/2024	1010280709	CyraCom International Inc	10.00
55110	599	Other Charges	10/04/2024	1010280710	E & A Monogram	20.00
55110	599	Other Charges	10/18/2024	1010280797	CyraCom International Inc	10.00
55110	599	Other Charges	10/18/2024	1010280807	HomeTrust Bank	27.44
55110		Local Health Center		Check Count:	14	Total: 4,803.52
55120	307	Communication	10/04/2024	1010280743	Verizon Wireless	68.02
55120	307	Communication	10/24/2024	1010280838	AT&T Mobility	85.84
55120	312	Contracts With Private Agencies	10/04/2024	1010280723	Morristown-Hamblen Humane Soc	25,000.00
55120	338	Maintenance And Repair Services - Vehicles	10/18/2024	1010280835	Ultimate Shine Car Wash	30.00
55120	425	Gasoline	10/31/2024	1010280887	Fuelman	410.31
55120	450	Tires And Tubes	10/04/2024	1010280728	Porter's Tire Store Inc.	133.34
55120	499	Other Supplies And Materials	10/18/2024	1010280807	HomeTrust Bank	96.99
55120		Rabies And Animal Control		Check Count:	7	Total: 25,824.50
55170	316	Contributions	10/31/2024	1010280893	Helen Ross McNabb Center	1,900.00
55170		Alcohol And Drug Programs		Check Count:	1	Total: 1,900.00
55590	316	Contributions	10/24/2024	1010280854	Helen Ross McNabb Center	765.00
55590		Other Local Welfare Services		Check Count:	1	Total: 765.00
56700	307	Communication	10/04/2024	1010280725	MUS Fibernet	134.22
56700	307	Communication	10/24/2024	1010280838	AT&T Mobility	83.31
56700	336	Maintenance And Repair Services - Equipment	10/04/2024	1010280721	Lowe's	191.58
56700	336	Maintenance And Repair Services - Equipment	10/31/2024	1010280881	Curt's Ace Hardware	86.50

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
56700	336	Maintenance And Repair Services - Equipment	10/31/2024	1010280908	Porter's Tire Store Inc.	179.30
56700	410	Custodial Supplies	10/10/2024	1010280770	Quality Waste	253.80
56700	412	Diesel Fuel	10/24/2024	1010280864	Voyager Fleet Systems Inc	72.81
56700	415	Electricity	10/10/2024	1010280765	Morristown Utilities	3,075.00
56700	415	Electricity	10/18/2024	1010280785	Appalachian Electric Co-Op	56.86
56700	425	Gasoline	10/24/2024	1010280864	Voyager Fleet Systems Inc	254.07
56700	454	Water And Sewer	10/10/2024	1010280765	Morristown Utilities	3,425.00
56700	599	Other Charges	10/10/2024	1010280776	Tennessee Recovery & Monitoring	168.00
56700		Parks And Fair Boards		Check Count: 10	Total:	7,980.45
57100	355	Travel	10/10/2024	1010280777	TN Extension Association of Family & Consumer	150.00
57100		Agricultural Extension Service		Check Count: 1	Total:	150.00
57800	321	Engineering Services	10/04/2024	1010280715	T Clint Harrison	3,325.00
57800	399	Other Contracted Services	10/04/2024	1010280740	Robert Tucker	59.99
57800		Storm Water Management		Check Count: 2	Total:	3,384.99
58190	421	Food Preparation Supplies	10/04/2024	1010280744	Welch Packaging Group Inc	2,898.00
58190		Other Economic And Community D		Check Count: 1	Total:	2,898.00
58300	355	Travel	10/10/2024	9101000819	Timothy C Williams	187.60
58300	435	Office Supplies	10/10/2024	1010280752	Evans Office Supply Co	145.98
58300		Veterans' Services		Check Count: 2	Total:	333.58
58600	202	Handling Charges & Administrative Costs	10/04/2024	1010280733	TASC - Client Invoices	220.77
58600	299	Other Fringe Benefits	10/18/2024	1010280802	Hamblen Co Dept Of Education	100.00
58600	506	Liability Insurance	10/18/2024	1010280807	HomeTrust Bank	850.00
58600		Employee Benefits		Check Count: 3	Total:	1,170.77

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
58900	399	Other Contracted Services	10/04/2024	1010280708	City of Morristown	100.00
58900	399	Other Contracted Services	10/31/2024	1010280878	City of Morristown	116.36
58900		Miscellaneous		Check Count: 2		Total: 216.36
91110	707	Building Improvements	10/04/2024	1010280724	Murrell Burglar Alarm, Co Inc	39,996.80
91110		General Administration Projects		Check Count: 1	<i>Replacement of fire alarm - Courthouse Annex & connection to original alarm</i>	Total: 39,996.80
91130	718	Motor Vehicles	10/31/2024	1010280880	Columbia Chrysler Dodge Jeep	50,396.00
91130		Public Safety Projects		Check Count: 1	<i>Mental Health Transport Vehicle 2024 Dodge Durango</i>	Total: 50,396.00
91140	304	Architects	10/31/2024	1010280872	Barber McMurry Architects	13,581.12
91140		Public Health And Welfare Projects		Check Count: 1		Total: 13,581.12
General Fund #(101) Total:						709,879.85

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Control Fund #(122)						
54150	351	Rentals	10/24/2024	1220003001	T.E.G. Enterprises, Inc	65.00
54150	355	Travel	10/18/2024	9122000016	Cody M Malone	118.50
54150	355	Travel	10/18/2024	9122000017	Chad M McFarland	118.50
54150	355	Travel	10/18/2024	9122000018	Eugene R Watson	118.50
54150	355	Travel	10/31/2024	9122000019	Cody M Malone	454.00
54150	355	Travel	10/31/2024	9122000020	Chad M McFarland	394.00
54150	355	Travel	10/31/2024	9122000021	Eugene R Watson	374.00
54150	355	Travel	10/31/2024	9122000022	Marti E Wolfe	374.00
54150	415	Electricity	10/18/2024	1220003000	MUS Fibernet	94.72
54150	431	Law Enforcement Supplies	10/31/2024	1220003002	Sirchie Finger Print Labs	159.96
54150	524	In Service/Staff Development	10/04/2024	1220002998	Cracking the Digital Case LLC	447.00 0.00
54150	524	In Service/Staff Development	10/04/2024	1220002999	TN Narcotic Officers Association	1,500.00
54150		Drug Enforcement		Check Count: 12	Total:	3,771.18
Drug Control Fund #(122) Total:						3,771.18


 Digital Investigation Training (Nashville, TN)

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Use Abatement Fund						
99100	590	Transfers To Other Funds	10/31/2024	1280000010	Hamblen County General Fund	300,000.00
99100		Transfers Out			Check Count: 1	Total: 300,000.00
Drug Use Abatement Fund Total:						300,000.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Debt Service Fund #(151)						
82330	699	Other Debt Service	10/18/2024	1510000056	Regions	500.00
82330		Education			Check Count: 1	Total: 500.00
General Debt Service Fund #(151) Total:						500.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Special Debt Service						
82310	399	Other Contracted Services	10/10/2024	1540000007	U.S. Bank	500.00
82310		General Government		Check Count:	1	Total: 500.00
Special Debt Service Total:						500.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Capital Projects Fund #(171)						
91140	791	Other Construction	10/24/2024	1710001781	Carl L Gibson JR	108,110.00
91140	791	Other Construction	10/24/2024	1710001782	TN Community Assistance Corporation	17.00
91140	791	Other Construction	10/24/2024	1710001783	Volunteer Home Solutions	1,000.00
91140	791	Other Construction	10/24/2024	1710001784	John Christopher Zachary	2,500.00
91140		Public Health And Welfare Projects		Check Count:	4	Total: 111,627.00
General Capital Projects Fund #(171) Total:						111,627.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway Capital Projects Fund #(176)						
91200	404	Asphalt - Hot Mix	10/24/2024	1760001095	Apac Atlantic, Inc	1,790.62
91200	404	Asphalt - Hot Mix	10/24/2024	1760001096	Blalock & Sons Inc	8,145.50
91200	404	Asphalt - Hot Mix	10/24/2024	1760001097	Newport Paving & Ready Mix	15,262.44
91200	409	Crushed Stone	10/24/2024	1760001098	Vulcan Materials Company	5,384.62
91200	713	Highway Construction	10/18/2024	1760001094	Apac Atlantic, Inc	257,118.40
91200		Highway And Street Capital Projects			Check Count: 5	Total: 287,701.58
Highway Capital Projects Fund #(176) Total:						287,701.58

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Other Capital Projects Fund # (189)						
91130	399	Other Contracted Services	10/24/2024	1890000169	Large Equipment Inc	67,541.78
91130	706	Building Construction	10/24/2024	1890000168	LLC GEO Services	720.00
91130	711	Furniture And Fixtures	10/31/2024	1890000171	Mtj American, Llc	24,900.00
91130	711	Furniture And Fixtures	10/10/2024	9189000000	Gerry M Hambrick	19.39
91130		Public Safety Projects			Check Count: 4	Total: 25,639.39
Other Capital Projects Fund # (189) Total:						25,639.39

Laundry Equipment Installation - New Justice Center

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Employee Insurance - General Fund#(264)						
58600	308	Consultants	10/24/2024	2640001928	Mark III Brokerage, Inc.	7,500.00
58600	312	Contracts With Private Agencies	10/04/2024	2640001923	Carehere LLC	6,678.00
58600	312	Contracts With Private Agencies	10/04/2024	2640001924	LLC STP	1,650.00
58600	312	Contracts With Private Agencies	10/18/2024	2640001925	Carehere LLC	24,942.32
58600	312	Contracts With Private Agencies	10/18/2024	2640001926	HomeTrust Bank	4,764.63
58600	312	Contracts With Private Agencies	10/24/2024	2640001927	Atmos Energy	52.50
58600	312	Contracts With Private Agencies	10/24/2024	2640001929	Murrell Burglar Alarm Co Inc	38.00
58600	312	Contracts With Private Agencies	10/31/2024	2640001930	Carehere LLC	6,804.00
58600	312	Contracts With Private Agencies	10/31/2024	2640001931	Morristown Utilities	285.00
58600		Employee Benefits		Check Count: 9	Total:	52,714.45
Employee Insurance - General Fund#(264) Total:						52,714.45

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Solid Waste/Sanitation Fund #(116)						
55710	336	Maintenance And Repair Services - Equipment	10/10/2024	1160025446	Precision Cutting & Hydraulics, LLC	850.00
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025451	Landmark International	243.42
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025453	McNeilus Steel, Inc.	232.29
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025454	Mid-State Equip Co,Inc	1,346.68
55710	336	Maintenance And Repair Services - Equipment	10/24/2024	1160025457	NAPA Auto Parts Of Morristown	930.37
55710	336	Maintenance And Repair Services - Equipment	10/31/2024	1160025470	Worldwide Equipment, Inc.	14,423.98
55710	353	Towing Services	10/18/2024	1160025452	Malone's Wrecker Service	450.00
55710	359	Disposal Fees	10/18/2024	1160025449	Hamblen County-Morristown Solid Waste	86,221.50
55710	359	Disposal Fees	10/31/2024	1160025463	City of Morristown	805.81
55710	412	Diesel Fuel	10/31/2024	1160025466	Fuelman	11,257.28
55710	425	Gasoline	10/31/2024	1160025466	Fuelman	152.78
55710	435	Office Supplies	10/10/2024	1160025443	Evans Office Supply Co	329.00
55710	450	Tires And Tubes	10/10/2024	1160025444	Goforth Tire & Auto, Inc	913.50
55710	451	Uniforms	10/24/2024	1160025456	Cintas Corp., Loc. 207	840.07
55710	499	Other Supplies And Materials	10/04/2024	1160025439	Elliotts Boots	104.95
55710	499	Other Supplies And Materials	10/10/2024	1160025442	Big M Janitorial	1,098.70
55710	499	Other Supplies And Materials	10/18/2024	1160025450	HomeTrust Bank	532.90
55710	499	Other Supplies And Materials	10/24/2024	1160025456	Cintas Corp., Loc. 207	275.05
55710	499	Other Supplies And Materials	10/31/2024	1160025464	Elliotts Boots	150.00
55710	499	Other Supplies And Materials	10/31/2024	1160025465	Fish Window Cleaning	100.00
55710	733	Solid Waste Equipment	10/10/2024	1160025447	Stringfellow	26,345.00
55710		Sanitation Management			Check Count: 19	Total: 147,603.28
Solid Waste/Sanitation Fund #(116) Total:						147,603.28

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Solid Waste/Sanitation Fund #(116)						
55710	336	Maintenance And Repair Services - Equipment	10/10/2024	1160025446	Precision Cutting & Hydraulics, LLC	850.00
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025451	Landmark International	243.42
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025453	McNeilus Steel, Inc.	232.29
55710	336	Maintenance And Repair Services - Equipment	10/18/2024	1160025454	Mid-State Equip Co,Inc	1,346.68
55710	336	Maintenance And Repair Services - Equipment	10/24/2024	1160025457	NAPA Auto Parts Of Morristown	930.37
55710	336	Maintenance And Repair Services - Equipment	10/31/2024	1160025470	Worldwide Equipment, Inc.	14,423.98
55710	353	Towing Services	10/18/2024	1160025452	Malone's Wrecker Service	450.00
55710	359	Disposal Fees	10/18/2024	1160025449	Hamblen County-Morristown Solid Waste	86,221.50
55710	359	Disposal Fees	10/31/2024	1160025463	City of Morristown	805.81
55710	412	Diesel Fuel	10/31/2024	1160025466	Fuelman	11,257.28
55710	425	Gasoline	10/31/2024	1160025466	Fuelman	152.78
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55710	450	Tires And Tubes	10/10/2024	1160025444	Goforth Tire & Auto, Inc	913.50
55710	451	Uniforms	10/24/2024	1160025456	Cintas Corp., Loc. 207	840.07
55710	499	Other Supplies And Materials	10/04/2024	1160025439	Elliotts Boots	104.95
55710	499	Other Supplies And Materials	10/10/2024	1160025442	Big M Janitorial	1,098.70
55710	499	Other Supplies And Materials	10/18/2024	1160025450	HomeTrust Bank	532.90
55710	499	Other Supplies And Materials	10/24/2024	1160025456	Cintas Corp., Loc. 207	275.05
55710	499	Other Supplies And Materials	10/31/2024	1160025464	Elliotts Boots	150.00
55710	499	Other Supplies And Materials	10/31/2024	1160025465	Fish Window Cleaning	100.00
55710	733	Solid Waste Equipment	10/10/2024	1160025447	Stringfellow	26,345.00
55710		Sanitation Management			Check Count: 19	Total: 147,603.28
Solid Waste/Sanitation Fund #(116) Total:						147,603.28

RESOLUTION 24 - 32

RESOLUTION AUTHORIZING HAMBLEN COUNTY TO APPLY FOR A GRANT FROM THE TENNESSEE OPIOID ABATEMENT COUNCIL TO EXPAND THE COUNTY’S JAIL2WORK PROGRAM

WHEREAS, the State of Tennessee was part of several multi-million dollar legal settlements with manufacturers, wholesale distributors and retail pharmacies over the use of opioid products that caused a drug abuse epidemic that damaged the lives of thousands of users, their families and their communities; and,

WHEREAS, the Tennessee Legislature adopted a formula of sharing the settlement proceeds among state government and local cities and counties and created the State Opioid Abatement Council (“the Council”) whose job is to oversee the use of the settlement funds and to adopt proven strategies that can reduce drug abuse in Tennessee communities; and,

WHEREAS, the Council has begun issuing grants to agencies, universities and healthcare organizations who propose to use settlement dollars to conduct programs or research that follow the strategies adopted by the Council; and,

WHEREAS, since 2017 Hamblen County, in partnership with the McNabb Center, has operated a successful offender re-entry program for women called “Jail2Work” and desires to begin a similar program for men; and,

WHEREAS, the Hamblen County Opioid Abatement Committee recommends that the County, in partnership with the McNabb Center, apply for a three-year grant from the Council to expand the Jail2Work program to include men; and,

THEREFORE, BE IT RESOLVED, the Hamblen County Legislative Body authorizes the county mayor to apply for a three-year grant not to exceed a total of \$1.5 million with a 15% match from local opioid settlement funds to expand the Jail2Work program to include male offenders in an effort to reduce the effects of the opioid epidemic in our community.

Voting Aye:____ Voting Nay:____ Pass:____

The Chair Declared the Resolution adopted this ____ day of _____. 2024.

Hamblen County Board of Commissioners

By: _____
Chairman

APPROVED:

ATTEST:

By: _____
Hamblen County Mayor

By: _____
Hamblen County Clerk

RESOLUTION 24 – 33

RESOLUTION AUTHORIZING PARTICIPATION IN THE CORRECTIONAL CAREER PATHWAY PROGRAM FOR MALE JAIL INMATES OFFERED BY THE TENNESSEE INSTITUTE FOR PUBLIC HEALTH AT EAST TENNESSEE STATE UNIVERSITY

- WHEREAS, Hamblen County has a successful history dating back to 2017 of offering rehabilitation programming for female inmates housed in the Hamblen County jail; and,
- WHEREAS, Hamblen County desires to offer similar programming for male inmates who want to end a lifestyle of drug and alcohol addiction; and,
- WHEREAS, the Tennessee Institute for Public Health at ETSU has offered Hamblen County the opportunity to participate in its Correctional Career Pathway Program (CCP) which trains male offenders life skills and job skills and then places them in a job to prepare them for life once they are released from jail; and,
- WHEREAS, participation in the 18 month long CCP program includes a \$50,000 grant to pay for training, work supplies, transportation, and other program related expenses; and,
- WHEREAS, Hamblen County wishes to match the grant with an additional \$50,000 from its opioid settlement money to add a substance abuse and mental health treatment component so that the CCP program more closely mirrors the county’s current Jail2Work program for women; and,
- WHEREAS, Hamblen County’s Opioid Abatement Committee is recommending the County participate in this grant program, because it can be the next step toward establishing a Jail2Work program for men which will help reduce recidivism among the jail population and help the county jail earn certification from Tennessee Correctional Institute.

THEREFORE, BE IT RESOLVED that the Hamblen County Legislative Body meeting in regular session on November 21, 2024 approves the County’s participation in the CCP program offered by the Tennessee Institute of Public Health at ETSU and authorizes the county mayor to execute the documents necessary to form the partnership with ETSU, the McNabb Center, as treatment provider and companies willing to employ the participants.

Voting Aye:_____ Voting Nay:_____ Pass:_____

The Chair Declared the Resolution adopted this _____ day of _____, 2024.

Hamblen County Board of Commissioners

By: _____
Chairman

APPROVED:

By: _____
Hamblen County Mayor

ATTEST:

By: _____
Hamblen County Clerk [Return to Regular Calendar](#)

**Third Judicial District
Recovery Court
Expansion Project**

**Narratives and
Contracts**

Hamblen County's first federal grant from the U.S. Substance Abuse and Mental Health Services Administration.

FOR IMMEDIATE RELEASE

HAMBLEN COUNTY, TENNESSEE, October 31, 2024 – Hamblen County Government and the 3rd Judicial District Recovery Court announces that the county has been awarded a five-year grant from the United States' Substance Abuse and Mental Health Services Administration (SAMHSA) to provide case management, behavioral health and individual counseling services to individuals eligible to participate in the felony recovery court across the judicial district.

The grant is for a total of \$1,996,475.00, or approximately \$400,000.00 per year, and runs through September 2028. With the funding, the 3rd Judicial District Recovery Court will expand case management and behavioral health services to more than 200 individuals across the district over the 5-year period. This is the first such grant the County, and the Recovery Court has received from SAMHSA.

"This grant is a game changer for our program. We will be more effective for our participants without financially burdening the counties that we serve. Program Co-Ordinator Penny Knight deserves much credit for the county being awarded this grant."
Honorable 3rd Circuit Court and Recovery Court Judge Beth Boniface

"Hamblen County is grateful to have been awarded the grant from SAMSHA. The positive impact this grant will have on our community is immeasurable. The opportunity the grant provides will help to restore balance and stability in lives and families in and around our community. A great and wonderful victory." Mayor Chris Cutshaw, Hamblen County

"The awarded SAMSHA grant funds to expand our program will provide the resources necessary to serve more Recovery Court applicants in Hamblen, Hawkins, Greene and Hancock counties. Our program funding since we began the felony Recovery Court in December 2020 has solely been supplied through annual state grant funding with the TN Department of Mental Health and Substance Abuse and Hamblen County Government. As we expand our program through this grant into the other counties in our district, we hope to be able to develop a long-range plan for funding from those counties to sustain the program services provided once the SAMSHA grant funding ends. Our program staff are excited about the opportunity to assist in changing the lives of more judicially involved individuals struggling with substance use disorders thus positively impacting our communities." Penny Knight, Co-Ordinator 3rd Judicial District Felony Recovery Court

This opportunity allows the Recovery Court to expand its current capacity, ensure much needed substance use and co-occurring services are available to participants, and expand access to critical treatment services for participants in the Recovery Court program. Over the five-year period, the program will work to achieve the following five (5) goals:

- *Goal 1: Within the first three months of funding, build capacity to assess and provide treatment services to 200 non-violent, chemically dependent individuals during the five-year grant period.*
- *Goal 2: Expand felony Recovery Court access and treatment services to reduce incarceration of non-violent, chemically dependent individuals.*
- *Goal 3: Improve public safety by reducing recidivism among program participants.*
- *Goal 4: Gain community support for recovery and rehabilitation.*
- *Goal 5: During the grant period, fully capture and analyze client-level outcome data around program performance.*

SECTION A: Population of Focus and Statement of Need

A.1: The Third Judicial District Recovery Court’s (TJDRC) population of focus for the Recovery Court Expansion Project is individuals with post-plea nonviolent felony offenses who have Substance Use Disorders (SUDs) or co-occurring mental health issues. TJDRC is an adult treatment felony court in Morristown, Tennessee, covering Greene, Hamblen, Hancock, and Hawkins counties. Currently, TJDRC primarily serves Hamblen County residents, with only nine residents of Greene, Hancock, and Hawkins counties admitted to the program to date. The goal of the project is to expand much-needed felony treatment court services to justice-involved residents of Greene, Hancock, and Hawkins counties to help reduce criminal and drug addiction behaviors. **Greene, Hamblen, Hancock, and Hawkins County Data**ⁱ. As of July 2022, these counties in Eastern Tennessee had a combined estimated population of 201,461 persons. Collectively, Greene, Hamblen, Hancock, and Hawkins County residents are 94.0% White, 2.7% Black or African American, and 6.0% Hispanic/Latino; the remaining race groups (e.g., American Indian/Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or two or more races) represent approximately 3.3% of the population. 5.3% of residents of the geographic catchment area over the age of five speak a language other than English at home. An estimated 49.5% of residents are male, while 50.5% are female. Approximately 20.4% of residents in the catchment area are under 18, compared to 58.7% between 18 and 65 years old and 20.9% over 65. The median household incomes (in 2022 dollars) in Greene, Hamblen, Hancock, and Hawkins counties are \$51,975, \$49,656, \$31,809, and \$53,647, respectively. These median incomes are significantly below Tennessee’s median household income of \$64,035. Additionally, 16.1% of residents in Greene, Hamblen, Hancock, and Hawkins Counties live in poverty, 2.8% higher than Tennessee as a whole and 4.6% higher than the national averageⁱⁱ. Greene, Hamblen, Hancock, and Hawkins Counties are geographically and culturally part of Appalachia. The Appalachian Region comprises 423 counties across 13 states, from southern New York to northern Mississippi. The lower levels of education and employment among adults in rural Appalachia are reflected in lower levels of income and higher rates of poverty than in rural counties outside the region.”ⁱⁱⁱ **Tennessee Data.** An estimated 3.5% of Tennessee residents identify as Lesbian, Gay, Bisexual, Transgender (LGBT)^{iv}, while 0.5% of Tennessee adults identify as transgender^v.

A.2: The Third Judicial District is one of 32 judicial districts in Tennessee and has jurisdiction in Greene, Hamblen, Hancock, and Hawkins counties. The TJDRC falls under the authority of the Third Judicial District but primarily serves Hamblen County residents due to resource constraints. The goal of the project is to expand much-needed felony treatment court services to justice-involved residents of Greene, Hancock, and Hawkins counties to help reduce criminal and drug addiction behaviors. The estimated population of the TJDRC’s four-county jurisdiction totals 201,461ⁱ. Hamblen County—the primary county currently served by the program—has a population of 65,168ⁱ, meaning almost two-thirds of TJDRC’s population of focus have limited access to its services. This issue is compounded by the drug problem experienced within the four counties. In 2021, a total of 112 fatal drug overdose deaths occurred in these counties, with two-thirds of those deaths occurring in the three counties not served by the Court. Half of the counties within the Court’s jurisdiction were also at or above the state average for drug overdose deaths^{vi}. The Appalachian Region’s rate of opioid use is higher than the national average “due to a combination of geographic and cultural factors, including isolated and mountainous terrain limiting access to care, lack of economic opportunity, the view of addiction as a moral failing, and a shortage of mental health providers. There was also deliberate targeting of Appalachia by the pharmaceutical manufacturers of opioids with increased advertising and provision of samples.”^{vii}

Barriers to accessing mental health treatment for Appalachian people include 1) distance to treatment facilities, 2) access to transportation, 3) shortage of treatment providers, 4) rural Appalachian values of individualism and self-reliance, and 5) a long and troubled history between local Appalachians and absentee land-owning and exploitative corporations (e.g., timber, coal) has fostered a lingering skepticism of “outsiders,” and this extends to medical and mental health care^{vii}.

SECTION B: Proposed Implementation Approach

B.1: We estimate TJDRC’s Recovery Court Expansion Project will directly impact 200 individuals, as shown in the table below, over the five-year grant period. Program graduation rates will increase by 5% annually during the same period, reducing the rate of recidivism in the Court’s four-county coverage area.

Number of Unduplicated Individuals to be Served with Award Funds				
Year 1	Year 2	Year 3	Year 4	Year 5
40	40	40	40	40

Goal 1: Within the first three months of funding, build capacity to assess and provide treatment services to 200 non-violent, chemically dependent individuals during the five-year grant period.

Objective 1.1: By December 31, 2024, hire two additional case managers to increase organizational capacity to assess program applicants for substance use and mental health disorders.

Objective 1.2: By December 31, 2024, sign a Memorandum of Understanding between TJDRC and Helen Ross McNabb Center, Inc. (HRMC) for treatment services.

Objective 1.3: By December 31, 2024, review and update TJDRC documentation as needed to ensure clear programming expectations.

Goal 2: Expand felony Recovery Court access and treatment services to reduce incarceration of non-violent, chemically dependent individuals.

Objective 2.1: By September 28, 2029, provide quality, evidence-based treatment services to 200 nonviolent felony offenders who have SUDs or co-occurring mental health issues.

Objective 2.2: Sustain a fully coordinated, multi-system approach accessible to the target population and designed to combine the sanctioning power of recovery courts with effective treatment services during the grant period.

Objective 2.3: Each year of the five-year grant period, assess 100% of program applicants for substance use using an evidence-based assessment tool.

Objective 2.4: Each year of the five-year grant period, assess 100% of program participants for mental health disorders using an evidence-based mental health assessment tool.

Objective 2.5: By September 28, 2029, provide integrated case management services to 200 program participants.

Objective 2.6: Each year of the five-year grant period, assess participants’ graduation rates.

Goal 3: Improve public safety by reducing recidivism among program participants.

Objective 3.1: By December 31, 2024, develop indicators to begin measuring program rates for successfully reintegrating program participants into the community, aiding in their long-term recovery, and decreasing recidivism.

Objective 3.2: Increase program graduation rates by a minimum of 5% during the grant period.

Objective 3.3: By September 30, 2025, develop a program to continue helping program participants post-graduation with their recovery process, finding proper housing, securing/keeping employment, and strengthening job skills through education and training.

Objective 3.4: By September 28, 2029, periodically conduct instant urine drug screens of 200 recovery court participants to ensure participants remain drug-free while in the program.

Objective 3.5: By January 31, 2025, establish a working group of key recovery court team members and other pertinent community stakeholders to identify ways to increase referrals and communicate with community partners about the program's existence and benefits.

Goal 4: Gain community support for recovery and rehabilitation.

Objective 4.1: Upon the funding award, begin outreach to the new counties receiving services from the recovery court, introduce them to the court, and provide the services it provides to the target population.

Objective 4.2: Throughout the grant period, review, update, and use community partners to expand education and employment programming for program participants and conduct outreach through social media and community events.

Goal 5: During the grant period, fully capture and analyze client-level outcome data around program performance.

Objective 5.1: By January 31, 2025, work with the external evaluator to develop pertinent outcome measures – including recidivism rates, termination, relapse, incentives/sanctions, and graduation – and data collection sources to assess the recovery court's performance in helping program participants.

Objective 5.2. Begin the program performance assessment process by January 31, 2025.

Objective 5.3: Review the existing policy and procedures manual and participant handbook annually to incorporate any necessary updates related to the project services.

B.2: TJDRC will begin the delivery of services by the fourth month of the award. We will implement all the required activities as detailed below:

Screen and assess clients for the presence of SUD and/or co-occurring substance use and mental disorders. TJDRC prioritizes comprehensive client assessments. Upon program entry, all program participants undergo a thorough screening for SUDs and potential co-occurring mental health conditions. This screening utilizes evidence-based assessment tools to ensure accurate diagnosis. Additionally, in accordance with court bylaws, all participants complete the Addiction Severity Index (ASI). This comprehensive tool provides valuable data for the court team to develop culturally and linguistically appropriate plans for each client. These plans include prevention, harm reduction, treatment, and recovery support services.

Screen for infectious diseases. Protecting participant health is a priority at TJDRC. Through a partnership with the Tennessee Department of Health, program participants receive screenings for infectious diseases. Infectious disease screens are essential to the well-being of program participants because they prevent the spread of diseases, detect disease early, and protect people at high risk of complications. The Department of Health provides various services, including primary care, family planning, preventative programs/screenings, nutrition education, and immunizations.

Provide evidence-based and culturally and linguistically appropriate treatment services. TJDRC is proud to partner with HRMC, a leading non-profit mental health provider in East Tennessee

since 1948. HRMC shares our commitment to empowering individuals and families to overcome challenges and thrive. Through this partnership, Recovery Court Expansion Project participants gain access to HRMC's comprehensive network of services, including outpatient clinics, residential programs, and crisis intervention. HRMC prioritizes those facing complex challenges, and their services are designed to improve overall health and well-being. Both TJDRC and HRMC utilize evidence-based assessment tools and treatment modalities proven effective for individuals struggling with SUDs and co-occurring mental health conditions. These methods are widely adopted by Recovery Courts nationwide, maximizing the program's effectiveness. The court's treatment approach emphasizes extended services, including 24/7 access and family involvement.

The TJDRC Recovery Court embraces Medication-Assisted Treatment (MAT) as a valuable tool for recovery. We believe that MAT, combined with counseling and therapy, provides a comprehensive approach to treating substance abuse and mental health challenges. Our written policy clearly states that MAT is an approved treatment option for opiate addiction, readily available through HRMC (Vivitrol shot), Dr. Kevin Catney, and Innovative Care Solutions. No eligible participant will be denied access to the program due to their need for MAT.

Provide recovery support services. The TJDRC program goes beyond treatment by fostering connections with valuable community resources. This ensures participants have the ongoing support they need for successful recovery. We respect each participant's right to self-determination, working collaboratively to develop individualized case plans. These plans may encompass job training, housing assistance, harm reduction techniques, and educational opportunities tailored to their unique recovery goals. Additionally, participants attend aftercare sessions that provide further support and address their specific needs.

Provide family engagement opportunities. Participants must have an approved home plan before entering the Recovery Court program. The home plan is developed with the participant, the Case Manager, and any adults with whom the participant will be residing. Participants may not change residences without approval from the Court. Random home and employment checks are conducted periodically by Recovery Court staff. The Court's treatment provider, HRMC, also provides extended services when dealing with clients, including providing 24/7 access and involving family members in the treatment process when appropriate.

Provide comprehensive case management plans. The program's case management function is a holistic, multi-disciplinary, and strengths-based approach coordinated by the case manager. The structure utilizes the five key functions established by the National Drug Court Institute: **1) Assessment, 2) Planning, 3) Linkage, 4) Monitoring, and 5) Advocacy.** Case management services are varied, and participants are involved in the case management process throughout their time in the program. Case Managers assist program participants with increasingly independent utilization of wraparound/recovery support services to help clients establish self-sufficiency, continue treatment gains, and reduce recidivism.

Implement the key components of the drug court model. TJDRC's Recovery Court Expansion Project is designed to fully align with the National Association of Drug Court Professionals (NADCP) 10 best practice standards for adult drug courts, as well as the NADCP 10 key components defining adult drug courts (adherence to both components is also required for the Recovery Court to maintain its state certification). The TJDRC project will implement the NADCP best practices standards as follows:

Standard 1 – Target Population: TJDRC’s Recovery Court Expansion Project will provide an array of services for individuals identified as high-risk/high-need nonviolent felony offenders. The Court’s current policies and procedures provide objective program eligibility criteria. Criminogenic and treatment assessments and results are discussed among team members.

Standard 2 – Historically Disadvantaged Groups: TJDRC’s current practice of prohibiting discrimination or reduced opportunities within its program for any reason will be maintained. It is TJDRC’s policy and practice to conduct all aspects of its program, including program access, without discrimination based on race, color, gender, age, creed, ethnic or national origin, handicap, or political or sexual orientation. TJDRC is open to assessing the implementation of the NADCP Equity and Inclusion Assessment Toolkit (EIAT) to examine the fairness of the referral process and make improvements as needed to ensure accessibility to the proposed services. Equity and inclusion will be overseen by the Court team and an external evaluator, with direct daily oversight by TJDRC’s Recovery Court Coordinator/Grant Project Director.

Standard 3 – Roles and responsibilities of the Judge: The presiding Judge has been in place since the Recovery Court’s inception in 2020. The Judge attends pre-court staffing, training, and other relevant seminars to remain current on client treatment matters, judicial ethics, SUD and mental health treatment, behavior modifications, and community supervision.

Standard 4 – Incentives, Sanctions, and Therapeutic Adjustments: The Court’s written policies and procedures specify using incentives and sanctions as motivational tools within the program. Prospective program candidates are provided a Participant Handbook upon entering the program, which details the use of incentives and sanctions. All recommendations regarding compliance, sanctions, incentives, and phase transition are reached by team consensus. The Judge makes all final decisions on incentives, sanctions, and therapeutic adjustments.

Standard 5 – Substance Use Disorder Treatment: Evidence-based resources and standardized tools are used at various stages of the program, including screening, assessing, and treatment. A continuum of care for participants’ SUDs and co-occurring mental health issues includes immediate stabilization and detoxification, inpatient residential treatment, and intensive outpatient treatment. Treatment services are provided by licensed and experienced providers using evidence-based modalities, including MAT. The Court also requires participants to attend aftercare for a minimum of six weeks after completion of IOP.

Standard 6 – Complementary Treatment and Social Services: The Court focuses on participants’ needs to be more conducive to recovery and avoiding re-arrest and incarceration. Individualized substance-use treatment services are provided for participants based on their respective assessments. Case management and community partners are used to target other services that are beneficial to participants’ accessibility to treatment and their overall recovery.

Standard 7 – Drug and Alcohol Testing: The Recovery Court’s policy is that participants’ abstinence from substances is determined through random, unannounced, and frequent urinalysis testing. A written protocol ensures the integrity of the urine sample collection and testing processes. Testing is done during each program phase.

Standard 8 – Multidisciplinary Team: The Recovery Court team is a multidisciplinary and collaborative group with representatives from different fields, including the Judge, Prosecutor, Defense Attorney, treatment provider, Probation, Court Coordinator, Case Manager, and law

enforcement, among others. Informed and shared decision-making regarding each client is standard practice.

Standard 9 – Census and Caseloads: While the Recovery Court’s operational capacity drives the total number of program participants it can serve, the census is not arbitrarily applied but guided by quality treatment, supervision, clinical intervention, and support. Clinical caseloads are designed to support maximum therapeutic outcomes and ensure resources are available for treatment. The case management function also follows a manageable caseload to maximize the number of clients without sacrificing service quality.

Standard 10 – Monitoring and Evaluation: TJDRC monitors its performance and adherence to best practice standards through its team.

Provide language access services. TJDRC’s community partners are rooted in the focus population’s culture/languages and have demonstrated experience/familiarity with the culture of the catchment area. Partner organizations are familiar with TJDRC activities and have been essential to the program’s success thus far. Staff will be recruited/hired to represent cultural backgrounds similar to the focus population, including those with lived experience with homelessness, Serious Mental Illness (SMI)/Co-Occurring Disorder (COD), or who have friends/family with similar experiences. TJDRC plans to utilize community resources to provide interpretation, translation, accessibility services, etc., to accommodate program participants.

SECTION C: Proposed EB, Adapted, or Community-Defined Evidence Service/Practices

C.1: The table below identifies Evidence-Based Practice(s) (EBPs), evidence-informed, and/or culturally promising practices adopted for TJDRC’s Recovery Court Expansion Project.

Practice	Intervention Justification	Intended Outcome(s)	Mods
Cognitive Behavioral Therapy (CBT)	<ul style="list-style-type: none"> • CBT emphasizes identifying and modifying unhelpful thought patterns that lead to criminal behavior • Effective in reducing recidivism among adult offenders • CBT can equip our population with tools to manage underlying issues like poverty, unemployment, and lack of access to mental health services • CBT requires less specialized training for therapists, making it potentially more accessible in areas with limited mental health resources, like Appalachia 	<ul style="list-style-type: none"> • Reduced recidivism • Improved thinking patterns • Enhanced problem-solving/life skills • Increased emotional regulation • Improved self-esteem 	None
Dialectical Behavior Therapy	<ul style="list-style-type: none"> • Many justice-involved individuals, especially those who have experienced trauma or poverty, struggle with managing intense emotions • DBT incorporates a balance between validation and change. It helps individuals accept their struggles while empowering them to develop healthier coping mechanisms. This validation can be particularly important for those who may have experienced judgment or marginalization • DBT can address some of the root causes of criminal behavior in low-income communities. By improving emotional regulation and communication skills, individuals can manage stress related to poverty or trauma, reducing the likelihood of re-offending 	<ul style="list-style-type: none"> • Reduced recidivism • Improved emotional regulation • Help individuals build stronger relationships with family and friends • Connect individuals with community resources (e.g., affordable housing and employment opportunities) 	None

<p>Eye Movement Desensitization & Reprocessing (EMDR)</p>	<ul style="list-style-type: none"> • Many justice-involved individuals have experienced trauma in their lives, which can contribute to criminal behavior. EMDR is specifically designed to address the psychological effects of trauma • EMDR can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Can reduce symptoms of trauma in a short period 	<ul style="list-style-type: none"> • Reduced recidivism • Reduced symptoms of trauma • Improved emotional regulation • Improved self-esteem • Develop healthy relationships and function better in social settings 	<p>None</p>
<p>Motivational Interviewing</p>	<ul style="list-style-type: none"> • Client-center therapy, where individuals are empowered to take charge of their change process, effective for individuals who may feel patronized • Motivational interviewing can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Therapy is adaptable to address a variety of the issues seen in the population of focus, including substance abuse, mental health concerns, and reintegration challenges • Motivational interviewing techniques can be adapted to be more culturally responsive 	<ul style="list-style-type: none"> • Reduced recidivism • Increased self-efficacy • Increased motivation for change because individuals explore their desire for personal change • Improved decision-making 	<p>None</p>
<p>Solution-Focused Brief Therapy</p>	<ul style="list-style-type: none"> • Therapy focuses on a client's strengths and past successes rather than dwelling on problems, which can be effective for justice-involved individuals facing significant challenges • Therapy is future-oriented, which is motivating and helps people focus on positive change • Therapy can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Adaptable to address a variety of the issues seen in the population of focus, including substance abuse, mental health concerns, and reintegration challenges 	<ul style="list-style-type: none"> • Reduced recidivism • Increased hope and optimism • Enhanced problem-solving/life skills • Develop healthy relationships and function better in social settings 	<p>None</p>
<p>Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)</p>	<ul style="list-style-type: none"> • Many justice-involved individuals have experienced significant trauma in their lives, which has contributed to their criminal behavior, substance abuse, and mental health problems. TF-CBT is specifically designed to address the psychological effects of trauma • Therapy follows a structured, manualized approach that can maximize the effectiveness of treatment with fewer sessions, making it more accessible for individuals with limited financial resources • Focuses on coping skills 	<ul style="list-style-type: none"> • Reduced recidivism • Reduced trauma symptoms • Help individuals identify and challenge negative thoughts • Increased emotional regulation • Help individuals develop a greater sense of safety and security 	<p>None</p>
<p>Systems Theory</p>	<ul style="list-style-type: none"> • Therapy focuses on the importance of relationships, which is helpful for the population of focus because they face challenges associated with family dynamics • Can strengthen support network, essential for people in recovery 	<ul style="list-style-type: none"> • Reduced recidivism • Strengthened support network • Improved communications 	<p>None</p>

C.2: The TJDRC ensures the fidelity of practices by developing process workflows, providing training and supervision, and monitoring data. Our Recovery Court Coordinator/Project Director

will oversee the following monitoring activities and ensure continuous quality improvements for sustained fidelity:

Self-Report Measures. Counselors/therapists complete checklists and questionnaires after sessions to track specific techniques used and the duration of the session.

Adherence Scales. Counselors/therapists rate their adherence to principles subjectively but quickly to monitor fidelity after each session. Trained court personnel can watch the implementation of EBP and record adherence to the defined criteria using checklists or rating scales.

Client Feedback. Program participants can report on their experience with EBP and whether they feel the therapist used EBP techniques effectively.

Peer Review. Counselors/therapists can observe each other's sessions and provide feedback on adherence to principles.

Review of Materials. Trained court personnel can review session plans, documentation, and client materials to provide insights into the delivery of the EBP.

TJDRC will monitor fidelity more frequently during initial implementation to identify and address any deviations. As fidelity improves, monitoring will become less frequent. Additionally, TJDRC will adapt fidelity measures if the EBP is modified, or new data emerges.

The Recovery Court Coordinator/Project Director and the case managers will monitor data input into the Tennessee-Web Information Technology System (TN-WITS) by the counselors at HRMC to ensure it is appropriate to assess the efficiency and effectiveness of this Recovery Court Expansion Project.

SECTION D: Staff and Organizational Experience

D.1: TJDRC is a felony drug recovery court and began accepting participants in June 2021. Hamblen County, however, has a longer history of promoting substance abuse recovery. In 2004, the county's first recovery court was established for misdemeanor offenders. Over time, it was decided the county would benefit from replacing the General Sessions Recovery Court with the recently established felony-level recovery court. The goal of the new TJDRC is to provide a quality therapeutic community that promotes positive change in criminal and addictive behavior and transforms offenders into positive, contributing members of our community. While significantly improving addiction treatment outcomes, the Recovery Court also reduces the financial strain on the community. In April 2023, the new felony program held its first graduation ceremony. Hamblen County will serve as the fiduciary and broad policy-approving body for TJDRC for this project.

Dedicated to establishing recovery housing for participants in the felony program, TJDRC's Foundation and their partners secured and renovated two (2) women's houses. These homes opened in August 2023 and will provide safe and supportive permanent housing within Hamblen County for justice-involved individuals. We currently have six female residents, and the implementation model requires that no participant pays rent until they are gainfully employed or in Phase 2 of the program. In addition to providing women's housing, the Foundation opened a nine (9) bed men's permanent supportive housing that currently houses three (3) participants.

D.2: TJDRC joins forces with the Helen Ross McNabb Center (HRMC) to provide treatment services under the Recovery Court Expansion Project. HRMC, a regional non-profit leader since 1948, offers comprehensive mental health services across East Tennessee. Their mission is to

empower children, families, and individuals to thrive in their communities. HRMC prioritizes those facing the most challenges, providing services designed to improve health outcomes and overall well-being. From outpatient clinics and residential programs to crisis intervention, HRMC offers a vast support network. This partnership expands access to critical treatment services for participants in the Recovery Court program.

D.3: TJDRC will hire the case management staff requested under this funding and create the MOU for the expanded services through HRMC. The staff and subcontractor will work extensively with the existing Recovery Court Coordinator (Project Director for this grant).

Role	LOE	Qualifications:
Recovery Court Coordinator/ Project Director (In-Kind)	0.20	<ul style="list-style-type: none"> • BS, Business Management • Knowledge of effective treatment techniques for substance abuse and mental health disorders and community resources available for substance abuse treatment and counseling • Excellent communication and interpersonal skills to build rapport with participants from diverse backgrounds
Case Manager (3)	1.00	<ul style="list-style-type: none"> • Bachelor's degree in a social service field • Experience working with at-risk populations, including court-mandated programs, counseling services, substance abuse treatment, and social services
Data Entry Clerk	1.0	<ul style="list-style-type: none"> • Bachelors Degree • Experience in data entry, with superb written and verbal communication skills
Master's Clinical Counselor	1.00	<ul style="list-style-type: none"> • Master's Degree in Human Services or related field • Knowledge of etiology and treatment of mental illness, physical and sexual abuse, suicide, human development, and cultural diversity • Knowledgeable in and comfortable working with co-occurring disorders
MAT Providers	0.10	<ul style="list-style-type: none"> • Licensed medical professional with additional training focused on medication-assisted treatment for opioid use disorder (Already Established under McNabb Center)
Evaluator	0.25	<ul style="list-style-type: none"> • Master's Degree in Public Administration • Evaluator on multiple SAMHSA and DOJ awards • Specific target populations part of the evaluations includes individuals involved in recovery court and family treatment courts

SECTION E: Data Collection and Performance Measurement

Program processes and outcomes will be examined through data analysis of all active or newly admitted program participants during the project period. TJDRC will contract with an external evaluator, Allard Consulting, LLC. Allard Consulting will provide the following services to TJDRC: **1)** collection/analysis/interpretation of quantitative and qualitative performance measures (detailed below); **2)** review of project implementation; **3)** create reports and share program data with stakeholders; **4)** produce visualizations; and **5)** be responsible for all SAMHSA's performance reporting. The evaluation is intended to verify the extent to which enhanced treatment and recovery services are implemented and the impact of additional staff on TJDRC's ability to provide these services and improve program and participant outcomes.

Objective	Frequency/Data Source	Responsible Staff for DC	Method of DA
Number of individuals served	Weekly Client Meetings	Case Manager	Descriptive Statistics, Time Series Analysis (TSA)
Abstinence from substance use	Weekly Client Meetings	Case Manager, Counselor	Descriptive Statistics, TSA
Housing stability	Weekly Client Meetings	Case Manager	Descriptive Statistics

Employment/ education status	Weekly Client Meetings	Case Manager	Descriptive Statistics, TSA
Social connectedness	Weekly Client Meetings	Case Manager, Counselor	Survey/Interview
Health/behavioral/ social consequences	Weekly Client Meetings, Quarterly Interviews w/ Evaluator	Case Manager, Counselor, Evaluator	Descriptive Statistics, Survey/Interview
Access to treatment	Weekly Client Meetings	Case Manager, Counselor	Descriptive Statistics
Treatment(s) provided	Weekly/Monthly Treatment Sessions	Counselor	Participant Observations
Retention in treatment	Weekly Client Meetings	Case Manager, Counselor	Descriptive Statistics, TSA
Criminal justice involvement	Weekly Client Meetings	Case Manager	Descriptive Statistics, TSA

The court currently captures data via TN-WITS. As part of the evaluation, the evaluator will assess the effectiveness of the expansion project, analyze pertinent program data, and provide recommendations based on the findings to improve key program components, including referral, screening, assessment, and monitoring (case management and supervision). Program outcomes will be utilized to assist in determining the effectiveness of the program by examining the number of treatment classes/sessions attended; graduation rates; length of participation in treatment, improvement made in securing and retaining employment, housing, and educational/vocational training services; program completion rates; and post-program recidivism rates.

Progress Meetings. Allard Consulting will hold, at a minimum, quarterly meetings with the court team to ensure project progress. The evaluator will review the progress of data collection and performance measures with the court team at each meeting. These regular meetings will ultimately serve as a resource to track training delivery issues, review project goals, mitigate challenges, and build on program successes to facilitate positive outcomes. **Data Security.** The privacy and maintenance of confidentiality of service recipients and associated provider staff, court team, and grant staff will be respected and monitored by Allard Consulting in the strictest terms and per all required protocols. Data received and collected by the evaluator will be stored on a password-protected computer and in an encrypted database file with passwords. Any analysis conducted during the evaluation will not personally identify anyone who provides information to the Evaluation Team. All analyses using client information and provided in any evaluation work product will be in aggregate form to protect the identity of any information source. **Data Analysis.** The evaluation completed by Allard Consulting will include an analysis of the data collected through the assessments completed by the court team, data entered into TN-WITS, key stakeholder interviews, and participant satisfaction surveys. The survey forms will allow participants to reflect on their experience with the court program and provide feedback to the team. The evaluator will collect all survey data under its HIPAA-compliant license of Formstack. Key interviews will be completed with court team members and program stakeholders who consent to participate in a semi-structured interview(s) regarding their role on the team, participant characteristics, job satisfaction, and program quality. Consumer interviews will examine participant attributes, program quality, service gaps, and use of support services. A consent form will be developed for participants and team members before any interviews are conducted. **Data Reporting.** Recovery court staff members will complete quarterly reporting; specifically, the Recovery Court Coordinator/Project Director, Penny Knight, will be responsible for working with the evaluator, Allard Consulting, as they collect and prepare all data reporting.

Citations:

ⁱ<https://www.census.gov/quickfacts/fact/table/TN,hamblycountytennessee,greenecountytennessee,hancockcountytennessee,hawkinscountytennessee/IPE120222#IPE120222>

ⁱⁱ<https://www.census.gov/quickfacts/fact/table/US/IPE120222#IPE120222>

ⁱⁱⁱ<https://www.arc.gov/rural-appalachia/>

^{iv}<https://williamsinstitute.law.ucla.edu/visualization/lgbt-stats/?topic=LGBT&area=47#>

^v<https://williamsinstitute.law.ucla.edu/subpopulations/transgender-people/>

^{vi}<https://www.tn.gov/health/health-program-areas/pdo/pdo/data-dashboard.html>

^{vii}<https://www.psychiatry.org/File%20Library/Psychiatrists/Cultural-Competency/Mental-Health-Disparities/Mental-Health-Facts-for-Appalachian-People.pdf>

Applicant/Recipient Hamblen, County of	Application/Award Number TI-24-004
Project Title: 3rd Judicial District Recovery Court Expansion Project	

Budget Period:	Start Date 09/30/2024	End Date 09/29/2029	Budget Year 1
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For Multi-Year Funded (MYF) awards only
(not applicable to new applications for funding)
Check the box to select the Incremental Period

COST SHARING AND MATCHING

Matching Required: YES NO

A. Personnel

Line Item #	Position	Name	Key Position per the NOFO	Check if Hourly Rate	Calculation						FEDERAL REQUEST
					Hourly Rate	Hours	# of Staff	Annual Salary	% Level of Effort (LOE)	Personnel Cost	
1	Case Manager	TBA	<input type="checkbox"/>	<input type="checkbox"/>			2	\$40,000	100.00%	\$80,000	\$80,000
2	Data Specialist	TBA	<input type="checkbox"/>	<input type="checkbox"/>			1	\$38,250	100.00%	\$38,250	\$38,250
3	Case Manager	David Georges	<input type="checkbox"/>	<input type="checkbox"/>			1	\$48,500	100.00%	\$48,500	\$48,500
TOTAL										\$166,750	\$166,750

Line Item #	Personnel Narrative:										
1	Case Manager	TBA	Salary \$40,000	# of Staff 2	LOE 100.00%	Personnel Cost \$80,000	The project will hire two case managers the first year to serve the TN 3rd Judicial District counties: Hamblen, Hancock, Hawkins, and Greene. These hires will expand the current court capacity of one case manager serving primarily Hamblen County. The Case Managers will be full time employees and their level of effort will be 100% on this project. Case manager salary is \$44,100 each annually. The request under this proposal for both Case Manager positions totals \$88,200.				
2	Data Specialist	TBA	Salary \$38,250	# of Staff 1	LOE 100.00%	Personnel Cost \$38,250	The data specialist will assist with data entry and consolidation of data for reporting. The Data Specialist will prepare data for analysis and create data visualization charting for the bi-annual reports. This is a full time position at 100% level of effort. The request under this proposal for the Data Specialist position is \$38,250 annually.				
3	Case Manager	David Georges	Salary \$48,500	# of Staff 1	LOE 100.00%	Personnel Cost \$48,500	The project will hire one case manager who has more than 15 years of experience and will serve as the lead case manager. He will serve the TN 3rd Judicial District counties: Hamblen, Hancock, Hawkins, and Greene. This hire will further expand the current court capacity of one case manager serving primarily Hamblen County. The Case Manager will be a full-time employee and their level of effort will be 100% on this project. Case manager salary is \$48,500 each annually. The request under this proposal for this Case Manager position totals \$48,500.				

Show In-Kind Personnel Table

In-Kind Personnel

Line Item #	Position	Name	Key Position per the FOA	Check if Hourly Rate	Hourly Rate	Hours	# of Staff	Annual Salary	% Level of Effort (LOE)
1	Project Director	Penny Knight	<input checked="" type="checkbox"/>	<input type="checkbox"/>			1	\$50,200	20.00%

Line Item #	In-Kind Personnel Narrative:								
1	Project Director	Penny Knight	Key Personnel	Salary \$50,200	# of Staff 1	LOE 20.00%	Personnel Cost \$10,040	Penny Knight, will serve as the grant-funded Project Director and will provide 20% LOE in-kind to the project. Mrs. Knight serves as the recovery court coordinator and will serve as the supervisor to the case management staff. She will work with the project treatment provider and evaluator to ensure the grant objectives are met.	

B. Fringe Benefits

Our organization's fringe benefits consist of the components shown below:

Fringe Component	Rate (%)
FICA and Medicare	7.50%
Retirement	7.00%
Health and Life Insurance	25.00%
Total Fringe Rate	39.50%

Fringe Benefits Cost

Line Item #	Position	Name	Calculation				FEDERAL REQUEST
			Personnel Cost	Total Fringe Rate (%)	Fixed / Lump Sum Fringe (if any)	Fringe Benefits Cost	
1	Case Manager	TBA	\$80,000	39.50%		\$31,600	\$31,600
2	Data Specialist	TBA	\$38,250	39.50%		\$15,109	\$15,109
3	Case Manager	David Georges	\$48,500	39.50%		\$19,158	\$19,158
TOTAL						\$65,867	\$65,867

Fringe Benefits Narrative:

The fringe benefit rate is 39.5% and includes: 7.50% FICA and Medicare; 7% Retirement; 25% Health and Life Insurance. Insurance cost percentage will vary if the hires will need single, spouse, and/or family coverage. The percentage budgeted includes spouse and family coverage for new hires. Case Manger Fringe is \$16,491.50 each. The Lead Case Manager Fringe is \$19,158 and the Data Specialist Fringe is \$15,109. The request under this proposal for both Case Manager Fringe totals \$67,250.

C. Travel

Trip #	Purpose	Origin and Destination	Calculation					FEDERAL REQUEST
			Item	Cost / Rate per Item	Basis	Quantity per Person	Number of Persons	
1	TARCP Conference	Morristown, TN to Murfreesboro, TN	Hotel/Lodging	\$187.00	Night	2.00	3	\$1,122
			Per Diems (M&IE only)	\$44.25	Day	2.00	3	\$266
			Per Diems (M&IE only)	\$39.00	Day	1.00	3	\$117
TOTAL							\$2,415	

Trip #	Purpose	Origin and Destination	Calculation					FEDERAL REQUEST	
			Item	Cost / Rate per Item	Basis	Quantity per Person	Number of Persons		Travel Cost
			Local Travel (POV Mileage)	\$0.67	Mile	452.50	3	\$910	
2	Local Travel	Morristown to Hancock County, Greene County, and Hawkins County	Local Travel (POV Mileage)	\$0.67	Mile	3,674.00	4	\$9,846	\$9,846
TOTAL								\$12,261	\$12,261

Trip #	Travel Narrative:		Travel Cost
1	TARCP Conference	Morristown, TN to Murfreesboro, TN	\$2,415
	<p>Lodging, meals, and travel for 2 case managers and the Court Coordinator to attend the mandatory Tennessee Association of Recovery Court Personnel Conference in Murfreesboro, TN in December 2024. The request under this proposal for the TARCP Conference is \$2,474.</p> <p>Meals and Incidental rate of \$44.25 for First and Last day of travel. Meals and Incidental rate of \$39.00 for Full Day (Lunch is only meal provided during full conference days). Mileage is based on the GSA approved .67 per mile rate and lodging is also at the GSA approved government rate for Murfreesboro, TN. The cost breakdown for lodging at \$187 x 2 nights for three staff is \$1,122. The cost breakdown for mileage at \$0.67 x 452 miles for three staff is \$909.</p>		
2	Local Travel	Morristown to Hancock County, Greene County, and Hawkins County	\$9,846
	<p>Local travel mileage reimbursement for the coordinator and three (3) case managers to travel to the three counties of Hancock, Hawkins, and Greene. This mileage estimates four weekly trips combined for 52 weeks or a total of 208 trips, averaging 70 miles round trip at the GSA rate of .67 per mile. The request under this proposal for local mileage totals \$9,755 annually.</p>		

D. Equipment

Line Item #	Item	Check if Item is a Vehicle	Calculation				FEDERAL REQUEST
			Quantity	Purchase or Rental/Lease Cost	Percent Charged to the Project	Equipment Cost	
1		<input type="checkbox"/>				\$0	\$0
TOTAL						\$0	\$0

Line Item #	Equipment Narrative:				Equipment Cost
	Quantity	Purchase or Rental/Lease Cost	% Charged to the Project		\$0
1					

E. Supplies

Line Item #	Item	Calculation				FEDERAL REQUEST
		Unit Cost	Basis	Quantity	Supplies Cost	
1	Desktop Computer	\$1,030.00	Per Unit	2.00	\$2,060	\$2,060

[Return to Regular Calendar](#)

Line Item #	Item	Calculation					FEDERAL REQUEST
		Unit Cost	Basis	Quantity	Duration	Supplies Cost	
2	Laptop Computer	\$793.00	Per Unit	2.00		\$1,586	\$1,586
3	General Consumables	\$125.00	Monthly	1.00	12.00	\$1,500	\$1,500
4	Locking File Cabinet	\$350.00	Per Unit	2.00		\$700	\$700
TOTAL						\$5,846	\$5,846

Line Item #	Supplies Narrative:					
1	Desktop Computer	Unit Cost \$1,030.00	Basis Per Unit	Quantity 2.00	Duration	Supplies Cost \$2,060
Dell Optiplex 3000 Series Micro Desktop and Monitor – The computer will be utilized by case managers while in the office to complete case notes, reporting requirements, and other data entry needs. Each system including keyboard and mouse cost \$1,030 each. The total request under this proposal for both computers is \$2,060. This is a one-time cost in Year 1.						
2	Laptop Computer	Unit Cost \$793.00	Basis Per Unit	Quantity 2.00	Duration	Supplies Cost \$1,586
Dell Latitude 3000 Series 15.6" Notebook PC laptop will be used by case managers when in the field for the purpose of documentation, notes, reporting and other data entry needs at a cost of \$793 each. The total request under this proposal for the laptops is \$1,586. This is a one-time cost in Year 1.						
3	General Consumables	Unit Cost \$125.00	Basis Monthly	Quantity 1.00	Duration 12.00	Supplies Cost \$1,500
General consumables are defined as office supplies for daily operations including, but not limited to, pens, paper, folders, files, etc. This cost will cover the general consumable supplies for all four counties being served. The total annual request under this proposal cost is \$1,500.						
4	Locking File Cabinet	Unit Cost \$350.00	Basis Per Unit	Quantity 2.00	Duration	Supplies Cost \$700
The locking file cabinets will be used to maintain participant files as required for privacy. The cabinets are \$350 each. The total request for two locking file cabinets under this proposal is \$700. This is a one-time request in Year 1.						

F. Contractual

Summary of Contractual Costs

Agreement #	Name of Organization or Consultant	Type of Agreement	Contractual Cost	FEDERAL REQUEST
1	McNabb Center	Subaward	\$110,000	\$110,000
2	Allard Consulting, LLC	Contract	\$15,040	\$15,040
TOTAL			\$125,040	\$125,040

Contractual Details for McNabb Center

Agreement #	Services and Deliverables Provided
1	The 3rd Judicial District's plan to expand services and to increase participants to be served in the community includes contracting with the McNabb Center to provide individual counseling, assessment for treatment, and IOP for court participants. The request under this proposal is \$110,000 annually.

<input checked="" type="checkbox"/> Personnel	<input type="checkbox"/> Travel	<input checked="" type="checkbox"/> Supplies	<input checked="" type="checkbox"/> Indirect Charges
<input checked="" type="checkbox"/> Fringe Benefits	<input type="checkbox"/> Equipment	<input checked="" type="checkbox"/> Other	

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Contractual Personnel Costs for [McNabb Center](#)

Line Item #	Position	Name	Key Position per the NOFO	Check if Annual Salary	Calculation						FEDERAL REQUEST
					Hourly Rate	Hours	# of Persons	Annual Salary	% Level of Effort (LOE)	Contractual Personnel Cost	
1	Clinical Oversight	Kaviandra James	<input type="checkbox"/>	<input checked="" type="checkbox"/>			1	\$60,488	30.00%	\$18,146	\$18,146
2	Masters Level Therapist	TBA	<input type="checkbox"/>	<input checked="" type="checkbox"/>			1	\$46,413	100.00%	\$46,413	\$46,413
TOTAL										\$64,559	\$64,559

Line Item #	Contractual Personnel Narrative:									
1	Clinical Oversight	Kaviandra James	Salary \$60,488	# of Persons 1	LOE 30.00%	Personnel Cost \$18,146	This position will provide clinical oversight and supervision to the masters level therapist.			
2	Masters Level Therapist	TBA	Salary \$46,413	# of Persons 1	LOE 100.00%	Personnel Cost \$46,413	The Masters Level Therapist will provide clients with access to behavioral health services not currently provided.			

Contractual Fringe Benefits Costs for [McNabb Center](#)

Contractual fringe benefits consist of the components shown below:

Contractual Fringe Component	Rate (%)
FICA/Medicare Tax	7.65%
Health Insurance	13.25%
Workman's Compensation Insurance	0.35%
Unemployment Compensation Insurance	0.15%
Life and Disability Insurance	0.60%
403(b) Contribution	4.00%
Total Fringe Rate	26.00%

Contractual Fringe Benefits Costs

Line Item #	Position	Name	Calculation				FEDERAL REQUEST
			Contractual Personnel Cost	Total Fringe Rate (%)	Fixed / Lump Sum Fringe (if any)	Contractual Fringe Benefits Cost	
1	Clinical Oversight	Kaviandra James	\$18,146	26.00%		\$4,718	\$4,718
2	Masters Level Therapist	TBA	\$46,413	26.00%		\$12,067	\$12,067
TOTAL						\$16,785	\$16,785

Contractual Fringe Benefits Narrative:	
Benefits are approximately 26% of Direct Salaries including FICA, Retirement, Life Insurance, Disability, Health Insurance, Workers Comp, etc.	

Contractual Supplies Costs for [McNabb Center](#)

Line Item #	Item	Calculation					FEDERAL REQUEST
		Unit Cost	Basis	Quantity	Duration	Contractual Supplies Cost	
1	General Consumables	\$50.00	Monthly	1.00	12.00	\$600	\$600
2	Other Minor Equipment	\$40.00	Monthly	1.00	12.00	\$480	\$480
3	Printing and Publications	\$15.00	Monthly	1.00	12.00	\$180	\$180
TOTAL						\$1,260	\$1,260

Line Item #	Contractual Supplies Narrative:						
1	General Consumables	Unit Cost \$50.00	Basis Monthly	Quantity 1.00	Duration 12.00	Supplies Cost \$600	
	General Office Supplies include file folders, paper, pens, notebooks, planners, and other supplies used in recordkeeping, planning, and data management. Cleaning supplies include items to maintain upkeep of the program area for staff and clients.						
2	Other Minor Equipment	Unit Cost \$40.00	Basis Monthly	Quantity 1.00	Duration 12.00	Supplies Cost \$480	
	Other Minor Equipment includes minor office items needed for staff/client areas including the purchase or replacement of broken, depleted or expired items.						
3	Printing and Publications	Unit Cost \$15.00	Basis Monthly	Quantity 1.00	Duration 12.00	Supplies Cost \$180	
	Printing and Publications includes the production of materials used in the program or for the benefit of outreach regarding the program. HRMC is diligent to include all required disclosures in regards to any publication						

Contractual Other Costs for [McNabb Center](#)

Line Item #	Item	Check for Minor A&R	Calculation					FEDERAL REQUEST
			Unit Cost / Rate	Basis	Quantity	Duration	Contractual Other Cost	
1	Employee Background Checks and Screens	<input type="checkbox"/>	\$25.00	Monthly	1.00	12.00	\$300	\$300
2	Interpreting Services	<input type="checkbox"/>	\$15.00	Monthly	1.00	12.00	\$180	\$180
3	Telephone - Landline	<input type="checkbox"/>	\$40.00	Monthly	1.00	12.00	\$480	\$480
4	Telephone - Cellular/Data	<input type="checkbox"/>	\$76.00	Monthly	1.00	12.00	\$912	\$912
5	Occupancy - Utilities	<input type="checkbox"/>	\$100.00	Monthly	1.00	12.00	\$1,200	\$1,200
6	Occupancy - Refuse Collection	<input type="checkbox"/>	\$15.00	Monthly	1.00	12.00	\$180	\$180
7	Occupancy - Building Maintenance	<input type="checkbox"/>	\$80.00	Monthly	1.00	12.00	\$960	\$960
8	Occupancy - Pest Control	<input type="checkbox"/>	\$10.00	Monthly	1.00	12.00	\$120	\$120
9	Occupancy - Lawn Maintenance	<input type="checkbox"/>	\$25.00	Monthly	1.00	12.00	\$300	\$300
10	Occupancy - Housekeeping	<input type="checkbox"/>	\$40.00	Monthly	1.00	12.00	\$480	\$480
11	Occupancy - Monitoring Services	<input type="checkbox"/>	\$15.00	Monthly	1.00	12.00	\$180	\$180
12	Equipment Rental and Maintenance	<input type="checkbox"/>	\$75.00	Monthly	1.00	12.00	\$900	\$900
13	Professional Development	<input type="checkbox"/>	\$20.00	Monthly	1.00	12.00	\$240	\$240
14	Insurance	<input type="checkbox"/>	\$90.00	Monthly	1.00	12.00	\$1,080	\$1,080
TOTAL							\$7,512	\$7,512

Line Item #	Contractual Other Narrative:

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Line Item #	Contractual Other Narrative:						
1	Employee Background Checks and Screens	Unit Cost/Rate \$25.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$300	Program employee background checks and screens. Background checks are required for accreditation, insurance and licensing. Checks are done throughout the year and for all new hires and existing staff.
2	Interpreting Services	Unit Cost/Rate \$15.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$180	Interpreting service providers for deaf and a language line or an interpreter for limited English proficiency (LEP) clients
3	Telephone - Landline	Unit Cost/Rate \$40.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$480	Land lines are necessary to connect the office to technology & communication. One line will be required for the Program Coordinator at the central location. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
4	Telephone - Cellular/Data	Unit Cost/Rate \$76.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$912	Cell phones for staff who have duties outside the confines of the office, are needed in order to maintain communication regarding program business and for safety and security; Data will be used to operate apps for the purpose of documentation, and tracking of mileage.
5	Occupancy - Utilities	Unit Cost/Rate \$100.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$1,200	Occupancy includes pro-rata Utilities (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
6	Occupancy - Refuse Collection	Unit Cost/Rate \$15.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$180	Occupancy includes pro-rata Refuse Pickup (Expenses are directly allocable based on approved cost plan based on a prorata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
7	Occupancy - Building Maintenance	Unit Cost/Rate \$80.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$960	Occupancy includes pro-rata Building Maintenance (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
8	Occupancy - Pest Control	Unit Cost/Rate \$10.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$120	Occupancy includes pro-rata Pest Control (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
9	Occupancy - Lawn Maintenance	Unit Cost/Rate \$25.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$300	Occupancy includes pro-rata Lawn maintenance (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
10	Occupancy - Housekeeping	Unit Cost/Rate \$40.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$480	Occupancy includes pro-rata Housekeeping services (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
11	Occupancy - Monitoring Services	Unit Cost/Rate \$15.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$180	Occupancy includes pro-rata Monitoring services (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs.
	Equipment Rental and Maintenance	Unit Cost/Rate \$75.00	Basis Monthly	Quantity 1.00	Duration 12.00	Other Cost \$900	Equipment Rental and Maintenance covers the cost of software licenses, security, copier maintenance, and other office and

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Line Item #	Contractual Other Narrative:					
12	program equipment that is leased. Maintenance and user licenses are allocated on a pro-rata basis of which the basis is program FTE's/Total FTE's per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs.					
13	Professional Development	Unit Cost/Rate	\$20.00	Basis	Monthly	Quantity 1.00 Duration 12.00 Other Cost \$240
	Professional Development includes the cost of employee required Relias Online Learning portal. Modules for internal training or policies and procedures including safety, confidentiality, and staff courses for maintaining facility license and accreditation. Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs 1.30 FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs.					
14	Insurance	Unit Cost/Rate	\$90.00	Basis	Monthly	Quantity 1.00 Duration 12.00 Other Cost \$1,080
	Insurance includes general liability, property, umbrella coverage, indemnity, and auto insurance coverage for vehicles used in the program. Allocated per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs.					

Contractual Total Direct Charges for **McNabb Center**

TOTAL DIRECT CHARGES FOR THIS AGREEMENT	TOTAL FEDERAL REQUEST
	\$90,116

Contractual Indirect Charges for **McNabb Center**

Calculation			FEDERAL REQUEST
IDC Rate (%)	Base	Contractual IDC	
30.80%	\$64,559	\$19,884	\$19,884
TOTAL			\$19,884

Contractual Indirect Charges Narrative:

Helen Ross McNabb Center's approved IDC rate is 30.80% of personnel costs effective 7/1/2022 through 6/30/2025. We applied our IDC rate to personnel costs only, which DHHS approved as the base as stated in our IDC rate agreement. Our IDC rate is in effect at the beginning of the budget period. We have attached a copy of our approved federally negotiated IDC rate agreement.

Contractual Total Cost for **McNabb Center**

TOTAL COST	TOTAL FEDERAL REQUEST
\$110,000	\$110,000

Contractual Details for Allard Consulting, LLC

Agreement #	Services and Deliverables Provided
2	Evaluation and Data Collection

<input checked="" type="checkbox"/> Personnel	<input type="checkbox"/> Travel	<input type="checkbox"/> Supplies	<input type="checkbox"/> Indirect Charges
<input type="checkbox"/> Fringe Benefits	<input type="checkbox"/> Equipment	<input type="checkbox"/> Other	

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Contractual Personnel Costs for [Allard Consulting, LLC](#)

Line Item #	Position	Name	Key Position per the NOFO	Check if Annual Salary	Calculation					Contractual Personnel Cost	FEDERAL REQUEST
					Hourly Rate	Hours	# of Persons	Annual Salary	% Level of Effort (LOE)		
1	Lead Evaluator	Lauren Allard	<input type="checkbox"/>	<input type="checkbox"/>	\$80.00	188	1		9.04%	\$15,040	\$15,040
TOTAL										\$15,040	\$15,040

Line Item #	Contractual Personnel Narrative:										
1	Lead Evaluator	Lauren Allard	Hourly Rate \$80	# of Persons 1	Hours 188	Personnel Cost \$15,040					
<p>Allard Consulting, LLC will provide grant evaluation services.</p> <p>Lauren Allard is an experienced Evaluator (Masters Level) with expertise in evaluation of substance abuse and behavioral health programs, recovery courts, and other specialty dockets. Lauren is knowledgeable about the population of focus and will serve as the Primary Evaluator and contact to the Project Team. Lauren will manage daily evaluation operations related to the project evaluation efforts. Lauren will:</p> <ol style="list-style-type: none"> Design all components of the program evaluation (e.g., scope of work, research methodologies, and data collection/analysis plans). Ensure compliance with all federal reporting requirements. Provide grants management and administration support in the form of written documentation (e.g., Key Personnel Changes, No-Cost Extension applications) for any necessary Post-Award Amendments. Ensure compliance with all SAMHSA reporting intervals and data entry required. Data can be uploaded if project site provides access. Participate in and provide written and oral reports for all recurring meetings with federal project officers. Provide one-on-one training for new grant program staff on data collection. Use demonstrated research and data analysis abilities to enhance evaluation projects and team efforts; ensure fidelity to Court Initiative evidence-based practices. Responsible for any Institutional Review Board (if applicable) revisions and amendments. Conduct research using relevant information sources (e.g., program-related information, statutes, regulations, and national literature) to collect relevant information. Delegate responsibilities to Evaluation Team members; review members' work and evaluate/rate their performance. Identify initial and recurring program outputs and performance measures. Ensure Evaluation Team's compliance with confidentiality requirements, records management requirements, and IRB requirements. Responsible for overall evaluation integrity and transparency. 											

Contractual Total Direct Charges for [Allard Consulting, LLC](#)

TOTAL DIRECT CHARGES FOR THIS AGREEMENT	TOTAL FEDERAL REQUEST
	\$15,040

Contractual Total Cost for [Allard Consulting, LLC](#)

TOTAL COST	TOTAL FEDERAL REQUEST
\$15,040	\$15,040

G. Construction: Not Applicable

H. Other

Line Item #	Item	Check if Minor A&R	Calculation					FEDERAL REQUEST
			Unit Cost / Rate	Basis	Quantity	Duration	Other Cost	
1	TARCP Conference Registration	<input type="checkbox"/>	\$150.00	Per Individual	3.00		\$450	\$450
2	Copier Lease	<input type="checkbox"/>	\$62.50	Monthly	1.00	12.00	\$750	\$750
3	Cell Phones	<input type="checkbox"/>	\$50.00	Monthly	2.00	12.00	\$1,200	\$1,200
4	Drug Screens	<input type="checkbox"/>	\$181.25	Per 25 ct. Box	75.00		\$13,594	\$13,594
5	Occupancy	<input type="checkbox"/>	\$586.80	1	12.00		\$7,042	\$7,042
6	GPRA Incentives	<input type="checkbox"/>	\$30.00	Per Unit	40.00		\$1,200	\$1,200
TOTAL							\$24,236	\$24,236

Line Item #	Other Narrative:										
1	TARCP Conference Registration	Unit Cost/Rate	\$150.00	Basis	Per Individual	Quantity	3.00	Duration	Other Cost	\$450	
	Registration for the TARCP Conference is \$150 each for TARCP members. Three staff, the Court Coordinator and two case managers will attend. The total cost for the TARCP Conference registration is \$450.										
2	Copier Lease	Unit Cost/Rate	\$62.50	Basis	Monthly	Quantity	1.00	Duration	12.00	Other Cost	\$750
	The court currently has a lease on their copy machine and seek to utilize funds to offset 50% of this cost. The monthly cost is \$125 totaling \$1,500 annually. The total annual request under this proposal for the copier is \$750.										
3	Cell Phones	Unit Cost/Rate	\$50.00	Basis	Monthly	Quantity	2.00	Duration	12.00	Other Cost	\$1,200
	Cell phones will be purchased for the case managers business use. The 3rd Judicial Recovery Court provide two cell phones. The cost monthly is \$50 each the cell phones for a total cost of \$100 monthly. The total request under this proposal for cell phones is \$1,200 annually.										
4	Drug Screens	Unit Cost/Rate	\$181.25	Basis	Per 25 ct. Box	Quantity	75.00	Duration		Other Cost	\$13,594
	Vistaflow 20 panel urine drug screen test cups will be purchased to monitor participants for drug use while in programming. There are 25 screens per box. The 3rd Judicial District Recovery Court has an annual request of 70 boxes based on previous utilization at \$181.25 each. The total request under this proposal for drug screens is \$13,231.										
5	Occupancy	Unit Cost/Rate	\$586.80	Basis	1	Quantity	12.00	Duration		Other Cost	\$7,042
	Occupancy is for a 12x12 office space and includes rent, utilities, janitorial, and maintenance expenses. The cost was quoted by square foot at \$1.63. The total square footage is 360 sqft. for a monthly cost of \$586.80. The total request under this proposal for the rental space is \$7,041.60 annually.										
6	GPRA Incentives	Unit Cost/Rate	\$30.00	Basis	Per Unit	Quantity	40.00	Duration		Other Cost	\$1,200
	Gift cards will be purchased at \$30 each to provide to participants who complete the 6-month GPRA Follow-up Assessment. In Year 1, 40 gift cards will be purchased. The total request under this proposal for the gift cards is \$1,200.										

I. Total Direct Charges

TOTAL DIRECT CHARGES	TOTAL FEDERAL REQUEST
	\$400,000

J. Indirect Charges

Type of IDC Rate / Cost Allocation Plan

We will not charge IDC to the award

Indirect Charges

End Date of Effective Period of Approved IDC Rate Agreement	Calculation			FEDERAL REQUEST
	Approved IDC Rate (%)	Approved Base	IDC	
N/A	0.00%	\$0	\$0	\$0
TOTAL			\$0	\$0

Indirect Charges Narrative:

Not Applicable: Hamblen County is not requesting Indirect Costs on this project.

REVIEW OF COST SHARING AND MATCHING

Cost sharing or matching is not required for this grant.

BUDGET SUMMARY: YEAR 1

BUDGET CATEGORY	FEDERAL REQUEST
A. Personnel	\$166,750
B. Fringe Benefits	\$65,867
C. Travel	\$12,261
D. Equipment	\$0
E. Supplies	\$5,846
F. Contractual	\$125,040
G. Construction (N/A)	\$0
H. Other	\$24,236
I. Total Direct Charges (sum of A to H)	\$400,000
J. Indirect Charges	\$0
Total Projects Costs (sum of I and J)	\$400,000

BUDGET SUMMARY FOR REQUESTED FUTURE YEARS

Budget Category	Year 2	Year 3	Year 4	Year 5
	FEDERAL REQUEST	FEDERAL REQUEST	FEDERAL REQUEST	FEDERAL REQUEST
A. Personnel	\$167,750	\$168,750	\$169,750	\$170,750
B. Fringe Benefits	\$66,261	\$66,656	\$67,051	\$67,446
C. Travel	\$12,169	\$12,169	\$12,169	\$12,169
D. Equipment	\$0	\$0	\$0	\$0

E. Supplies	\$1,500	\$1,500	\$1,500	\$1,500
F. Contractual	\$125,540	\$125,540	\$125,360	\$125,465
G. Construction	\$0	\$0	\$0	\$0
H. Other	\$24,470	\$24,170	\$24,170	\$22,670
I. Total Direct Charges (sum A to H)	\$397,690	\$398,785	\$400,000	\$400,000
J. Indirect Charges	\$0	\$0	\$0	\$0
Total Project Costs (sum of I and J)	\$397,690	\$398,785	\$400,000	\$400,000

Budget Summary Narrative:

Grant funds will be used to provide expanded services to 3rd Judicial Recovery Court participants throughout the project period. Specifically, this program expansion will serve the court participants by providing increased opportunities to receive case management services through the court and access to substance abuse treatment through the sub-award with the McNabb Center. In addition to providing expanded services in Hamblen County, this funding will allow the Recovery Court to serve an additional three counties within the 3rd Judicial District. Data collected as part of this project will help to inform the project team on short-and long-term outcomes of participants, as well as their overall satisfaction as a result of the availability of the new resources.

FUNDING LIMITATIONS / RESTRICTIONS

Funding Limitation/Restriction

No more than 20% of the total grant award for any period may be used for administrative costs: data collection, performance and measurement; including incentives for participating in required data collection follow-up.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total for Budget Category
A. Personnel						
B. Fringe Benefits						
C. Travel						
D. Equipment						
E. Supplies						
F. Contractual	\$15,040	\$15,040	\$15,040	\$15,040	\$15,040	\$75,200
H. Other	\$1,200	\$1,800	\$1,500	\$1,500	\$0	\$6,000
I. Total Direct Charges (sum A to H)	\$16,240	\$16,840	\$16,540	\$16,540	\$15,040	\$81,200
J. Indirect Charges						
TOTAL for the Budget Year	\$16,240	\$16,840	\$16,540	\$16,540	\$15,040	\$81,200
Percentage of the Budget	4.060%	4.234%	4.148%	4.135%	3.760%	

Funding Limitation/Restriction Narrative:

The percentage of the budget spent on data collection, performance measurement, and performance assessment does not exceed 20% for any budget period. The maximum percentage is 4.240% in year 2.

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This line item is the total cost for evaluation and reporting support services provided by Allard Consulting, LLC. Allard Consulting, will provide the data collection, performance measurement, and performance assessment activities under this award.

GPRA 6-month follow-up incentives have been included as well. This addition does not exceed the allowable 20% in any given year.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006

Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
3rd Judicial District 1. Recovery Court Expansion Project	93.243			\$400,000	\$0	\$400,000
2.						
3.						
4.						
5. Totals				\$400,000	\$0	\$400,000

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$166,750	\$0			\$166,750
b. Fringe Benefits	\$65,867	\$0			\$65,867
c. Travel	\$12,261	\$0			\$12,261
d. Equipment	\$0	\$0			\$0
e. Supplies	\$5,846	\$0			\$5,846
f. Contractual	\$125,040	\$0			\$125,040
g. Construction	\$0	\$0	\$0	\$0	\$0
h. Other	\$24,236	\$0			\$24,236
i. Total Direct Charges (sum of 6a-6h)	\$400,000	\$0			\$400,000
j. Indirect Charges	\$0	\$0			\$0
k. TOTALS (sum of 6i and 6j)	\$400,000	\$0			\$400,000
7. Program Income					

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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. 3rd Judicial District Recovery Court Expansion Project				
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)				

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000
14. Non-Federal					
15. TOTAL (sum of lines 13 and 14)	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. 3rd Judicial District Recovery Court Expansion Project	\$397,690	\$398,785	\$400,000	\$400,000
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$397,690	\$398,785	\$400,000	\$400,000

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

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AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into by and between **Hamblen County (hereinafter “County”), 3rd Judicial District Recovery Court (hereinafter “3rd JDRC”) and Helen Ross McNabb Center, Inc. (hereinafter “HRMC”)**, at Morristown, Tennessee, on this ___ day of October, 2024.

WITNESSETH:

WHEREAS, County has partnered with the 3rd JDRC for the purpose of asserting in providing recovery and rehabilitation services to those persons who have entered into the criminal justice system and are in need of such assistance; and

WHEREAS, the 3rd JDRC a part of its program to rehabilitate and reintroduce participants to substance abuse free living requires qualified persons to assist in assessment, counseling, treatment and intensive outpatient services; and

WHEREAS, there is a significant need for a Master’s level clinical therapist or counselor to be employed by HRMC but fully dedicated to the 3rd JDRC program.

NOW, THEREFORE, the above premises considered, the parties agree to the following:

1. County agrees that it has allocated \$110,000.00 annually, to be used for the benefit of the 3rd JDRC to be paid to HRMC for the purpose of hiring a Master’s level licensed clinical therapist or counselor to work exclusively with the 3rd JDRC in providing assessment, evidence based treatment and counseling. Of the \$110,000.00 allocated, one half (1/2) of that amount, or \$55,000.00 is dedicated to the six (6) month term of this agreement. If the term is extended for an additional six (6) months, the remaining funds will be used for compensating the HRMC employee during that extension. In no event shall Hamblen County become indebted to HRMC for more than the compensation due the HRMC employee during the term of this agreement or any extension thereof.
2. These funds shall be committed by County to this particular employee of HRMC who shall be compensated on a monthly basis pursuant to his/her employment agreement with HRMC.
3. HRMC will hire a Master’s level clinical therapist or counselor for the dedicated purpose of providing quality evidence based assessment and intensive outpatient treatment services to those participating in the 3rd JDRC program. This therapist/counselor will devote all of their time and efforts to providing the services needed by the participants to include those with both substance abuse disorders and those with co-occurring mental health issues. It is also understood and agreed that this employee will of necessity be required to travel to all counties in the 3rd Judicial District, being Hamblen, Hawkins, Greene, and Hancock counties for the performance of the required job duties.

4. The 3rd JDRC will provide a job description to HRMC which will include a list of qualifications that are to be met by a candidate for the Master's level clinical therapist or counselor which will outline the job duties and requirements of this employee. The following qualifications are deemed mandatory:

- a. Master's degree in human services or related field.
- b. Knowledge of etiology and treatment of substance use disorders, mental illness, physical and sexual abuse, suicide, human development and cultural diversity.
- c. Knowledgeable in and comfortable working with co-occurring disorders.

These qualifications and job description/duties will be provided by 3rd JDRC to HRMC upon the execution of this Agreement.

5. Time for Completion. The contract term shall begin on the day this contract is fully executed by the parties, being County, 3rd JDRC and HRMC, and shall extend for a period of six (6) months from the date of execution. This contract may be extended beyond the six-month period by written agreement of the parties. Extension shall require the agreement of all parties.

6. Time for Hiring. HRMC agrees that it will hire the master's level licenses clinical therapist or counselor within thirty (30) days from the date of final execution of this contract which requires the execution by all three parties hereto.

7. HRMC will bill Hamblen County on a monthly basis for all compensation and benefits due to the therapist/counselor which it has hired. These invoices will be paid and drawn upon the \$110,000 fund allocated to this Agreement.

8. Termination.

8.1 Termination – Breach. Should either party fail to fulfill, in a timely and proper manner, its obligations under this Contract or if it should violate any of the material terms of this Contract, the nonbreaching party shall provide notice to the breaching party to cure the breach. The breaching party shall have ten (10) calendar days to cure the breach. Should the breaching party fail to cure the breach within the ten (10) days then the nonbreaching party shall have the right to immediately terminate this Contract. Such termination shall not relieve the breaching party of any liability to the nonbreaching party for damages sustained by virtue of any breach by the breaching party.

8.2 Termination – Notice. The County may terminate this Contract at any time upon thirty (30) calendar days' written notice to Provider. Termination will become effective thirty (30) days after the date of the notice of termination unless the County's notice provides for a different termination date beyond the thirty (30) day notice. Provider shall be compensated for the provision of the Services that Provider performed prior to the termination date and which is required to complete the Services and work product.

8.3 Termination/Bankruptcy. The County may terminate this Contract if Provider, or any successor or assignee of Provider, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act or shall make assignment for the benefit of creditors or if involuntary proceedings under any bankruptcy laws or insolvency act shall be instituted against Provider, or if a receiver or trustee shall be appointed for all or substantially all of the property of Provider, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

8.4 Termination – Agreement. The parties may terminate this Contract upon written agreement signed by the parties.

9. Tennessee Open Records Act. Provider understands that County is subject to the Tennessee Open Records Act. This may require the County to provide requested documents to members of the public or press including, but not limited to, a copy of this Contract. Compliance by County with the Open Records Act shall not be a breach of this Contract.

10. Severability. Should any court of competent jurisdiction declare any provision of this Contract invalid then such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

11. Entire Contract. The complete understanding between the parties is set out in this Contract, and this Contract supersedes and voids all prior and contemporaneous understandings, proposals, letters, contracts, or conditions expressed or implied, oral, or written, except as herein contained. Any amendment modification, waiver, or discharge of any requirement of this Contract will not be effective unless in writing signed by the parties hereto or by their authorized representatives.

12. Non-discrimination Pursuant to Title VI of the Civil Right Act of 1964 HRMC warrants that it understands that no person in the United States shall on the ground of race, color, or national origin be excluded from participation in or be denied the benefits ,or be subject to discrimination under any program or activity receiving federal financial assistance and does warrant that it does not and will not so discriminate. Further HRMC will execute the Iran Divestment Act affidavit, the Ethical Standards affidavit, the Business tax and license affidavit, and Fair Employment practices affidavit required by state or federal law and which are appended hereto.

13. Anti-Deficiency Clause. Nothing contained in this Contract shall be construed as binding County to expend any sum in excess of appropriations made by its Legislative Body for the purposes of this Contract, or as involving County in any contract or other obligation for the further expenditure of money in excess of such appropriations.

14. Time is of the essence. Since this Contract is funded by public money, the parties agree that time is of the essence for the satisfactory completion of all Services within the time limitations defined by this Contract and for prompt and complete payment to Provider.

15. Conflicting Terms. The parties agree that should the language in this Contract conflict with any language included in any documentation whether provided by Provider or on behalf of Provider, then the language or terms of this Contract shall be controlling.

IN WITNESS WHEREOF, the parties have attached their signatures below.

HAMBLEN COUNTY

Chris Cutshaw, County Mayor

Printed Name of Authorized Officer

Date

HELEN ROSS MCNABB CENTER, INC.

Authorized Officer, HRM

Printed Name of Authorized Officer

Date

FAIR EMPLOYMENT PRACTICES AFFIDAVIT

State of _____ County of _____

Fair Employment Practices Affidavit: After first being duly sworn according to law, the undersigned (Affiant) states that he is familiar with the employment policies of the Consultant and as the _____ of Consultant Affiant states that by Consultant's employment policy, standards, and practices the Consultant does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Consultant is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

And Further Affiant sayeth not:

By: _____ Title: _____

Address: _____

Sworn to and subscribed before me on this _____ day of _____ 20____.

Notary Public

My commission expires: _____

Ethical Standards Affidavit

State of _____

County of _____

Ethical Standards Affidavit. After first being duly sworn according to law, the undersigned ("Affiant") states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that no part of any other governmental monies provided for the services or products contemplated in this Agreement which was received from the State of Tennessee or Hamblen County shall be paid directly to an employee or official of the State of Tennessee or Hamblen County as wages, compensation, or gifts in exchange for acting as a Consultant, officer, agent, employee, subcontractor, or consultant to the County or the Consultant in connection with any Services contemplated or performed relative to this Agreement. Affiant and Consultant further swear that no Federal, State, or County appropriated funds have been paid or will be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any employee of the State of Tennessee, or employee of Hamblen County in connection with the awarding of any Federal, State, or County contract, the making or awarding of any government grant, the making of any government loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or County contract, grant, loan, or cooperative agreement.

Affiant

By: _____

Title: _____

State of _____

County of _____

Before me, the undersigned, a Notary public in and for the State and County aforesaid, personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself/herself to be the authorizing representative of _____ and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of _____.

WITNESS my hand and seal, at office in _____ this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

BUSINESS TAX AND LICENSE AFFIDAVIT

Business Tax and License Affidavit. The undersigned, ("Affiant"), states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that Consultant is not in any manner in violation of Tennessee Code Annotated, Section, 5-14-108(1) which provides that "(n)o purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent" Affiant affirms and warrants that Consultant's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit Consultant is licensed and pays business taxes in accordance with applicable law.

Affiant

By: _____

Title: _____

Date: _____

Witness: _____

Date: _____

**CERTIFICATION OF COMPLIANCE
WITH THE IRAN DIVESTMENT ACT**

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. S 12-12-101, et seq. ("Act"). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act. Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. 5 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/ contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Name of Authorized Officer

Signature of Authorized Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____ 20____.

Notary Public

My commission expires: _____

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

THIS CONTRACT FOR PROFESSIONAL CONSULTING SERVICES ("Contract") is made by and between HAMBLEN COUNTY, TENNESSEE ("County"), a county governmental entity of the State of Tennessee, and ALLARD CONSULTING, LLC ("Consultant"), for the provision of grant evaluation and consultant services on behalf of the 3rd Judicial District Felony Recovery Court ("TJDFRC"), to be provided by Consultant, subject to the terms of this Contract and any applicable grant contract received by or on behalf of the TJDFRC.

This Contract incorporates the following affidavits by reference and made a part hereof:

1. **Fair Employment Affidavit**
2. **Ethical Standards Affidavit**
3. **Business Tax and License Affidavit**
4. **The Iran Divestment Act Affidavit**

NOW, THEREFORE, in consideration of the mutual promises set forth herein, County and Consultant hereby agree as follows:

1. Retention as Consultant County hereby contracts with Consultant as an independent contractor, and Consultant hereby accepts such engagement, to perform the services as further described in the Scope of Work attached hereto as Exhibit A ("Services") and made a part of this Contract as if stated herein verbatim.

2. General Duties and Responsibilities.

2.1 Consultant Duties and Responsibilities. Consultant shall provide Consultant's best skill and judgment and cooperate with the TJDFRC in furthering the interests of the TJDFRC in the provision of Services and evaluation of the project as required by the grant contract. Consultant agrees that the Services will focus on the following components:

- 2.1.1. Evaluation of whether there are established program goals for the program;
- 2.1.2. Evaluation of the target population that the program is reaching;
- 2.1.3. Evaluation of the substance abuse treatment that is provided within the program including, but not limited to, screening, assessment, and treatment;
- 2.1.4. Evaluation of the program's process to handle cases, court appearances, sanctions, incentives, completion of the program, and termination from the program;
- 2.1.5. Evaluation of the method program Services are provided as indicated in Project Narrative as defined in Exhibit A.
- 2.1.6. Evaluation of the method program Services are provided for job training and placement;

- 2.1.7. Evaluation of the TJDFRC personnel, their roles, responsibilities, frequency of meetings, and coordination of all aspects of the program;
- 2.1.8. Evaluation of the support received from the local community and businesses;
- 2.1.9. Evaluation of the process and manner that drug/alcohol testing is conducted;
- 2.1.10. Evaluation of the retention or success of the program which shall compare those individuals accepted into the program and the number of those that graduate or are terminated from participation in the program;
- 2.1.11. Evaluation of the impact the program has on participants' criminal behavior, impact on substance abuse behavior, and life circumstances; and
- 2.1.12. Evaluation of the general implementation of the program.

2.2 TJDFRC Duties and Responsibilities. TJDFRC shall provide program documents to Consultant which describe the logistical and factual program characteristics, including but not limited to the TJDFRC treatment program, policy and procedures, organizational charts, participant materials and forms, and staff job descriptions. TJDFRC shall be responsible for updating its TN-WITS in accordance with its grant and this Contract, TJDFRC will, with the assistance of Consultant, submit reports created by Consultant in accordance with federal reporting guidelines.

3. Representation of Consultant. Consultant represents and warrants that: (a) it will perform the Services in a competent and workmanlike manner in accordance with the level of professional care customarily observed by skilled professionals rendering similar services; (b) the product of the Services, and/or other materials provided by or on behalf of Consultant will not violate or infringe any third party's patents, trade secrets, trademarks, or other proprietary rights; (c) it and its personnel will comply with all applicable ordinances, codes, standards, laws, rules, regulations, and orders of any governmental authority having jurisdiction over Consultant's performance of the Services, and will hold and fully comply with all required licenses, permits, and approvals; (d) it has all rights necessary for and is not subject to any restriction, penalty, contract, commitment, law, rule, regulation, or order which is violated by its execution and delivery of this Contract and performance of its obligations under this Contract; (e) all personnel are authorized to lawfully perform the Services pursuant to applicable immigration and work status laws; (f) it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department, State Department, or Local Department; (g) it has not, within a three (3) year period preceding this proposal, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; and (h) it has not within a three (3) year period

preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

4. Time for Completion. The term of this Contract shall begin on the day this Contract is fully signed by the parties and shall extend to September 30, 2028. This Contract maybe extended for one (1) additional year by written agreement of the parties, The option to extend shall be exercised and at the discretion of the Hamblen County Mayor. In no event shall the term of this Contract, including extensions, extend for five (5) years or longer.

5. Termination.

5.1. Termination - Breach. Should either party fail to fulfill, in a timely and proper manner, its obligations under this Contract or if it should violate any of the material terms of this Contract, the nonbreaching party shall provide notice to the breaching party to cure the breach. The breaching party shall have ten (10) calendar days to cure the breach. Should the breaching party fail to cure the breach within the ten (10) days then the nonbreaching party shall have the right to immediately terminate this Contract. Such termination shall not relieve the breaching party of any liability to the nonbreaching party for damages sustained by virtue of any breach by the breaching party.

5.2. Termination - Funding. The continuation of this Contract beyond the end of any fiscal year shall be subject to the appropriation and the availability of funds. If funds are not appropriated for this Contract, then this Contract shall terminate as of June 30 of the last fiscal year for which funds were last appropriated. County shall notify Consultant in writing of any such nonallocation of funds at the earliest convenient date.

5.3. Termination - Notice. County may terminate this Contract at any time upon thirty (30) calendar days' written notice to Consultant. Termination will become effective thirty (30) days after the date of the notice of termination unless County's notice provides for a different termination date beyond the thirty (30) day notice. Consultant shall be compensated for the provision of the Services that Consultant performed prior to the termination date, and which is required to complete the Services and work product.

5.4. Termination - Bankruptcy. County may terminate this Contract if Consultant, or any successor or assignee of Consultant, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act or shall make assignment for the benefit of creditors or if involuntary proceedings under any bankruptcy laws or insolvency act shall be instituted against Consultant, or if a receiver or trustee shall be appointed for all or substantially all of the property of Consultant, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

5.5. Termination - Contract. The parties may terminate this Contract upon written agreement signed by the parties.

6. Fee.

6.1. County shall pay to Consultant and Consultant accepts an hourly fee of Eighty and 00/100 Dollars (\$80.00) for each hour Consultant provides Services to be paid on a monthly basis. The total fee, including out-of-pocket expenses, shall not exceed Fifteen Thousand and Forty 00/100 Dollars (\$15,040.00) per grant year. The fee shall be established by counting each hour Consultant actually provides Services. The fee shall include all expenses, labor, material, and transportation necessary for the provision of the Services. The fee shall not be modified except by written agreement of County. Should carryover funds be available to County for the provision of Services, the parties may agree in writing to increase the maximum annual total fee available to Consultant, subject to the terms of any grant.

6.2. In addition to the hourly fees, County shall reimburse Consultant for documented out of pocket expenses, to be assessed at its actual cost with no mark ups. Consultant shall bill its related expenses on a separate line item on the monthly invoice and shall provide sufficient detail and supporting documentation requested by the County to justify the expense, including, but not limited to, time sheets, and receipts, Reimbursement for out-of-pocket expenses shall be in accordance with the U.S. General Services Administration current published policies governing travel and associated expenses.

6.3. County shall pay Consultant the fee in accordance with the procedures set forth in this Section. Consultant shall submit a detailed invoice for the period ending on the last day of the prior month in which Consultant completed the Services. Each Payment Request shall be signed by Consultant and shall constitute Consultant's representation that the Services were properly performed in strict compliance with this Contract, and that Consultant knows of no reason why payment should not be made as requested. County shall make payment to Consultant within thirty (30) days following the receipt of the detailed invoice. The amount of each such payment shall be the amount less such amounts, if any, otherwise owed by Consultant to County or which County shall have the right to withhold as authorized by this Contract. Payment of any invoice by County shall not preclude County from the exercise of any of its rights as set forth in this Contract

6.4. Neither payment to Consultant nor any other act or omission by County shall be interpreted or construed as an acceptance of any Services or work product of Consultant not strictly in compliance with this Contract.

7. Payment Withheld. County reserves the right, in case of Consultant's default, to procure the Services from other sources while holding the defaulting Consultant responsible for any excess costs occasioned thereby.

8. Acceptance of Payment. The acceptance by Consultant of any payment made under this Contract shall operate as and be a release to County from all claims and liabilities for compensation to, or claimed by, Consultant for anything done, finished, or relating to the Services and work product provided by Consultant for which payment is requested. However,

approval or payment by County shall not constitute nor be deemed a release of the responsibility and liability of Consultant, its employees, subcontractors, agents, and consultants for the accuracy and/ or competency of the information provided or Services performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by County for any defect or error in the Services or work product prepared by Consultant, its employees, subcontractors, agents, or consultants.

9. Standard of Care. The Services performed by Consultant shall be conducted in accordance with the skill and care ordinarily exercised by members of the same profession performing the same or similar Services at the time the Services are performed by Consultant. Consultant hereby warrants that the labor furnished under this Contract shall be competent to perform the tasks undertaken, and shall yield only high-quality results, all related items and other materials provided shall be of high quality and in accordance with this Contract.

10. Information Provided by County.

10.1. If requested in writing by the Consultant, County shall furnish to Consultant any and all written and tangible material known by County to be in its possession related to the Services to be provided by Consultant. Such written and tangible material is furnished to Consultant only in order to make disclosure of such material in the possession of County and for no other purpose. By furnishing such material, County does not represent, warrant, or guarantee its accuracy either in whole, in part, implicitly or explicitly, or at all, and shall have no liability, therefore.

10.2. Consultant has total responsibility for the accuracy and completeness of Consultant's analysis based on the data, documentation, and estimates received by Consultant to complete the Services and shall check all such material accordingly. While County may review such data, documentation, and details for quality, completeness, and conformity, the responsibility for accuracy and completeness of the analysis shall be the sole responsibility of Consultant.

11. Lobbying Prohibitions. Consultant certifies, to the best of its knowledge and belief, that:

11.1. No federally appropriated funds received under this Contract have been paid or will be paid, by or on behalf of Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement

11.2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Contract, the grant, loan, or cooperative agreement, Consultant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

11.3. Consultant shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

11.4. Consultant's certification is a material representation of fact upon which reliance was placed when the transaction was made or entered into and is a prerequisite for making or entering this transaction imposed by 31 U.S.C. 5 1352.

12. Public Accountability. If Consultant is subject to Tennessee Code Annotated, Title 8, Chapter 4, Part 4 or if this Contract involves the provision of services to citizens by Consultant on behalf of the state, Consultant agrees to establish a system through which recipients of services may present grievances about the operation of the service program, and Consultant shall display in a prominent place, located near the passageway through which the public enters in order to receive grant supported services, a sign at least twelve inches (12") in height and eighteen inches (18") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY, DIRECTOR, OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800232-5454.

Said sign shall be displayed in a prominent place, located near the passageway(s) through which the public passes to receive funded services.

13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by Consultant shall include the statement, "This project is funded under an agreement with SAMHSA." Any such notices by Consultant shall be approved by the TJDFRC and the Hamblen County Government. This also includes any standard language required by the funding agency.

14. Records. Consultant shall maintain documentation for all charges under this Contract. The books, records, and documents of Consultant (and any approved subcontractor), insofar as they relate to Services performed or money received under this Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Grantor Federal Agency, the Comptroller of the Treasury, the United States Department of Justice or their duly appointed representatives.

15. Conflicts of Interest. Consultant warrants that no part of the total grant amount shall be paid directly or indirectly to an employee or official of the State of Tennessee or Federal Government as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or sub-consultant to Consultant in connection with any Services contemplated or performed relative to this Contract.

16. Independent Contractor. Consultant is an independent contractor. Consultant shall not be deemed for any purpose to be an employee of County. County shall not be responsible to Consultant or any governing body for any payroll-related taxes related to the performance of the Services, including but not limited to withholding or other taxes related to federal or state income tax, social security benefits, or unemployment compensation. Consultant further represents and warrants that Consultant is qualified as an independent contractor under the provisions of the Internal Revenue Code and its common law, and as such Consultant is filing all required forms and necessary payments appropriate to Consultant's tax status. Neither party is an agent, representative, or partner of the other party. Neither party shall have any right, power, or authority to enter into any contract for or on behalf of, or incur any obligation or liability on behalf of, or to otherwise bind, the other party. This Contract shall not be interpreted or construed to create an employment relationship, an association, agency, joint venture, or partnership between the parties or to impose any liability attributable to such a relationship upon either party. With the exception of subcontractors identified by Consultant at the time this Contract is signed by Consultant, Consultant will not subcontract any Services or delegate any of its obligations under this Contract or any Services without the prior written consent of County. If County so consents, Consultant will ensure that any such subcontractor is bound to the terms of this Contract. Notwithstanding the existence or terms of any subcontract, Consultant is responsible for the full performance of the Services and for its subcontractors' compliance with the terms of this Contract.

17. Licensure. If required to perform the Services in the State of Tennessee, Consultant and its employees and all sub-grantees shall be licensed pursuant to all applicable Federal, State, and local laws, ordinances, rules, and regulations and shall, upon request, provide proof of all licenses.

18. Statement of Confidentiality and Release of Information.

18.1. If applicable, Consultant agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. 1320d through d-8, ("HIPAA"), and the requirements of any regulations promulgated thereunder including without limitation, the federal privacy regulations as contained in 45 CFR Parts 160 and 164 and the federal security standards as contained in 45 CFR Part 164.

18.2 The disclosure of patient health information by Consultant to the TJDFRC pursuant to this Contract shall be contingent upon the patient executing a valid release authorization in a form provided by TJDFRC.

18.3. To the extent permitted by applicable law, Consultant shall keep all patient health information received, pursuant to this Contract, confidential and shall not disclose said information to any person other than as permitted or required by this Contract or as otherwise authorized by applicable law.

19. Ownership of Documents. All reports and reproducible documents and other data developed by Consultant for the purpose of this Contract shall become the property of County without restriction or limitation in connection with County's use. County may reuse all reports, studies, and documents without the need for consent of Consultant. Upon delivery and acceptance of the work product or upon notice of breach, Consultant shall deliver all documents, reports, and applicable data to County within five (5) workdays.

20. Proprietary Rights. The Services and work product have been specifically ordered and commissioned by County. Consultant agrees that the work product is a "work made for hire" for copyright purposes, with all copyrights in the work product owned by County upon payment in full to Consultant.

21. Subletting or Assigning. Consultant shall not sublet, assign, or transfer any of the work product to be performed by Consultant without the prior written consent of County. Any assignment or subcontracting in violation hereof shall be void and unenforceable and shall be deemed a material breach of this Contract. Consultant shall be as fully responsible to County for the acts and omissions of its subcontractors or subconsultants as it is for the acts and omissions of people directly employed by it. Consultant shall require each subcontractor or sub-consultant, approved by County, to agree in its contract to observe and be bound by all obligations and conditions of this Contract to which Consultant is bound.

22. Business Tax. Consultant warrants that it has no delinquent business taxes owed to County, State of Tennessee, or the United States Government.

23. Disclosure of Personal Identity Information. Consultant shall report to the TJDFRC any instances of unauthorized disclosure of personally identifiable information that comes to Consultant's attention. Consultant shall make any such report within twenty-four (24) hours after the instance has come to Consultant's attention. Consultant shall bear the cost of notification to individuals having personally identifiable information involved in a potential disclosure event, including individual letters or public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to the State under this Contract or otherwise available at law.

24. Indemnification.

24.1. Consultant shall indemnify and hold County harmless from any and all damages, claims, liability, losses, injuries, death, and causes of actions of any kind or nature arising out of a negligent error, omission, or act of Consultant, its agents, representatives, employees,

sub-consultants, subcontractors or assigns, incident to or arising out of or resulting from the performance of the Services under this Contract. Consultant shall pay all such claims and losses of any kind or nature whatsoever, in connection therewith, including County's attorney's fees and expenses in the defense of any action in law or equity brought against County arising from the negligent error, omission, or act of Consultant, its sub-consultant or subcontractor or their agents, representatives, employees, or assigns, incident to, arising out of or resulting from the performance of the professional services contemplated by this Contract.

- 24.2. Consultant agrees and recognizes that County shall not be held liable or Responsible for any claims, including the costs and expenses of defending such claims which may result from or arise out of the actions or omissions of Consultant, its agents, representatives, employees, sub-consultants, subcontractors, or assigns. In reviewing, approving, or rejecting any submissions or acts of Consultant, County in no way assumes or shares responsibility or liability of Consultant, or its sub-consultants, their employees, agents, or assigns.
- 24.3. Consultant's obligation to indemnify and hold County harmless shall survive the termination of this Contract.

25. **Rule 2 Compliance.** The TJDFRC and Consultant shall comply with obligations under Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its accompanying regulations as codified at 42 C.F.R. 55 2.1 et seq.

- 25.1. Consultant warrants to County and TJDFRC that it is familiar with the requirements of Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its accompanying regulations, and will comply with all applicable requirements during this Contract.
- 25.2. Consultant warrants that it will cooperate with and assist the TJDFRC and County, including cooperation and coordination with State privacy officials and other compliance officers required by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its regulations, in the course of performance of the subcontract so that both parties will be in compliance with Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records.
- 25.3. Consultant and TJDFRC shall sign documents required by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, including but not limited to business associate agreements, that are reasonably necessary to maintain compliance with the Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records. This provision shall not apply if information received by Consultant or TJDFRC is not "protected health information" as defined by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, or if Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records permits the receipt of such information without entering into a business associate agreement.
- 25.4. Consultant will indemnify the TJDFRC and County and hold them, their employees, officers, and agents harmless for any violation by the subcontractor of Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records. This includes the cost

of responding to a breach of protected information, the cost of responding to a government enforcement action related to the breach, and any fines, penalties, or damages paid by either County or TJDFRC because of the violation.

26. Project Changes. Changes to the Services may be modified by the TJDFRC by providing written notification to Consultant. Consultant shall cooperate in good faith with the TJDFRC to amend the Services and/or work product. Should the change cause an increase in the fee paid to Consultant, the change must be evidenced by a completed and signed amendment to this Contract. To be authorized and implemented, all amendments shall be signed by the County Mayor.
27. Insurance. Without limiting its liability under this Contract, Consultant shall procure and maintain at his/her expense during the life of this Contract insurance types and minimum amounts, including professional liability insurance. The insurance will be written by a company, or companies licensed to do business in the State of Tennessee and satisfactory to County. Before commencing any Services, Consultant shall provide a certificate of insurance evidencing the maintenance of the insurance to County. The general liability policy shall name HAMBLEN COUNTY, TENNESSEE government as an additional insured with respect to this Contract. All insurance provided by Consultant in compliance with this Contract shall be primary as to any other insurance or self-insurance programs afforded to or maintained by County.
28. Reporting. The parties shall cooperate fully to complete and file all progress, status, and performance reports. The parties agree that cooperation is essential to assist the TJDFRC in compiling information, or completing the required documentation, which failure may delay payment to Consultant.
29. Sovereign Immunity. Notwithstanding anything contained in this Contract to the contrary, nothing in this Contract nor any document, statement, or omission of County, its officers, employees, or agents, shall be construed to be a waiver of County's sovereign immunity.
30. Resolution by Court of Law: Non-binding Mediation. Claims, disputes, or other matters in question between the parties to this Contract arising out of or relating to this Contract or breach thereof, shall be subject to and decided by a court of law. The parties can agree to non-binding mediation prior to litigation.
31. Choice of Law. The validity, construction, and effect of this Contract and all extensions and/or modifications thereof, shall be governed exclusively by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that Consultant may provide.
32. Venue. Any action between the parties arising from this Contract shall be maintained exclusively in the courts of HAMBLEN COUNTY, TENNESSEE.

33. Notices.

33.1 Delivery. Except as otherwise provided herein, any notice or other communication between the parties regarding the matters contemplated by this Contract may be sent by United States mail (first class, airmail, or express mail), commercial courier, facsimile, or electronic mail, in each case delivered to the address set forth below for the recipient.

33.2 Receipt. Communications shall be deemed received, if by mail, on the earlier of receipt or the third calendar day after deposit in the mail with postage prepaid; if by courier, when delivered as evidenced by the courier's records; if by facsimile, upon confirmation of receipt by the sending telecopier; and if by electronic mail, when first available on the recipient's mail server. If received on a day other than a business day, or on a business day but after 4:30 p.m., recipient's local time, the communication will be deemed received at 9:00 a.m. the next business day.

33.3. Addresses:

33.3.1. If to County: Hamblen County, Tennessee
511 West 2nd North Street
Morristown, TN 37814

33.3.2. If to TJDFRC: TJDFRC
511 West 2nd North Street
Morristown, TN 37814

33.3.3. If to Consultant: Allard Consulting, LLC
400 Curtis Dr. SE
Huntsville, AL 35803

34. Non-discrimination. Consultant hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of Consultant on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. Consultant shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

35. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. 55 39-17-1601 through 1606, the Consultant shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. Consultant shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Contract.

36. Tennessee Open Records Act Consultant understands that County is subject to the Tennessee Open Records Act. This may require County to provide requested documents to members of the public or press including but not limited to, a copy of this Contract Compliance by County with the Open Records Act shall not be a breach of this Contract.

37. Severability. Should any court of competent jurisdiction declare any provision of this Contract invalid then such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

38. Entire Contract The complete understanding between the parties is set out in this Contract, and this Contract supersedes and voids all prior and contemporaneous understandings, proposals, letters, contracts, or conditions expressed or implied, oral or written, except as herein contained. Any amendment, modification, waiver, or discharge of any requirement of this Contract will not be effective unless in writing signed by the parties hereto or by their authorized representatives.

39. Waiver. Failure by a party to insist upon the strict performance of any of the provisions of this Contract by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand strict compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such party unless made in writing by such party and no such waiver shall be implied from any omission by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All the remedies permitted or available to a party under this Contract, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right or remedy.

40. Employment Practices. Consultant shall not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off any individual due to race, creed, color, national origin, age, sex or which is in violation of applicable laws concerning the employment of individuals with disabilities.

41. Employment of Illegal Immigrants. Consultant shall not knowingly hire any unauthorized employees or fail to comply with record keeping requirements set forth in the Federal Immigration Reform and Control Act of 1986, Chapter 878 of the 2006 Tennessee Public Acts and all other applicable laws. Failure to comply with the requirements of these immigration laws or other applicable laws is considered a material breach of this Contract and may lead to civil penalties and debarment or suspension from being a contractor or subcontractor under contracts with County.

42. Anti-Deficiency Clause. Nothing contained in this Contract shall be construed as binding County to expend any sum more than appropriations made by its Legislative Body for the purposes of this Contract, or as involving County in any contract or other obligation for the further expenditure of money more than such appropriations.

43. Contract Construction. The provisions of this Contract shall be construed according to its common meaning and purpose of providing a public benefit and not strictly for or against any party. It shall be construed consistent with the provisions hereof, in order to achieve the objectives and purposes of the parties.

44. Contingent Fees. Consultant hereby represents that Consultant has not been retained or retained persons to solicit or secure a County contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

45. Gratuities and Kickbacks. Consultant understands and agrees that it shall be a breach of ethical standards for any person to offer, give, or agree to give any County employee or former County employee, or for any County employee or former County employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefor. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of Consultant, a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order.

46. Time is of the Essence. Since this Contract is funded by public money, the parties agree that time is of the essence for the satisfactory completion of all Services within the time limitations defined by this Contract or by the TJDFRC.

47. Conflicting Terms. The parties agree that should the language in this Contract conflict with any language included in any documentation whether provided by Consultant or on behalf of Consultant, then the language or terms of this Contract shall be controlling.

48. Headings. The headings in this Contract are for convenience and reference and are not intended to define or limit the scope of any provisions of this Contract.

49. Effective Date. This Contract shall not be binding upon the parties until it has been signed first by Consultant and then by the authorized representative of County.

LAST ITEM ON PAGE
SIGNATURE PAGE AND AFFIDAVITS TO FOLLOW

HAMBLEN COUNTY, TENNESSEE:

Hamblen County Mayor, Chris Cutshaw

Date: _____

Consultant, Lauren Allard

Date: _____

FAIR EMPLOYMENT PRACTICES AFFIDAVIT

State of _____ County of _____

Fair Employment Practices Affidavit: After first being duly sworn according to law, the undersigned (Affiant) states that he is familiar with the employment policies of the Consultant and as the _____ of Consultant Affiant states that by Consultant's employment policy, standards, and practices the Consultant does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Consultant is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

And Further Affiant sayeth not:

By: _____ Title: _____

Address: _____

Sworn to and subscribed before me on this ____ day of _____ 20 ____.

Notary Public

My commission expires: _____

Ethical Standards Affidavit

State of _____

County of _____

Ethical Standards Affidavit. After first being duly sworn according to law, the undersigned ("Affiant") states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that no part of any other governmental monies provided for the services or products contemplated in this Agreement which was received from the State of Tennessee or Hamblen County shall be paid directly to an employee or official of the State of Tennessee or Hamblen County as wages, compensation, or gifts in exchange for acting as a Consultant, officer, agent, employee, subcontractor, or consultant to the County or the Consultant in connection with any Services contemplated or performed relative to this Agreement. Affiant and Consultant further swear that no Federal, State, or County appropriated funds have been paid or will be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any employee of the State of Tennessee, or employee of Hamblen County in connection with the awarding of any Federal, State, or County contract, the making or awarding of any government grant, the making of any government loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or County contract, grant, loan, or cooperative agreement.

Affiant

By: _____

Title: _____

State of _____

County of _____

Before me, the undersigned, a Notary public in and for the State and County aforesaid, personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself/herself to be the authorizing representative of _____ and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of _____.

WITNESS my hand and seal, at office in _____ this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

BUSINESS TAX AND LICENSE AFFIDAVIT

Business Tax and License Affidavit. The undersigned, ("Affiant"), states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that Consultant is not in any manner in violation of Tennessee Code Annotated, Section, 5-14-108(1) which provides that "(n)o purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent" Affiant affirms and warrants that Consultant's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit Consultant is licensed and pays business taxes in accordance with applicable law.

Affiant

By: _____

Title: _____

Date: _____

Witness: _____

Date: _____

**CERTIFICATION OF COMPLIANCE
WITH THE IRAN DIVESTMENT ACT**

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. S 12-12-101, et seq. ("Act"). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act. Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. 5 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/ contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Respondent Name/Printed Name of Authorized Officer

Signature of Authorized Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

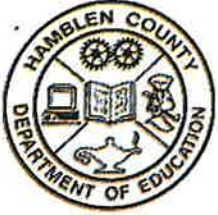
Witness my hand and seal at office this _____ day of _____ 20_____.

Notary Public

My commission expires: _____

**BUDGET
AMENDMENTS**

**COMMISSION
APPROVAL**



HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

ARNOLD W. BUNCH, JR.
Superintendent of Schools

BOARD OF EDUCATION

Carolyn Clawson

Johnny Denton

Bradley Harville

Clyde Kinder

Darlene Smith

Jerrold Weems

Robert Workman

AMENDMENT #4

2024-2025

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #4 to the 2024-2025 General Purpose School Budget. This amendment was approved by the Board of Education on October 15, 2024.

On June 20, 2024, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$115,133,778.26. Amendment #2, increased the budget to \$115,529,753.48. Amendment #3 increased the budget to \$115,897,515.20. Amendment #4 will increase the budget to \$121,463,486.76. Thank you for your consideration of this amendment.

This amendment does not affect the County's maintenance of effort.

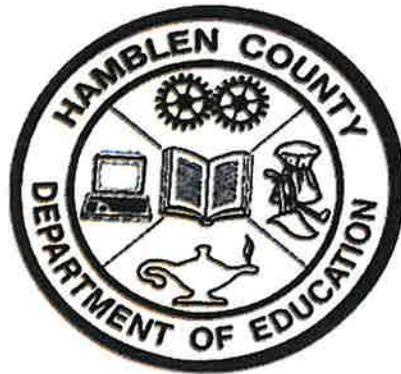
A handwritten signature in black ink, appearing to read "Arnold W. Bunch, Jr.", is written over a horizontal line.

Arnold W. Bunch, Jr., Superintendent of Schools

**HAMBLEEN COUNTY DEPARTMENT OF EDUCATION
2024-2025**

Arnold W. Bunch, Jr., Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #4**



**HAMLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2024-2025
AMENDMENT #4 - EXTERNAL**

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-169	EDUCATIONAL ASSISTANTS	\$ 1,792,923 00	\$ 217,594 00	\$ -	\$ 2,009,897 00	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION
71100-189	OTHER SALARIES AND WAGES	\$ 84,866 00	\$ 95,092 00	\$ -	\$ 190,762 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$4,961 76)
71100-281	SOCIAL SECURITY	\$ 2,411,846 00	\$ 17,852 76	\$ -	\$ 2,429,698 76	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$19,491)
71100-284	PENSIONS	\$ 2,851,185 00	\$ 21,062 00	\$ -	\$ 2,872,247 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$6,714)
71100-208	LIFE INSURANCE	\$ 92,892 00	\$ 427 00	\$ -	\$ 93,319 00	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$15,909)
71100-207	HEALTH INSURANCE	\$ 6,511,644 00	\$ 68,021 00	\$ -	\$ 6,579,665 00	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS
71100-212	EMPLOYER MEDICARE	\$ 563,066 00	\$ 4,541 00	\$ -	\$ 567,607 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$1,391)
71100-499	OTHER SUPPLIES AND MATERIALS	\$ 70,934 89	\$ 50,000 00	\$ -	\$ 120,934 89	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$3,159)
71100-722	REGULAR INSTRUCTION EQUIPMENT	\$ 2,876,995 00	\$ 111,297 42	\$ -	\$ 2,988,292 42	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS
71200-169	EDUCATIONAL ASSISTANTS	\$ 1,201,843 00	\$ 193,004 00	\$ -	\$ 1,394,827 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-201	SOCIAL SECURITY	\$ 409,220 00	\$ 8,252 00	\$ -	\$ 417,472 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-204	PENSIONS	\$ 457,893 00	\$ 9,318 00	\$ -	\$ 467,149 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-206	LIFE INSURANCE	\$ 6,111 00	\$ 259 00	\$ -	\$ 6,369 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-207	HEALTH INSURANCE	\$ 1,271,790 00	\$ 44,282 00	\$ -	\$ 1,316,072 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-212	EMPLOYER MEDICARE	\$ 86,471 00	\$ 1,930 00	\$ -	\$ 88,401 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 47,890 00	\$ 198,124 61	\$ -	\$ 246,014 61	SPECIAL EDUCATION PRESCHOOL GRANT
71200-499	OTHER SUPPLIES AND MATERIALS	\$ -	\$ 20,000 00	\$ -	\$ 20,000 00	SPECIAL EDUCATION PRESCHOOL GRANT
71200-725	SPECIAL EDUCATION EQUIPMENT	\$ 38,876 00	\$ 6,000 00	\$ -	\$ 44,876 00	SPECIAL EDUCATION PRESCHOOL GRANT
71300-116	TEACHERS	\$ 3,428,921 00	\$ 392,356 00	\$ -	\$ 3,821,278 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-189	OTHER SALARIES AND WAGES	\$ -	\$ 224,482 00	\$ -	\$ 224,482 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-201	SOCIAL SECURITY	\$ 218,459 28	\$ 39,179 92	\$ -	\$ 257,639 20	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-204	PENSIONS	\$ 255,822 49	\$ 58,365 22	\$ -	\$ 314,187 65	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-206	LIFE INSURANCE	\$ 2,801 00	\$ 394 00	\$ -	\$ 3,195 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-207	HEALTH INSURANCE	\$ 595,846 00	\$ 77,495 81	\$ -	\$ 673,341 81	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-210	UNEMPLOYMENT COMPENSATION	\$ 866 00	\$ 255 00	\$ -	\$ 1,121 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-212	EMPLOYER MEDICARE	\$ 50,622 07	\$ 9,160 76	\$ -	\$ 59,782 83	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-217	RETIREMENT HYBRID STABILIZATION	\$ 15,860 00	\$ 7,446 78	\$ -	\$ 23,306 78	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 95,544 00	\$ 80,700 74	\$ -	\$ 176,244 74	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-499	OTHER SUPPLIES AND MATERIALS	\$ 18,000 00	\$ 172,193 02	\$ -	\$ 190,193 02	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71300-730	VOCATIONAL INSTRUCTION EQUIPMENT	\$ 26,292 00	\$ 426,768 00	\$ -	\$ 452,060 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
71400-499	OTHER SUPPLIES AND MATERIALS	\$ 60,000 00	\$ 5,000 00	\$ -	\$ 65,000 00	DONATION FROM COUNTY COMMISSION FOR NARGAN BOXES
72210-189	OTHER SALARIES AND WAGES	\$ 264,890 00	\$ 260,500 00	\$ -	\$ 525,390 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$11,000)
72210-201	SOCIAL SECURITY	\$ 139,849 00	\$ 4,591 00	\$ -	\$ 144,440 00	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$249,500)
72210-204	PENSIONS	\$ 134,898 00	\$ 5,080 00	\$ -	\$ 139,978 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$661)
72210-212	EMPLOYER MEDICARE	\$ 31,879 36	\$ 2,810 00	\$ -	\$ 34,689 36	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$4,030)
72210-217	RETIREMENT HYBRID STABILIZATION	\$ 2,287 00	\$ 2,098 00	\$ -	\$ 4,385 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$160)
72210-499	OTHER SUPPLIES AND MATERIALS	\$ 47,604 64	\$ 500 00	\$ -	\$ 48,104 64	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$4,428)
72210-524	IN-SERVICE / STAFF DEVELOPMENT	\$ 236,209 00	\$ 68,342 00	\$ -	\$ 304,551 00	NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$160)
72230-189	OTHER SALARIES AND WAGES	\$ 127,824 00	\$ 82,295 04	\$ -	\$ 210,119 04	SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS
72230-201	SOCIAL SECURITY	\$ 16,205 24	\$ 6,258 34	\$ -	\$ 22,463 58	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-204	PENSIONS	\$ 17,586 48	\$ 8,785 50	\$ -	\$ 26,371 98	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-206	LIFE INSURANCE	\$ 179 00	\$ 79 00	\$ -	\$ 258 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-207	HEALTH INSURANCE	\$ 39,415 00	\$ 11,291 04	\$ -	\$ 50,706 04	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-210	UNEMPLOYMENT COMPENSATION	\$ 65 00	\$ 45 00	\$ -	\$ 110 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-212	EMPLOYER MEDICARE	\$ 3,781 04	\$ 1,253 39	\$ -	\$ 5,034 43	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-217	RETIREMENT HYBRID STABILIZATION	\$ 83 00	\$ 1,519 50	\$ -	\$ 1,602 50	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72230-524	IN-SERVICE / STAFF DEVELOPMENT	\$ -	\$ 530 49	\$ -	\$ 530 49	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
72710-728	VOCATIONAL EQUIPMENT	\$ 843,918 00	\$ 192,000 00	\$ -	\$ 1,035,918 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
76100-204	ARCHITECTS	\$ -	\$ 88,000 28	\$ -	\$ 88,000 28	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
76100-705	BUILDING CONSTRUCTION	\$ -	\$ 1,454,881 00	\$ -	\$ 1,454,881 00	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR)
76100-707	BUILDING IMPROVEMENTS	\$ 7,223,597 00	\$ 1,925,319 00	\$ -	\$ 9,148,916 00	BUDGETING FUND BALANCE FOR WEST HIGH SCHOOL CTE BUILDING EXPANSION (\$835,319)
	TOTALS	\$ 34,313,399.25	\$5,565,971.56	\$ -	\$ 39,879,370.81	CTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) (\$100,000)
	NET INCREASE		\$5,565,971.56			

HAMBLEN COUNTY SCHOOLS
 GENERAL PURPOSE SCHOOL BUDGET
 2024-2025
 AMENDMENT 04 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
9000	UNDESIGNATED FUND BALANCE	\$ 7,091,498.00	\$ 639,310.00	\$ -	\$ 6,452,188.00	BUDGETING FUND BALANCE FOR WEST HIGH SCHOOL GTE BUILDING EXPANSION
44570	GIFTS AND CONTRIBUTIONS	\$ 339,343.00	\$ 125,239.70	\$ -	\$ 464,582.70	DONATION FROM COUNTY COMMISSION FOR MARGAN BOXES (\$5,000) UTRUST GRANT TO MILLER-BOYD FOR STAFF APPRECIATION ACTIVITIES (\$500) NEWDONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$119,739.70)
46616	EARLY CHILDHOOD EDUCATION	\$ 891,881.00	\$ 881,848.61	\$ -	\$ 1,773,729.61	STATE SPECIAL EDUCATION PRESCHOOL GRANT
46790	OTHER VOCATIONAL REVENUE	\$ -	\$ 3,442,740.87	\$ -	\$ 3,442,740.87	GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (2ND YEAR)
4000	TRANSFERS IN	\$ 400,000.00	\$ 801,930.42	\$ -	\$ 1,201,930.42	SPEP CCERS - STATE REQ TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS
	TOTALS	\$ 8,202,380.53	\$ 5,565,971.58	\$ -	\$ 14,768,352.11	
	NET INCREASE		\$ 5,565,971.58			



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the November 2024 Commission Meeting

Fund #101

DEPT: Probation Services

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
101.53910.111	Probation Officer(s)	\$ 52,000.00	
101.53910.140	Salary Supplements	\$ 6,267.00	
101.53910.162	Clerical Personnel	\$ 23,400.00	
101.53910.201	Social Security	\$ 5,063.35	
101.53910.204	Pensions (TCRS)	\$ 5,716.69	
101.53910.206	Life Insurance	\$ 52.80	
101.53910.207	Medical Insurance	\$ 46,344.00	
101.53910.212	Employer Medicare	\$ 1,184.17	
101.53910.307	Communication	\$ 2,295.00	
101.53910.349	Printing, Stationery, and Forms	\$ 1,500.00	
101.53910.435	Office Supplies	\$ 2,676.98	
101.53910.451	Uniforms	\$ 1,500.00	
101.53910.524	In Service / Staff Development	\$ 2,000.00	
INCREASE REVENUES:			
101.49800	Transfers In (From Fund 128)	\$ 150,000.00	

Brief Descriptions of issue:
 To appropriate funds for the new Misdemeanor Probation Program. The start-up costs of \$150,000 are also being recognized from the Drug Use Abatement/Opioid Fund to the General Fund (Transfers In) to cover this initial cost. Approved by Commission during the September Commission meeting.

Signature: Chris Pifshide
 Title: County Mayor
 Date: November 7, 2024

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the November 2024 Commission Meeting

Fund #128

DEPT: Drug Use Abatement Fund

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
128.99100.590	Transfers Out - Transfers to Other Funds	\$ 150,000.00	
	DECREASE FUND BALANCE:		
128.39000	Unassigned Fund Balance		\$ 150,000.00
		150,000	150,000

Brief Descriptions of issue:
 To transfer funds from the Drug Use Abatement/Opioid Fund to the General Fund to appropriate funding for the Misdemeanor Probation Court as approved by Commission during the September Commission meeting.

Signature: Chris Cutsiper
 Title: County Mayor
 Date: November 7, 2024

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

November 7, 2024

Mr. Chris Cutshaw, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLLEN COUNTY, TENNESSEE - OCTOBER, 2024**

Dear Chris:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of October, 2024.

As usual, one invoice covers our General/Miscellaneous File, and three (3) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures



[https://cccblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2024/Cutshaw,Chris\(Invoice\)-11-07-24.docx](https://cccblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2024/Cutshaw,Chris(Invoice)-11-07-24.docx)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1110
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	10/01/2024	E-mails with Penny Knight re: contract	0.10	\$175.00	\$17.50
Service	10/02/2024	Meeting with Penny Knight and Barbara Horton	1.00	\$175.00	\$175.00
Service	10/03/2024	E-mail from Dillon Parker re: pending litigation; worked on contract	0.70	\$175.00	\$122.50
Service	10/04/2024	Worked on contract; e-mails with Chris Bell, revised Release for EMS' phone conference with Chris Bell and Chris Cutshaw; phone conference with Trish Bowman	3.40	\$175.00	\$595.00
Service	10/07/2024	E-mails with Penny Knight re: contract	0.10	\$175.00	\$17.50
Service	10/08/2024	E-mails with Penny Knight and Barbara Horton re: contract	0.10	\$175.00	\$17.50
Service	10/09/2024	E-mails with Penny Knight and Barbara Horton re: contract	0.10	\$175.00	\$17.50
Service	10/10/2024	E-mails with Penny Knight re: contract	0.10	\$175.00	\$17.50
Service	10/11/2024	E-mail from Trish Bowman re: 10/15 committee meeting	0.05	\$175.00	\$8.75
Service	10/15/2024	Committee meeting (less finance)	0.75	\$175.00	\$131.25
Service	10/16/2024	Contract work	1.00	\$175.00	\$175.00
Service	10/17/2024	E-mail from Dillon Parker re: pending litigation	0.10	\$175.00	\$17.50
Service	10/18/2024	E-mails from Dillon Parker re: pending litigation; e-mail from Chris Bell re: EMS resolution	0.15	\$175.00	\$26.25
Service	10/20/2024	Research	1.20	\$175.00	\$210.00
Service	10/21/2024	E-mails with Penny Knight and Barbara Horton re: contract; e-mail from Cheri Mullins re: pending litigation;	3.65	\$175.00	\$638.75

		research; hearing			
Service	10/22/2024	E-mail from Trish Bowman re: 10/24 commission meeting	0.05	\$175.00	\$8.75
Service	10/29/2024	E-mail to Penny Knight and Barbara Horton re: contract; e-mails with Melyssa McCracken re: pending litigation	0.15	\$175.00	\$26.25
Service	10/30/2024	E-mails with Matthew Evans, Lauren Carroll and Clint Anderson re: pending litigation	0.10	\$175.00	\$17.50
Service	10/31/2024	E-mails with Lauren Carroll and Matthew Evans re: pending litigation; worked on Judgment	1.00	\$175.00	\$175.00
				Total	\$2,415.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1110	12/07/2024	\$2,415.00	\$0.00	\$2,415.00
			Outstanding Balance	\$2,415.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$2,415.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1111
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	10/04/2024	E-mails with Tommy McKinney re: draft camper regulations	0.10	\$175.00	\$17.50
Service	10/07/2024	E-mail from John Hofer re: draft camper regulations	0.05	\$175.00	\$8.75
Service	10/08/2024	E-mails with John Hofer re: definitions	0.10	\$175.00	\$17.50
Service	10/09/2024	E-mail to John Hofer re: definitions	0.05	\$175.00	\$8.75
Service	10/15/2024	Phone conference with Tommy McKinney	0.15	\$175.00	\$26.25
Service	10/16/2024	E-mails with Tommy McKinney re: potential litigation	0.10	\$175.00	\$17.50
Service	10/18/2024	E-mail from Tommy McKinney re: potential litigation	0.05	\$175.00	\$8.75
Service	10/21/2024	Letter to Eldridge, e-mail to Tommy McKinney	0.35	\$175.00	\$61.25
Service	10/22/2024	E-mails from Heather Walker, Edna Greene and Lindsey Horn re: potential litigation	0.10	\$175.00	\$17.50
Service	10/23/2024	E-mail to Lindsey Horn re: potential litigation	0.10	\$175.00	\$17.50
Service	10/24/2024	E-mail to Lindsey Horn re: potential litigation; phone conference with Tommy McKinney	0.20	\$175.00	\$35.00
Service	10/25/2024	E-mails with Lindsey Horn re: camper regulations	0.30	\$175.00	\$52.50
Service	10/28/2024	Phone conference with Tommy McKinney	0.15	\$175.00	\$26.25
Service	10/29/2024	E-mail from Tommy McKinney re: potential litigation; phone conferences with Tommy McKinney	0.40	\$175.00	\$70.00
Service	10/30/2024	E-mails with Tommy McKinney re: violation letter; review restrictions	0.35	\$175.00	\$61.25
Service	10/31/2024	E-mails with John Hofer re: definitions; e-mail from Lindsey Horn re: potential litigation	0.20	\$175.00	\$35.00

Total **\$481.25**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1111	12/07/2024	\$481.25	\$0.00	\$481.25
Outstanding Balance				\$481.25
Amount in Trust				\$0.00
Total Amount Outstanding				\$481.25

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1109
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	06/05/2024	Phone conference with Dwaine Evans	0.10	\$175.00	\$17.50
Service	10/17/2024	Phone conference with Sheriff and Cutshaw; e-mail from Chris Cutshaw re: monitoring agreement	0.30	\$175.00	\$52.50
Service	10/18/2024	E-mails with Chris Cutshaw re: monitoring agreement; prepare Addendums	0.50	\$175.00	\$87.50
Service	10/29/2024	Phone conference with Jose Perales; meeting with Jose Perales	0.85	\$175.00	\$148.75
Service	10/31/2024	Conference with Hambrick, Ellis and Horton re: contracts jail	1.00	\$175.00	\$175.00
				Total	\$481.25

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1109	12/07/2024	\$481.25	\$0.00	\$481.25
			Outstanding Balance	\$481.25
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$481.25

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1113
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	10/04/2024	E-mail from Edna Greene	0.05	\$175.00	\$8.75
Service	10/07/2024	E-mail from Edna Greene	0.05	\$175.00	\$8.75
Service	10/14/2024	E-mail from Edna Greene	0.05	\$175.00	\$8.75
Service	10/18/2024	E-mail from Edna Greene	0.05	\$175.00	\$8.75
Service	10/22/2024	E-mail from Amanda Hale re: Edna Greene records request	0.05	\$175.00	\$8.75
Total					\$43.75

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1113	12/07/2024	\$43.75	\$0.00	\$43.75
Outstanding Balance				\$43.75
Amount in Trust				\$0.00
Total Amount Outstanding				\$43.75

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



Financial Summary Report

Hamblen County Trustee

Printed 11/06/2024 08:09 AM By JILL MARGELOWSKY

Financial Summary Report - October 01, 2024 to October 31, 2024

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Comm. Adj.	Commission	Ending Balance
							(\$50.33)	\$44,605.99	\$14,001,500.44
101	GENERAL FUND	\$12,067,989.74	\$4,399,483.45	\$2,421,417.09	\$0.00	\$0.00			
116	GARBAGE/SOLID WASTE	\$2,195,412.25	\$360,710.70	\$260,969.29	\$0.00	\$0.00	(\$2.02)	\$5,232.24	\$2,289,923.44
122	DRUG CONTROL	\$332,287.28	\$2,656.92	\$4,218.18	\$0.00	\$0.00	\$0.00	\$7.19	\$330,718.83
126	SCHOOL EMPLOYEE SELF INSURANCE	\$30,256.11	\$0.00	\$4,470.50	\$7,058.00	\$0.00	\$0.00	\$0.00	\$32,843.61
127	SCHOOL TAX ACCOUNT	\$111.81	\$1,335,356.17	\$1,335,356.17	\$0.00	\$0.00	\$0.00	\$0.00	\$111.81
128	OPIOID SETTLEMENT FUND	\$2,123,901.10	\$8,608.87	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,832,509.97
131	HIGHWAY/PUBLIC WORKS	\$1,360,165.33	\$244,587.93	\$204,403.27	\$0.00	\$0.00	\$0.00	\$2,349.86	\$1,398,000.13
141	GENERAL PURPOSE SCHOOL	\$23,381,022.57	\$10,829,034.15	\$8,287,118.97	\$0.00	\$0.00	(\$30.26)	\$52,411.57	\$25,870,556.44
142	SCHOOL FEDERAL PROJECTS	\$1,511,191.46	\$1,045,820.37	\$818,109.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,738,902.75
143	FOOD SERVICE	\$7,517,389.26	\$1,871,253.11	\$862,085.93	\$0.00	\$0.00	\$0.00	\$0.00	\$8,526,556.44
151	GENERAL DEBT SERVICE	\$13,912,341.44	\$1,082,026.22	\$2,039,857.40	\$0.00	\$0.00	(\$26.07)	\$21,379.63	\$12,933,156.70
154	SPECIAL DEBT SERVICE	\$7,631,520.09	\$34,199.50	\$717,777.14	\$0.00	\$0.00	\$0.00	\$0.00	\$6,947,942.45
171	GENERAL CAPITAL PROJECTS	\$49,826.45	\$111,627.00	\$111,627.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,826.45
176	HIGHWAY CAPITAL PROJECTS	\$1,123,119.05	\$339,155.32	\$287,701.58	\$0.00	\$0.00	\$0.00	\$1,163.49	\$1,173,409.30
178	AMERICAN RESCUE FUNDS	\$2,896,345.07	\$12,276.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,908,621.86
189	OTHER CAPITAL PROJECTS	\$26,622,250.85	\$73,821.93	\$3,986,143.73	\$0.00	\$0.00	\$0.00	\$0.00	\$22,709,929.05
263	EMPLOYEE SELF-INSURANCE	\$1,842,711.88	\$401,353.64	\$416,660.84	\$0.00	\$0.00	\$0.00	\$0.00	\$1,827,404.68
320	FLEX MEDICAL SPENDING	\$9,107.80	\$2,970.06	\$2,970.06	\$0.00	\$0.00	\$0.00	\$0.00	\$9,107.80
351	TRUST AND AGENCY	\$0.00	\$1,687,650.98	\$1,665,843.45	\$0.00	\$0.00	\$0.00	\$16,876.51	\$4,931.02
999	TRUSTEE'S OFFICE	(\$12,925,493.34)	(\$143,917.80)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,069,411.14)
22200	OVERFLOW	\$3,765.47	\$507.26	\$176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,096.73
28310	UNDISTRIBUTED TAXES	\$176.00	\$0.00	\$0.00	(\$256.00)	(\$256.00)	\$0.00	\$0.00	\$176.00
29900	FEE/COMMISSION	\$12,927,193.34	\$144,026.48	\$0.00	\$0.00	\$108.68	\$0.00	\$0.00	\$13,071,111.14
		\$104,612,591.01	\$23,843,209.05	\$23,726,905.68	\$6,802.00	(\$147.32)	(\$108.68)	\$144,026.48	\$104,591,925.90



Financial Summary Report

Hamblen County Trustee

Printed 11/06/2024 08:09 AM By JILL MARGELOWSKY

Property Tax Summary	Summary of Assets Beginning Balances	Starting	Debits	Credits	Summary of Assets Ending Balances
CURRENT YEAR	INVESTMENT ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
PRIOR YEAR	CASH	\$1,700.00	\$5,270,401.40(+)	\$5,270,401.40(-)	\$1,700.00
BANKRUPTCY	BANK ACCOUNTS	\$104,606,987.02	\$59,246,280.50(+)	\$59,278,046.61(-)	\$104,575,220.91
INTEREST	COMPENSATION ACCOUNT	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	STATE TAX RELIEF	\$1,746.00	\$54,533.00(+)	\$43,432.00(-)	\$12,847.00
	UNUSED ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	TOTAL	104610433.02	\$64,571,214.90	\$64,591,880.01	\$104,589,767.91

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office October 01, 2024 through October 31, 2024

Signature: *Jill Margelowsky*

Title: TRUSTEE

November 06, 2024

RECEIVED
NOV - 6 2024
OFFICE OF HAMBLEN COUNTY MAYOR



STATE OF TENNESSEE, COUNTY OF HAMBLEN
I, Peggy Henderson, County Clerk, certify
that the foregoing is a true and perfect copy
of original Financial Summary
Filed in my office
This 6 day of Nov 2024
Peggy Henderson
County Clerk

**MINUTES FOR HAMBLEN COUNTY
LEGISLATIVE BODY
COMMISSION MEETING**

October 24, 2024

BE IT REMEMBERED that the Legislative Body for Hamblen County, Tennessee met at its regular monthly meeting on October 24, 2024 at 5:00 p.m. in the

Hamblen County Courtroom with the Chairman Chris Cutshaw presiding. The Legislative Body was opened by Courtroom Officer Harley Kelley. Invocation was given by First Baptist Church, Morristown Pastor Dean Haun. The Pledge of Allegiance was led by Commissioner Thomas Doty. Upon roll call, the following members were present:

ROLL CALL TALLY RESULTS

14

0



Quorum Present

Joe Huntsman	PRESENT	Rodney Long	PRESENT
Debbie A'Hearn	PRESENT	Chris Cutshaw	PRESENT
Thomas Doty	PRESENT	Stan Harville	PRESENT
Wayne NeSmith	PRESENT	Peggy Howell	PRESENT
Mike Reed	PRESENT	Bobby Haun	PRESENT
Mike Richardson	PRESENT	Tim Horner	PRESENT
Kyle Walker	PRESENT	Edna Greene	PRESENT

Oct 24 2024

October 24, 2024 05:04:32 PM



Hamblen County Legislative Body



APPOINTMENT OF COUNTY MAYOR

Thomas Doty nominated Chris Cutshaw for County Mayor.

Voting For:

Debbie A'Hearn

Thomas Doty

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Rodney Long

Mike Reed

Mike Richardson

Kyle Walker

Voting Against:

Edna Greene

Peggy Howell

Wayne NeSmith

Abstain:

Chris Cutshaw

Motion Passed.

Chris Cutshaw stepped down from Chairman of Hamblen County Commission. Bobby Haun, Vice Chairman of Hamblen County Commission, took over Meeting, thus vacating District 9 Seat.

APPROVAL OF CONSENT CALENDAR ITEMS

Motion by Thomas Doty, seconded by Debbie A’Hearn to approve the consent calendar items.

VOTE RESULTS

13 YES 0 NO 0 ABSTAIN 1 ABSENT

4.a. Approval of Consent Calendar Items

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn	S	YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

October 24 2024 05:42:22 PM



Hamblen County Legislative Body



Boyer 163

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE OCTOBER 24, 2024 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. PAULINE LOUISE ALGHAMDI	610 COLONIAL DR MORRISTOWN TN 378142575	423-581-9955	511 N CUMBERLAND ST MORRISTOWN TN 378144406	423-587-9882	
2. PAMELA BOWMAN	2104 FRANK HODGE RD TALBOTT TN 378779070	423-581-4017	4918 W ANDREW JOHNSON HWY MORRISTOWN TN 378141024	--	
3. BRITTANY LASHAE' DOCKERY	1830 WALTERS DR MORRISTOWN TN 378142731	423-312-0797	1830 WALTERS DR MORRISTOWN TN 378142731	--	
4. DEBBIE ALVIS DOVER	440 LOCHMERE DR MORRISTOWN TN 378142186	423-921-4084	463 CROCKETT TRACE DR STE 5 MORRISTOWN TN 378132161	423-317-0766	
5. REBECCA EDWARDS	5255 BRIGHTS PIKE MORRISTOWN TN 37814	423-748-3034	1609 INDUSTRIAL RD GREENEVILLE TN 377453505	--	
6. LINK A. GIBBONS	2347 COURTNEY RD WHITESBURG TN 378919021	865-712-6822	1804 EASTERN AVE MORRISTOWN TN 378131811	423-839-0990	PRICE & RAMEY INSURANCE
7. TEREAN GOODMAN	400 W MORRIS BLVD MORRISTOWN TN 378132238	423-736-3078	400 W MORRIS BLVD MORRISTOWN TN 378132238	--	
8. MARTHA GRUNDMAN	1616 OAK ST MORRISTOWN TN 37813	423-231-4510	910 W FIRST NORTH STREET MORRISTOWN TN 37814	423-616-0483	
9. ANTHONY NORTON	5025 WOODBINE ST MORRISTOWN TN 378131087	423-736-1743	4005 E MORRIS BLVD MORRISTOWN TN 378131259	--	
10. JERRY LEE SHEPARD JR	6012 OLD RUSSELLVILLE PIKE RUSSELLVILLE TN 378608945	423-312-1706	675 WITT RD MORRISTOWN TN 378133756	423-317-6555	
11. KELLY STUMP	5500 SAINT PAUL ROAD MORRISTOWN TN 37813	423-312-4455	1404 DARBEE DRIVE MORRISTOWN TN 37814	--	
12. JOYCE ANN TAYLOR	920 DOUGHERTY DR MORRISTOWN TN 37814	000-586-8600	2640 WAJ HWY MORRISTOWN TN 37814	3127171	BIBLE INS
13. SARA WALKER	271 SLOAT CIR WHITESBURG TN 378919251	423-312-6412	228 N FAIRMONT AVE MORRISTOWN TN 378143768	--	
14. LISA M WESTON	4310 WINKLER AVE MORRISTOWN TN 378143177	423-581-0981	4310 WINKLER AVE MORRISTOWN TN 378143177	865-544-5400	
15. SHANIQUA WOODS	5538 CARLYLE AVE RUSSELLVILLE TN 378609368	423-277-5608	225 W 1ST NORTH ST MORRISTOWN TN 378144614	--	



RECEIVED
OCT 10 2024
OFFICE OF COUNTY MAYOR

Peggy Henderson
SIGNATURE
CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE
10-10-24
DATE
Return to Regular Calendar

Hamblen County Government
 Jail / Justice Center Project Expenditures
 As of September 30, 2024

Category of Costs	Description	Amount	Total Per Category
Moseley Architects			
Paid Prior to FY2021	Phase I and II & Design & Construction Planning Phase	\$ 943,700.00	
Paid in FY2021	Design & Construction Planning Phase	\$ 699,828.51	
Paid in FY2022	Design & Construction Planning Phase	\$ 3,114,662.02	
Paid in FY2023	Design & Construction Planning Phase	\$ 465,833.45	
Paid in FY2024	Design & Construction Planning Phase	\$ 356,908.88	
Paid in FY2025	Design & Construction Planning Phase	\$ 34,238.00	
			\$ 5,615,170.86
BurWil Construction			
Paid in FY2021	Project Management	\$ 283,597.96	
Paid in FY2022	Project Management	\$ 227,515.00	
Paid in FY2023	Project Management	\$ 313,002.65	
Paid in FY2024	Project Management	\$ 197,339.35	
Paid in FY2025	Project Management	\$ 20,144.00	
			\$ 1,041,598.96
Blaine Construction			
Paid in FY2022	Construction	\$ 18,460,845.00	
Paid in FY2023	Construction	\$ 29,880,119.16	
Paid in FY2024	Construction	\$ 33,920,943.95	
Paid in FY2025	Construction	\$ 4,332,036.00	
			\$ 86,593,944.11
Entegrity Consulting			
Paid in FY2021	Commissioning Services	\$ 3,294.00	
Paid in FY2022	Commissioning Services	\$ 4,392.00	
Paid in FY2023	Commissioning Services	\$ 6,807.60	
			\$ 14,493.60
Property Acquisition			
Paid Prior to FY2021		\$ 1,250,751.07	
Paid in FY2021		\$ 895,659.17	
Paid in FY2022		\$ 1,326.52	\$ 2,147,736.76
FF&E Costs			
Paid in FY2024		\$ 60,759.34	
Paid in FY2025		\$ 278,645.05	\$ 339,404.39
Other Costs			
Paid Prior to FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 109,649.17	
Paid in FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 169,962.00	
Paid in FY2022	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 122,120.00	
Paid in FY2023	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 159,112.50	
Paid in FY2024	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 46,855.00	
Paid in FY2025	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 11,577.50	
9/29/2022	MUS - Tap & Impact Fees for Jail Connections	\$ 54,000.00	
Paid in FY2023	Deacon Foodservice Solutions	\$ 251,563.81	
Paid in FY2024	Deacon Foodservice Solutions	\$ 206,792.19	
Paid in FY2025	Deacon Foodservice Solutions	\$ 9,437.18	
1/12/2023	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
1/4/2024	Professional Svcs - Bond Compliance Specialists	\$ 2,650.00	
1/11/2024	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
8/15/2024	Professional Svcs - Bond Compliance Specialists	\$ 775.00	
			\$ 1,145,494.35
Total Expenditures on Jail / Justice Center Project			\$ 96,897,843.03

October 24, 2024

[Return to Regular Calendar](#)

EXPENSE SUMMARY REPORT

Septemb 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS 101 General Fund

Fund(s) Selected:
101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdg't Remain
51100 County Commission	211,535.00	0.00	211,535.00	11,500.48	45,149.84	27,735.00	138,650.16	65.54%
51210 Board Of Equalizaton	22,200.00	0.00	22,200.00	0.00	0.00	0.00	22,200.00	100.00%
51300 County Mayor/Executive	273,624.00	0.00	273,624.00	22,291.88	56,361.88	17,707.06	199,555.06	72.93%
51400 County Attorney	36,303.00	0.00	36,303.00	2,023.91	2,781.73	0.00	33,521.27	92.34%
51500 Election Commission	442,830.00	0.00	442,830.00	41,253.27	128,674.71	34,042.09	280,113.20	63.26%
51600 Register Of Deeds	447,290.00	0.00	447,290.00	37,040.62	91,007.03	17,446.69	338,836.28	75.75%
51720 Planning	294,531.00	0.00	294,531.00	14,975.51	43,957.74	3,407.13	247,166.13	83.92%
51750 Codes Compliance	70,052.00	0.00	70,052.00	5,336.11	14,441.84	0.00	55,610.16	79.38%
51760 Geographical Information Systems	103,937.00	0.00	103,937.00	5,358.90	13,980.31	0.00	89,956.69	86.55%
51810 Other Facilities	1,260,844.00	0.00	1,260,844.00	55,227.77	186,939.38	98,842.00	975,062.62	77.33%
51910 Preservation Of Records	23,887.00	0.00	23,887.00	1,572.72	3,820.54	2,004.92	18,061.54	75.61%
52100 Accounting And Budgeting	606,278.00	0.00	606,278.00	43,702.10	128,531.32	4,602.81	473,143.87	78.04%
52300 Property Assessor's Office	424,959.00	0.00	424,959.00	32,400.17	83,618.64	5,113.13	336,227.23	79.12%
52310 Reappraisal Program	195,485.00	0.00	195,485.00	4,128.34	12,688.18	6,631.76	176,165.06	90.12%
52400 County Trustee's Office	452,099.00	0.00	452,099.00	33,519.82	107,588.51	10,856.25	333,654.24	73.80%
52500 County Clerk's Office	668,670.00	0.00	668,670.00	69,552.63	141,768.64	4,643.27	522,258.09	78.10%
52600 Data Processing	188,783.00	0.00	188,783.00	28,545.40	52,809.20	33,055.47	102,918.33	54.52%
52900 Other Finance	344,280.00	0.00	344,280.00	33,210.37	86,540.75	13,344.78	244,394.47	70.99%
53100 Circuit Court	1,166,925.00	0.00	1,166,925.00	84,310.20	263,737.05	7,572.81	895,615.14	76.75%
53300 General Sessions Court	745,276.00	0.00	745,276.00	59,303.42	150,386.59	1,581.39	593,308.02	79.61%
53330 Drug Court	247,745.00	0.00	247,745.00	17,562.88	41,708.14	2,117.31	203,919.55	82.31%
53400 Chancery Court	453,590.00	0.00	453,590.00	33,826.22	108,713.50	13,284.61	331,591.89	73.10%
53500 Juvenile Court	365,672.00	0.00	365,672.00	23,327.59	63,347.67	3,120.98	299,203.35	81.82%
53900 Other Admin Of Justice - Mental Health	150,000.00	0.00	150,000.00	10,409.21	21,370.88	3,524.85	125,104.27	83.40%

EXPENSE SUMMARY REPORT

Septemb 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
53920 Courtroom Security	1,088,340.00	0.00	1,088,340.00	77,333.39	205,355.04	15,905.39	867,079.57	79.67%
53930 Victim Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54110 Sheriff's Department	5,783,817.00	234,183.00	6,018,000.00	457,871.99	1,241,466.23	308,742.04	4,467,791.73	74.24%
54160 Administration Of The Sexual Offender	6,250.00	0.00	6,250.00	41.95	130.87	755.17	5,363.96	85.82%
54210 Jail	8,519,051.00	0.00	8,519,051.00	510,670.34	1,454,174.88	898,147.45	6,166,728.67	72.39%
54220 Workhouse	124,303.00	0.00	124,303.00	10,151.06	25,768.77	0.00	98,534.23	79.27%
54250 Work Release Program	442,580.00	0.00	442,580.00	19,229.25	56,613.38	4,924.50	381,042.12	86.10%
54310 Fire Prevention And Control	300,000.00	0.00	300,000.00	150,000.00	150,000.00	0.00	150,000.00	50.00%
54410 Civil Defense	159,843.00	0.00	159,843.00	12,598.22	31,410.74	3,404.89	125,027.37	78.22%
54490 Other Emergency Management	334,880.00	0.00	334,880.00	139,970.00	204,940.00	0.00	129,940.00	38.80%
54510 Inspection And Regulation	6,844.00	0.00	6,844.00	484.44	1,453.32	200.00	5,190.68	75.84%
54610 Medical Examiner	239,900.00	0.00	239,900.00	23,424.44	38,473.88	33,500.00	167,926.12	70.00%
54900 Other Public Safety	24,000.00	0.00	24,000.00	0.00	1,998.77	13,720.00	8,281.23	34.51%
55110 Local Health Center	1,228,622.00	0.00	1,228,622.00	68,713.39	171,086.75	29,464.57	1,028,070.68	83.68%
55120 Rabies And Animal Control	450,204.00	0.00	450,204.00	36,642.17	104,290.64	6,182.09	339,731.27	75.46%
55140 Nursing Home	7,000.00	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00%
55170 Alcohol And Drug Programs	6,200.00	0.00	6,200.00	0.00	0.00	0.00	6,200.00	100.00%
55390 Appropriation To State	115,233.00	0.00	115,233.00	0.00	0.00	0.00	115,233.00	100.00%
55520 Aid To Dependent Children	10,000.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00%
55590 Other Local Welfare Services	27,600.00	0.00	27,600.00	12,500.00	12,500.00	0.00	15,100.00	54.71%
55710 Sanitation Management	21,710.00	0.00	21,710.00	0.00	18,780.00	0.00	2,930.00	13.50%
55900 Other Public Health And Welfare	95,000.00	0.00	95,000.00	45,150.99	45,150.99	0.00	49,849.01	52.47%
56100 Adult Activities	11,600.00	0.00	11,600.00	11,600.00	11,600.00	0.00	0.00	0.00%
56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	6,500.00	6,500.00	0.00	0.00	0.00%

EXPENSE SUMMARY REPORT

Septemb 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101

101 General Fund

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
56500 Libraries	360,000.00	0.00	360,000.00	0.00	90,000.00	0.00	270,000.00	75.00%
56700 Parks And Fair Boards	358,149.00	0.00	358,149.00	24,503.92	71,043.43	16,854.08	270,251.49	75.46%
56900 Other Social, Cultural And Recreational	411,000.00	0.00	411,000.00	216,000.00	261,000.00	0.00	150,000.00	36.50%
57100 Agricultural Extension Service	200,766.00	3,832.81	204,598.81	0.00	0.00	0.00	204,598.81	100.00%
57300 Forest Service	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00%
57500 Soil Conservation	88,605.00	0.00	88,605.00	7,179.64	18,615.29	0.00	69,989.71	78.99%
57800 Storm Water Management	107,289.00	0.00	107,289.00	5,363.30	16,142.42	11,313.77	79,832.81	74.41%
58110 Tourism	58,700.00	0.00	58,700.00	11,250.00	41,930.36	-164.98	16,934.62	28.85%
58120 Industrial Development	641,000.00	0.00	641,000.00	50,500.00	50,500.00	0.00	590,500.00	92.12%
58190 Other Economic And Community D	0.00	0.00	0.00	0.00	0.00	2,760.00	-2,760.00	
58300 Veterans' Services	38,791.00	0.00	38,791.00	2,915.49	7,709.32	145.98	30,935.70	79.75%
58600 Employee Benefits	972,510.00	0.00	972,510.00	1,142.32	707,388.02	0.00	265,121.98	27.26%
58900 Miscellaneous	386,300.00	0.00	386,300.00	150.00	24,945.76	0.00	361,354.24	93.54%
73300 Community Services	6,000.00	0.00	6,000.00	5,000.00	5,000.00	0.00	1,000.00	16.67%
91110 General Administration Projects	295,000.00	0.00	295,000.00	12,362.00	12,362.00	36,190.00	246,448.00	83.54%
91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91130 Public Safety Projects	0.00	136,650.00	136,650.00	0.00	0.00	0.00	136,650.00	100.00%
91140 Public Health And Welfare Projects	1,825,000.00	0.00	1,825,000.00	0.00	28,027.82	0.00	1,796,972.18	98.46%
91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91190 Other General Government Proje	85,000.00	0.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%
91200 Highway And Street Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
99100 Transfers Out	0.00	0.00	0.00	52,000.54	52,000.54	0.00	-52,000.54	
General Fund #(101)	34,041,382.00	374,665.81	34,416,047.81	2,659,628.36	7,036,283.29	1,692,679.26	25,687,085.26	74.64%

EXPENSE SUMMARY REPORT

Septemb 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

116 Sanitation

116

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
55710 Sanitation Management	3,578,932.00	0.00	3,578,932.00	241,674.06	664,859.78	458,563.54	2,455,508.68	68.61%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Solid Waste/Sanitation Fund #(116)	3,578,932.00	0.00	3,578,932.00	241,674.06	664,859.78	458,563.54	2,455,508.68	68.61%

October 24, 2024

EXPENSE SUMMARY REPORT

Septemb 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

131 Highway

131

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
61000 Administration	527,671.00	0.00	527,671.00	29,830.11	171,625.47	21,243.42	334,802.11	63.45%
62000 Highway And Bridge Maintenance	1,832,404.00	0.00	1,832,404.00	118,649.85	314,619.34	73,740.34	1,444,044.32	78.81%
63100 Operation And Maintenance Of Equipment	619,307.00	0.00	619,307.00	33,857.53	75,868.75	197,040.83	346,397.42	55.93%
66000 Employee Benefits	22,633.00	0.00	22,633.00	0.00	20,985.56	0.00	1,647.44	7.28%
68000 Capital Outlay	198,000.00	0.00	198,000.00	0.00	0.00	0.00	198,000.00	100.00%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Highway/Public Works Fund (#131)	3,200,015.00	0.00	3,200,015.00	182,337.49	583,099.12	292,024.59	2,324,891.29	72.65%

October 24, 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51100	599	Other Charges	09/19/2024	1010280614	HomeTrust Bank	175.00
51100		County Commission		Check Count: 1	Total:	175.00
51300	307	Communication	09/19/2024	1010280595	AT&T	71.10
51300	307	Communication	09/19/2024	1010280596	AT&T Mobility	42.88
51300	351	Rentals	09/12/2024	1010280502	Pitney Bowes	1,015.18
51300	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	258.40
51300	351	Rentals	09/19/2024	1010280627	Pitney Bowes	963.42
51300	355	Travel	09/25/2024	1010280671	Fuelman	67.90
51300	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	59.00
51300	599	Other Charges	09/05/2024	1010280445	Evans Office Supply Co	38.95
51300	599	Other Charges	09/12/2024	1010280508	South Marketing Group	650.00
51300	599	Other Charges	09/19/2024	1010280614	HomeTrust Bank	269.72
51300	599	Other Charges	09/25/2024	1010280670	English Mountain Spring Water	22.50
51300	599	Other Charges	09/25/2024	1010280675	Holy Smoke LLC	520.00
51300	599	Other Charges	09/25/2024	9101000801	Patricia A Bowman	49.27
51300		County Mayor/Executive		Check Count: 12	Total:	4,028.32
51400	331	Legal Services	09/05/2024	1010280434	Anderson & Van Tol PLLC	805.00
51400	331	Legal Services	09/19/2024	1010280593	Anderson & Van Tol PLLC	735.00
51400	331	Legal Services	09/19/2024	1010280602	Capps & Byrd LLP	376.25
51400		County Attorney		Check Count: 3	Total:	1,916.25
51500	193	Election Worker	09/09/2024	1010280474	RACHEL K LONGHENRY	140.00
51500	307	Communication	09/19/2024	1010280596	AT&T Mobility	42.88
51500	332	Legal Notices, Recording And Court Costs	09/12/2024	1010280483	Citizen Tribune	900.00
51500	334	Maintenance Agreements	09/12/2024	1010280513	Text My Gov	16,500.00
51500	349	Printing, Stationery And Forms	09/19/2024	1010280621	Morristown Signs, Inc	280.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51500	351	Rentals	09/05/2024	1010280447	Margaret Gardner	500.00
51500	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	98.58
51500	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	554.92
51500	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	161.76
51500	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	15.00
51500	435	Office Supplies	09/25/2024	1010280679	Microvote Corporation	192.50
51500	719	Office Equipment	09/19/2024	1010280614	HomeTrust Bank	168.99
51500	Election Commission				Check Count: 11	Total: 19,554.63
51600	348	Postal Charges	09/12/2024	1010280516	United States Postal Service	400.00
51600	348	Postal Charges	09/19/2024	1010280638	United States Postal Service	25.00
51600	435	Office Supplies	09/05/2024	1010280436	Bob Family Enterprises, Inc.	689.73
51600	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	50.83
51600	709	Data Processing Equipment	09/05/2024	1010280437	Business Information Systems	20.00
51600	709	Data Processing Equipment	09/05/2024	1010280445	Evans Office Supply Co	253.91
51600	709	Data Processing Equipment	09/12/2024	1010280478	Business Information Systems	1,179.20
51600	709	Data Processing Equipment	09/19/2024	1010280600	Business Information Systems	1,628.60
51600	709	Data Processing Equipment	09/25/2024	1010280659	Business Information Systems	14.00
51600	Register Of Deeds				Check Count: 8	Total: 4,261.27
51720	307	Communication	09/05/2024	1010280471	Verizon Wireless	48.26
51720	307	Communication	09/19/2024	1010280596	AT&T Mobility	85.76
51720	312	Contracts With Private Agencies	09/25/2024	1010280680	Robert Montgomery	640.00
51720	320	Dues And Memberships	09/19/2024	1010280614	HomeTrust Bank	45.00
51720	331	Legal Services	09/19/2024	1010280602	Capps & Byrd LLP	61.25
51720	332	Legal Notices, Recording And Court Costs	09/25/2024	1010280662	Citizen Tribune	47.56
51720	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	15.00
51720	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	62.65

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51720	425	Gasoline	09/25/2024	1010280671	Fuelman	118.36
51720	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	659.79
51720	509	Refunds	09/05/2024	1010280458	Anita Moore	50.00
51720	Planning			Check Count: 11	Total:	1,833.63
51810	307	Communication	09/19/2024	1010280595	AT&T	490.36
51810	307	Communication	09/19/2024	1010280596	AT&T Mobility	235.04
51810	307	Communication	09/25/2024	1010280678	MetTel	1,032.01
51810	334	Maintenance Agreements	09/05/2024	1010280456	Lakeway Fire Protection, Inc	290.00
51810	334	Maintenance Agreements	09/12/2024	1010280477	Bullzye Fire Extinguisher Co	159.00
51810	334	Maintenance Agreements	09/12/2024	1010280504	Quality Waste	48.60
51810	334	Maintenance Agreements	09/12/2024	1010280515	TN Dept Of Labor Workforce Development	55.00
51810	334	Maintenance Agreements	09/19/2024	1010280623	Murrell Burglar Alarm Co Inc	116.00
51810	334	Maintenance Agreements	09/25/2024	1010280665	Cummins Crosspoint Inc.	1,504.60
51810	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280452	Johnson Controls Fire Protection LP	900.00
51810	335	Maintenance And Repair Service - Buildings	09/12/2024	1010280511	T.E.G. Enterprises, Inc	190.00
51810	335	Maintenance And Repair Service - Buildings	09/12/2024	1010280512	Tennessee Recovery & Monitoring	176.00
51810	335	Maintenance And Repair Service - Buildings	09/13/2024	1010280591	William Joseph Padgett	4,648.00
51810	335	Maintenance And Repair Service - Buildings	09/19/2024	1010280608	Darien DeMayo	40.00
51810	335	Maintenance And Repair Service - Buildings	09/19/2024	1010280624	NAPA Auto Parts Of Morristown	385.64
51810	335	Maintenance And Repair Service - Buildings	09/19/2024	1010280631	T.E.G. Enterprises, Inc	95.00
51810	335	Maintenance And Repair Service - Buildings	09/25/2024	1010280663	Ricky S Coffey	600.00
51810	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	75.00
51810	399	Other Contracted Services	09/25/2024	1010280670	English Mountain Spring Water	30.50
51810	410	Custodial Supplies	09/05/2024	1010280469	Unifirst	242.45
51810	410	Custodial Supplies	09/12/2024	1010280496	Kelsan Inc	3,939.35
51810	410	Custodial Supplies	09/19/2024	1010280617	Kelsan Inc	1,416.84

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51810	415	Electricity	09/12/2024	1010280498	Morristown Utilities	2,120.00
51810	415	Electricity	09/25/2024	1010280681	Morristown Utilities	6,987.00
51810	425	Gasoline	09/25/2024	1010280671	Fuelman	398.31
51810	434	Natural Gas	09/19/2024	1010280597	Atmos Energy	892.16
51810	451	Uniforms	09/05/2024	1010280469	Unifirst	282.62
51810		Other Facilities			Check Count: 26	Total: 27,349.48
51910	307	Communication	09/19/2024	1010280596	AT&T Mobility	40.36
51910	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	60.03
51910		Preservation Of Records			Check Count: 2	Total: 100.39
52100	355	Travel	09/12/2024	9101000800	Wendy Williams	54.94
52100	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	390.88
52100	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	195.48
52100		Accounting And Budgeting			Check Count: 3	Total: 641.30
52300	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	30.00
52300	425	Gasoline	09/25/2024	1010280671	Fuelman	262.42
52300	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	60.50
52300		Property Assessor's Office			Check Count: 3	Total: 352.92
52310	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	88.24
52310		Reappraisal Program			Check Count: 1	Total: 88.24
52400	349	Printing, Stationery And Forms	09/12/2024	1010280488	Custom Printing	2,961.88
52400	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	59.87
52400	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	132.65
52400	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	15.50
52400	719	Office Equipment	09/05/2024	1010280438	CDW Government, Inc	529.36

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52400		County Trustee's Office		Check Count: 5		Total: 3,699.26
52500	307	Communication	09/19/2024	1010280596	AT&T Mobility	40.36
52500	320	Dues And Memberships	09/12/2024	1010280486	County Officials Association	510.00
52500	334	Maintenance Agreements	09/23/2024	1010280655	Business Information Systems	28,929.44
52500	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	64.47
52500	399	Other Contracted Services	09/12/2024	1010280506	Shred-A-Way of East Tennessee, Inc.	40.00
52500	399	Other Contracted Services	09/25/2024	1010280685	Shred-A-Way of East Tennessee, Inc.	40.00
52500	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	79.00
52500	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	45.50
52500		County Clerk's Office		Check Count: 8		Total: 29,748.77
52600	307	Communication	09/19/2024	1010280596	AT&T Mobility	42.88
52600	312	Contracts With Private Agencies	09/12/2024	1010280499	MUS Fibernet	365.08
52600	312	Contracts With Private Agencies	09/19/2024	1010280607	CyberFOX, LLC	308.70
52600	317	Data Processing Services	09/05/2024	1010280448	GovConnection, Inc.	2,305.80
52600	317	Data Processing Services	09/12/2024	1010280492	Faronics Technologies USA Inc	8,780.00
52600	317	Data Processing Services	09/19/2024	1010280614	HomeTrust Bank	5.00
52600	334	Maintenance Agreements	09/25/2024	1010280660	CDW Government, Inc	2,747.84
52600	709	Data Processing Equipment	09/05/2024	1010280438	CDW Government, Inc	603.90
52600	709	Data Processing Equipment	09/12/2024	1010280479	CDW Government, Inc	1,798.91
52600	709	Data Processing Equipment	09/25/2024	1010280672	GovConnection, Inc.	4,610.89
52600		Data Processing		Check Count: 10		Total: 21,569.00
52900	307	Communication	09/19/2024	1010280595	AT&T	72.63
52900	317	Data Processing Services	09/12/2024	1010280499	MUS Fibernet	124.30
52900	330	Operating Lease Payments	09/05/2024	1010280466	Mark Sawyer	2,500.00
52900	351	Rentals	09/12/2024	1010280504	Quality Waste	27.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52900	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	47.63
52900	415	Electricity	09/12/2024	1010280498	Morristown Utilities	749.00
52900	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	347.02
52900	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	18.41
52900	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	30.50
52900		Other Finance		Check Count:	9	Total: 3,916.49
53100	194	Jury And Witness Expense	09/12/2024	1010280519	HERBERT MITCHELL BAIN	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280520	EVERETTE M BELCHER	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280521	CHARLAINE WEBB BROOKS	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280522	KEVIN JOURDAN BRYAN	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280523	STEPHANIE IRENE CLARK	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280524	ALBERT JASON DALE	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280525	NATHAN TYLER DARNELL	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280526	Teresa Gail Dougherty	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280527	JOEY FAYE DREADIN	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280528	Jeffrey Maurice Drinnon	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280529	Melissa Brooke Eisiliones	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280530	MICHELL ESPIRITU	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280531	MEGAN NICHOLE ESPY	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280532	PAULA JEANNE FURR	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280533	JANA MICHELLE GIBBS	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280534	THOMAS EDWARD HARMON	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280535	Curtis Wayne Haynes	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280536	Robert Morris Henderson	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280537	LISA RENEE HOLT	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280538	Ashley Lynn Howard	20.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53100	194	Jury And Witness Expense	09/12/2024	1010280539	WENDI KAY HOWELL	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280540	AMBER MARCINE HUFF	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280541	PATRICIA ANNETTE HURST	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280542	FREDA TESTERMAN HYDE	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280543	AYDAN SCOTT KOVACHIK	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280544	Shaylyn Reed Lancaster	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280545	LAUREN ANTOINETTE LEE	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280546	Christy Lee Linder	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280547	James Todd Manley	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280548	Cody David Moore	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280549	Raymond Dean Myers	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280550	DAVID STEPHEN PARSONS	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280551	Saul Estrada Ramos	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280552	BRIAN CLAY RASNIC	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280553	SUE TRENT RUSSELL	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280554	Jeanette Marie Sanders	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280555	Jack Edward Self	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280556	DOYAL WAYNE SHELTON	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280557	Jimmy Wayne Shiflet	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280558	SHERRIE LYNN SIMMS	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280559	DENNIS EUGENE SPENCER	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280560	Jessica Leann Spoone	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280561	HANNAH FAITH STONE	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280562	ROGER LEE STRUNK	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280563	Laney Morgan Thompson	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280564	TIFFENY HEATHER THOMPSON-KI	20.00
53100	194	Jury And Witness Expense	09/12/2024	1010280565	TAMMI KATHERINE WEAR	20.00

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COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53100	194	Jury And Witness Expense	09/12/2024	1010280566	GABRIELLE ELIZABETH WEXLER	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280640	ELIZABETH BROOKE BAXLEY	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280641	MADISON BROOKE BOATMAN	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280642	BOBBY LYNN COLLINS	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280643	Tammy Marie Dalton	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280644	MATTHEW DEAN DUNCAN	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280645	RALPH RONALD GIBSON	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280646	DOUGLAS GREENE	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280647	JOHN DAVID HAWK	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280648	LARRY DALE IVY	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280649	Traci Viola Jefferson	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280650	GARNET OKELLY MANTLE	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280651	Benny Hubiera Mendoza	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280652	DANNY LEE MOORE	20.00
53100	194	Jury And Witness Expense	09/19/2024	1010280653	David Wayne Purkey	25.00
53100	194	Jury And Witness Expense	09/19/2024	1010280654	HUGHIE ALLEN RATLIFF	20.00
53100	307	Communication	09/19/2024	1010280595	AT&T	39.09
53100	307	Communication	09/19/2024	1010280596	AT&T Mobility	42.88
53100	332	Legal Notices, Recording And Court Costs	09/19/2024	1010280605	Citizen Tribune	62.32
53100	349	Printing, Stationery And Forms	09/25/2024	1010280686	Shred-It	14.00
53100	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	332.26
53100	351	Rentals	09/19/2024	1010280627	Pitney Bowes	294.54
53100	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	636.14
53100	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	402.81
53100	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	68.00
53100		Circuit Court			Check Count: 72	Total: 3,157.04

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53300	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	58.61
53300	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	64.99
53300		General Sessions Court		Check Count: 2	Total:	123.60
53330	307	Communication	09/12/2024	1010280481	Century Link/Business Services	3.17
53330	307	Communication	09/19/2024	1010280596	AT&T Mobility	104.68
53330	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	67.72
53330	425	Gasoline	09/25/2024	1010280671	Fuelman	41.69
53330	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	1,179.88
53330	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	22.50
53330	463	Testing	09/12/2024	1010280476	Appalachian Paramedical	260.00
53330	463	Testing	09/25/2024	1010280684	Redwood Toxicology Lab Inc	30.50
53330		Drug Court		Check Count: 8	Total:	1,710.14
53400	307	Communication	09/19/2024	1010280595	AT&T	21.40
53400	348	Postal Charges	09/25/2024	9101000803	Rita Kay Ricker	19.70
53400	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	84.22
53400	435	Office Supplies	09/12/2024	1010280494	Government Forms and Supplies LLC	111.40
53400	435	Office Supplies	09/19/2024	1010280629	Schwaab Inc	52.49
53400	435	Office Supplies	09/25/2024	1010280670	English Mountain Spring Water	23.00
53400	524	In Service/Staff Development	09/05/2024	1010280440	County Officials Association	510.00
53400	524	In Service/Staff Development	09/05/2024	1010280470	UT County Technical Assistance Service	200.00
53400		Chancery Court		Check Count: 8	Total:	1,022.21
53500	307	Communication	09/19/2024	1010280596	AT&T Mobility	128.64
53500	320	Dues And Memberships	09/12/2024	1010280489	East TN Council on Children and Youth	70.00
53500	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	67.61
53500	422	Food Supplies	09/05/2024	1010280472	Walmart Community BRC	299.27

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53500	422	Food Supplies	09/25/2024	1010280670	English Mountain Spring Water	22.50
53500	425	Gasoline	09/25/2024	1010280671	Fuelman	64.75
53500	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	79.94
53500		Juvenile Court			Check Count: 7	Total: 732.71
53900	307	Communication	09/19/2024	1010280596	AT&T Mobility	102.16
53900	307	Communication	09/19/2024	1010280625	One Step Software Inc.	100.00
53900	349	Printing, Stationery And Forms	09/19/2024	1010280592	Allegra - Morristown	44.69
53900	425	Gasoline	09/25/2024	1010280671	Fuelman	65.34
53900		Other Admin Of Justice - Mental Health			Check Count: 4	Total: 312.19
53920	355	Travel	09/19/2024	1010280614	HomeTrust Bank	592.92
53920	355	Travel	09/05/2024	9101000794	Rabon Coleman	265.50
53920	355	Travel	09/05/2024	9101000795	Steven Earl Haag	265.50
53920		Courtroom Security			Check Count: 3	Total: 1,123.92
54110	302	Advertising	09/19/2024	1010280605	Citizen Tribune	33.62
54110	307	Communication	09/12/2024	1010280517	Verizon Wireless	1,915.98
54110	307	Communication	09/19/2024	1010280595	AT&T	924.80
54110	307	Communication	09/19/2024	1010280596	AT&T Mobility	1,238.26
54110	334	Maintenance Agreements	09/19/2024	1010280614	HomeTrust Bank	420.00
54110	338	Maintenance And Repair Services - Vehicles	09/05/2024	1010280444	Kenny Drinnon	3,394.79
54110	338	Maintenance And Repair Services - Vehicles	09/05/2024	1010280446	Farris Jeep Ram Chrysler Dodge	623.50
54110	338	Maintenance And Repair Services - Vehicles	09/12/2024	1010280505	RJK Automotive Enterprises Inc	500.22
54110	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	530.00
54110	351	Rentals	09/19/2024	1010280601	Canon Solutions America, Inc	87.79
54110	351	Rentals	09/19/2024	1010280627	Pitney Bowes	294.54
54110	351	Rentals	09/25/2024	1010280689	T.E.G. Enterprises, Inc	85.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	353	Towing Services	09/05/2024	1010280467	Sunset Towing	145.00
54110	355	Travel	09/19/2024	1010280614	HomeTrust Bank	3,086.48
54110	355	Travel	09/19/2024	1010280628	Dennis Paul Pressley	197.50
54110	355	Travel	09/25/2024	9101000802	Jodi Ingram	147.50
54110	355	Travel	09/25/2024	9101000804	Kimberly C Sipe	147.50
54110	399	Other Contracted Services	09/19/2024	1010280623	Murrell Burglar Alarm Co Inc	29.00
54110	399	Other Contracted Services	09/19/2024	1010280635	Transunion Risk & Alternative	75.00
54110	425	Gasoline	09/25/2024	1010280671	Fuelman	13,888.35
54110	431	Law Enforcement Supplies	09/19/2024	1010280614	HomeTrust Bank	92.08
54110	433	Lubricants	09/19/2024	1010280609	Express Lane (West & East)	294.65
54110	435	Office Supplies	09/05/2024	1010280445	Evans Office Supply Co	103.47
54110	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	70.26
54110	450	Tires And Tubes	09/05/2024	1010280464	Porter's Tire Store Inc.	1,232.61
54110	451	Uniforms	09/12/2024	1010280518	Walter Curtis Company, LLC	46.00
54110	451	Uniforms	09/19/2024	1010280637	TruBlu Tactical Police Supply	609.91
54110	524	In Service/Staff Development	09/19/2024	1010280614	HomeTrust Bank	400.00
54110	524	In Service/Staff Development	09/25/2024	1010280683	Phoenix East Aviation Enterprises LLC	278.00
54110	599	Other Charges	09/12/2024	1010280507	Shred-It	21.00
54110	599	Other Charges	09/19/2024	1010280614	HomeTrust Bank	-53.06
54110	599	Other Charges	09/19/2024	1010280622	Mountain Crest Psychological Clinic	250.00
54110	599	Other Charges	09/25/2024	1010280664	Creative Product Sourcing, Inc	640.00
54110	599	Other Charges	09/25/2024	1010280670	English Mountain Spring Water	15.00
54110	599	Other Charges	09/25/2024	1010280674	Hamblen County Clerk	32.50
54110	599	Other Charges	09/12/2024	9101000799	Rodger D Ricker	84.00
54110	716	Law Enforcement Equipment	09/05/2024	1010280450	Hillside Operations LLC	1,271.84
54110	716	Law Enforcement Equipment	09/19/2024	1010280610	Flock Group Inc	18,900.00
54110	716	Law Enforcement Equipment	09/19/2024	1010280620	Metro Communications	2,089.91

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	716	Law Enforcement Equipment	09/25/2024	1010280658	Baker Press Inc	1,027.83
54110		Sheriff's Department			Check Count: 35	Total: 55,170.83
54160	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	41.95
54160		Administration Of The Sexual Offender			Check Count: 1	Total: 41.95
54210	322	Evaluation And Testing	09/05/2024	1010280462	Mountain Crest Psychological Clinic	1,500.00
54210	322	Evaluation And Testing	09/19/2024	1010280622	Mountain Crest Psychological Clinic	1,250.00
54210	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280443	Darien DeMayo	60.00
54210	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280452	Johnson Controls Fire Protection LP	1,314.24
54210	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280455	Lakeway Door & Glass Inc	1,520.00
54210	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280465	Relief Septic Repair & Service Inc.	2,600.00
54210	335	Maintenance And Repair Service - Buildings	09/05/2024	1010280473	Wholesale Supply Group	11.54
54210	335	Maintenance And Repair Service - Buildings	09/12/2024	1010280484	City Electric Supply	144.29
54210	335	Maintenance And Repair Service - Buildings	09/12/2024	1010280487	Cumberland Glass Company LLC	295.00
54210	335	Maintenance And Repair Service - Buildings	09/12/2024	1010280514	TMS - Marlin	94.69
54210	335	Maintenance And Repair Service - Buildings	09/25/2024	1010280693	Wholesale Supply Group	460.29
54210	336	Maintenance And Repair Services - Equipment	09/12/2024	1010280503	Powerclean Pressure Washing, LLC	325.00
54210	340	Medical And Dental Services	09/05/2024	1010280451	Hospital Medicine Services of Tennessee PC	380.65
54210	340	Medical And Dental Services	09/05/2024	1010280460	Morristown-Hamblen Hospital	17.57
54210	340	Medical And Dental Services	09/12/2024	1010280509	Southern Health Partners	60,396.79
54210	340	Medical And Dental Services	09/25/2024	1010280667	East TN Spine & Orthopaedic Specialists	844.35
54210	340	Medical And Dental Services	09/25/2024	1010280668	Emergency Coverage Corporation	484.02
54210	340	Medical And Dental Services	09/25/2024	1010280676	Hospital Medicine Services of Tennessee PC	162.37
54210	340	Medical And Dental Services	09/25/2024	1010280682	Morristown-Hamblen Hospital	11,483.53
54210	340	Medical And Dental Services	09/25/2024	1010280688	Southern Health Partners	569.16
54210	340	Medical And Dental Services	09/25/2024	1010280692	Vista Radiology	437.70
54210	351	Rentals	09/25/2024	1010280689	T.E.G. Enterprises, Inc	150.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54210	355	Travel	09/19/2024	1010280614	HomeTrust Bank	1,479.78
54210	410	Custodial Supplies	09/05/2024	1010280439	Chem Clean Systems LLC	1,179.91
54210	410	Custodial Supplies	09/05/2024	1010280453	Kelsan Inc	1,527.84
54210	410	Custodial Supplies	09/12/2024	1010280496	Kelsan Inc	889.36
54210	410	Custodial Supplies	09/19/2024	1010280604	Chem Clean Systems LLC	859.92
54210	410	Custodial Supplies	09/19/2024	1010280617	Kelsan Inc	1,357.01
54210	410	Custodial Supplies	09/25/2024	1010280661	Chem Clean Systems LLC	1,809.83
54210	410	Custodial Supplies	09/25/2024	1010280677	Kelsan Inc	2,180.70
54210	422	Food Supplies	09/19/2024	1010280636	Trinity Services Group, Inc.	22,324.99
54210	435	Office Supplies	09/12/2024	1010280475	Allegra - Morristown	330.28
54210	451	Uniforms	09/19/2024	1010280637	TruBlu Tactical Police Supply	9,950.53
54210	451	Uniforms	09/05/2024	9101000796	Kimberly D Pierce	100.00
54210	599	Other Charges	09/12/2024	1010280504	Quality Waste	253.80
54210	599	Other Charges	09/19/2024	1010280601	Canon Solutions America, Inc	112.66
54210	599	Other Charges	09/19/2024	1010280630	Shred-It	21.00
54210	Jail			Check Count: 37	Total:	128,878.80
54250	307	Communication	09/19/2024	1010280596	AT&T Mobility	121.08
54250	338	Maintenance And Repair Services - Vehicles	09/05/2024	1010280464	Porter's Tire Store Inc.	367.08
54250	338	Maintenance And Repair Services - Vehicles	09/24/2024	1010280656	Brittany Jordan	400.00
54250	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	30.00
54250	399	Other Contracted Services	09/12/2024	1010280510	Stepping Out Ministries	340.00
54250	399	Other Contracted Services	09/19/2024	1010280632	Tennessee Recovery & Monitoring	540.00
54250	425	Gasoline	09/25/2024	1010280671	Fuelman	203.44
54250	Work Release Program			Check Count: 7	Total:	2,001.60
54310	316	Contributions	09/05/2024	1010280463	North Hamblen County VFD	37,500.00
54310	316	Contributions	09/12/2024	1010280569	East Hamblen County VFD	37,500.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54310	316	Contributions	09/12/2024	1010280588	South Hamblen County VFD	37,500.00
54310	316	Contributions	09/12/2024	1010280590	West Hamblen County VFD	37,500.00
54310		Fire Prevention And Control		Check Count: 4	Total:	150,000.00
54410	307	Communication	09/05/2024	9101000793	Chris E Bell	56.00
54410	338	Maintenance And Repair Services - Vehicles	09/19/2024	1010280614	HomeTrust Bank	514.95
54410	348	Postal Charges	09/19/2024	1010280614	HomeTrust Bank	5.90
54410	425	Gasoline	09/25/2024	1010280671	Fuelman	140.02
54410	435	Office Supplies	09/19/2024	1010280614	HomeTrust Bank	19.99
54410	451	Uniforms	09/05/2024	1010280435	BK Graphics	143.54
54410	599	Other Charges	09/12/2024	1010280493	Food City	9.98
54410	599	Other Charges	09/19/2024	1010280596	AT&T Mobility	33.24
54410	599	Other Charges	09/25/2024	1010280687	Smoky Mountain Farmers Co-Op	500.00
54410		Civil Defense		Check Count: 7	Total:	1,423.62
54490	316	Contributions	09/05/2024	1010280459	Morristown Hamblen Emergency Rescue Squad	75,000.00
54490	316	Contributions	09/12/2024	1010280571	Hamblen County E.C.D. / 911	64,970.00
54490		Other Emergency Management		Check Count: 2	Total:	139,970.00
54610	307	Communication	09/19/2024	1010280596	AT&T Mobility	199.44
54610	312	Contracts With Private Agencies	09/05/2024	1010280454	Teresa A. Kreceman	2,250.00
54610	312	Contracts With Private Agencies	09/19/2024	1010280618	Knox County Medical Examiner	14,625.00
54610	399	Other Contracted Services	09/19/2024	1010280598	Travis Barner	385.00
54610	399	Other Contracted Services	09/19/2024	1010280603	Kevin Carroll	220.00
54610	399	Other Contracted Services	09/19/2024	1010280613	Jeffrey E. Holt	585.00
54610	399	Other Contracted Services	09/19/2024	1010280615	Amanda Beth Hopkins	300.00
54610	399	Other Contracted Services	09/19/2024	1010280619	Christopher W Lykens	495.00
54610	399	Other Contracted Services	09/19/2024	1010280626	Jimmy W Peoples	550.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54610	399	Other Contracted Services	09/19/2024	1010280633	Claude Thompson JR	1,315.00
54610	399	Other Contracted Services	09/05/2024	9101000798	Tom C Thompson MD	2,500.00
54610		Medical Examiner			Check Count: 11	Total: 23,424.44
55110	207	Medical Insurance	09/19/2024	1010280634	TN Bureau Of Investigation	29.00
55110	307	Communication	09/19/2024	1010280595	AT&T	111.33
55110	355	Travel	09/05/2024	1010280457	Nancy J Llamas	589.60
55110	355	Travel	09/05/2024	9101000797	Kim Smith	586.00
55110	435	Office Supplies	09/12/2024	1010280490	English Mountain Spring Water	158.00
55110	435	Office Supplies	09/25/2024	1010280669	English Mountain Coffee	314.00
55110	452	Utilities	09/19/2024	1010280597	Atmos Energy	82.80
55110	452	Utilities	09/25/2024	1010280681	Morristown Utilities	1,858.00
55110	599	Other Charges	09/05/2024	1010280442	CyraCom International Inc	10.00
55110	599	Other Charges	09/05/2024	1010280472	Walmart Community BRC	95.16
55110		Local Health Center			Check Count: 10	Total: 3,833.89
55120	307	Communication	09/05/2024	1010280471	Verizon Wireless	68.00
55120	307	Communication	09/19/2024	1010280596	AT&T Mobility	85.76
55120	312	Contracts With Private Agencies	09/05/2024	1010280461	Morristown-Hamblen Humane Soc	25,000.00
55120	338	Maintenance And Repair Services - Vehicles	09/12/2024	1010280491	Express Lane Oil	60.36
55120	338	Maintenance And Repair Services - Vehicles	09/25/2024	1010280691	Ultimate Shine Car Wash	30.00
55120	425	Gasoline	09/25/2024	1010280671	Fuelman	538.74
55120	499	Other Supplies And Materials	09/19/2024	1010280614	HomeTrust Bank	51.42
55120		Rabies And Animal Control			Check Count: 7	Total: 25,834.28
55140	316	Contributions	09/12/2024	1010280567	Alps	7,000.00
55140		Nursing Home			Check Count: 1	Total: 7,000.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
55520	316	Contributions	09/12/2024	1010280584	SafeSpace, Inc.	10,000.00
55520		Aid To Dependent Children			Check Count: 1	Total: 10,000.00
55590	316	Contributions	09/12/2024	1010280581	Morristown-Hamblen Childcare	12,500.00
55590		Other Local Welfare Services			Check Count: 1	Total: 12,500.00
55900	309	Contracts With Government Agencies	09/19/2024	1010280612	Hamblen County-Morristown Solid Waste	45,150.99
55900		Other Public Health And Welfare			Check Count: 1	Total: 45,150.99
56100	316	Contributions	09/12/2024	1010280585	Senior Citizens Center	11,600.00
56100		Adult Activities			Check Count: 1	Total: 11,600.00
56300	316	Contributions	09/12/2024	1010280586	Senior Citizens Center	6,500.00
56300		Senior Citizens Assistance			Check Count: 1	Total: 6,500.00
56700	307	Communication	09/12/2024	1010280499	MUS Fibernet	134.22
56700	307	Communication	09/19/2024	1010280596	AT&T Mobility	83.24
56700	336	Maintenance And Repair Services - Equipment	09/05/2024	1010280441	Curt's Ace Hardware	27.57
56700	336	Maintenance And Repair Services - Equipment	09/12/2024	1010280497	Lane Sales Power Equipment	11.10
56700	336	Maintenance And Repair Services - Equipment	09/19/2024	1010280606	Curt's Ace Hardware	33.98
56700	336	Maintenance And Repair Services - Equipment	09/25/2024	1010280666	Curt's Ace Hardware	22.77
56700	410	Custodial Supplies	09/12/2024	1010280504	Quality Waste	253.80
56700	410	Custodial Supplies	09/19/2024	1010280599	Big M Janitorial	421.65
56700	412	Diesel Fuel	09/19/2024	1010280639	Voyager Fleet Systems Inc	58.59
56700	415	Electricity	09/12/2024	1010280498	Morristown Utilities	3,408.00
56700	415	Electricity	09/19/2024	1010280594	Appalachian Electric Co-Op	58.00
56700	425	Gasoline	09/19/2024	1010280639	Voyager Fleet Systems Inc	254.56
56700	454	Water And Sewer	09/12/2024	1010280498	Morristown Utilities	3,507.00
56700	499	Other Supplies And Materials	09/25/2024	1010280693	Wholesale Supply Group	19.13

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
56700	599	Other Charges	09/25/2024	1010280670	English Mountain Spring Water	23.50
56700	599	Other Charges	09/25/2024	1010280690	Tennessee Recovery & Monitoring	176.00
56700	791	Other Construction	09/25/2024	1010280657	Appalachian Metal Sales LLC	0.00
56700		Parks And Fair Boards		Check Count: 15	Total:	8,493.11
56900	316	Contributions	09/12/2024	1010280568	City of Morristown	150,000.00
56900	316	Contributions	09/12/2024	1010280570	Friends of Hospice of the Lakeway Area Inc	5,000.00
56900	316	Contributions	09/12/2024	1010280572	Hamblen County Foundation for Education	5,000.00
56900	316	Contributions	09/12/2024	1010280573	Helping Hands Clinic	10,000.00
56900	316	Contributions	09/12/2024	1010280574	HOLA Lakeway	15,000.00
56900	316	Contributions	09/12/2024	1010280576	Lakeway Achievement Center	3,000.00
56900	316	Contributions	09/12/2024	1010280577	M.A.T.S.	8,000.00
56900	316	Contributions	09/12/2024	1010280579	Morristown Hamblen Central Services	5,000.00
56900	316	Contributions	09/12/2024	1010280580	Morristown Taskforce on Diversity Inc.	5,000.00
56900	316	Contributions	09/12/2024	1010280583	Rose Center	5,000.00
56900	316	Contributions	09/12/2024	1010280587	Senior Citizens Home Assist	5,000.00
56900		Other Social, Cultural And Recreational		Check Count: 11	Total:	216,000.00
57300	316	Contributions	09/12/2024	1010280589	TN Dept Of Agr/Forestry Div	1,000.00
57300		Forest Service		Check Count: 1	Total:	1,000.00
57800	399	Other Contracted Services	09/05/2024	1010280468	Robert Tucker	339.98
57800		Storm Water Management		Check Count: 1	Total:	339.98
58110	316	Contributions	09/12/2024	1010280578	Morristown Area Chamber Of Commerce	11,250.00
58110		Tourism		Check Count: 1	Total:	11,250.00
58120	316	Contributions	09/12/2024	1010280575	Joint Morristown Hamblen Economic & Comm.	50,500.00

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
58120		Industrial Development			Check Count: 1	Total: 50,500.00
58600	299	Other Fringe Benefits	09/19/2024	1010280611	Hamblen Co Dept Of Education	100.00
58600	506	Liability Insurance	09/19/2024	1010280614	HomeTrust Bank	850.00
58600		Employee Benefits			Check Count: 2	Total: 950.00
58900	399	Other Contracted Services	09/12/2024	1010280485	City of Morristown	150.00
58900		Miscellaneous			Check Count: 1	Total: 150.00
73300	316	Contributions	09/12/2024	1010280582	Morristown-Hamblen Imagination Library Advisory	5,000.00
73300		Community Services			Check Count: 1	Total: 5,000.00
91110	712	Heating And Air Conditioning Equipment	09/12/2024	1010280495	Interstate Mechanical Service, LLC	2,147.00
91110	712	Heating And Air Conditioning Equipment	09/19/2024	1010280616	James A. Tolliver	10,215.00
91110		General Administration Projects			Check Count: 2	Total: 12,362.00
General Fund #(101) Total:						1,056,792.25

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COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Control Fund #(122)						
54150	351	Rentals	09/25/2024	1220002997	T.E.G. Enterprises, Inc	65.00
54150	355	Travel	09/19/2024	1220002996	HomeTrust Bank	2,721.28
54150	355	Travel	09/05/2024	9122000012	Cody M Malone	324.50
54150	355	Travel	09/05/2024	9122000013	Chad M McFarland	324.50
54150	355	Travel	09/05/2024	9122000014	Eugene R Watson	355.50
54150	355	Travel	09/05/2024	9122000015	Marti E Wolfe	355.50
54150	401	Animal Food And Supplies	09/19/2024	1220002996	HomeTrust Bank	75.98
54150	415	Electricity	09/12/2024	1220002995	MUS Fibernet	94.72
54150	524	In Service/Staff Development	09/19/2024	1220002996	HomeTrust Bank	975.74
54150		Drug Enforcement			Check Count: 7	Total: 5,292.72
Drug Control Fund #(122) Total:						5,292.72

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COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Use Abatement Fund						
55130	316	Contributions	09/05/2024	1280000008	Morristown Hamblen Emergency Rescue Squad	105,000.00
55130		Ambulance/Emergency Medical Se			Check Count: 1	Total: 105,000.00
55170	316	Contributions	09/25/2024	1280000009	Hamblen Co Dept Of Education	5,000.00
55170		Alcohol And Drug Programs			Check Count: 1	Total: 5,000.00
Drug Use Abatement Fund Total:						110,000.00

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COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Debt Service Fund #(151)						
82110	612	Principal On Other Loans	09/19/2024	1510000055	Appalachian Electric Co-Op	3,333.33
82110		General Government			Check Count: 1	Total: 3,333.33
General Debt Service Fund #(151) Total:						3,333.33

October 24, 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway Capital Projects Fund #(176)						
91200	404	Asphalt - Hot Mix	09/19/2024	1760001091	Apac Atlantic, Inc	1,872.38
91200	404	Asphalt - Hot Mix	09/19/2024	1760001092	Blalock & Sons Inc	16,566.00
91200	409	Crushed Stone	09/19/2024	1760001093	Vulcan Materials Company	4,132.85
91200		Highway And Street Capital Projects		Check Count:	3	Total: 22,571.23
Highway Capital Projects Fund #(176) Total:						22,571.23

October 24, 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Other Capital Projects Fund # (189)						
91130	706	Building Construction	09/25/2024	1890000167	LLC GEO Services	4,155.00
91130	711	Furniture And Fixtures	09/19/2024	1890000166	HomeTrust Bank	8,317.32
91130		Public Safety Projects			Check Count: 2	Total: 12,472.32
Other Capital Projects Fund # (189) Total:						12,472.32

October 24, 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Employee Insurance - General Fund#(264)						
58600	312	Contracts With Private Agencies	09/05/2024	2640001916	Carehere LLC	6,573.00
58600	312	Contracts With Private Agencies	09/05/2024	2640001917	LLC STP	1,650.00
58600	312	Contracts With Private Agencies	09/19/2024	2640001918	Atmos Energy	52.50
58600	312	Contracts With Private Agencies	09/19/2024	2640001919	Carehere LLC	24,125.99
58600	312	Contracts With Private Agencies	09/19/2024	2640001920	HomeTrust Bank	39.99
58600	312	Contracts With Private Agencies	09/19/2024	2640001921	Murrell Burglar Alarm Co Inc	38.00
58600	312	Contracts With Private Agencies	09/25/2024	2640001922	Morristown Utilities	349.00
58600		Employee Benefits		Check Count:	7	Total: 32,828.48

Employee Insurance - General Fund#(264) Total: 32,828.48

October 24, 2024

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Solid Waste/Sanitation Fund #(116)						
55710	302	Advertising	09/12/2024	1160025416	Citizen Tribune	212.90
55710	336	Maintenance And Repair Services - Equipment	09/12/2024	1160025420	Landmark International	1,707.48
55710	336	Maintenance And Repair Services - Equipment	09/19/2024	1160025425	Landmark International	104.93
55710	336	Maintenance And Repair Services - Equipment	09/19/2024	1160025426	Morristown Ford Inc.	1,500.00
55710	336	Maintenance And Repair Services - Equipment	09/19/2024	1160025427	Worldwide Equipment, Inc.	636.95
55710	336	Maintenance And Repair Services - Equipment	09/25/2024	1160025431	NAPA Auto Parts Of Morristown	2,319.06
55710	336	Maintenance And Repair Services - Equipment	09/25/2024	1160025433	Worldwide Equipment, Inc.	5,162.44
55710	353	Towing Services	09/25/2024	1160025430	Malone's Wrecker Service	2,000.00
55710	359	Disposal Fees	09/12/2024	1160025417	City of Morristown	9,668.94
55710	359	Disposal Fees	09/12/2024	1160025419	Hamblen County-Morristown Solid Waste	93,713.00
55710	412	Diesel Fuel	09/25/2024	1160025429	Fuelman	12,154.47
55710	425	Gasoline	09/25/2024	1160025429	Fuelman	365.24
55710	433	Lubricants	09/05/2024	1160025414	Universal Total Lubricants, Inc.	1,730.25
55710	435	Office Supplies	09/19/2024	1160025423	HomeTrust Bank	86.41
55710	451	Uniforms	09/19/2024	1160025422	Cintas Corp., Loc. 207	52.20
55710	499	Other Supplies And Materials	09/12/2024	1160025418	Elliotts Boots	134.99
55710	499	Other Supplies And Materials	09/19/2024	1160025422	Cintas Corp., Loc. 207	228.93
55710	499	Other Supplies And Materials	09/19/2024	1160025423	HomeTrust Bank	322.17
55710	499	Other Supplies And Materials	09/19/2024	1160025424	Thomas Kennedy	287.27
55710	499	Other Supplies And Materials	09/25/2024	1160025428	Elliotts Boots	150.00
55710	499	Other Supplies And Materials	09/25/2024	1160025432	UniFirst First Aid Corp	188.71
55710	707	Building Improvements	09/05/2024	1160025412	Apac Atlantic, Inc	0.00
55710		Sanitation Management			Check Count: 19	Total: 132,726.34

Solid Waste/Sanitation Fund #(116) Total: 132,726.34

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway/Public Works Fund (#131)						
61000	307	Communication	09/19/2024	1313045302	AT&T	42.80
61000	307	Communication	09/19/2024	1313045303	AT&T Mobility	129.88
61000	331	Legal Services	09/19/2024	1313045305	Capps & Byrd LLP	446.25
61000	415	Electricity	09/25/2024	1313045318	Holston Electric Cooperative	976.28
61000	415	Electricity	09/25/2024	1313045319	Morristown Utilities	2,043.00
61000	454	Water and Sewer	09/25/2024	1313045319	Morristown Utilities	116.00
61000	599	Other Charges	09/05/2024	1313045293	Sharon Elkins	165.62
61000	599	Other Charges	09/19/2024	1313045306	HomeTrust Bank	98.61
61000	599	Other Charges	09/19/2024	1313045307	Thomas Kennedy	287.27
61000	599	Other Charges	09/19/2024	1313045312	Smoky Mountain Farmers Co-Op	149.99
61000	599	Other Charges	09/25/2024	1313045315	Cintas Corp., Loc. 207	78.76
61000	599	Other Charges	09/25/2024	1313045316	Elliotts Boots	124.95
61000		Administration		Check Count: 11	Total:	4,659.41
62000	426	General Construction Materials	09/05/2024	1313045295	Southeast Landscape Supply	595.00
62000	426	General Construction Materials	09/19/2024	1313045312	Smoky Mountain Farmers Co-Op	236.97
62000	440	Pipe - Metal	09/19/2024	1313045314	Weems Excavating LLC	2,599.20
62000	451	Uniforms	09/25/2024	1313045315	Cintas Corp., Loc. 207	1,639.36
62000		Highway And Bridge Maintenance		Check Count: 4	Total:	5,070.53
63100	412	Diesel Fuel	09/19/2024	1313045311	Pioneer Petroleum	2,362.36
63100	412	Diesel Fuel	09/25/2024	1313045317	Fuelman	3,372.50
63100	416	Equipment Parts - Heavy	09/05/2024	1313045296	TriGreen Equipment	2,232.47
63100	416	Equipment Parts - Heavy	09/12/2024	1313045298	Interstate Battery System	152.95
63100	416	Equipment Parts - Heavy	09/12/2024	1313045299	Interstate Tractor	55.50
63100	416	Equipment Parts - Heavy	09/12/2024	1313045300	Lawson Products, Inc	310.28
63100	416	Equipment Parts - Heavy	09/19/2024	1313045309	Lubrication Equip Service Inc	712.75
63100	416	Equipment Parts - Heavy	09/19/2024	1313045310	Moore's Tractor and Trailer Repair Inc	913.18

COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway/Public Works Fund (#131)						
63100	416	Equipment Parts - Heavy	09/19/2024	1313045313	Southern Fluidpower, Inc.	511.91
63100	416	Equipment Parts - Heavy	09/25/2024	1313045320	Stowers Machinery Corporation	1,606.95
63100	424	Garage Supplies	09/12/2024	1313045297	Holston Gases	244.15
63100	425	Gasoline	09/19/2024	1313045304	BP	72.46
63100	425	Gasoline	09/25/2024	1313045317	Fuelman	2,304.48
63100	433	Lubricants	09/25/2024	1313045321	Universal Total Lubricants, Inc.	4,385.19
63100	499	Other Supplies And Materials	09/19/2024	1313045308	Lane Sales Power Equipment	132.00
63100		Operation And Maintenance Of Equipment		Check Count: 14	Total:	19,369.13
Highway/Public Works Fund (#131) Total:						29,099.07

October 24, 2024

September	Permit	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax	Group	Parcel	
	24-0457	9/5/24	Jeff Porter	Storage Bldg	2100 Alpha Valley Home Rd	\$18,100.00	\$200.00				\$200.00	055		026.05	
	24-0458	9/5/23	Susan Carr	Storage Bldg	3944 Dan Drive	\$3,000.00	\$0.00				\$0.00	017D	B	009.00	
	24-0459	9/6/24	James Norton	Tower	3335 Chucky River Rd	\$15,000.00	\$50.00				\$50.00	043		100.16	
	24-0460P	9/6/24	Marty Cantwell	Plumbing	7343 Curcle Pointe Dr			\$70.00			\$70.00	046D	F	004.00	
	24-0461	9/6/24	Unique Bldg Cons	DWMH	1273 Greenbriar Rd	\$60,000.00	\$398.00				\$398.00	046		035.16	
	24-0462	9/6/24	Unique Bldg Cons	DWMH	1281 Greenbriar Rd	\$60,000.00	\$398.00				\$398.00	046		035.17	
	24-0463	9/6/24	English Mtn Cons	Indust/Warehouse	5768 Cobble Lane	\$100,000.00	\$5,336.65				\$5,336.65	051		056.00	
	24-0464M	9/6/24	English Mtn Cons	Mechanical	2768 Cobble Lane				\$15.00		\$15.00	051		056.00	
	24-0465	9/9/24	Karen Standifer	Storage Bldg	5796 Kay Drive	\$2,000.00	\$120.00				\$120.00	027J	D	026.00	
	24-0466	9/9/24	Eloy Montalvo	House 3740 sf	2576 Plantation Drive	\$275,000.00	\$1,911.80	\$100.00			\$2,011.80	011O	A	018.00	
	24-0467M	9/9/24	Eloy Montalvo	Mechanical	2576 Plantation Drive				\$20.00		\$20.00	011O	A	018.00	
	24-0468	9/10/24	Rhonda Morgan	SWMH	2784 North Coffey Rd	\$750.00	\$100.00				\$100.00	049L	A	011.00	
	24-0469P	9/12/24	Terry Hubbard	Plumbing	2237 Silver City Rd			\$95.00			\$95.00	036		016.23	
	24-0470	9/12/24	Mark Rau	Deck/Cover	3241 Enka Hwy	\$7,500.00	\$325.00				\$325.00	050		134.02	
	24-0471	9/13/24	Nathan Droblyn	Garage	3177 Three Springs Rd	\$40,000.00	\$900.00				\$900.00	006		031.00	
	24-0472	9/13/24	Michael Lockhart	DWMH	852 Dover Rd	\$144,000.00	\$350.00				\$350.00	035		021.07	
	24-0473	9/13/24	Stephen Crews	Storage Bldg	2110 Seven Oaks Dr	\$5,000.00	\$50.00				\$50.00	039M	D	035.00	
	24-0474	9/13/24	Randal McCarter	Carport	5625 Amy Drive	\$2,710.00	\$25.00				\$25.00	055		013.04	
	24-0475P	9/16/24	Shawn Zagaeski	Plumbing	5140 Chucky River Rd			\$95.00			\$95.00	058		063.01	
	24-0476	9/19/24	Terry Patterson	Storage Bldg	Lot 5, Brights Pike		\$40.00				\$40.00	017		054.09	
	24-0477	9/19/24	Mary Long	Storage Bldg	4051 Brights Pike	\$500.00	\$0.00				\$0.00	017		054.03	
	24-0478	9/19/24	Hayden Futrell	Above Gd Pool	2714 Plantation Drive	\$1,600.00	\$50.00				\$50.00	011O	A	040.00	
	24-0479	9/20/24	Steve Epps	21-0494 voided (house)	303 Tom Treece Rd	\$75,000.00	\$449.58				\$449.58	024		020.00	
	24-0480M	9/20/24	Steve Epps	21-0495M-voided/Mecha	303 Tom Treece Rd		\$10.00				\$10.00	024		020.00	
	24-0481	9/23/24	CHM Inc	SWMH	2016 Chucky River Rd	\$25,000.00	\$100.00				\$100.00	052		002.01	
	24-0482G	9/24/24	Matt Sellars	Gas	530 Jerry Drive					\$27.50	\$27.50	054A	B	013.00	
	24-0483	9/24/24	Linda Noe	Remodel/Pluumbing	2302 Joe Stephens Rd	\$40,000.00	\$262.50		\$25.00		\$287.50	032		064.00	
	24-0484	9/25/24	Ashley Boatman	DWMH	1250 Cain Mill Rd	\$134,630.00	\$350.00				\$350.00	012		050.03	
	24-0485	9/26/24	Mark Gulley	Carport	152 Whitesburg Pike	\$1,500.00	\$25.00				\$25.00	03P	A	008.05	
	24-0486	9/27/24	Tammy McNeil	Storage Bldg	6930 Brookdell Drive	\$5,700.00	\$36.00				\$36.00	012G	A	007.00	
	24-0487	9/27/24	Sharon Broyles	2 Decks/Cover	1920 Jaybird Rd		\$76.50				\$76.50	018		017.02	
			Total		Total:	\$1,016,990.00	\$11,564.03	\$100.00	\$285.00	\$35.00	\$27.50	\$12,011.53			
	Running		Total			\$11,364,023.87	\$52,466.18	\$2,400.00	\$1,885.00	\$575.00	\$277.50	\$57,603.68			
						Total No.	Amount		Total				ETHRA	Monthly	YTD
						CHO and Miscellaneous	8	\$40.00	\$40.00				HOMES	0	0
						Re-Zoning Request	1	\$75.00	\$75.00						
						Variance Request									
						Plat Approval	6	\$1,002.00	\$1,002.00						
			3 lots or more		Land Disturbance/Development										
					Use on Review										
					Refunds		\$0.00		\$0.00						
			*Renewal/no charge		Total Collected				\$1,117.00			Total:	\$60,536.68		
					Running Total Collected				\$2,933.00						

[Return to Regular Calendar](#)

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@ccebllaw.com

October 3, 2024

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - SEPTEMBER, 2024**

Dear Bill:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of September, 2024.

As usual, one invoice covers our General/Miscellaneous File, and two (2) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

<https://www.hamblen-county-tennessee.gov/Shared%20Documents/Hamblen%20County/Library/2024%20Budget/2024%20Budget%20Book%2010-05-24.docx>



October 24, 2024

[Return to Regular Calendar](#)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1089
Date: 10/02/2024
Due On: 11/01/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	09/05/2024	E-mails from Bill Brittain and Paul Mangrum re: pending litigation	0.10	\$175.00	\$17.50
Service	09/06/2024	E-mail from Trish Bowman re: 9/9 committee meeting	0.05	\$175.00	\$8.75
Service	09/09/2024	E-mails with Linda Noe re: pending litigation	0.10	\$175.00	\$17.50
Service	09/11/2024	E-mail from Circuit Court, forward to Bill Brittain re: pending litigation	0.10	\$175.00	\$17.50
Service	09/12/2024	Phone conference with Bill Brittain	0.20	\$175.00	\$35.00
Service	09/13/2024	E-mail from Lauren Carroll re: pending litigation	0.05	\$175.00	\$8.75
Service	09/16/2024	Prepare Affidavit, meeting with Bill Brittain, e-mails with Linda Noe re: pending litigation	0.70	\$175.00	\$122.50
Service	09/17/2024	Hearing prep; hearing on ORA	1.50	\$175.00	\$262.50
Service	09/19/2024	E-mails from Penny Knight re: contracts/MOU; phone conference with Penny Knight and Barbara Horton	0.50	\$175.00	\$87.50
Service	09/23/2024	Phone conference with Bill Brittain	0.15	\$175.00	\$26.25
Service	09/25/2024	E-mails with Penny Knight re: contracts	0.15	\$175.00	\$26.25
				Total	\$630.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1089	11/01/2024	\$630.00	\$0.00	\$630.00
			Outstanding Balance	\$630.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$630.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1090
Date: 10/02/2024
Due On: 11/01/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	09/04/2024	E-mails with Tommy McKinney re: possible litigation	0.10	\$175.00	\$17.50
Service	09/05/2024	E-mail from Tommy McKinney re: possible litigation	0.10	\$175.00	\$17.50
Service	09/09/2024	E-mail from Lindsey Horn re: stormwater	0.05	\$175.00	\$8.75
Service	09/23/2024	Prepare stormwater letter, e-mails with Lindsey Horn	0.15	\$175.00	\$26.25
Service	09/24/2024	Phone conference with Tommy McKinney re: violation; letter to Gerald Bass	0.50	\$175.00	\$87.50
Service	09/26/2024	Phone conference with John Hofer; e-mails with Lindsey Horn and from Edna Greene re: camper regulations	0.35	\$175.00	\$61.25
				Total	\$218.75

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1090	11/01/2024	\$218.75	\$0.00	\$218.75
			Outstanding Balance	\$218.75
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$218.75

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1091
Date: 10/02/2024
Due On: 11/01/2024

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	09/03/2024	E-mail from Edna Greene; phone conferences with Bill Brittain and Amanda	0.25	\$175.00	\$43.75
Service	09/04/2024	Review e-mails from Amanda Hale and Edna Greene	0.10	\$175.00	\$17.50
Service	09/05/2024	E-mails from Edna Greene and Amanda Hale	0.10	\$175.00	\$17.50
Service	09/10/2024	E-mail to Mike Richardson re: road abandonment	0.10	\$175.00	\$17.50
Service	09/20/2024	E-mails with Linda Noe; phone conference with Bill Brittain	0.20	\$175.00	\$35.00
Service	09/23/2024	Phone conference with Bill Brittain	0.25	\$175.00	\$43.75
Service	09/24/2024	E-mails with Linda Noe; phone conference with Bill Brittain; call to Dannie Bell	0.50	\$175.00	\$87.50
Service	09/25/2024	E-mails with Linda Noe; e-mail from Edna Greene; phone conferences with Bill Brittain and Dannie Bell	0.60	\$175.00	\$105.00
Service	09/26/2024	Meeting with Linda Noe and Gwen Holden; meeting with Bill Brittain and Chris Cutshaw; e-mail to Linda Noe; phone conference with Charlie Anderson	1.35	\$175.00	\$236.25
Service	09/27/2024	E-mail from Linda Noe	0.05	\$175.00	\$8.75
Service	09/30/2024	E-mail from Edna Greene	0.05	\$175.00	\$8.75
				Total	\$621.25

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1091	11/01/2024	\$621.25	\$0.00	\$621.25
			Outstanding Balance	\$621.25
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$621.25

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



Financial Summary Report

Hamblen County Trustee
Printed 10/07/2024 02:45 PM By SCOTTY LONG

Financial Summary Report - September 01, 2024 to September 30, 2024

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Comm. Adj.	Commission	Ending Balance
101	GENERAL FUND	\$12,748,736.94	\$1,903,646.18	\$2,641,115.38	\$0.00	\$0.00	\$0.00	\$6,736.18	\$12,004,531.56
146	GARBAGE/SOLID WASTE	\$2,279,011.30	\$166,690.52	\$248,491.89	\$0.00	\$0.00	\$0.00	\$1,797.68	\$2,195,412.25
122	DRUG CONTROL	\$334,858.84	\$2,732.13	\$5,292.72	\$0.00	\$0.00	\$0.00	\$10.97	\$332,287.28
126	SCHOOL EMPLOYEE SELF INSURANCE	\$27,553.61	\$0.00	\$4,368.00	\$7,070.50	\$0.00	\$0.00	\$0.00	\$30,256.11
127	SCHOOL TAX ACCOUNT	\$111.81	\$1,322,650.26	\$1,322,650.26	\$0.00	\$0.00	\$0.00	\$0.00	\$111.81
128	OPIOID SETTLEMENT FUND	\$2,036,831.62	\$87,069.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,123,901.10
131	HIGHWAY/PUBLIC WORKS	\$1,053,974.87	\$489,910.94	\$181,285.15	\$0.00	\$0.00	\$0.00	\$2,435.33	\$1,360,165.33
141	GENERAL PURPOSE SCHOOL	\$24,844,010.75	\$9,802,095.10	\$11,254,136.56	\$0.00	\$0.00	\$0.00	\$31,494.66	\$23,360,474.63
142	SCHOOL FEDERAL PROJECTS	\$1,276,151.95	\$1,100,806.69	\$865,767.18	\$0.00	\$0.00	\$0.00	\$0.00	\$7,517,389.26
14	FOOD SERVICE	\$8,757,596.56	\$120,009.14	\$1,360,216.44	\$0.00	\$0.00	\$0.00	\$0.00	\$7,517,389.26
15	GENERAL DEBT SERVICE	\$13,316,361.21	\$631,764.96	\$33,651.41	\$0.00	\$0.00	\$0.00	\$2,133.32	\$13,912,341.44
15	SPECIAL DEBT SERVICE	\$8,687,113.46	\$23,869.03	\$1,079,462.40	\$0.00	\$0.00	\$0.00	\$0.00	\$7,631,520.09
17	GENERAL CAPITAL PROJECTS	\$49,826.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,826.45
17	HIGHWAY CAPITAL PROJECTS	\$1,011,672.59	\$135,371.40	\$22,571.23	\$0.00	\$0.00	\$0.00	\$1,353.71	\$1,123,119.05
178	AMERICAN RESCUE FUNDS	\$2,883,254.69	\$13,090.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,896,345.07
189	OTHER CAPITAL PROJECTS	\$27,523,243.92	\$120,845.42	\$1,021,838.49	\$0.00	\$0.00	\$0.00	\$0.00	\$26,622,250.85
263	EMPLOYEE SELF-INSURANCE	\$1,698,353.05	\$392,743.19	\$248,384.36	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842,711.88
320	FLEX MEDICAL SPENDING	\$9,107.80	\$3,005.06	\$3,005.06	\$0.00	\$0.00	\$0.00	\$0.00	\$9,107.80
351	TRUST AND AGENCY	\$0.00	\$1,749,632.71	\$1,732,136.38	\$0.00	\$0.00	\$0.00	\$17,496.33	\$0.00
999	TRUSTEE'S OFFICE	(\$12,862,035.16)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,862,035.16)
22200	OVERFLOW	\$3,745.47	\$2,352.89	\$2,332.89	\$0.00	\$0.00	\$0.00	\$0.00	\$3,765.47
28310	UNDISTRIBUTED TAXES	\$470.68	\$0.00	\$0.00	(\$591.36)	(\$296.68)	\$0.00	\$0.00	\$176.00
29900	FEE/COMMISSION	\$12,863,735.16	\$63,458.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,927,193.34
		\$108,543,687.57	\$18,131,743.66	\$22,026,705.80	\$6,479.14	(\$296.68)	\$0.00	\$63,458.18	\$104,592,043.07



Financial Summary Report

Hamblen County Trustee
Printed 10/07/2024 02:45 PM By SCOTTY LONG

<i>Property Tax Summary</i>	<i>Summary of Assets Beginning Balances</i>	<i>Starting</i>	<i>Debits</i>	<i>Credits</i>	<i>Summary of Assets Ending Balances</i>
CURRENT YEAR	INVESTMENT ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
PRIOR YEAR	CASH	\$1,700.00	\$2,891,509.52(+)	\$2,891,509.52(-)	\$1,700.00
BANKRUPTCY	BANK ACCOUNTS	\$108,539,869.58	\$83,718,409.08(+)	\$87,671,839.58(-)	\$102,860,225.96
INTEREST	COMPENSATION ACCOUNT	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	STATE TAX RELIEF	\$0.00	\$1,833.00(+)	\$87.00(-)	\$1,746.00
	UNUSED ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	TOTAL	108541569.58	\$86,611,751.60	\$90,563,436.10	\$102,863,671.96

October 7, 2024

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office September 01, 2024 through September 30, 2024

Signature: _____

Title: _____

TRUSTEE

October 07, 2024





ProE Engineering Services, LLC

112 Newport Drive
Oak Ridge, TN 37830
865.603.2188
jakeg.proe@outlook.com

September 23, 2024

Mayor Bill Brittain
Hamblen County, TN
511 West Second North Street
Morristown, TN 37814

RE: Proposal for Professional Services
Hamblen County TDEC/ARPA Stormwater Projects

Dear Mayor Brittain:

ProE Engineering Services, LLC (Engineer) is pleased for the opportunity to provide this proposal for professional engineering services related to Hamblen County's proposed 2024 TDEC & ARPA funded stormwater improvement projects. I understand that the County has a list of needed projects, with three (3) priority ones that they wish to have designed and constructed with their designated funding and that my services will include providing design, cost estimating, bid document preparation, bidding assistance, and construction observation for each site. To this end, I propose the following scope:

- Owner & funding agency coordination, due diligence & site visits,
- General coordination with the owner regarding permitting process and construction plans requirements,
- Providing topographic survey of each site,
- Preparation of a site layout plan,
- Preparation of a grading & drainage plan,
- Preparation of an erosion & sediment control plan,
- Providing supporting details & notes,
- Preparation of necessary stormwater permitting documentation,
- Preparation of bid documents,
- Providing bidding assistance & recommendation of award,
- Coordination of pre-construction meeting and issuance of Notice to Proceed,
- Providing construction observation to ensure construction adheres to contract documents, and
- Reviewing applications for payment to confirm consistency with completed work.

October 24, 2024

[Return to Regular Calendar](#)

I propose to provide the above noted scope of work for each of the three (3) priority sites on an hourly, plus expenses basis. My rates include labor at \$120/hour, mileage at the current federal reimbursement rate, printing and other miscellaneous expenses at cost, and subconsultant fees at cost plus 10%. Based on these rates and my estimated demands for each project, I estimate the total consulting fee to be approximately as follows:

1. Deerwood Shadows/Brandi Drive – \$92,000
2. "The Meadows Subdivision" on Kidwell Ridge Rd – \$62,000
3. 540 Brady Drive – \$52,000

The above-noted fee totals are estimations and may vary up or down based on actual work demand. Should there be changes in the requested scope of work, any additional fees associated with new scope would be negotiated at that time. Though it is highly unlikely, should it become apparent during the life of the contract that fees may vary outside of County's budgeted totals for the work, conversations will be initiated promptly to resolve any variations. My fees for this work include direct expenses such as travel, CAD expenses, subconsultants, permitting fees, word processing, printing, reproduction, postage, deliveries, etc.

This proposal represents the entire understanding between the two parties with respect to this agreement and may only be modified in writing, signed by both parties. If you find the terms of this agreement acceptable, please indicate acceptance by completing and returning a copy of the attached Consulting Services Agreement (CSA) for my files. Thank you for this opportunity to serve.

If you have any questions, do not hesitate to call.

Sincerely,



JOHN "JAKE" GREEAR, P.E.

Owner

Enclosure: Consulting Services Agreement (CSA)

Cc: File

CONSULTING SERVICES AGREEMENT

This contract entered into this _____ day of _____, 20____ by and between _____ hereinafter called the Client, and ProE Engineering Services, LLC hereinafter called ProE;

Witnesseth that:

Whereas, the Client desires to engage ProE to provide consulting services; and, Whereas, the Client finds that the attached Scope of Services and terms of this agreement are acceptable; and,

Whereas, ProE desires to provide said services and agrees to do so for the compensation and upon the terms and conditions as hereinafter set forth, Now, therefore, the parties hereto do mutually agree as follows:

- 1. Scope of Services:** ProE shall provide the services attached hereto in the Exhibit "Proposal for Professional Services" to this Agreement, hereinafter called services. Additional services will be invoiced in accordance with the attached rate and fee schedule.
- 2. Standard of Care:** ProE will perform its services using that degree of skill and diligence normally employed by professional engineers or consultants performing the same services at the time these services are rendered.
- 3. Authorization to Proceed:** Execution of this Consulting Services Agreement will be considered authorization for ProE to proceed unless otherwise provided for in this Agreement.
- 4. Changes in Scope:** The Client may request changes in the Scope of Services provided in this Agreement. If such changes affect ProE's cost or time required for performance of the services, an equitable adjustment will be made through an amendment to this Agreement.
- 5. Compensation:** The Client shall pay the compensation to ProE set forth in the Exhibit "Proposal for Professional Services" attached hereto. Unless otherwise provided in the Proposal for Professional Services, ProE shall submit invoices to the Client monthly for work accomplished under this agreement and the Client agrees to make payment to ProE within thirty (30) days of receipt of the invoices. Client further agrees to pay interest on all accounts invoiced and not paid or objected to for a valid cause in writing within said thirty (30) days at a rate of 1-1/2 percent per month (18 percent per annum), until paid. Client agrees to pay ProE's cost of collection of the amounts due and unpaid after sixty (60) days, including but not limited to, court costs and attorney's fees. ProE shall not be bound by any provision such as contained in a purchase order or wherein ProE waives any rights to a mechanic's lien or any provision conditioning ProE's right to receive payment for its work upon payment to the Client by any third party. These terms and conditions are notice, where required, that ProE shall file a lien whenever necessary to collect past due amounts. The Client agrees that failure to make payment in full within thirty (30) days of receipt of the invoice shall constitute a release of ProE from any and all claims of negligence which Client may have. It is also mutually agreed that should the Client fail to make prompt payments as described herein, ProE reserves the right to immediately stop all work under this agreement until disputed amounts are resolved.
- 6. Personnel:** ProE represents that it has, or will secure at their own expense, all personnel required to perform the services under this agreement and that such personnel will be fully qualified and adequately supervised to perform such services. It is mutually understood that should the scope of services require outside subcontracted services, ProE may do so at their discretion.
- 7. Opinions or Estimates of Cost:** Any costs estimates provided by ProE shall be considered opinions of probable costs. These along with project economic evaluations provided by ProE will be on a basis of experience and judgment, but, since ProE has no control over market conditions or bidding procedures, ProE cannot warrant that bids, ultimate construction cost, or project economics will not vary from these opinions.
- 8. Termination:** This Agreement may be terminated for convenience by either the Client or ProE with 15 days written notice or if either party fails substantially to perform through no fault of the other and does not commence correction of such non performance within 5 days of written notice and diligently completes the correction thereafter. On termination, ProE will be paid for all authorized work performed up to the termination date plus reasonable project closeout costs.
- 9. Limitation of Liability:** ProE's liability for Client's damages will, in aggregate, not exceed the total fees paid by the Client for the Scope of Services referenced herein or \$50,000, whichever is greater. This provision takes precedence over any conflicting provision of this Agreement or any documents incorporated into it or referenced by it. This limitation of liability will apply whether ProE liability arises under breach of contract or warranty; tort, including negligence; strict liability; statutory liability; or any other cause of action, and shall include ProE's owners, directors, officers, employees and subcontractors. At additional cost, Client may obtain a higher limit prior to commencement of services.
- 10. Assignability:** This agreement shall not be assigned or otherwise transferred by either ProE or the Client without the prior written consent of the other.
- 11. Severability:** The provisions of this Consulting Services Agreement shall be deemed severable, and the invalidity or enforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this consulting services agreement is deemed unenforceable for any reason whatsoever, such provision shall be appropriately limited, and given effect to the extent that it may be enforceable.
- 12. Ownership of Documents:** All documents, calculations, drawings, maps and other items generated during the performance of services shall be considered intellectual property and remain the property of ProE. Client agrees that the deliverables are intended for the exclusive use and benefit of, and may be relied upon for this project only by the Client and will not be used otherwise. Client agrees that any prospective lender, buyer, seller or third party who wishes to rely on any deliverable must first sign ProE's Secondary Client Agreement.
- 13. Excusable Delay:** If performance of service is affected by causes beyond ProE's control, project schedule and compensation shall be equitably adjusted.
- 14. Choice of Law:** This Agreement shall be governed by the internal laws of the State of Tennessee.
- 15. Entire Agreement:** This Agreement contains all of the agreements, representations and understandings of the parties hereto and supersedes any previous understandings, commitments, proposals, or agreements, whether oral or written, and may only be modified or amended as herein provided; and as mutually agreed.
- 16. Attachments to this document:**
 1. Proposal for Professional Services, including Basis of Compensation
 2. Fee Schedule

ProE Engineering Services, LLC

Signature: _____

Print Name: John Greer

Owner
112 Newport Drive
Oak Ridge, TN 37830

Client: Hamblen County Government

Authorized Signature: Bill Britain

Print Name: Bill Britain

Title: County Mayor

Address: 511 East Second St

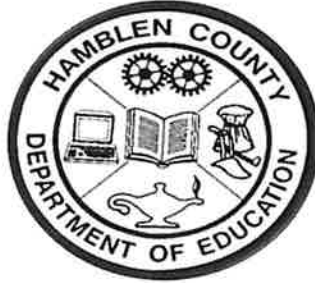
Morrisstown TN 37814

October 24, 2024

Return to Regular Calendar

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Arnold W. Bunch, Jr., Superintendent of Schools**

**FOURTH QUARTER
2023-2024**



**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING REVENUE
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024**

GENERAL PURPOSE	BUDGET	COLLECTED	UNCOLLECTED REVENUE	PERCENT UNCOLLECTED
LOCAL REVENUES	\$ 27,356,092.00	\$ 31,149,240.46	\$ (3,793,148.46)	-13.87%
CHARGES FOR CURRENT SERVICES	807,000.00	1,045,098.88	(238,098.88)	-29.50%
OTHER LOCAL REVENUES	492,968.00	602,309.72	(109,341.72)	-22.18%
STATE REVENUES (INCLUDES AUDIT ADJ.)	74,086,715.43	76,243,625.28	(2,156,909.85)	-2.91%
OTHER STATE REVENUES	4,738,281.49	892,968.24	3,845,313.25	81.15%
FEDERAL REVENUES (INCLUDES AUDIT ADJ.)	253,112.78	874,943.01	(621,830.23)	-245.67%
OTHER SOURCES (NON-REVENUE)	837,364.15	535,911.19	301,452.96	36.00%
TOTALS	\$ 108,571,533.85	\$ 111,344,096.78	\$ (2,772,562.93)	-2.55%

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024**

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 53,639,150.84	\$ 51,997,992.56	\$ 1,641,158.28	3.06%
SPECIAL EDUCATION	8,122,957.11	7,474,023.56	648,933.55	7.99%
VOCATIONAL EDUCATION	6,300,322.80	4,618,004.68	1,682,318.12	26.70%
STUDENT BODY	193,000.00	169,371.06	23,628.94	12.24%
ACTIVITIES	10,389.00	10,245.54	143.46	1.38%
HEALTH SERVICES	1,177,126.00	1,120,130.29	56,995.71	4.84%
OTHER STUDENT SUPPORT	3,195,009.00	2,982,498.20	212,510.80	6.65%
INSTRUCTIONAL ADMINISTRATION	3,925,120.72	3,136,890.36	788,230.36	20.08%
SPECIAL EDUCATION ADMINISTRATION	1,387,807.00	1,295,254.95	92,552.05	6.67%
VOCATIONAL EDUCATION ADMINISTRATION	510,017.00	384,095.21	125,921.79	24.69%
TECHNOLOGY	2,213,901.00	2,181,974.98	31,926.02	1.44%
BOARD OF EDUCATION	1,602,141.41	1,455,978.96	146,162.45	9.12%
OFFICE OF THE DIRECTOR	674,301.00	636,550.70	37,750.30	5.60%
OFFICE OF THE PRINCIPAL	5,447,432.00	5,317,130.75	130,301.25	2.39%
FISCAL SERVICES	733,109.00	615,355.36	117,753.64	16.06%
HUMAN SERVICES/PERSONNEL	233,187.00	228,811.59	4,375.41	1.88%
OPERATION OF PLANT	7,243,708.00	6,468,149.10	775,558.90	10.71%
MAINTENANCE OF PLANT	1,850,315.00	1,754,890.92	95,424.08	5.16%
TRANSPORTATION	4,928,636.83	4,311,145.49	617,491.34	12.53%
FOOD SERVICE	9,000.00	6,412.80	2,587.20	28.75%
EXTENDED SCHOOL PROGRAM/FAM. RESOURCE	636,411.83	345,100.65	291,311.18	45.77%
EARLY CHILDHOOD EDUCATION	1,545,067.17	1,482,700.51	62,366.66	4.04%
REGULAR CAPITAL OUTLAY	10,060,058.00	5,361,481.65	4,698,576.35	46.71%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	28,244.00	-	28,244.00	100.00%
TOTALS	\$ 116,166,411.71	\$ 103,854,189.87	\$ 12,312,221.84	10.60%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024

	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FEDERAL PROGRAMS - CONSOLIDATED ADMIN.				
REGULAR INSTRUCTION	\$ 202,982.70	\$ 175,140.09	\$ 27,842.61	13.72%
TOTALS	\$ 202,982.70	\$ 175,140.09	\$ 27,842.61	13.72%

	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FEDERAL PROGRAMS - TITLE I				
REGULAR INSTRUCTION	\$ 2,174,937.06	\$ 1,976,901.68	\$ 198,035.38	9.11%
OTHER STUDENT SUPPORT	172,346.43	165,391.07	6,955.36	4.04%
REGULAR INSTRUCTION	1,011,844.22	685,763.52	326,080.70	32.23%
TRANSPORTATION	10,000.00	376.27	9,623.73	96.24%
TRANSFERS	80,000.00	73,966.55	6,033.45	7.54%
TOTALS	\$ 3,449,127.71	\$ 2,902,399.09	\$ 546,728.62	15.85%

	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FEDERAL PROGRAMS - ATSI GRANT				
REGULAR INSTRUCTION	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%
TOTALS	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%

	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FEDERAL PROGRAMS - TITLE IIA				
REGULAR INSTRUCTION	\$ 613,583.92	\$ 386,157.38	\$ 227,426.54	37.07%
TRANSFERS	16,000.00	10,345.00	5,655.00	35.34%
TOTALS	\$ 629,583.92	\$ 396,502.38	\$ 233,081.54	37.02%

	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FEDERAL PROGRAMS - TITLE III				
REGULAR INSTRUCTION	\$ 116,802.35	\$ 89,044.40	\$ 27,757.95	23.76%
OTHER STUDENT SUPPORT	43,535.00	39,477.14	4,057.86	9.32%
REGULAR INSTRUCTION	84,108.64	33,459.86	50,648.78	60.22%
TRANSFERS	500.00	500.00	-	0.00%
TOTALS	\$ 244,945.99	\$ 162,481.40	\$ 82,464.59	33.67%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
 FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024

FEDERAL PROGRAMS - TITLE IV	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 127,311.73	\$ 76,963.26	50,348.47	39.55%
HEALTH SERVICES	170,596.00	157,914.13	12,681.87	7.43%
REGULAR INSTRUCTION	2,000.00	-	2,000.00	100.00%
TECHNOLOGY	401.30	-	401.30	100.00%
TRANSFERS	2,500.00	2,500.00	-	0.00%
TOTALS	<u>\$ 302,809.03</u>	<u>\$ 237,377.39</u>	<u>\$ 65,431.64</u>	<u>21.61%</u>

FEDERAL PROGRAMS - TITLE IX HOMELESS ED.	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 141,927.64	\$ 83,492.30	58,435.34	41.17%
TRANSPORTATION	1,000.00	-	1,000.00	100.00%
TRANSFERS	3,830.46	-	3,830.46	100.00%
TOTALS	<u>\$ 146,758.10</u>	<u>\$ 83,492.30</u>	<u>\$ 63,265.80</u>	<u>43.11%</u>

FEDERAL PROGRAMS - TITLE IX ARP HOMELESS 1.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
OTHER STUDENT SUPPORT	\$ 2,500.00	\$ 809.40	\$ 1,690.60	67.62%
REGULAR INSTRUCTION	59,171.38	5,042.41	54,128.97	91.48%
TRANSPORTATION	2,500.00	346.18	2,153.82	86.15%
TOTALS	<u>\$ 64,171.38</u>	<u>\$ 6,197.99</u>	<u>\$ 57,973.39</u>	<u>90.34%</u>

FEDERAL PROGRAMS - TITLE IX ARP HOMELESS 2.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	<u>\$ 169,398.02</u>	<u>\$ 107,135.62</u>	<u>\$ 62,262.40</u>	<u>36.76%</u>
TOTALS	<u>\$ 169,398.02</u>	<u>\$ 107,135.62</u>	<u>\$ 62,262.40</u>	<u>36.76%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
 FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 146,331.55	\$ 146,331.55	\$ -	0.00%
OTHER STUDENT SUPPORT	62,946.55	62,946.55	-	0.00%
VOCATIONAL EDUCATION	5,784.67	5,784.67	-	0.00%
TRANSFERS	<u>2,323.35</u>	<u>2,323.35</u>	<u>-</u>	<u>0.00%</u>
TOTALS	\$ 217,386.12	\$ 217,386.12	\$ -	0.00%

FEDERAL PROGRAMS - IDEA	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,700,247.25	\$ 2,438,667.21	\$ 261,580.04	9.69%
SPECIAL EDUCATION	188,335.74	184,036.26	4,299.48	2.28%
TRANSFERS	<u>428,328.75</u>	<u>55,327.08</u>	<u>373,001.67</u>	<u>87.08%</u>
TOTALS	\$ 3,316,911.74	\$ 2,678,030.55	\$ 638,881.19	19.26%

FEDERAL PROGRAMS - IDEA ARP GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 146,283.38	\$ 146,283.38	\$ -	0.00%
HEALTH SERVICES	732.23	732.23	-	0.00%
SPECIAL EDUCATION	<u>16,185.57</u>	<u>16,185.57</u>	<u>-</u>	<u>0.00%</u>
TOTALS	\$ 163,201.18	\$ 163,201.18	\$ -	0.00%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 97,964.26	\$ 79,849.68	\$ 18,114.58	18.49%
TOTALS	\$ 97,964.26	\$ 79,849.68	\$ 18,114.58	18.49%

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
OR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024**

FEDERAL PROGRAMS - SPED ARP PRESCHOOL	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,716.42	\$ 2,716.42	\$ -	0.00%
SPECIAL EDUCATION	-	-	-	0.00%
TOTALS	\$ 2,716.42	\$ 2,716.42	\$ -	0.00%

FEDERAL PROGRAMS - MATH IMPL. GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 71,500.00	\$ 71,000.00	\$ 500.00	0.70%
TOTALS	\$ 71,500.00	\$ 71,000.00	\$ 500.00	0.70%

FEDERAL PROGRAMS - ESSER 2.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 267,764.28	\$ 267,764.28	\$ -	0.00%
OPERATION OF PLANT	4,957.04	4,957.04	-	0.00%
REGULAR CAPITAL OUTLAY	1,176,350.00	1,176,350.00	-	0.00%
TOTALS	\$ 1,449,071.32	\$ 1,449,071.32	\$ -	0.00%

FEDERAL PROGRAMS - ESSER 3.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,477,146.03	\$ 2,011,192.79	\$ 465,953.24	18.81%
SPECIAL EDUCATION	28,963.00	23,089.72	5,873.28	20.28%
HEALTH SERVICES	5,833.00	1,900.37	3,932.63	67.42%
OTHER STUDENT SUPPORT	494,348.52	261,442.30	232,906.22	47.11%
REGULAR INSTRUCTION	462,928.00	376,402.82	86,525.18	18.69%
TECHNOLOGY	226,825.00	90,371.36	136,453.64	60.16%
FISCAL SERVICES	5,733.00	1,179.34	4,553.66	79.43%
TRANSPORTATION	15,733.00	7,208.38	8,524.62	54.18%
REGULAR CAPITAL OUTLAY	5,782,816.00	4,672,796.80	1,110,019.20	19.20%
TOTALS	\$ 9,500,325.55	\$ 7,445,583.88	\$ 2,054,741.67	21.63%

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024**

FEDERAL PGMS. - FISCAL PRE-MONITORING GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FISCAL SERVICES	\$ 31,640.00	\$ 1,982.50	\$ 29,657.50	93.73%
TOTALS	\$ 31,640.00	\$ 1,982.50	\$ 29,657.50	93.73%

FEDERAL PGMS. - RESILIENT COMMUNITIES GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 6,167.55	\$ 6,167.55	\$ -	0.00%
TOTALS	\$ 6,167.55	\$ 6,167.55	\$ -	0.00%

FEDERAL PGMS. - INNOVATIVE HIGH SCHOOLS GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 94,040.97	\$ 94,040.97	\$ -	0.00%
TRANSPORTATION	124,221.59	124,221.59	-	0.00%
TOTALS	\$ 218,262.56	\$ 218,262.56	\$ -	0.00%

FEDERAL PGMS. - CTE TEC PATHWAYS GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 23,137.74	\$ 21,219.17	\$ 1,918.57	8.29%
VOCATIONAL EDUCATION	57,459.97	57,459.97	-	0.00%
TOTALS	\$ 80,597.71	\$ 78,679.14	\$ 1,918.57	2.38%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
 OR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2024

FEDERAL PGMS. - LITERACY STIPEND GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION PROGRAM	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
TOTALS	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%

FEDERAL PGMS. - ESP ARP STABILIZATION GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
EXTENDED SCHOOL PROGRAM	\$ 41,635.32	\$ 41,635.32	\$ -	0.00%
	\$ 41,635.32	\$ 41,635.32	\$ -	0.00%

FEDERAL PGMS. - ESP ARP STABILIZATION GRANT II	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
EXTENDED SCHOOL PROGRAM	\$ 45,000.00	\$ 45,000.00	\$ -	0.00%
	\$ 45,000.00	\$ 45,000.00	\$ -	0.00%

FEDERAL PGMS. - ESP ARP STABILIZATION GRANT III	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
EXTENDED SCHOOL PROGRAM	\$ 197,094.44	\$ 195,119.10	\$ 1,975.34	1.00%
	\$ 197,094.44	\$ 195,119.10	\$ 1,975.34	1.00%

FEDERAL PGMS. - PAID PARENTAL LEAVE	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
PAID PARENTAL LEAVE	\$ -	\$ 19,764.57	\$ (19,764.57)	0.00%
	\$ -	\$ 19,764.57	\$ (19,764.57)	0.00%

TOTAL FEDERAL PROGRAMS	\$ 20,801,251.02	\$ 16,936,176.15	\$ 3,865,074.87	18.58%
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**Morristown-Hamblen Emergency Medical Service
Board of Directors Meeting Report
August 21, 2024**

The regular meeting of the Morristown-Hamblen Emergency Medical Service Board of Directors was held at 12:00pm on Wednesday, August 21, 2024, in the north auditorium of the Rescue Squad Building.

Members present

Clark Taylor, MFD, Chairman
Jimmy Peoples, MERS, Treasurer
Travis Barner (for Sonya Johnson, MHHS)
Clyde Short, MPD
Barry Jarnagin, HCSO
Ralph Williams, Large Industry
David Purkey, Member-at-Large, Secretary
Joseph Senter, City Counsel
Felicia Lawson, Financial Representative

Absent

Brack Terry, Small Business
Debbie A'Hearn, Hamblen Co. Comm

Ex Officio Members Present

Claude Thompson, MERS Captain
Jackie Livesay, Medical Director

Ex Officio Members Absent

Tim Meredith, Accountant

EMS Management Staff

Danny Houseright, Director, M-H EMS

EMS Management Staff Absent

James Purkey, Deputy Director, M-H EMS

Visitors

Chris Bell, HCEMA

- I. **Chairman Taylor called the meeting to order.**
- II. **Chairman Taylor called for any public comments.**
 - a. **Being none, Chairman Taylor continued with the agenda at hand.**
- III. **Chairman Taylor called for motion to accept the minutes from the last meeting.**
 - a. **Motion: David Purkey. Second: Ralph Williams.**
 - b. **Motion carried.**
- IV. **Chairman Taylor called for the Financial Report from Director Houseright in Mr. Merideth's absence.**
 - a. **Cash flow remains strong, currently at approximately \$109,000. However, \$44,000 of this amount is due to the service purchasing a remounted ambulance, with the final payment delayed and shifted into another fiscal period due to timing. This issue has been resolved, and the actual cash flow for June is \$65,000.**
 - b. **Chairman Taylor called for a motion to accept the financials as presented.**
 - i. **Motion: Barry Jarnagin. Second: Joe Senter**
 - ii. **Motion passed.**
- V. **Chairman Taylor called for the Rescue Squad Report from Captain Thompson.**
 - a. **Members are actively working to prepare the new rescue truck, Unit 33, for service.**
- VI. **Chairman Taylor called for the EMS Director's Report from Director Houseright.**
 - a. **The 2024-25 budget was presented to the Board of Directors for approval, with a proposed total of \$4,068,000. Director Houseright highlighted the specific line items and details that contributed to the increase from the previous fiscal year's**

budget. Notably, the budget includes a 1.5% cost-of-living adjustment (COLA) raise for all employees.

b. Chairman Taylor called for a motion to approve the proposed budget.

i. Motion: Ralph Williams. Second: Joe Senter.

c. Director Houseright presented three options for the Board of Directors to consider regarding the transfer of funds from our current checking account to a program that both protects the funds through FDIC insurance and offers a higher interest return. The option he recommended is the IntraFI ICS program, offered by First Horizon Bank, which provides FDIC protection for the checking account at a cost of \$180.00 per month.

d. Chairman Taylor called for a motion to accept this financial change for Morristown Hamblen EMS.

i. Motion: David Purkey. Second: Jimmy Peoples.

ii. Motion passed.

e. We need to remove Ramon Rodrigues' signature from all financial authorizations for MHEMS to update the signature list, as required by the banking institutions.

f. Chairman Taylor called for a motion to remove Mr. Rodrigues from all financial authorization.

i. Motion: Jimmy Peoples. Second: Clyde Short

ii. Motion passed.

VII. Director Houseright informed the Board that Paramedic Todd Giles has been selected to receive the "3 Stars of Tennessee Award" for our region. He will be attending the ceremony, along with the Giles family, in Nashville on September 10th.

VIII. With no further business, Chairman Taylor closed the meeting at 12:30.

Jrp 9 3 24



PROCLAMATION

High Winds & Flooding Emergency - 2024

WHEREAS, severe weather and flooding has produced an increase in the risk to public infrastructure within the City of Morristown and the County of Hamblen, which has affected the safety, health and/or welfare of the citizens and hampered the emergency services of this community,


THEREFORE, in the interest of public safety and welfare I, Gary Chesney – Mayor, City of Morristown and Bill Brittain – Mayor of Hamblen County, do hereby declare, pursuant to the statutes of the State of Tennessee and local ordinances/resolutions of the City/County, that a state of emergency exists as of 09/26/2024,

IT IS FURTHER ORDERED, that, due to the existence of this situation, the Emergency Operations Plan be placed into effect to coordinate and facilitate an effective response to and recovery from this emergency situation,

IT IS THEREFORE DECLARED that a “State of Emergency” exists in the *City of Morristown and the County of Hamblen* and that all assets of the *City of Morristown and County of Hamblen* be made available for response and for the protection of the citizens.


Bill Brittain

Hamblen County Mayor
Dated: 9/30/2024


Gary Chesney

Mayor, City of Morristown
Dated: 9/30/24

HAMBLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
EDUCATION & MILITARY PAY APPLICANTS PRESENTED TO
THE PERSONNEL COMMITTEE ON
October 15, 2024

EDUCATION

Last Name	First Name	Education	Amount
Farley	Terence	Associates	\$350

MILITARY

Last Name	First Name	Years of Service	Amount
Cline	Nickolas	2	\$350

Motion by Kyle Walker, seconded by Stan Harville to approve to add under Finance 11.e – Resolution of the County Commission of Hamblen County, Tennessee Accepting a Historic Development Grant from the State of Tennessee to Help Fund the Repair of the Courthouse Portico to Regular Calendar Items.

Voting For:

Debbie A'Hearn

Thomas Doty

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Reed

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

Edna Greene

Motion Passed.

Motion by Thomas Doty, seconded by Rodney long to approve to add under Public Services 12.b - Certificate of Authority for Morristown-Hamblen EMS.

Voting For:

Debbie A'Hearn

Thomas Doty

Edna Greene

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Rodney Long

Mike Reed

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

None

Motion Passed.

APPROVAL OF REGULAR CALENDAR ITEMS

Motion by Thomas Doty, seconded Rodney Long to approve the Regular Calendar Items with additions.

VOTE RESULTS

13 YES 0 NO 0 ABSTAIN 1 ABSENT

4.b. Approval of Regular Calendar Items

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville	S	YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

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Hambden County Legislative Body

OpenMeeting
TECHNOLOGY

Order #	Vote	Item
1		Recognition/Presentations/Proclamations (Commission Chairman Chris Cutshaw) a. Employees Years of Service
2		Public Comment (Commission Chairman Chris Cutshaw) (3 Minutes Per Speaker) a. Regarding General/Non-Agenda Items b. Regarding Agenda Items
3	Vote	Nominations/Appointments (Commission Chairman Chris Cutshaw) a. Appointment of County Mayor (Off the Board)
4	Vote Vote	Calendar and Rules Committee Report (Chairman Thomas Doty) a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
5		Items Removed from Consent Calendar a. None
6	Vote	Approval of Consent Calendar (Commission Chairman Chris Cutshaw) a. Consent Calendar
7		RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-CONVENE AS HAMBLEN COUNTY BEER BOARD (Commission Chairman Chris Cutshaw) a. Beer Permit for Jayeshbai Kirititkumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813 RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Chris Cutshaw)
8	Vote	BEER PERMIT VOTE a. Beer Permit for Jayeshbai Kirititkumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813
9		RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-OPEN PUBLIC HEARING (Commission Chairman Chris Cutshaw) a. Resolution 24-29, A Resolution to Amend Zoning Map of Hamblen County, Tennessee by Rezoning Dist. 04, Tax Map 0130, Group A, Parcel 024.00-8021 John Henry Rd., Whitesburg, TN 37891 from C-1 to A-1 CLOSE PUBLIC HEARING, RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Chris Cutshaw)
10	Vote	REZONING RESOLUTION VOTE (Commission Chairman Chris Cutshaw) a. Resolution 24-29, A Resolution to Amend Zoning Map of Hamblen County, Tennessee by Rezoning Dist. 04, Tax Map 0130, Group A, Parcel 024.00-8021 John Henry Rd., Whitesburg, TN 37891 from C-1 to A-1
11	Vote Vote Vote Vote Vote Vote	Finance Committee (Chairman Bobby Haun) a. Interlocal Cooperative Agreement for Vegetative Debris Disposal b. Reimbursement from Road Commissioner Districts 3 & 4 - (\$2,583.60) c. Budget Amendments i. Fund #101-County Clerk's Office \$10,000 ii. Fund #101-Circuit Court \$1,587.50 iii. Fund #101-County Mayor \$21,960.60 iv. Fund #176-Highway Capital Projects Fund \$450,000 d. Resolution 24-30, A Resolution Authorizing Hamblen County to Commit Additional Funding on CDBG Project 16103 for a 2024 Fire Engine
12	Vote	Public Services Committee (Chairman Mike Richardson) a. Surplus Items for County Clerk
13		Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Chris Cutshaw) a. November Committee Meeting: Tuesday, November 12, 2024 at 5:00 p.m. at the Courthouse- Large Courtroom b. November 2024 Commission Meeting: Thursday, November 21, 2024, 2024 at 5:00 p.m. at the Courthouse- Large Courtroom
14		Adjournment (Commission Chairman Chris Cutshaw)

Thursday, October 24, 2024

CONSENT CALENDAR

Motion by Thomas Doty, seconded by Tim Horner to approve the Consent Calendar.

VOTE RESULTS

13 YES

0 NO

0 ABSTAIN

1 ABSENT

6.a Consent Calendar

Majority of Full Membership



Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner	S	YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

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Hamblen County Legislative Body

OpenMeeting
TECHNOLOGIES

CONSENT CALENDAR**October 24, 2024****Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes –September 9, 2024	Commission Chairman
2	Approval of Notaries	County Clerk Peggy Henderson
3	Jail/Justice Center Project Expenditures as of September 30, 2024	Justice Center/Public Safety Committee
4	Expenditure Reports – September 2024	Finance Committee
5	Monthly Checks- September 2024	Finance Committee
6	Planning Commission Building Permit Log -September 2024	Finance Committee
7	County Attorney Invoices –September 2024	Finance Committee
8	Trustee Report September 1, 2024-September 30, 2024	Finance Committee
9	ProE Engineering Services, LLC Updated Contract for Information Only	Finance Committee
10	Hamblen County Department of Education Quarterly Report-Fourth Quarter 2023-2024	Finance Committee
11	Morristown-Hamblen Emergency Medical Services Board of Directors Meeting Report August 21, 2024	Finance Committee
12	Approval of Education and Military Pay Submissions for October 2024	Personnel Committee

Thursday, October 24, 2024

BEER PERMIT VOTE

Motion by Tim Horner, seconded by Rodney Long to table the Beer Permit for Jayeshbai Kirititkumar Patel – Reeds Chapel 02, Inc. 2875 Reeds Chapel Road, Morristown, TN 37813 until next month, November 21, 2024 Meeting.

Voting For:

Debbie A'Hearn

Thomas Doty

Edna Greene

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

None

Motion Passed.



HAMBLEN COUNTY CLERK

Peggy Henderson

511 West Second North Street, Morristown, TN 37814

Phone: (423)586-1993 Fax: (423) 585-2015

September 26, 2024

TO ALL COUNTY COMMISSIONERS:

**Enclosed, please find a beer permit application for REEDS CHAPEL 02 INC
2875 Reeds Chapel Road, Morristown, TN 37813. The Business owner is Jayeshbai
Kirititkumar Patel. This application is for consideration at the October 24, 2024 commission
meeting. The business is located in the 7th district and will be for off-premised beer permit.**

Thank You,

Peggy Henderson

Hamblen County Clerk

October 24, 2024

[Return to Regular Calendar](#)



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY

BEER PERMIT CHECKLIST

Applicant: Reeds Chapel O2 INC
Jayesh bai Kirititkumar Patel

Circle One:

- Yes No Application Received - Date Received: 9-13-24
- Yes No Application Fee Paid \$ ✓ Date Paid: 9-13-24
- Yes No Advertised in Local Newspaper - Date: 10/18/24
- Yes No Notification Letter mailed to Commissioners - Date: 9/22/24
- Yes No Criminal Background Check Completed (attached)
- Yes No Is property properly zoned? (verify w/Planning & Zoning) - Zone: R1 classified as commercial
- Yes No Sales Tax Registration Received - Date Received: _____
 (new permit holder/due 10 days after permit issued)

Chad Mullins
SHERIFF



Bob Ellis
CHIEF DEPUTY

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN COUNTY ARREST RECORD SEARCH

An arrest record search has been conducted on the following individual:

Name: Jayeshbai Kirititkumar Patel
Date of Birth: 03/19/1993
Date of Search: 09/13/2024

The above named individual has NO RECORD at the Hamblen County Sheriff's Office.

The above named individual has the following RECORD(s) at the Hamblen County Sheriff's Office:

NO RECORDS FOUND
SEP 13 2024

The above named individual has an arrest record with the Morristown Police Department. You can reach the MPD at 423-585-2710.

Kennie Muller
Signature

The search was conducted solely for records within the Hamblen County Sheriff's Office.
Questions can be directed to the HCSO Records Department at 423-585-2769.

09/13/2024

**PEGGY HENDERSON
HAMBLÉN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0060901**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of JAY PATEL	Phone: (865)279-1825	<u>ITEM</u> Beer Application	<u>QTY</u> 1	<u>EACH</u> 250.00	<u>EXTENSION</u> 250.00
For BEER PERMIT				Total	250.00
Mail To					
Cash	250.00				
Check	.00				
Credit Card	.00				
Change	.00				
		BY	<u>WK03</u>	<u>37</u>	<u>JJ</u>

DETACH ALONG THIS LINE

09/13/2024

**PEGGY HENDERSON
HAMBLÉN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0060901**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of JAY PATEL	Phone: (865)279-1825	<u>ITEM</u> Beer Application	<u>QTY</u> 1	<u>EACH</u> 250.00	<u>EXTENSION</u> 250.00
For BEER PERMIT				Total	250.00
Mail To					
Cash	250.00				
Check	.00				
Credit Card	.00				
Change	.00				
		BY	<u>WK03</u>	<u>37</u>	<u>JJ</u>

PEGGY HENDERSON, HAMBLÉN COUNTY CLERK

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Total Due: 15.00
Cash: 15.00 Check: Check No.: Change:
RACHEL B wk12 Drawer: 1 Site: 1
Work Date: 07/31/2024

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**PEGGY HENDERSON
HAMBLÉN COUNTY CLERK**
511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Mailing

Location

77465 REEDS CHAPEL 02 INC

4940 S DAVY CROCKETT
MORRISTOWN, TN 37813

REEDS CHAPEL 02 INC

2875 REEDS CHAPEL RD
MORRISTOWN, TN 37814

JAYESHBAl PATEL

LOCAL ACCOUNT NUMBER 77465
STATE ACCOUNT NUMBER 1001768544
TRANSACTION NUMBER _____
CLASS 1E
SALES TAX NUMBER _____

ISSUE DATE 09/25/24
TAX PERIOD STARTED - 07/31/2024
PAYMENT DUE BY 4/15/2025
EXPIRATION DATE 5/15/2025

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.


DEPUTY CLERK SIGNATURE RACHEL B wk12 Drawer:1 Site:1

-- POST AT LOCATION OF BUSINESS --
IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE
October 24, 2024
[Return to Regular Calendar](#)

APPLICATION FOR A BEER PERMIT

STATE OF TENNESSEE §
COUNTY OF Hamblen §

BOARD MEETING DATE: October 24 MAP NO. _____

TYPE OF PERMIT: PARCEL NO. _____
On-Premises _____
Off-Premises ✓
On- And Off- Premises _____
Manufacturer's Or Distributor's _____
Temporary (Special Event) _____

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET SEQ., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant: (owner of business) JAYESHBHAZ PATHI

2. Type of applicant: (check one)
Person _____ Firm _____ Corporation ✓
Syndicate _____ Association _____ Joint-Stock Company _____

3. Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own 5% or more of the business (attach additional sheet, if needed)
JAYESHBHAZ PATHI (100% owner)
SSN - 693 24 7707
1957 Hindley Rd Morristown TN 37813
If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

4. What is your present home address? 1957 Hindley Rd Morristown TN 37813

5. Previous address(es) within the last ten years 2030 Jonathan Dr Whitepine TN
(use additional sheet if necessary)

If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

6. Date of birth 03/19/1993

7. Applicant's home telephone: 865 279 1825
 8. Applicant's business telephone: _____
 9. Under what name will the business operate: Reeds Chapel 02 Inc
 10. Give business address and geographical location: 2875 Reeds Chapel Rd
Memphis TN 37814

11. Describe the nature of the business you will operate: GAS STATION
 12. Name and address of the person to receive annual tax notices and any other communication: Reeds Chapel 02 Inc
2875 Reeds Chapel Rd Memphis TN 37814

13. Name and address of property owner: (if other than business owner) PARTH PATEL & Vishrubhai PATEL
2875 Reeds Chapel Rd Memphis TN 37814

14. Will this permit be used to operate two or more restaurants or other businesses within the same building? (yes or no) NO. If yes, specify number _____, and list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary).

15. Give the name, date of birth, and address of any manager other than the applicant.
HIRAL PATEL / 02/13/1995
1951 Hindley Rd Memphis TN 37813

16. Has any person who owns five percent (5%) or more of the business, any manager listed in response to Question 15 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted.

17. Have you, your business, or any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the State of Tennessee
 Yes _____ No ✓

If yes, specify where, when and why

My Commission Expires:

8-2-2025

NOTICE: A non-refundable \$250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten (10) days of approval.

An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing or manufacturing beer in this state. The tax is due each January 1 and is payable to the ~~Hambley~~ County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

Page	:	1 of 1	09/26/2024 10:49:22	Ad Number	:	22327366
Order Number	:	22222625		Ad Key	:	
PO Number	:			Salesperson	:	02 - Class Rep 02
Customer	:	21875800 HAMBLEN CO BEER BOARD.		Publication	:	Citizen Tribune
Contact	:	CARRIE		Section	:	Classified Section
Address1	:	511 W 2nd North St.		Sub Section	:	Classified Section
Address2	:	HAMBLEN CO. COURTHOUSE		Category	:	Public Notices-130
City St Zip	:	MORRISTOWN TN 37814		Dates Run	:	06/13/2025-06/13/2025
Phone	:	(423) 586-1931		Days	:	1
Fax	:	(423) 587-9798		Size	:	1 x 3.58, 37 lines
	:			Words	:	51
Printed By	:	ctadtaker1		Ad Rate	:	Open
Entered By	:	ctadtaker2		Ad Price	:	30.34
	:			Amount Paid	:	0.00
	:			Amount Due	:	30.34
Keywords	:	Beer Board			:	
Notes	:				:	
Zones	:				:	

PUBLIC NOTICE

Reeds Chapel 02
 Inc
 2875 Reeds Chapel
 Road
 Morristown, Tn
 37814
 Business Owner
 J a y e s h b a i
 Kiritikumar Patel
 865 279 1825

Business Located
 in the 7th District
 off-premise permit
 for consideration
 at Regular County
 Commission meet-
 ing on
 October 24, 2024 at
 5:00p.m.
 Larger Courtroom
 at Hamblen County
 Courthouse

Publish Date
10/13/2024

REZONING RESOLUTION VOTE

Motion by Thomas Doty, Seconded by Rodney Long to approve Resolution 24-29, A Resolution to Amend Zoning Map of Hamblen County, Tennessee by Rezoning Dist. 04, Tax Map 0130, Group A, Parcel 024.00-8021 John Henry Rd., Whitesburg, TN 37891 from C-1 to A-1.

VOTE RESULTS 13 YES 0 NO 0 ABSTAIN 1 ABSENT

10.a. Rezoning Resolution Vote

a. Resolution 24-29 A Resolution to Amend Zoning Map of Hamblen County, Tennessee by Rezoning Dist. 04, Tax Map 0130, Group A, Parcel 024.00- 8021 John Henry Rd., Whitesburg , TN 37891 from C-1 to A-1

Majority of Full Membership
 **Passed**

Joe Huntsman		YES	Rodney Long	S	YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

October 24 2024 05:58:50 PM



Hamblen County Legislative Body



RESOLUTION #~~24~~-29

A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLLEN COUNTY, TENNESSEE BY REZONING
DIST 04, TAX MAP 0130, GROUP A, PARCEL 024.00
8021 JOHN HENRY RD. WHITESBURG, TN 37891
FROM C-1 TO A-1
OCTOBER 24, 2024

WHEREAS, The Morristown Regional Planning Commission heard the request to amend the Hamblen County Zoning Map from C-1 to A-1 on Tax Map 0130, Group A, Parcel 024.00:

WHEREAS, The Morristown Regional Planning Commission does hereby recommend for the rezoning request:

NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from C-1 to A-1 according to the attached map.

Motion was made by Thomas Doty

Second by Rodney Long

Voting For: 13

Voting Against: 0

ATTEST:

Peggy Henderson
County Clerk

AUTHENTICATED:

Chris Cutsforth
County Mayor

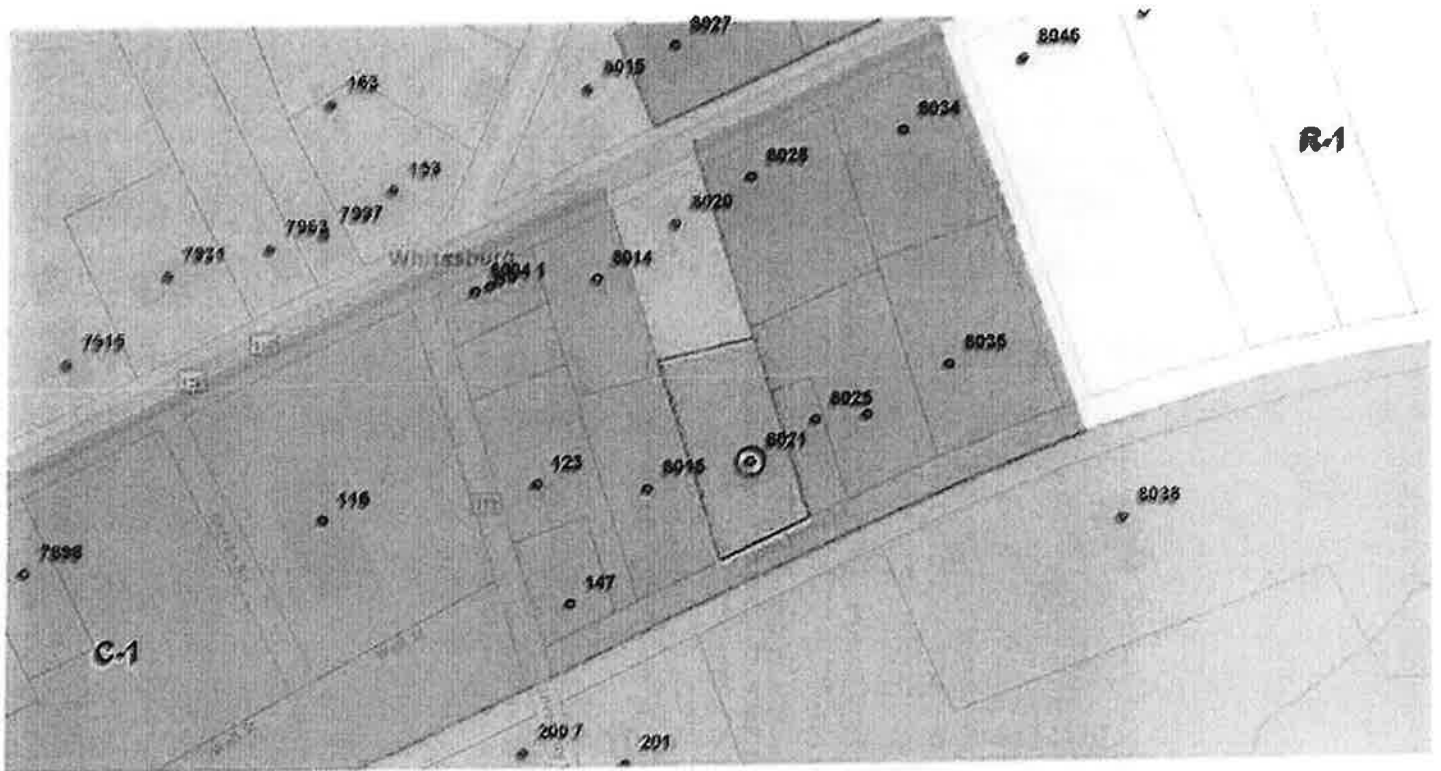
October 24, 2024
Date:

TO: Hamblen County Commission
FROM: Lori Matthews, Senior Planner
DATE: October 7th, 2024
SUBJECT: Rezoning Request – 8021 John Henry Road

Property owner(s) Jason Felknor has requested his property, 8021 John Henry Road in Whitesburg be rezoned from its current designation of C1 (Commercial) to A-1 (Agriculture). The request stems from Mr. Felknor wishing to tear down the existing (blighted) residence and move a mobile home onto the lot, to be used for living quarters. As shown in the graphic below, the subject property is surrounded by commercially zoned land; however, these same properties are used for residential housing. Given that the subject property adjoins A-1 zoning, and that there will be zero impacts to any of the surrounding lands should this rezoning be approved, Staff would recommend the request be approved by the Hamblen County Commission.

RECOMMENDATION:

The Hamblen County Planning Commission voted to forward this request on to the County Commission for approval at their October 7th (2024) meeting.



INTERLOCAL COOPERATIVE AGREEMENT

Motion by Thomas Doty, seconded by Tim Horner to approve the Interlocal Cooperative Agreement for Vegetative Debris Disposal between the City of Morristown, Tennessee and Hamblen County, Tennessee.

VOTE RESULTS 13 YES 0 NO 0 ABSTAIN 1 ABSENT

11.a. Interlocal Cooperative Agreement

For Vegetative Debris Disposal between the City of Morristown and Hamblen County, Tennessee.

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner	S	YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

October 24, 2024 05:59:36 PM



Hamblen County Legislative Body



**INTERLOCAL COOPERATION AGREEMENT
FOR VEGETATIVE DEBRIS DISPOSAL**

This Interlocal Cooperation Agreement (“Agreement”) is entered into this 24 day of Oct 2024 by and between **THE CITY OF MORRISTOWN, TENNESSEE** (“City”) and **HAMBLLEN COUNTY, TENNESSEE** (“County”).

WITNESSETH

Whereas, *Tennessee Code Annotated* §12-9-104 authorizes public agencies to exercise and enjoy jointly with other public agencies of the State, any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State; and

Whereas, the City and the County were impacted by severe weather or flooding or both as a result of Hurricane Helene starting on or about September 26, 2024 and continuing through September 30, 2024; and

Whereas, Hamblen County was included in a Federal disaster declaration as a result of the event; and

Whereas, cleanup of roadways, vegetation, and other debris began immediately and is expected to continue for an uncertain period of time; and

Whereas, the City and County recognize the value of space in its shared landfill and the importance of diverting items away from the landfill where practical.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. The City has identified a city-owned parcel on which vegetative debris can be staged and later burned, and the City has processed request for approval for such a site and activity through the Tennessee Department of Environment & Conservation (TDEC). The City and County sanitation staff will divert as much of their vegetation-only debris to the site as possible to reduce use of the landfill.
2. The parties agree to share the cost of establishing and operating said site, to include preparation of any temporary drive aisles and dumping areas, the cost of equipment rental and/or contracting and/or staffing for the burning services, and any staffing necessary to enforce and secure the site and properly document loads as delivered. Costs are subject to the following:

a) The City shall act as the lead for any contracting or staffing necessary and the general operation of the site;

b) The cost shared between the City and County shall be based on the proportionate share of cubic yards of debris brought to the site;


c) The City shall initially bear all relative costs and shall invoice the County for its proportionate share at reasonable intervals;

d) Total cost shared between the City and County may be reduced by any other revenue that may be produced such as grants specific to the purpose of the site.

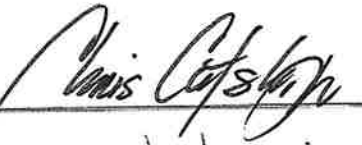
3. Shared cost responsibility for the site shall continue for both parties until such time that all vegetation has been burned or otherwise appropriately disposed of and the site returned to the condition that existed prior to this agreement. It is the intent of the City and County to limit the exposure of both liability and cost for maintaining the site and are therefore incentivized to complete all vegetation disposal as quickly as is practical.
4. The initial term of this agreement shall terminate on March 31, 2025, but the agreement may be terminated earlier by mutual agreement of the City Administrator and the County Mayor. Should the site remain in active use for emergency response cleanup on March 31, 2025, upon mutual agreement of the City Administrator and County Mayor, the parties may continue this interlocal agreement on a month-to-month basis. Additionally, either party may terminate the agreement early by notice to the other party with a thirty (30) day notice. The parties understand that costs to close the site will not be incurred until both parties have ceased use of the site, and as such, a party terminating the agreement early may still have some cost share relative to closure costs.
5. This Agreement shall take effect upon its adoption and approval by the governing bodies of both parties hereto, and in recognition of the nature of emergency response, is retroactive to the initial opening of the described site, and shall be binding upon the undersigned, their successors and assigns unless modified by an agreement in writing executed by the parties hereto.

Witness the day and year first above written.

City of Morristown, Tennessee

By: 
Adopted: 10/15/24

Hamblen County, Tennessee

By: 
Adopted: 10/24/2024

The City of Morristown

Office of Administration



Hamblen County - Morristown Solid Waste Disposal System Board
Attn: Dennis Barnes
3849 Sublett Rd.
Morristown, TN 37814

RE: Emergency Response & Vegetative Debris

October 4, 2024

Dear Mr. Barnes,

In response to Hurricane Helene and the weather events experienced in Morristown and Hamblen County beginning September 24th, the City and County are jointly setting up a site specifically for vegetative debris. TDEC has approved the use of a city owned property on Resource Drive just south of the landfill, where we will collect and burn the vegetation collected by the sanitation departments of both the City and the County.

This is being done to divert as much storm-related vegetation from the landfill as possible. We do not expect FEMA or other grant agencies to participate in this effort as we expect it will be relatively short-lived. As such, the City and County will be sharing the associated costs of operating the site. With this in mind and knowing that the landfill will receive vegetative debris from private contractors as well, we are also asking for a partnership with the landfill.

If it is agreeable to the Solid Waste Board, we propose that private contractors with vegetative debris go to the landfill and be charged the tipping fee as they normally would, then the landfill direct them to the City/County vegetation site (with documentation of payment in hand) to drop off their vegetation. In this arrangement, we would ask that the landfill forward that tipping fee to the City to help offset the cost of this operation (not to exceed our actual costs).

We believe that this would be an equitable solution – and one that preserves valuable capacity of the landfill, particularly during an event that is likely to produce an acceleration of waste. If this is agreeable – or if we need to consider other alternatives – please reach out to me. We expect that City and County sanitation departments will begin to use this site on Monday, October 7th and will just need to prepare our staff if they are also to expect to process any private contractors as well.

Respectfully,

Andrew Ellard,
City Administrator
City of Morristown

Chris Cutshaw,
Interim Mayor
Hamblen County

Hamblen County Road Commission

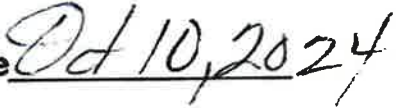
Charles Anderson - Chairman
Morristown, TN 37813

In the October 8, 2024 Hamblen County Road Commission meeting the Road Commission approved by a 6-1 vote to void the \$6,082.17 invoice to Gail Free for moving out of district for the period of March 15, 2022 to April 15, 2024. The Road Commission approved re invoicing Gail Free \$2,583.60 for the missed meetings.

Approved by


Charles Anderson, Chairman

Date



RECEIVED
OCT 10 2024
OFFICE OF HAMBLEN
COUNTY MAYOR

October 24, 2024

[Return to Regular Calendar](#)

Hamblen County Government

511 West Second North Street
Morristown, TN 37814

INVOICE

Bill To:
Gail Free
3092 Roy Messer HWY
White Pine, TN 37890

Invoice Date | 9/26/2024
Invoice No. | HWYCOMM

Terms:

Description		Amount Due
	Reimbursement to Hamblen County for missed Highway Road Commissioner Meetings	
	Total Salary Paid	2,400.00
	Total Payroll Taxes Paid	183.60
Total:		\$ 2,583.60

Make All Checks Payable To:
Hamblen County Government

Return This Portion With Payment

Invoice: HWYCOMM

Total Due: \$ 2,583.60

Total Paid:

Remit To:
Hamblen County Government
511 West Second North Street
Morristown, TN 37814

October 24, 2024

[Return to Regular Calendar](#)

Nina Gail Free

3rd and 4th district Road Commissioner

I sold my house in February 2022. I moved to Merwin St to rent a room for Robin Jarnigan my neighbor. I would not start until May because it took me and my help 3 months to move. Then I did move to White Pine April 2024 after I resigned from road commission at the request of the county mayor, after I registered to vote in Jefferson county. I verbally resigned from the Highway commission on April 9th 2024 when I told highway commissioner Delbert Nix I would not be back to the highway commission. Since that day, the house on Merwins St where I rented the room is located in the 3rd district of Hamblen County which I represented on the highway commission. Thus I was eligible to continue serving on the highway commission until my resignation in April 2024

Attn: Mayor Bill Brittain


STATE OF TENNESSEE
COUNTY OF HAMBLEN
SIGNED AND SWORN TO BEFORE ME
THIS 9 DAY OF August 2024
Daggy Henderson by Sh
COUNTY CLERK
MY COMMISSION EXPIRES 8-31-2026



Nina Gail Free

9/9/2024

I, James L Brooks, at residence 3705 Chucky River rd Morristown TN 37813, I attest to the fact that Nina Gail Free was a resident of Hamblen County for approximately 2 years of her final term as Hamblen County road commissioner


James L Brooks

STATE OF TENNESSEE
COUNTY OF HAMBLLEN

SIGNED AND SWORN TO BEFORE ME

THIS 9 DAY OF September 2024

Sedra Henderson by SL
COUNTY CLERK

MY COMMISSION EXPIRES 8-31-20 26



REIMBURSEMENT FROM ROAD COMMISSIONER

Motion by Wayne NeSmith, seconded Edna Greene to Table the Reimbursement from Road Commissioner Districts 3 & 4 – (\$2,583.60).

VOTE RESULTS

13 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion to Amend - Motion to Amend - 11.b. Reimbursement from Road Commissioner
 motion to table the reimbursement from road commissioner 3&4

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty		YES	Stan Harville		YES
Wayne NeSmith	M	YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene	S	YES

Oct 24 2024

October 24, 2024 06:19:50 PM



Hambden County Legislative Body



BUDGET AMENDMENT – COUNTY CLERK

Motion by Thomas Doty, seconded by Tim Horner to approve the Budget Amendment Fund #101 – County Clerk’s Office in the amount of \$10,000.

VOTE RESULTS 13 YES 0 NO 0 ABSTAIN 1 ABSENT

11.c.1 Budget Amendments Majority of Full Membership
 Fund #101 - County Clerk's Office \$10,000 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner	S	YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

October 24 2024 06:22:42 PM



Hamblen County Legislative Body





Hamblen County Commission

For the October 2024 Commission Meeting

Fund #101

DEPT: County Clerk's Office

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52500.709	Data Processing Equipment	\$ 10,000.00	
	DECREASE RESERVED FUND BALANCE:		
34169.0000	Automation for County Clerk		\$ 10,000.00
		10,000	10,000

Brief Descriptions of issues:
 To increase appropriations needed for data processing equipment in the County Clerk's Office.
 Funding taken from Clerk's Restricted Automation account for the purchase of updated scanners, decal printers, website design, etc.

Signature: Peggy Henderson
 Title: County Clerk
 Date: 9-24-24

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT – CIRCUIT COURT

Motion by Thomas Doty, seconded by Kyle Walker to approve the Budget Amendment Fund #101 – Circuit Court in the amount of \$1,587.50.

VOTE RESULTS

13 YES

0 NO

0 ABSTAIN

1 ABSENT

11.c.2 Budget Amendments

Fund #101- Circuit Court \$1,587.50

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker	S	YES	Edna Greene		YES

Oct 24 2024

October 24 2024 06:23:14 PM



Hamblen County Legislative Body

OpenMeeting
TECHNOLOGIES



Hamblen County Commission

For the October 2024 Commission Meeting

Fund #101 **DEPT:** Circuit Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53100.709	Data Processing Equipment	\$ 1,587.50	
	DECREASE FUND BALANCE:		
	General Fund		
34162.000	Reserved for Automation - Circuit Court		\$ 1,587.50

Brief Description of Issue:
 To appropriate funds from Circuit Court Clerk's Automation Reserve Account for the purchase of additional equipment (WD Passport Hard Drive).

Signature: [Handwritten Signature]
 Title: Circuit Court Clerk
 Date: 10/1/24

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT – COUNTY MAYOR

Motion by Thomas Doty, seconded by Tim Horner to approve the Budget Amendment for Fund #101 – County Mayor in the amount of \$21,960.60.

VOTE RESULTS

11 YES 2 NO 0 ABSTAIN 1 ABSENT

11.c.3 Budget Amendments

Fund #101- County Mayor \$21,960.60

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		NO	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner	S	YES
Kyle Walker		YES	Edna Greene		NO

Oct 24 2024

October 24 2024 06:24:47 PM



Hambien County Legislative Body





Hamblen County Commission

For the October 2024 Commission Meeting

Fund #101

DEPT: County Mayor

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51300.169	Part-Time Personnel	\$ 20,400.00	
51300.201	Social Security	1,264.80	
51300.212	Employer Medicare	295.80	
	DECREASE FUND BALANCE:		
	General Fund		
101.39000	Unassigned Fund Balance		\$ 21,960.60

Brief Descriptions of issue:

To allocate funds from fund balance to cover the creation of a part-time position within the Mayor's Office budget.
(see attached memo)

Signature: Chris Cateshyn
 Title: Chairman County Commission
 Date: October 4, 2024

For Finance Department Only:

Reviewed by: _____
 Budget Amendment: _____
 Date: _____

Bill Brittain
542 Apple Blossom Lane
Morristown, TN 37814
c) 423.312-0480 e) brittainbill58@gmail.com

October 4, 2024

To: Chris Cutshaw, Chairman
Hamblen County Commission

From: Bill Brittain

Re: Part-Time Work

As requested, I am submitting a proposal to work part-time on an “as needed basis” to complete any ongoing projects for the County.

I am willing to work up to 15 hrs per week at \$40/hr during the eight-month period November 1, 2024 to June 30, 2025.

October 24, 2024

[Return to Regular Calendar](#)

BUDGET AMENDMENT – HIGHWAY CAPITAL PROJECTS

Motion by Thomas Doty, seconded by Rodney Long to approve the Budget Amendment for Fund #176 - Highway Capital Projects Fund in the amount of \$450,000.

VOTE RESULTS 13 YES 0 NO 0 ABSTAIN 1 ABSENT

11.c.4 Budget Amendments
Fund #176- Highway Capital Projects Fund \$450,000

Majority of Full Membership
 **Passed**

Joe Huntsman		YES	Rodney Long	S	YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene		YES

Oct 24 2024

October 24 2024 06:25:36 PM



Hamblen County Legislative Body





Hamblen County Commission

For the October 2024 Commission Meeting

Fund #176

DEPT: Highway Capital Projects Fund

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
176.01200.713	Highway Construction	\$ 450,000.00	
	DECREASE APPROPRIATIONS:		
176.39000	Unassigned Fund Balance		\$ 450,000.00
		450,000.00	450,000.00

Brief Descriptions of issue:
 To increase appropriations to cover Commission approved paving projects on Pine Barren Dr, Country Road, Lake Park Circle, and Old Lowland Pike.

Signature: Mike Richardson
 Title: Assistant to Road Superintendent
 Date: 10/4/2024

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

RESOLUTION 24-30

Motion by Thomas Doty, seconded by Kyle Walker to approve the Resolution Authorizing Hamblen County to Commit Additional Funding on CDBG Project 16103 for a Fire Engine.

VOTE RESULTS 13 YES 0 NO 0 ABSTAIN 1 ABSENT

11.d. Resolution 24-30

A Resolution Authorizing Hamblen County to Commit Additional Funding on CDBG Project 16103 for a 2024 Fire Engine

Majority of Full Membership

 **Passed**

Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson		YES	Tim Horner		YES
Kyle Walker	S	YES	Edna Greene		YES

Oct 24 2024

October 24 2024 06:26:16 PM



Hamblen County Legislative Body



**A RESOLUTION AUTHORIZING HAMBLEN COUNTY TO COMMIT
ADDITIONAL FUNDING ON CDBG PROJECT 16103 FOR A 2024 FIRE
ENGINE**

WHEREAS, August 22, 2024, bids were opened on the Community Development Block Grant (CDBG) project and the lowest responsive bid was Four Guys at bid amount of \$637,990.00 and

WHEREAS, the commitment from Hamblen County will have to be increased in order to award the base bid to Four Guys, and

WHEREAS, the increase commitment will show that Hamblen County will provide a total of \$239,990.00 towards the CDBG project.

NOW, THEREFORE, BE IT RESOLVED that Hamblen County hereby commits \$239,990.00 and the Community Development Block Grant will commit \$420,000.00 towards the project for a total project amount of \$659,990.00. The total amount includes the cost of the fire truck and the cost of project administration.

This resolution revises Resolution 23-02.

Duly passed and approved this 24 day of Oct, 2024.


APPROVED:


Chris Cutshaw, County Mayor

APPROVED:


Chairman, Hamblen County Legislative Body

ATTEST:


Peggy Henderson, County Clerk



**South Hamblen County
Volunteer Fire Department**
4686 South Davy Crockett Parkway
Mailing Address: P.O. Box 1626
Morristown, Tennessee 37816-1626
Phone (423) 581-9447 Fax (423) 318-8370
Email: southhamblenfiredept@gmail.com
FEIN: 58-1557342

October 14, 2024

To Whom It May Concern:

In receiving the CDBG Grant for a new fire truck, South Hamblen County Volunteer Fire Department commits to paying \$73,966.00. If you have any questions please feel free to email me or call my cell 423-231-7700.

Sincerely,

C. Renee Jarnigan

Renee Jarnigan
Treasurer

October 24, 2024

[Return to Regular Calendar](#)

CDBG PROJECT #16103 ORIGINAL GRANT BUDGET (Fire Truck)

	Grant Contract	Hamblen County	Total Project		Current Costs	Balance
Admin	\$ 18,260.00	\$ 3,740.00	\$ 22,000.00	\$	(22,000.00)	\$ -
Captial	\$ 401,740.00	\$ 82,284.00	\$ 484,024.00	\$	(637,990.00)	\$ (153,966.00)
TOTALS	\$ 420,000.00	\$ 86,024.00	\$ 506,024.00	\$	(659,990.00)	\$ (153,966.00)

Original Match - Truck	\$ 82,284.00	
Original Match - Admin	\$ 3,740.00	
Additional Funds 09/19/2024	\$ 80,000.00	\$ 80,000.00
SHVFD Match to Hamblen County	\$ 73,966.00	\$ 73,966.00
Total Commitment	\$ 239,990.00	\$ 153,966.00

October 24, 2024

RESOLUTION 23-02

A RESOLUTION AUTHORIZING HAMBLEN COUNTY TO MAKE A 2023 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the Community Development Block Grant (CDBG) Program as administered by the State of Tennessee offers grants to local jurisdiction to fund sewer and water line extensions, sewer and water system upgrades, as well as community livability projects, and

WHEREAS, the Community Development Block Grant (CDBG) Program also offers a deduction in the percentage match for three star communities, and

WHEREAS, the match for the 2022 (CDBG) for Hamblen County is 21% with the three star incentive bringing the match to 16% or \$86,024.00 local; \$420,000.00 CDBG for a total of \$506,024.00; and

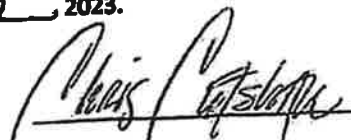
NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Legislative Body approves the application for a total not to exceed \$506,024.00, of which \$420,000.00 will be CDBG grant funds and the remainder \$86,024.00 will be a local match to purchase a new fire truck and other firefighting equipment for the South Hamblen VFD.

BE IT FURTHER RESOLVED, the South Hamblen County Volunteer Fire Department agrees to provide \$10,000.00 of the \$86,024.00 match from its annual appropriation from County government.

Duly passed and approved this the 19 day of Jan, 2023.



Bill Brittain County Mayor


Chris Cutshaw, Chairman HCLB

ATTESTED:



Peggy Henderson, County Clerk

September 19, 2024

October 24, 2024

[Return to Regular Calendar](#)

BID TABULATION – 2023 CDBG SOUTH HAMBLÉN COUNTY FIRE DEPARTMENT

Motion by Bobby Haun, seconded by Stan Harville to award bid to Four Guys Stainless Tank Equipment, LLC and to provide additional funds of \$80,000 from County to cover Unfunded Balance Shortage for the purchase of the new fire truck.

VOTE RESULTS

13 YES |
 0 NO |
 0 ABSTAIN |
 1 ABSENT

8.a. Bid Tabulation

2023 CDBG South Hamblen County Fire Department

Passed By Majority Vote

Joe Huntsman	ABSENT	Rodney Long	YES
Debbie A'Hearn	YES	Chris Cutshaw	YES
Thomas Doty	YES	Stan Harville	S YES
Wayne NeSmith	YES	Peggy Howell	YES
Mike Reed	YES	Bobby Haun	M YES
Mike Richardson	YES	Tim Horner	YES
Kyle Walker	YES	Edna Greene	YES



Hamblen County Commission - September 19 2024 05:48:52 PM
SEPTEMBER 19, 2024



RESOLUTION 24-31

Motion by Thomas Doty, seconded by Mike Richardson to approve to accept a Historic Development Grant from the State of Tennessee to Help Fund the Repair of the Courthouse Portico.

VOTE RESULTS

12 YES

1 NO

0 ABSTAIN

1 ABSENT

11.e. Resolutions 24-31-a

Resolution 24-31-A resolution of the county commission of Hamblen County, Tennessee accepting a Historic Development Grant from the State of Tennessee to Help fund the repair of the Courthouse Portico

Majority of Full Membership



Joe Huntsman		YES	Rodney Long		YES
Debbie A'Hearn		YES	Chris Cutshaw		ABSENT
Thomas Doty	M	YES	Stan Harville		YES
Wayne NeSmith		YES	Peggy Howell		YES
Mike Reed		YES	Bobby Haun		YES
Mike Richardson	S	YES	Tim Horner		YES
Kyle Walker		YES	Edna Greene		NO

Oct 24 2024

October 24, 2024 06:29:14 PM



Hamblen County Legislative Body

OpenMeeting
TECHNOLOGIES

RESOLUTION 24-31

**A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLEN COUNTY,
TENNESSEE ACCEPTING A HISTORIC DEVELOPMENT GRANT FROM THE STATE OF
TENNESSEE TO HELP FUND THE REPAIR OF THE COURTHOUSE PORTICO**

- WHEREAS,** the Hamblen County Courthouse, originally built in 1874, is listed on the National Historic Registry and is subject to its regulations maintaining the structural integrity of the building; and
- WHEREAS,** the courthouse portico on the south side of the building has structural deficiencies caused by years of exposure to the weather; and,
- WHEREAS,** Hamblen County wishes to repair or replace the portico to make it structurally sound and safe for public use; and,
- WHEREAS,** Hamblen County applied for and has been awarded a \$500,000 Historic Development Grant from the State of Tennessee to help offset the cost of repairing/replacing the portico; and,
- WHEREAS,** the State of Tennessee, in awarding the grant to Hamblen County, is requiring the County to agree to abide by conditions placed on the project (see the Part 2 conditions attachment to this resolution) that become the scope of work to ensure that the improvements meet the U.S. Secretary of the Interior's Standards of Rehabilitation that maintain the historical integrity of the building,

NOW, THEREFORE, BE IT RESOLVED, that Hamblen County commits to accepting and implementing the conditions placed on the portico project scope of work and will work closely with the Tennessee Historical Commission and the State Historic Preservation Office to ensure that the repairs will meet the U.S. Secretary of Interior's Standards for Rehabilitation.

Voting Aye: 12 Voting Nay: 1 Pass:

The chair declared the Resolution adopted this 24 day of Oct, 2024.

Hamblen County Board of Commissioners

By: Robert [Signature]
Chairman

APPROVED:

By: Chris [Signature]
Hamblen County Mayor

ATTEST:

By: Peggy [Signature]
Hamblen County Clerk



HISTORIC PRESERVATION CERTIFICATION APPLICATION PART 2 - DESCRIPTION OF REHABILITATION

<p>Instructions: This page must bear the applicant's original signature and must be dated. The National Park Service certification decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form takes precedence. A copy of this form will be provided to the Internal Revenue Service.</p>	<p>NPS Project Number</p>
---	----------------------------------

1. Historic Property Name HAMBLEN COUNTY COURTHOUSE

Street 511 WEST SECOND NORTH STREET

City MORRISTOWN County HAMBLEN State TN Zip 37814

Name of Historic District or National Register property HAMBLEN COUNTY COURTHOUSE

Listed individually in the National Register of Historic Places; date of listing APRIL 13, 1073

Located in a Registered Historic District; name of district _____

Part 1 - Evaluation of Significance submitted? _____ Date submitted _____ Date of certification _____

2. Project Data (for phased projects, data entered in this section must be totals for entire project)

Date of building Original 1874 Estimated total rehabilitation costs (GRC) \$1,500,000

Number of buildings in project 1 Floor area before / after rehabilitation 500 / 500 sq ft

Start date (estimated) 06/01/2025 Use(s) before / after rehabilitation Govt Offices / Govt Offices

Completion date (estimated) 06/01/2026 Number of housing units before / after rehabilitation 0 / 0

Application includes phase(s) 1 of 1 phases Number of low-moderate income housing units before / after rehabilitation 0 / 0

Intend to apply the IRS 60-month measuring period for the purposes of substantial rehabilitation

3. Project Contact (if different from applicant)

Name BILL BRITAIN Company HAMBLEN COUNTY MAYOR retiring 10/01/24

Street 511 West Second North St City Morristown State TN

Zip 37814 Telephone (423) 312-0480 Email Address bbrittain@co.hamblen.tn.us

4. Applicant

I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that [check one or both boxes, as applicable]:

I am the owner of the above-described property within the meaning of "owner" set forth in 36 CFR § 67.2 (2011), and/or

if I am not the fee simple owner of the above described property, the fee simple owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which (i) either is attached to this application form and incorporated herein, or has been previously submitted, and (ii) meets the requirements of 36 CFR § 67.3(a)(1) (2011).

For purposes of this attestation, the singular shall include the plural wherever appropriate. I understand that knowing and willful falsification of factual representations in this application may subject me to fines and imprisonment under 18 U.S.C. § 1001, which, under certain circumstances, provides for imprisonment of up to 8 years.

Name Chris Cutshaw Signature *Chris Cutshaw* Date 06/28/2024

Applicant Entity HAMBLEN COUNTY GOVERNMENT SSN _____ or TIN 62-6000631

Street 511 West Second North Street City Morristown State TN

Zip 37814 Telephone (423) 586-1931 Email Address chris.cutshaw@co.hamblen.tn.us

Applicant, SSN, or TIN has changed since previously submitted application.

NPS Official Use Only

The National Park Service has reviewed the Historic Preservation Certification Application - Part 2 for the above-named property and has determined that:

the rehabilitation described herein is consistent with the historic character of the property and, where applicable, with the district in which it is located and that the project meets the Secretary of the Interior's Standards for Rehabilitation. This letter is a preliminary determination only, since a formal certification of rehabilitation can be issued only to the owner of a "certified historic structure" after rehabilitation work is complete.

the rehabilitation or proposed rehabilitation will meet the Secretary of the Interior's Standards for Rehabilitation if the attached conditions are met.

the rehabilitation described herein is not consistent with the historic character of the property or the district in which it is located and that the project does not meet the Secretary of the Interior's Standards for Rehabilitation.

Date _____ National Park Service Authorized Signature _____

NPS conditions or comments attached

**HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 2 - DESCRIPTION OF REHABILITATION**

Historic Property Name HAMBLEH COUNTY COURTHOUSE

NPS Project Number _____

Property Address 511 WEST SECOND NORTH STREET, MORRISTOWN, TN

the weather.

Photo Numbers 1, 4-7, 11-13

Drawing Numbers _____

Describe work to feature

Our intent is to replace the decking with a water resistant composite material that will withstand constant exposure to the weather. Another solution to be examined is a pedestal deck system that allows a user to take a roof tapered for drainage and level it with adjustable pedestals and install a walkable surface material like wood decking on top. All colors would match the current scheme.

Number 4

Feature Support Framing System

Date of Feature Ca 1874 - repaired

Describe existing feature and its condition

Many of the current wooden floor joists on levels 2 and 3 are rotted and some have been reinforced with a second beam to ensure their stability. The columns on level 1 are in good condition and can probably be reused. The columns of level 2 will have to be evaluated but can likely be reused. The joints where the balconies are attached to the concrete block courthouse building will have to be assessed to determine whether a similar system can be used to strengthen the support structure.

Photo Numbers 15-19

Drawing Numbers _____

Describe work to feature

A structural engineer must evaluate the support system of the portico to determine how much of it can be repaired versus replaced. Items that must be replaced will duplicate the original appearance and maintain the historic character of the structure. If a steel framing system is used, the steel would be encased with solid wood columns that duplicate the current look.

**Historic Development Grant Program Application
Tennessee Historical Commission
Part 2 Conditions**

Historic Property Name Hamblen County Courthouse
Property Address 511 West Second North Street, Morristown, Hamblen County, Tennessee 37814

The rehabilitation of this property as described in the Part 2 Application will meet the Secretary of the Interior's Standards for Rehabilitation provided the following comment(s) is/are met:

1. **Columns:** The columns of the south façade porches are character-defining features and must be retained and repaired. If deterioration exists beyond repair, documentation, materials, and drawings showing how the columns will be replicated and replaced **must** be submitted to the Tennessee Historical Commission for review and approval **prior** to the undertaking of work.
2. **Railings:** The railing and balusters contribute to the two three-story portico porches on the south elevation and are a character-defining feature. In order to meet the Secretary of the Interior's Standards for Rehabilitation, details on the repair process and replacement material **must** be submitted to the Tennessee Historical Commission for review and approval **prior** to any rehabilitation work being undertaken. Replacement material must match the character, profile, and general characteristics of the historic material. If a secondary railing for codes purposes is proposed, drawings and related documentation **must** be submitted to the Tennessee Historical Commission **prior** to the start of work for review and approval.
3. **Decking:** In order to meet the Secretary of the Interior's Standards, the grantee **must** submit to the Tennessee Historical Commission information about the proposed decking material and reinforcement structure **prior** to any rehabilitation work being undertaken. A pedestal deck system would alter the profiles of the second and third-story balconies, is not a compatible treatment, and must not be installed.
4. Any change in the scope of work must be reviewed, and approved, by the Tennessee Historical Commission **prior** to the undertaking of the work in order to ensure the rehabilitation will meet the Secretary of the Interior's Standards for Rehabilitation.
5. Prior approval by any Federal, State, and local agencies and organizations does not ensure conformance to the Secretary of the Interior's Standards for Rehabilitation. The Secretary of the Interior's Standards for Rehabilitation take precedence over other regulations, codes, and requirements of other merit, review, or financial programs being pursued in determining whether the rehabilitation project is consistent with the historic character of the property.

Photographs documenting that the conditions have been met must be submitted with the Part 3: Request for Certification of Completed Work.

Any substantive change in the work as described in the application should be brought to the attention of the Tennessee Historical Commission (the State Historic Preservation Office), in writing at THC.Rehab@tn.gov, prior to execution to ensure that the proposed project continues to meet the Standards.

Justin Heskew Digitally signed by Justin Heskew
Date: 2024.08.27 09:11:50 -05'00'

Date

State Historic Preservation Office Signature

October 24, 2024

[Return to Regular Calendar](#)

SURPLUS ITEMS FOR COUNTY CLERK

Motion by Mike Richardson, seconded by Tim Horner to approve Surplus Items for County Clerk's Office. Lexmark Printers: S/N 93405, S/N 93402.

Voting For:

Debbie A'Hearn

Thomas Doty

Edna Greene

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Reed

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

None

Motion Passed.

HAMBLEN COUNTY CLERK

PEGGY HENDERSON

11 West Second North St.

Morristown, TN 37814

423.586.1993 office | 423.585.2015 fax



TO: PUBLIC SERVICES COMMITTEE

SUBJECT: SURPLUS ITEMS

Please surplus the following items from the County Clerk's Office:

Lexmark Printers: S/N 93405, S/N 93402

Peggy Henderson

October 24, 2024

[Return to Regular Calendar](#)

CERTIFICATE OF AUTHORITY FOR MORRISTOWN-HAMBLENS EMS

Motion by Mike Richardson, seconded by Thomas Doty to approve the Certificate of Authority for Morristown-Hamblen EMS.

Voting For:

Debbie A'Hearn

Thomas Doty

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

Edna Greene



OFFICE OF THE
HAMBLEN COUNTY MAYOR

Chris Cutshaw, Interim County Mayor

Certificate of Authority

Hamblen County Government

Presents this certificate of authority to

MORRISTOWN-HAMBLEN EMS

Pursuant to a Resolution of the County of Hamblen County, Tennessee Establishing Restrictions and Regulations for the Operation of Patient Transport Services within Hamblen County as Provided by Tennessee Code Annotated § 7-61-103, authority is hereby granted to Morristown-Hamblen EMS having qualified to serve Hamblen County as its Primary EMS Service in accordance with said resolution. This authority is in full force and in effect for a period of three (3) years from its effective date of October 1, 2024, unless suspended or revoked.



Chris Cutshaw, Interim County Mayor
County Commission Chairman

October 24, 2024

[Return to Regular Calendar](#)

RESOLUTION

RESOLUTION ESTABLISHING RESTRICTIONS AND REGULATIONS FOR THE OPERATION OF PATIENT TRANSPORT SERVICES WITHIN HAMBLÉN COUNTY AS PROVIDED BY TENNESSEE CODE ANNOTATED 7-61-103

WHEREAS, under the provisions of Tennessee Code Annotated 7-61-103, the governing body of any county may adopt and enforce reasonable regulations for the protection of the public welfare; and

WHEREAS, the Hamblen County Board of Commissioners desires to establish ambulance regulations in Hamblen County with the intention to regulate any and all other private services that may wish to operate in Hamblen County; and

WHEREAS, to establish regulations for ambulance, convalescent, and invalid transport services and vehicles operating in Hamblen County which charge for those services; and

WHEREAS, to guarantee the integrity and enhance the level of emergency medical services in Hamblen County, it is the desire of this legislative body that said regulations be established and that a regulatory board be created to oversee and enforce these regulations;

NOW THEREFORE, BE IT RESOLVED that there is hereby created the Hamblen County Emergency Medical Service Regulatory Board, which shall consist of three (3) persons, the standing permanent member being the Hamblen County Emergency Management Agency director, and the remaining members shall be (1) an emergency department physician or such other physician who has emergency medicine expertise, and (2) an EMS professional who shall not be associated with any ambulance service operating in Hamblen County.

The emergency room physician shall be appointed by the County Mayor and confirmed by the Hamblen County Board of Commissioners and shall practice emergency room medicine in one of the two local hospital emergency departments, being Morristown Hamblen Healthcare System and Lakeway Regional Hospital.

The EMS professional shall also be appointed by the County Mayor and confirmed by the Hamblen County Commission. The emergency department physician or other appointed physician upon appointment shall serve an initial term of two (2) years and the EMS professional shall serve a term of three (3) years, with the succeeding physician and EMS professional each to serve a three (3) year term.

It shall be the responsibility of the Hamblen County EMS Regulatory Board to assure that the regulations established herein are enforced and the Board shall have the power to suspend ambulance service by any service doing business within Hamblen County which fails to comply with

these regulations. Recommendation may be made by the Board to the County Board of Commissioners to terminate the certificate of authority of both primary emergency ambulance service, and terminate any service operating hereunder. Whenever possible the Commission shall give the service a 60-day notice of its intent to terminate the authority given herein.

FURTHER RESOLVED, it shall be the responsibility of the Board to receive the qualifications from both primary emergency patient transport services and secondary ambulance services seeking to transport patients for hire within Hamblen County and recommend issuance of a certificate of authority for ambulance service within each category to the County Board of Commissioners. Any such certificate of authority awarded shall be in effect for a three (3) year term and at the expiration of the three (3) year term or at such earlier time as may be necessary due to non-compliance or vacancy.

FURTHER RESOLVED by the Board of County Commissioners of Hamblen County, Tennessee that the attached regulations for new and current ambulance services, convalescent services, or invalid transport services operating in Hamblen County and charging for their services is hereby adopted. (See attached Regulations for Primary and Secondary Services.)

BE IT FURTHER RESOLVED, that from and after the effective date of this resolution, Hamblen County shall issue one (1) primary certificate of authority and secondary certificates of authority for qualifying ambulance service operators in Hamblen County, upon recommendation by the Hamblen County Emergency Medical Services Regulatory Board and selection by the Board of County Commissioners. After October 1, 2014, no ambulance services shall operate in Hamblen County without said certificate of authority except as set out in the Regulations adopted herein.

BE IT FURTHER RESOLVED, that all orders or resolutions in conflict with this resolution are hereby repealed as such conflict exists and this resolution shall become effective upon its passage. All ambulance services desiring to operate in Hamblen County shall respond to a request for qualifications issued by the Board created herein, whereupon, the Board will make its recommendations as set out above.

Duly passed and approved this 23 day of January, 2014.

Amended this 21st day of August 2014.

Hamblen County Board of Commissioners

By:


Stancil Ford, Chairman

APPROVED:

By:


Bill Brittain, Hamblen County Mayor

ATTEST:

By:


Linda Wilder, Hamblen County Clerk

APPOINTMENT OF CHAIRMAN

Motion by Thomas Doty to give Bobby Haun the Vote of Confidence as County Commission Chairman to finish out the year.

Voting For:

Debbie A'Hearn

Thomas Doty

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

None

Abstain:

Edna Greene

APPOINTMENT OF VICE CHAIR

Motion by Thomas Doty to appoint Stan Harville as Vice Chairman.

Voting For:

Debbie A'Hearn

Thomas Doty

Stan Harville

Bobby Haun

Tim Horner

Joe Huntsman

Peggy Howell

Rodney Long

Mike Reed

Mike Richardson

Wayne NeSmith

Kyle Walker

Voting Against:

Edna Greene

Abstain:

Stan Harville

Motion Passed.

THERE UPON MEETING ADJOURNED AT 6:34 P.M.