



DATE: November 12, 2024
TO: Hamblen County Legislative Body
FROM: Chris Cutshaw, Hamblen County Mayor
RE: **November 2024 Committee Meeting Information**

Tuesday, November 12, 2024 at 5:00 p.m.-Large Courtroom-Hamblen County Courthouse

- **Justice Center/Public Safety Committee**
- **Public Services Committee**-Immediately following the adjournment of the Justice Center/Public Safety Committee
- **Bulk Waste Committee**-Immediately following the adjournment of the Public Services Committee
- **Finance Committee**-Immediately following the adjournment of the Bulk Waste Committee
- **Calendar and Rules Committee** - Immediately following adjournment of the Finance Committee

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

[Return to Committee Cover](#)



Hamblen County Government
JUSTICE CENTER/PUBLIC SAFETY COMMITTEE

Tuesday, November 12, 2024
Large Courtroom-Hamblen County Courthouse

AGENDA

Tim Horner
Chairman

Mike Richardson
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Thomas Doty
Member

Edna Greene
Member

Stan Harville
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Wayne NeSmith
Member

Mike Reed
Member

Kyle Walker
Member

New Appointee
Member

1. **Call to Order** – *Chairman Tim Horner*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Tim Horner (Visitors will be allotted 3 minutes to speak)
3. **Old Business**-*Chairman Tim Horner*
 - a. None
4. **New Business**- *Chairman Tim Horner*
 - a. Justice Center Project Update-*Jaron Dowalter-BurWil Construction*
 - b. Construction Change Directive (CCD) #1-*Jaron Dowalter-BurWil Construction*
5. **Items of Interest (No Action Necessary)** – *Chairman Tim Horner*
 - a. Jail/Justice Center Project Expenditures as of October 31, 2024
6. **Adjournment** – *Chairman Tim Horner*

MOSELEY ARCHITECTS

11430 NORTH COMMUNITY HOUSE ROAD
GIBSON BUILDING - SUITE 225 • CHARLOTTE, NORTH CAROLINA 28277
PHONE: 704.540.3755 • FAX: 704.540.3754

CONSTRUCTION CHANGE DIRECTIVE (CCD)

PROJECT: Hamblen Justice Center

DIRECTIVE NO.: 1

TO CONTRACTOR:

Blaine Construction
6510 Deane Hill Drive
Knoxville TN.37919

DATE OF DIRECTIVE: 11/6/2024

PROJECT NUMBER: 590418

CONTRACT DATE: 10/18/2021

You are hereby authorized to make the following change(s) in this Contract: As outlined PCO-096 attached related to added detention lock door electrical.

Amount Not to Exceed \$192,493.00 as noted on the attached

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- Lump sum increase Not To Exceed of \$ 192,493.00
- Unit Price of \$ 0 per _____
- as provided in Subparagraph 7.3.6 of AIA Document A201, 1987 edition
- as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of 0 days) (a decrease of 0 days.)

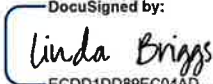
When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive, and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments to Contract Sum and Contract Time set forth in this Construction Change Directive.

Architect:
Moseley Architects
6210 Ardrey Kell Rd.
The Hub At Waverly, STE. 425
Charlotte, NC 28277

Owner:
Hamblen County
511 W. Second North Street
Morristown, TN 37814

Contractor:
Blaine Construction
6510 Deane Hill Drive
Knoxville TN.37919

By: 
ECDD1DD89EC04AD

Date: 11/6/2024

By: _____

Date: _____

By: _____

Date: _____

MOSELEY ARCHITECTS

6210 Ardrey Kell Road, The Hub at Waverly, Suite 425 • Charlotte, NC 28277
(704) 540-3755

Potential Change Order No. 096 Scope of Work

| | | |
|---|-------------------|---|
| Project Name | Arch Project No. | Date |
| Hamblen County Justice Center | 590418 | 10/24/2024 |
| Subject | Specification No. | Drawing No. |
| Security Circuitry Updates Detention Doors | NA | E2.0A.2, E2.0B.2, E2.1A.2, E2.1D.3, E2.2A.2, E3.3A.2, E5.1, E5.4, E5.5, E5.8 |

| | |
|--|--------------------|
| Attention | Created By |
| Blaine Prine, Blaine Construction Corporation | Lind Briggs |

This is not a change order nor a directive to proceed with the work described herein. Please submit with the form below an itemized material cost and time proposal for the changes in the contract sum and contract time for the following proposed modification(s) to the contract:

Description: Please refer to updated drawings E2.0A.2, E2.0B.2, E2.1A.2, E2.1D.3, E2.2A.2, E2.3A.2, E5.1, E5.4, E5.5 and E5.8 these are related to changes required for Detention Lock Power

Receipt of your proposal is requested by: 11-6-2024

Proposal

In response to the request above, the Contractor proposes to perform the changes described for an increase / decrease in the contract sum in the amount of \$ 192,493.00 and increase / decrease in the contract time of _____ calendar days. **As noted on PCO summary sheet, this work will take approximately 11-weeks from written approval, then Securitas can commence its 6-weeks needed for security cabinet work.*
A detailed breakdown of labor and material costs is attached hereto which includes all costs and time associated with the proposed change(s).

Signed:  Date: 11/6/24, Revision 1 pricing

Encl.: As Stated

Cc w/encl.:

Linda Briggs
Construction Services Division

BLAINE CONSTRUCTION CORPORATION
Pending Change Order (PCO) Breakdown Form

ADD CHANGE REQUEST

HAMBLEN COUNTY JUSTICE CENTER
MORRISTOWN, TN

BCC Job No. 85164
Moseley Job No. 590418
DATE: 11/6/2024
REVISION: 1

096 rev 1 - ADD 400A ELECTRICAL SERVICE, INCLUDING TRANSFORMER, DISCONNECT, PANELS,
**PCO- CONDUIT, WIRE AND TERMINATIONS REQUIRED TO PROVIDE THE NECESSARY DEDICATED POWER
CIRCUITS FOR THE SECURITY CABINETS.**

Quoted By: BLAINE PRINE

SUMMARY OF WORK:

**PER MOSELEY PCO-096 - ADD 400A ELECTRICAL SERVICE, INCLUDING TRANSFORMER, DISCONNECT, PANELS, CONDUIT, WIRE AND TERMINATIONS REQUIRED TO PROVIDE THE NECESSARY
DEDICATED POWER CIRCUITS FOR THE SECURITY CABINETS.**

| ITEM | DESCRIPTION | QTY | UNIT | LABOR | | EQUIPMENT/MATERIAL | | SUBCONTR. TOTAL | TOTAL |
|---------------|---|------|-------|-------|----------|--------------------|--------|--------------------|------------|
| | | | | U.P. | TOTAL | U.P. | TOTAL | | |
| 1 | SERVICE ONE, INC. ADDITIONAL COST FOR PCO-096. SEE ATTACHED FOR PRICING QUANTITIES, BREAKDOWNS AND VENDOR QUOTATION. THIS WORK INCLUDES CORE DRILLING, AS REQUIRED, THROUGH WALLS ON LEVEL 0, AS WELL AS CORING THROUGH THE SECURITY ELECTRICAL ROOM FLOORS ON LEVELS 1, 2 AND 3. | 1.0 | LSUM | - | - | - | - | 172,879.00 | 172,879.00 |
| 2 | CEILING GRID WORK - REMOVE CROSS-T's AND MAINS IN KITCHEN AND DRY STORAGE GOODS ROOMS TO ALLOW FOR CONDUIT HANGERS AND ROUTING. 2 MEN X 1 DAY TO REMOVE + 2 MEN X 1 DAY TO REPLACE. | 32.0 | MNHRS | 45.00 | 1,440.00 | 5.00 | 160.00 | - | 1,600.00 |
| 3 | MISCELLANEOUS OTHER COSTS - CLEAN UP OF SLURRY FROM CORING HOLES THROUGH WALLS, TOUCH UP PAINT AS NEEDED, ETC. | 64.0 | MNHRS | 45.00 | 2,880.00 | 2.50 | 160.00 | - | 3,040.00 |
| 4 | FORM, PLACE AND FINISH HOUSEKEEPING PAD IN LEVEL 0 ELECTRICAL ROOM FOR TRANSFORMER | 16.0 | MNHRS | 45.00 | 720.00 | 20.00 | 320.00 | - | 1,040.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| NOTES: | | | | | | | | | |

1. FROM WRITTEN APPROVAL, THIS WORK WILL TAKE APPROXIMATELY 11-WEEKS TO COMPLETE. AT COMPLETION, THEN SECURITAS CAN COMMENCE CHECK-OUT OF THOSE ITEMS REQUIRING POWER IN THE SECURITY CABINETS.
2. THE DURATION OF WORK NOTED ABOVE ASSUMES THAT THE ELECTRICAL EQUIPMENT DATA INCLUDED IN THIS PROPOSAL SUFFICES FOR SUBMITTAL INFORMATION AND THAT NO ADDITIONAL SUBMITTAL/REVIEW PERIODS ARE REQUIRED.

| | | | | | | | | | |
|-------------------------------------|--|--|--|--|----------|--|--------|------------|----------------|
| SUB-TOTALS ALL WORK | | | | | 5,040.00 | | 640.00 | 172,879.00 | 178,559.00 |
| Material Tax & Equipment Surcharge | | | | | | | | | |
| Labor Burden @ 42% Labor Totals | | | | | 2,116.80 | | | | 2,116.80 |
| OH & Profit @ 15% BCC Totals | | | | | 1,073.52 | | 96.00 | | 1,169.52 |
| OH & Profit Subs @ 5% | | | | | | | | 8,643.95 | 8,644 |
| Builders Risk Insurance @ 0.2% | | | | | | | | | 381 |
| Payment & Performance Bonds @ 0.85% | | | | | | | | | 1,622 |
| TOTAL COST | | | | | | | | \$ | 192,493 |

Hamblen County Government
 Jail / Justice Center Project Expenditures
 As of October 31, 2024

| Category of Costs | Description | Amount | Total Per Category |
|--|--|------------------|-------------------------|
| Moseley Architects | | | |
| Paid Prior to FY2021 | Phase I and II & Design & Construction Planning Phase | \$ 943,700.00 | |
| Paid in FY2021 | Design & Construction Planning Phase | \$ 699,828.51 | |
| Paid in FY2022 | Design & Construction Planning Phase | \$ 3,114,662.02 | |
| Paid in FY2023 | Design & Construction Planning Phase | \$ 465,833.45 | |
| Paid in FY2024 | Design & Construction Planning Phase | \$ 356,908.88 | |
| Paid in FY2025 | Design & Construction Planning Phase | \$ 34,238.00 | |
| | | | \$ 5,615,170.86 |
| BurWil Construction | | | |
| Paid in FY2021 | Project Management | \$ 283,597.96 | |
| Paid in FY2022 | Project Management | \$ 227,515.00 | |
| Paid in FY2023 | Project Management | \$ 313,002.65 | |
| Paid in FY2024 | Project Management | \$ 197,339.35 | |
| Paid in FY2025 | Project Management | \$ 25,386.44 | |
| | | | \$ 1,046,841.40 |
| Blaine Construction | | | |
| Paid in FY2022 | Construction | \$ 18,460,845.00 | |
| Paid in FY2023 | Construction | \$ 29,880,119.16 | |
| Paid in FY2024 | Construction | \$ 33,920,943.95 | |
| Paid in FY2025 | Construction | \$ 6,781,934.00 | |
| | | | \$ 89,043,842.11 |
| Entegrity Consulting | | | |
| Paid in FY2021 | Commissioning Services | \$ 3,294.00 | |
| Paid in FY2022 | Commissioning Services | \$ 4,392.00 | |
| Paid in FY2023 | Commissioning Services | \$ 6,807.60 | |
| | | | \$ 14,493.60 |
| Property Acquisition | | | |
| Paid Prior to FY2021 | | \$ 1,250,751.07 | |
| Paid in FY2021 | | \$ 895,659.17 | |
| Paid in FY2022 | | \$ 1,326.52 | \$ 2,147,736.76 |
| FF&E Costs | | | |
| Paid in FY2024 | | \$ 60,759.34 | |
| Paid in FY2025 | | \$ 368,106.22 | \$ 428,865.56 |
| Other Costs | | | |
| Paid Prior to FY2021 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 109,649.17 | |
| Paid in FY2021 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 169,962.00 | |
| Paid in FY2022 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 122,120.00 | |
| Paid in FY2023 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 159,112.50 | |
| Paid in FY2024 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 46,855.00 | |
| Paid in FY2025 | Site Preparation, Clearing, and Soil Testing and All Other Costs | \$ 12,297.50 | |
| 9/29/2022 | MUS - Tap & Impact Fees for Jail Connections | \$ 54,000.00 | |
| Paid in FY2023 | Deacon Foodservice Solutions | \$ 251,563.81 | |
| Paid in FY2024 | Deacon Foodservice Solutions | \$ 206,792.19 | |
| Paid in FY2025 | Deacon Foodservice Solutions | \$ 9,437.18 | |
| 1/12/2023 | TN Dept of Environment & Conservation - Storm Water Annual Fee | \$ 500.00 | |
| 1/4/2024 | Professional Svcs - Bond Compliance Specialists | \$ 2,650.00 | |
| 1/11/2024 | TN Dept of Environment & Conservation - Storm Water Annual Fee | \$ 500.00 | |
| FY 24-25 | Professional Svcs - Bond Compliance Specialists | \$ 1,275.00 | |
| | | | \$ 1,146,714.35 |
| Total Expenditures on Jail / Justice Center Project | | | \$ 99,443,664.64 |

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Tuesday, November 12, 2024

Immediately Following the Adjournment of the Justice Center/Public Safety Committee
Large Courtroom – Hamblen County Courthouse



**PUBLIC SERVICES
COMMITTEE**

Mike Richardson
Chairman

Stan Harville
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Mike Reed
Member

Kyle Walker
Member

AGENDA

1. **Call to Order** – *Chairman Mike Richardson*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Mike Richardson (Visitors will be allotted 3 minutes to speak)
3. **Old Business** – *Chairman Mike Richardson*
 - a. None
4. **New Business** – *Chairman Mike Richardson*
 - a. Surplus Item for EMA-*Chris Bell, EMA Director*
 - b. Approval of the 2025 Regularly Scheduled Meetings of the Hamblen County Commission/Committees
 - c. Order Establishing Work Release Commission-*Chief Bob Ellis, Hamblen County Sheriff's Department*
 - d. Noise Issue Discussion-*Mike Richardson, Chairman-Public Services Committee*
5. **Items of Interest (No Action Necessary)** – *Chairman Mike Richardson*
 - a. None
6. **Adjournment** – *Chairman Mike Richardson*



Morrystown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morrystown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us

MEMORANDUM

TO: Amanda Hale, County Finance Director
FROM: Chris Bell, Director
DATE: 30 October 2024
RE: Surplus 2006 Ford Crown Victoria

Morrystown-Hamblen Emergency Management Agency has a 2006 Ford Crown Victoria, VIN# 2FAFP71W76X104440, that EMA needs to surplus. Please confirm that the VIN# 2FAFP71W76X104440 we provided matches the number on the title in the County Mayor's Office.

I ask that the County Commission surplus the 2006 Ford Crown Victoria from the EMA asset list.

2025 Regularly Scheduled Meetings of the Hamblen County Commission

| <i>January</i> | <i>Meeting Dates</i> | <i>Agenda Deadline 9:00a.m.</i> |
|-------------------------|----------------------------|---------------------------------|
| Committees | January 13, 2025 | January 7, 2025 |
| Commission | January 23, 2025 | January 14, 2025 |
| <i>February</i> | | |
| Committees | February 10, 2025 | February 4, 2025 |
| Commission | February 20, 2025 | February 11, 2025 |
| <i>March</i> | | |
| Committees | March 10, 2025 | March 4, 2025 |
| Commission | March 20, 2025 | March 11, 2025 |
| <i>April</i> | | |
| Committees | April 14, 2025 | April 8, 2025 |
| Commission | April 24, 2025 | April 15, 2025 |
| <i>May</i> | | |
| Committees | May 12, 2025 | May 6, 2025 |
| Commission | May 22, 2025 | May 13, 2025 |
| <i>June</i> | | |
| Committees | June 16, 2025 | June 10, 2025 |
| Commission | June 26, 2025 | June 17, 2025 |
| <i>July</i> | | |
| Committees | July 14, 2025 | July 8, 2025 |
| Commission | July 24, 2025 | July 15, 2025 |
| <i>August</i> | | |
| Committees | August 11, 2025 | August 5, 2025 |
| Commission | August 21, 2025 | August 12, 2025 |
| <i>September</i> | | |
| Committees | September 8, 2025 | September 2, 2025 |
| Commission | September 18, 2025 | September 9, 2025 |
| <i>October</i> | | |
| Committees | October 14, 2025 (Tuesday) | October 7, 2025 |
| Commission | October 23, 2025 | October 14, 2025 |
| <i>November</i> | | |
| Committees | November 10, 2025 | November 4, 2025 |
| Commission | November 20, 2025 | November 12, 2025 |
| <i>December</i> | | |
| Committees | December 8, 2025 | December 2, 2025 |
| Commission | December 18, 2025 | December 9, 2025 |

- Committees meet at 5:00 p.m. on the 2nd Monday of each month unless a County holiday falls on that date at which time the meetings will take place on the following Tuesday
- Commission meets at 5:00 p.m. the Thursday following the 3rd Monday of each month
- Committees and Commission meetings are held in the large courtroom of the Hamblen County Courthouse

OCT 21 2024

IN THE CRIMINAL COURT FOR HAMBLLEN COUNTY, TENNESSEE *W*

ORDER ESTABLISHING WORK RELEASE COMMISSION

In order to alleviate the volume of work required of the Court and to establish a uniform, consistent and fair method of determining work release allowed by law for prisoners in the County Detention Center or Jail the following provisions are made:

- (1) There is established a work release commission consisting of:
Jail Administrative Lieutenant D.J. Hart, Chief Deputy Bob Ellis & Deputy Clerk Katie Moore;
- (2) The work release commission will, by concurrence of all three members, review all applications of inmates of the County Detention Center or Jail and grant or deny work release;
- (3) An affidavit of the prospective employer must be filed with the work release application. The Hamblen County Sheriff's Department has drafted the affidavit form and the form must be used. The employer must be of good reputation and the employment must be actual work and not a means of evading incarceration;
- (4) No person can be granted work release that has presently been convicted of a felony;
- (5) No person can be granted work release that is currently on the Sex Offender Registry;
- (6) Any prisoner granted work release must pay all fees and cost as required by law;
- (7) The commission will cause work releases granted to be periodically checked for full compliance. Anyone not in compliance will be terminated unless the commission finds good cause for reinstatement.



This 21 day of October, 2024.

STATE OF TENNESSEE
COUNTY OF HAMBLLEN

I hereby certify that the foregoing is a true and correct copy of the original Order filed in this Case. Witness my signature on this 21 day of Oct, 2024.

Teresa West
Teresa West
Circuit Court Clerk

[Handwritten Signature]
Judge

Hamblen County Government
BULK WASTE STUDY COMMITTEE



**BULK WASTE STUDY
COMMITTEE**

Tuesday, November 12, 2024

*Immediately Following Adjournment of the Public Services Committee
Large Courtroom of the Hamblen County Courthouse*

Tim Horner
Chairman

AGENDA

Kyle Walker
Vice-Chairman

1. Call to Order – *Chairman Tim Horner*

Bobby Haun
Ex-Officio

2. Visitors Wishing to Address the Committee – *Chairman Tim Horner*
(Visitors will be allotted 3 minutes to speak)

Edna Greene
Member

3. Old Business – *Chairman Tim Horner*
a. None

Stan Harville
Member

4. New Business – *Chairman Tim Horner*
a. Bulk Waste Update-Tommy McKinney, Codes Enforcement Officer

Peggy Howell
Member

5. Items of Interest (No Action Necessary) – *Chairman Tim Horner*
a. None

New Appointee
Member

6. Adjournment – *Chairman Tim Horner*



Hamblen County Government
FINANCE COMMITTEE

Tuesday, November 12, 2024
Immediately following the Adjournment of the Bulk Waste Committee
Large Courtroom – Hamblen County Courthouse

FINANCE COMMITTEE

AGENDA

Rodney Long
Chairman

Thomas Doty
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A’Hearn
Member

Stan Harville
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

Mike Richardson
Member

Kyle Walker
Member

1. **Call to Order-Chairman Rodney Long**
2. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Rodney Long (Visitors will be allotted 3 minutes to speak)**
3. **Recurring Business – Chairman Rodney Long**
 - a. Expenditure Reports – October 2024 (*Information Only-No Action Necessary*)
 - b. Monthly Checks October 2024 (*Information Only-No Action Necessary*)
4. **Old Business – Chairman Rodney Long**
 - a. None
5. **New Business – Chairman Rodney Long**
 - a. Resolution 24-__-Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County’s Jail2Work Program-*County Mayor Chris Cutshaw*
 - b. Resolution 24-__-Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University-*County Mayor Chris Cutshaw*
 - c. Third Judicial District Recovery Court Expansion Project-Narratives and Contracts-*Penny Knight, Recovery Court Coordinator / Mental Health Coordinator*
 - i. Agreement for Professional Services
 - ii. Contract for Professional Consulting Services
 - d. Budget Amendments-*Finance Director-Amanda Hale*
 - i. Hamblen County Department of Education Budget Amendment #4 Increase of \$5,568,971.56-*Traci Antrican, Senior Accountant, HCBOE*
 - ii. Fund #101 Probation Services \$150,000
 - iii. Fund #128 Drug Use Abatement Fund \$150,000
6. **Items of Interest (No Action Necessary) – Chairman Rodney Long**
 - a. Planning Commission Building Permit Report-October 2024
 - b. County Attorney Invoices -October 2024
 - c. Trustee Report- October 1, 2024 – October 30, 2024
7. **Adjournment – Chairman Rodney Long**

EXPENDITURE REPORTS

October 2024

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

| Account Group | Budget Amount | Budget Amendments | Amended Budget | MTD Expenses | YTD Expenses | Outstanding Encumbrances | Unencumbered Balance | % Bdg Remain |
|--|---------------|-------------------|----------------|--------------|--------------|--------------------------|----------------------|--------------|
| 51100 County Commission | 211,535.00 | 0.00 | 211,535.00 | 17,325.48 | 62,475.32 | 27,735.00 | 121,324.68 | 57.35% |
| 51210 Board Of Equalizaton | 22,200.00 | 0.00 | 22,200.00 | 0.00 | 0.00 | 0.00 | 22,200.00 | 100.00% |
| 51300 County Mayor/Executive | 273,624.00 | 21,960.60 | 295,584.60 | 17,798.19 | 74,160.07 | 13,281.44 | 208,143.09 | 70.42% |
| 51400 County Attorney | 36,303.00 | 0.00 | 36,303.00 | 737.66 | 3,519.39 | 0.00 | 32,783.61 | 90.31% |
| 51500 Election Commission | 442,830.00 | 0.00 | 442,830.00 | 48,456.75 | 177,131.46 | 8,653.81 | 257,044.73 | 58.05% |
| 51600 Register Of Deeds | 447,290.00 | 0.00 | 447,290.00 | 33,805.04 | 124,812.07 | 16,203.36 | 306,274.57 | 68.47% |
| 51720 Planning | 294,531.00 | 0.00 | 294,531.00 | 19,682.18 | 63,639.92 | 2,579.53 | 228,311.55 | 77.52% |
| 51750 Codes Compliance | 70,052.00 | 0.00 | 70,052.00 | 5,336.11 | 19,777.95 | 0.00 | 50,274.05 | 71.77% |
| 51760 Geographical Information Systems | 103,937.00 | 0.00 | 103,937.00 | 23,470.56 | 37,450.87 | 0.00 | 66,486.13 | 63.97% |
| 51810 Other Facilities | 1,260,844.00 | 0.00 | 1,260,844.00 | 122,596.60 | 309,535.98 | 75,382.36 | 875,925.66 | 69.47% |
| 51910 Preservation Of Records | 23,887.00 | 0.00 | 23,887.00 | 1,710.96 | 5,531.50 | 1,805.99 | 16,549.51 | 69.28% |
| 52100 Accounting And Budgeting | 606,278.00 | 0.00 | 606,278.00 | 43,835.77 | 172,367.09 | 3,305.60 | 430,605.31 | 71.02% |
| 52300 Property Assessor's Office | 424,959.00 | 0.00 | 424,959.00 | 33,591.96 | 117,210.60 | 9,438.66 | 298,309.74 | 70.20% |
| 52310 Reappraisal Program | 195,485.00 | 0.00 | 195,485.00 | 4,104.84 | 16,793.02 | 6,567.02 | 172,124.96 | 88.05% |
| 52400 County Trustee's Office | 452,099.00 | 0.00 | 452,099.00 | 41,326.51 | 148,915.02 | 2,035.27 | 301,148.71 | 66.61% |
| 52500 County Clerk's Office | 668,670.00 | 10,000.00 | 678,670.00 | 45,945.23 | 187,713.87 | 1,702.71 | 489,253.42 | 72.09% |
| 52600 Data Processing | 188,783.00 | 0.00 | 188,783.00 | 17,149.03 | 69,958.23 | 29,615.94 | 89,208.83 | 47.25% |
| 52900 Other Finance | 344,280.00 | 0.00 | 344,280.00 | 36,688.75 | 123,229.50 | 9,820.04 | 211,230.46 | 61.35% |
| 53100 Circuit Court | 1,166,925.00 | 1,587.50 | 1,168,512.50 | 85,076.94 | 348,813.99 | 10,173.22 | 809,525.29 | 69.28% |
| 53300 General Sessions Court | 745,276.00 | 0.00 | 745,276.00 | 61,014.51 | 211,401.10 | 1,046.60 | 532,828.30 | 71.49% |
| 53330 Drug Court | 247,745.00 | 0.00 | 247,745.00 | 16,387.23 | 58,095.37 | 2,455.66 | 187,193.97 | 75.56% |
| 53400 Chancery Court | 453,590.00 | 0.00 | 453,590.00 | 33,236.84 | 141,950.34 | 12,150.60 | 299,489.06 | 66.03% |
| 53500 Juvenile Court | 365,672.00 | 0.00 | 365,672.00 | 26,204.19 | 89,551.86 | 2,971.79 | 273,148.35 | 74.70% |
| 53900 Other Admin Of Justice - Mental Health | 150,000.00 | 0.00 | 150,000.00 | 12,199.45 | 33,570.33 | 4,049.25 | 112,380.42 | 74.92% |

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101

101 General Fund

| Account Group | Budget Amount | Budget Amendments | Amended Budget | MTD Expenses | YTD Expenses | Outstanding Encumbrances | Unencumbered Balance | % Bdgt Remain |
|--|---------------|-------------------|----------------|--------------|--------------|--------------------------|----------------------|---------------|
| 53920 Courtroom Security | 1,088,340.00 | 0.00 | 1,088,340.00 | 89,518.71 | 294,873.75 | 7,692.48 | 785,773.77 | 72.20% |
| 53930 Victim Assistance Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 54110 Sheriff's Department | 5,783,817.00 | 234,183.00 | 6,018,000.00 | 469,283.26 | 1,710,749.49 | 313,426.72 | 3,993,823.79 | 66.36% |
| 54160 Administration Of The Sexual Offender | 6,250.00 | 0.00 | 6,250.00 | 659.99 | 790.86 | 1,142.40 | 4,316.74 | 69.07% |
| 54210 Jail | 8,519,051.00 | 0.00 | 8,519,051.00 | 540,964.89 | 1,995,139.77 | 776,144.43 | 5,747,766.80 | 67.47% |
| 54220 Workhouse | 124,303.00 | 0.00 | 124,303.00 | 10,151.06 | 35,919.83 | 0.00 | 88,383.17 | 71.10% |
| 54250 Work Release Program | 442,580.00 | 0.00 | 442,580.00 | 218,818.70 | 275,432.08 | 5,352.81 | 161,795.11 | 36.56% |
| 54310 Fire Prevention And Control | 300,000.00 | 0.00 | 300,000.00 | 0.00 | 150,000.00 | 0.00 | 150,000.00 | 50.00% |
| 54410 Civil Defense | 159,843.00 | 0.00 | 159,843.00 | 13,271.23 | 44,681.97 | 3,220.72 | 111,940.31 | 70.03% |
| 54490 Other Emergency Management | 334,880.00 | 0.00 | 334,880.00 | 0.00 | 204,940.00 | 0.00 | 129,940.00 | 38.80% |
| 54510 Inspection And Regulation | 6,844.00 | 0.00 | 6,844.00 | 484.44 | 1,937.76 | 200.00 | 4,706.24 | 68.76% |
| 54610 Medical Examiner | 239,900.00 | 0.00 | 239,900.00 | 21,532.52 | 60,006.40 | 29,900.00 | 149,993.60 | 62.52% |
| 54710 Drug Court Expansion - Public Safety Grant | 0.00 | 0.00 | 0.00 | 2,425.58 | 2,425.58 | 7,525.77 | -9,951.35 | |
| 54900 Other Public Safety | 24,000.00 | 0.00 | 24,000.00 | 0.00 | 1,998.77 | 13,720.00 | 8,281.23 | 34.51% |
| 55110 Local Health Center | 1,228,622.00 | 0.00 | 1,228,622.00 | 63,705.67 | 234,792.42 | 26,693.63 | 967,135.95 | 78.72% |
| 55120 Rabies And Animal Control | 450,204.00 | 0.00 | 450,204.00 | 36,540.29 | 140,830.93 | 5,644.79 | 303,728.28 | 67.46% |
| 55140 Nursing Home | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 0.00 | 0.00% |
| 55170 Alcohol And Drug Programs | 6,200.00 | 0.00 | 6,200.00 | 1,900.00 | 1,900.00 | 0.00 | 4,300.00 | 69.35% |
| 55390 Appropriation To State | 115,233.00 | 0.00 | 115,233.00 | 0.00 | 0.00 | 0.00 | 115,233.00 | 100.00% |
| 55520 Aid To Dependent Children | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| 55590 Other Local Welfare Services | 27,600.00 | 0.00 | 27,600.00 | 765.00 | 13,265.00 | 0.00 | 14,335.00 | 51.94% |
| 55710 Sanitation Management | 21,710.00 | 0.00 | 21,710.00 | 0.00 | 18,780.00 | 0.00 | 2,930.00 | 13.50% |
| 55900 Other Public Health And Welfare | 95,000.00 | 0.00 | 95,000.00 | 0.00 | 45,150.99 | 0.00 | 49,849.01 | 52.47% |
| 56100 Adult Activities | 11,600.00 | 0.00 | 11,600.00 | 0.00 | 11,600.00 | 0.00 | 0.00 | 0.00% |

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

| Account Group | Budget Amount | Budget Amendments | Amended Budget | MTD Expenses | YTD Expenses | Outstanding Encumbrances | Unencumbered Balance | % Bdgt Remain |
|--|----------------------|-------------------|----------------------|---------------------|---------------------|--------------------------|----------------------|---------------|
| 56300 Senior Citizens Assistance | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 0.00% |
| 56500 Libraries | 360,000.00 | 0.00 | 360,000.00 | 0.00 | 90,000.00 | 0.00 | 270,000.00 | 75.00% |
| 56700 Parks And Fair Boards | 358,149.00 | 0.00 | 358,149.00 | 23,422.41 | 94,465.84 | 16,606.62 | 247,076.54 | 68.99% |
| 56900 Other Social, Cultural And Recreational | 411,000.00 | 0.00 | 411,000.00 | 0.00 | 261,000.00 | 0.00 | 150,000.00 | 36.50% |
| 57100 Agricultural Extension Service | 200,766.00 | 3,832.81 | 204,598.81 | 150.00 | 150.00 | 0.00 | 204,448.81 | 99.93% |
| 57300 Forest Service | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| 57500 Soil Conservation | 88,605.00 | 0.00 | 88,605.00 | 7,179.64 | 25,794.93 | 0.00 | 62,810.07 | 70.89% |
| 57800 Storm Water Management | 107,289.00 | 0.00 | 107,289.00 | 8,408.31 | 24,550.73 | 11,253.78 | 71,484.49 | 66.63% |
| 58110 Tourism | 58,700.00 | 0.00 | 58,700.00 | 0.00 | 41,930.36 | -164.98 | 16,934.62 | 28.85% |
| 58120 Industrial Development | 641,000.00 | 0.00 | 641,000.00 | 0.00 | 50,500.00 | 0.00 | 590,500.00 | 92.12% |
| 58190 Other Economic And Community D | 0.00 | 0.00 | 0.00 | 2,898.00 | 2,898.00 | 0.00 | -2,898.00 | |
| 58300 Veterans' Services | 38,791.00 | 0.00 | 38,791.00 | 3,252.93 | 10,962.25 | 0.00 | 27,828.75 | 71.74% |
| 58600 Employee Benefits | 972,510.00 | 0.00 | 972,510.00 | 1,363.09 | 708,558.79 | 0.00 | 263,951.21 | 27.14% |
| 58900 Miscellaneous | 386,300.00 | 0.00 | 386,300.00 | 216.36 | 31,898.30 | 0.00 | 354,401.70 | 91.74% |
| 73300 Community Services | 6,000.00 | 0.00 | 6,000.00 | 0.00 | 5,000.00 | 0.00 | 1,000.00 | 16.67% |
| 91110 General Administration Projects | 295,000.00 | 0.00 | 295,000.00 | 0.00 | 12,362.00 | 51,690.00 | 230,948.00 | 78.29% |
| 91120 Administration Of Justice Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 91130 Public Safety Projects | 0.00 | 136,650.00 | 136,650.00 | 0.00 | 0.00 | 0.00 | 136,650.00 | 100.00% |
| 91140 Public Health And Welfare Projects | 1,825,000.00 | 0.00 | 1,825,000.00 | 13,581.12 | 41,608.94 | 0.00 | 1,783,391.06 | 97.72% |
| 91150 Social, Cultural And Recreation Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 91190 Other General Government Proje | 85,000.00 | 0.00 | 85,000.00 | 0.00 | 0.00 | 0.00 | 85,000.00 | 100.00% |
| 91200 Highway And Street Capital Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 99100 Transfers Out | 0.00 | 0.00 | 0.00 | 48,849.73 | 48,849.73 | 0.00 | -48,849.73 | |
| General Fund #(101) | 34,041,382.00 | 408,213.91 | 34,449,595.91 | 2,327,023.71 | 9,317,850.32 | 1,511,023.02 | 23,620,722.57 | 68.57% |

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

116

116 Sanitation

| Account Group | Budget Amount | Budget Amendments | Amended Budget | MTD Expenses | YTD Expenses | Outstanding Encumbrances | Unencumbered Balance | % Bdgt Remain |
|---|---------------------|-------------------|---------------------|-------------------|-------------------|--------------------------|----------------------|---------------|
| 55710 Sanitation Management | 3,578,932.00 | 0.00 | 3,578,932.00 | 261,834.42 | 928,491.88 | 399,897.95 | 2,250,542.17 | 62.88% |
| 99100 Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Solid Waste/Sanitation Fund #(116) | 3,578,932.00 | 0.00 | 3,578,932.00 | 261,834.42 | 928,491.88 | 399,897.95 | 2,250,542.17 | 62.88% |

EXPENSE SUMMARY REPORT

October 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

131

131 Highway

| Account Group | Budget Amount | Budget Amendments | Amended Budget | MTD Expenses | YTD Expenses | Outstanding Encumbrances | Unencumbered Balance | % Bdgt Remain |
|--|---------------------|-------------------|---------------------|-------------------|-------------------|--------------------------|----------------------|---------------|
| 61000 Administration | 527,671.00 | 0.00 | 527,671.00 | 29,875.90 | 203,936.70 | 18,958.89 | 304,775.41 | 57.76% |
| 62000 Highway And Bridge Maintenance | 1,832,404.00 | 0.00 | 1,832,404.00 | 122,362.76 | 436,982.10 | 75,214.14 | 1,320,207.76 | 72.05% |
| 63100 Operation And Maintenance Of Equipment | 619,307.00 | 0.00 | 619,307.00 | 49,903.73 | 125,772.48 | 153,105.75 | 340,428.77 | 54.97% |
| 66000 Employee Benefits | 22,633.00 | 0.00 | 22,633.00 | 0.00 | 20,985.56 | 0.00 | 1,647.44 | 7.28% |
| 68000 Capital Outlay | 198,000.00 | 0.00 | 198,000.00 | 0.00 | 0.00 | 0.00 | 198,000.00 | 100.00% |
| 99100 Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Highway/Public Works Fund (#131) | 3,200,015.00 | 0.00 | 3,200,015.00 | 202,142.39 | 787,676.84 | 247,278.78 | 2,165,059.38 | 67.66% |

MONTHLY CHECKS

October 2024

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|-------------------------------|------------|------------|--|------------------------|
| Fund: General Fund #(101) | | | | | | |
| 51100 | 399 | Other Contracted Services | 10/24/2024 | 1010280863 | USI Consulting Group Inc | 6,000.00 |
| 51100 | | County Commission | | | Check Count: 1 | Total: 6,000.00 |
| 51300 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 71.10 |
| 51300 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 42.92 |
| 51300 | 348 | Postal Charges | 10/18/2024 | 1010280807 | HomeTrust Bank | 12.67 |
| 51300 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 189.51 |
| 51300 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 719.00 |
| 51300 | 355 | Travel | 10/31/2024 | 1010280887 | Fuelman | 19.97 |
| 51300 | 599 | Other Charges | 10/04/2024 | 1010280700 | Association Of Tn Valley Gov't | 300.00 |
| 51300 | 599 | Other Charges | 10/10/2024 | 1010280748 | CivicPlus LLC | 2,333.42 |
| 51300 | 599 | Other Charges | 10/10/2024 | 1010280754 | Food City | 60.23 |
| 51300 | 599 | Other Charges | 10/18/2024 | 1010280807 | HomeTrust Bank | 455.24 |
| 51300 | 599 | Other Charges | 10/18/2024 | 1010280813 | Morristown Signs, Inc | 36.00 |
| 51300 | 599 | Other Charges | 10/18/2024 | 1010280830 | South Marketing Group | 650.00 |
| 51300 | 599 | Other Charges | 10/31/2024 | 1010280884 | Evans Office Supply Co | 610.00 |
| 51300 | 599 | Other Charges | 10/31/2024 | 9101000824 | Patricia A Bowman | 51.99 |
| 51300 | | County Mayor/Executive | | | Check Count: 12 | Total: 5,552.05 |
| 51400 | 331 | Legal Services | 10/24/2024 | 1010280843 | Capps & Byrd LLP | 630.00 |
| 51400 | | County Attorney | | | Check Count: 1 | Total: 630.00 |
| 51500 | 193 | Election Worker | 10/25/2024 | 1010280866 | Anissa L Henrichs | 140.00 |
| 51500 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 42.92 |
| 51500 | 351 | Rentals | 10/10/2024 | 1010280755 | Margaret Gardner | 500.00 |
| 51500 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 84.37 |
| 51500 | 355 | Travel | 10/18/2024 | 1010280798 | East TN Association of County Election Officials | 700.00 |
| 51500 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | -80.72 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|--|------------|------------------------|---------------------------------------|------------------|
| Fund: General Fund #(101) | | | | | | |
| 51500 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 67.49 |
| 51500 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 299.97 |
| 51500 | 719 | Office Equipment | 10/25/2024 | 1010280865 | Source 4 Industries Inc | 24,736.42 |
| 51500 | 719 | Office Equipment | 10/24/2024 | 9101000823 | Source 4 Industries Inc | 0.00 |
| 51500 | | Election Commission | | Check Count: 10 | Total: | 26,490.45 |
| 51600 | 435 | Office Supplies | 10/18/2024 | 1010280811 | LexisNexis/Matthew Bender & Co | 221.67 |
| 51600 | 709 | Data Processing Equipment | 10/04/2024 | 1010280703 | Business Information Systems | 1,058.65 |
| 51600 | 709 | Data Processing Equipment | 10/24/2024 | 1010280841 | Business Information Systems | 47.00 |
| 51600 | 709 | Data Processing Equipment | 10/31/2024 | 1010280874 | Business Information Systems | 362.65 |
| 51600 | | Register Of Deeds | | Check Count: 4 | Total: | 1,689.97 |
| 51720 | 307 | Communication | 10/04/2024 | 1010280743 | Verizon Wireless | 68.00 |
| 51720 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 85.84 |
| 51720 | 312 | Contracts With Private Agencies | 10/10/2024 | 1010280763 | Robert Montgomery | 640.00 |
| 51720 | 312 | Contracts With Private Agencies | 10/31/2024 | 1010280878 | City of Morristown | 4,100.00 |
| 51720 | 312 | Contracts With Private Agencies | 10/31/2024 | 1010280901 | Robert Montgomery | 80.00 |
| 51720 | 320 | Dues And Memberships | 10/18/2024 | 1010280836 | Upper East TN Building Officials Assn | 30.00 |
| 51720 | 331 | Legal Services | 10/24/2024 | 1010280843 | Capps & Byrd LLP | 218.75 |
| 51720 | 332 | Legal Notices, Recording And Court Costs | 10/18/2024 | 1010280795 | Citizen Tribune | 44.28 |
| 51720 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 15.00 |
| 51720 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 57.64 |
| 51720 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 140.00 |
| 51720 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 63.47 |
| 51720 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 691.49 |
| 51720 | | Planning | | Check Count: 13 | Total: | 6,234.47 |
| 51760 | 309 | Contracts With Government Agencies | 10/31/2024 | 1010280878 | City of Morristown | 18,111.66 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---|------------|---------------------|-------------------------------------|-------------------------|
| Fund: General Fund #(101) | | | | | | |
| 51760 | | Geographical Information Systems | | Check Count: | 1 | Total: 18,111.66 |
| 51810 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 490.30 |
| 51810 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 235.19 |
| 51810 | 307 | Communication | 10/31/2024 | 1010280900 | MetTel | 1,046.77 |
| 51810 | 334 | Maintenance Agreements | 10/04/2024 | 1010280717 | Interstate Mechanical Service, LLC | 11,868.00 |
| 51810 | 334 | Maintenance Agreements | 10/10/2024 | 1010280770 | Quality Waste | 48.60 |
| 51810 | 334 | Maintenance Agreements | 10/10/2024 | 1010280781 | United Elevator Services LLC | 2,098.18 |
| 51810 | 334 | Maintenance Agreements | 10/18/2024 | 1010280809 | Johnson Controls Fire Protection LP | 6,082.16 |
| 51810 | 334 | Maintenance Agreements | 10/24/2024 | 1010280859 | Murrell Burglar Alarm Co Inc | 116.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/04/2024 | 1010280718 | Johnson Controls Fire Protection LP | 650.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/04/2024 | 1010280721 | Lowe's | 618.76 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/04/2024 | 1010280734 | Tennessee Recovery & Monitoring | 168.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/10/2024 | 1010280749 | Darien DeMayo | 480.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/10/2024 | 1010280759 | Johnson Controls Fire Protection LP | 959.78 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/10/2024 | 1010280764 | Morristown Signs, Inc | 80.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/18/2024 | 1010280809 | Johnson Controls Fire Protection LP | 1,308.15 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/18/2024 | 1010280817 | NAPA Auto Parts Of Morristown | 116.87 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/18/2024 | 1010280833 | T.E.G. Enterprises, Inc | 285.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/24/2024 | 1010280847 | Ricky S Coffey | 400.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/24/2024 | 1010280850 | Electrical Technology Recycling | 198.75 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/24/2024 | 1010280851 | Fenco Supply Co | 9.60 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 10/31/2024 | 1010280899 | Lowe's | 273.50 |
| 51810 | 336 | Maintenance And Repair Services - Equipment | 10/10/2024 | 1010280762 | Lane Sales Power Equipment | 196.81 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 45.00 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 10/31/2024 | 1010280908 | Porter's Tire Store Inc. | 1,226.62 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 10/31/2024 | 1010280910 | Steve's Transmission | 2,815.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---------------------------------|------------|------------------------|-------------------------------|------------------|
| Fund: General Fund #(101) | | | | | | |
| 51810 | 410 | Custodial Supplies | 10/10/2024 | 1010280780 | Unifirst | 196.35 |
| 51810 | 410 | Custodial Supplies | 10/31/2024 | 1010280913 | Unifirst | 196.34 |
| 51810 | 415 | Electricity | 10/04/2024 | 1010280722 | Morristown Utilities | 23,527.00 |
| 51810 | 415 | Electricity | 10/10/2024 | 1010280765 | Morristown Utilities | 2,121.00 |
| 51810 | 415 | Electricity | 10/24/2024 | 1010280858 | Morristown Utilities | 26,021.00 |
| 51810 | 415 | Electricity | 10/31/2024 | 1010280903 | Morristown Utilities | 4,053.00 |
| 51810 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 315.61 |
| 51810 | 434 | Natural Gas | 10/24/2024 | 1010280839 | Atmos Energy | 1,046.76 |
| 51810 | 451 | Uniforms | 10/10/2024 | 1010280780 | Unifirst | 225.87 |
| 51810 | 451 | Uniforms | 10/31/2024 | 1010280913 | Unifirst | 225.88 |
| 51810 | 717 | Maintenance Equipment | 10/18/2024 | 1010280807 | HomeTrust Bank | 48.19 |
| 51810 | | Other Facilities | | Check Count: 33 | Total: | 89,794.04 |
| 51910 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 40.39 |
| 51910 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 59.52 |
| 51910 | 435 | Office Supplies | 10/18/2024 | 1010280795 | Citizen Tribune | 75.00 |
| 51910 | 435 | Office Supplies | 10/24/2024 | 1010280853 | Gaylord Bros | 64.41 |
| 51910 | | Preservation Of Records | | Check Count: 4 | Total: | 239.32 |
| 52100 | 334 | Maintenance Agreements | 10/04/2024 | 1010280732 | Skyward Inc | 250.00 |
| 52100 | 349 | Printing, Stationery And Forms | 10/10/2024 | 1010280768 | Pitney Bowes | 132.79 |
| 52100 | 435 | Office Supplies | 10/04/2024 | 1010280696 | Allegra - Morristown | 607.13 |
| 52100 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 129.94 |
| 52100 | 435 | Office Supplies | 10/18/2024 | 1010280807 | HomeTrust Bank | 247.46 |
| 52100 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 181.53 |
| 52100 | | Accounting And Budgeting | | Check Count: 6 | Total: | 1,548.85 |
| 52300 | 320 | Dues And Memberships | 10/04/2024 | 1010280735 | TN Assn Of Assessing Officers | 1,350.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|--|------------|------------|-------------------------------------|------------------------|
| Fund: General Fund #(101) | | | | | | |
| 52300 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 30.00 |
| 52300 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 165.79 |
| 52300 | | Property Assessor's Office | | | Check Count: 3 | Total: 1,545.79 |
| 52310 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 64.74 |
| 52310 | | Reappraisal Program | | | Check Count: 1 | Total: 64.74 |
| 52400 | 349 | Printing, Stationery And Forms | 10/24/2024 | 1010280848 | County Record Services, LLC | 6,960.22 |
| 52400 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 60.14 |
| 52400 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 834.03 |
| 52400 | 719 | Office Equipment | 10/18/2024 | 1010280829 | SOS Computers, LLC | 929.62 |
| 52400 | | County Trustee's Office | | | Check Count: 4 | Total: 8,784.01 |
| 52500 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 40.39 |
| 52500 | 337 | Maintenance And Repair Services - Office | 10/04/2024 | 1010280703 | Business Information Systems | 52.00 |
| 52500 | 349 | Printing, Stationery And Forms | 10/31/2024 | 1010280884 | Evans Office Supply Co | 1,190.00 |
| 52500 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 65.45 |
| 52500 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 834.03 |
| 52500 | 399 | Other Contracted Services | 10/10/2024 | 1010280772 | Shred-A-Way of East Tennessee, Inc. | 40.00 |
| 52500 | 399 | Other Contracted Services | 10/24/2024 | 1010280860 | Shred-A-Way of East Tennessee, Inc. | 40.00 |
| 52500 | 435 | Office Supplies | 10/04/2024 | 1010280703 | Business Information Systems | 246.87 |
| 52500 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 1,125.48 |
| 52500 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 163.95 |
| 52500 | | County Clerk's Office | | | Check Count: 8 | Total: 3,798.17 |
| 52600 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 42.92 |
| 52600 | 312 | Contracts With Private Agencies | 10/18/2024 | 1010280816 | MUS Fibernet | 365.08 |
| 52600 | 312 | Contracts With Private Agencies | 10/24/2024 | 1010280849 | CyberFOX, LLC | 308.70 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---------------------------|------------|------------------------|-----------------------------------|------------------|
| Fund: General Fund #(101) | | | | | | |
| 52600 | 317 | Data Processing Services | 10/04/2024 | 1010280712 | GovConnection, Inc. | 2,347.58 |
| 52600 | 317 | Data Processing Services | 10/04/2024 | 1010280740 | Robert Tucker | 89.99 |
| 52600 | 317 | Data Processing Services | 10/18/2024 | 1010280807 | HomeTrust Bank | 5.00 |
| 52600 | 317 | Data Processing Services | 10/31/2024 | 1010280889 | GovConnection, Inc. | 2,369.52 |
| 52600 | 709 | Data Processing Equipment | 10/10/2024 | 1010280756 | GovConnection, Inc. | 760.62 |
| 52600 | 709 | Data Processing Equipment | 10/10/2024 | 1010280773 | SOS Computers, LLC | 3,762.46 |
| 52600 | 709 | Data Processing Equipment | 10/18/2024 | 1010280807 | HomeTrust Bank | 42.94 |
| 52600 | 709 | Data Processing Equipment | 10/31/2024 | 1010280899 | Lowe's | 77.82 |
| 52600 | | Data Processing | | Check Count: 10 | Total: | 10,172.63 |
| 52900 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 72.58 |
| 52900 | 317 | Data Processing Services | 10/04/2024 | 1010280725 | MUS Fibernet | 124.30 |
| 52900 | 330 | Operating Lease Payments | 10/04/2024 | 1010280731 | Mark Sawyer | 2,500.00 |
| 52900 | 351 | Rentals | 10/10/2024 | 1010280770 | Quality Waste | 27.00 |
| 52900 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 51.90 |
| 52900 | 415 | Electricity | 10/10/2024 | 1010280765 | Morristown Utilities | 692.00 |
| 52900 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 821.54 |
| 52900 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 10.00 |
| 52900 | | Other Finance | | Check Count: 8 | Total: | 4,299.32 |
| 53100 | 194 | Jury And Witness Expense | 10/10/2024 | 1010280751 | Dutch Restaurant Group, LLC | 166.00 |
| 53100 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 39.09 |
| 53100 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 42.92 |
| 53100 | 334 | Maintenance Agreements | 10/04/2024 | 1010280704 | Business Information Systems, Inc | 4,748.89 |
| 53100 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 324.42 |
| 53100 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 554.67 |
| 53100 | 435 | Office Supplies | 10/18/2024 | 1010280807 | HomeTrust Bank | 49.98 |
| 53100 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 140.70 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|-------------------------------|------------|------------|--------------------------------|------------------------|
| Fund: General Fund #(101) | | | | | | |
| 53100 | | Circuit Court | | | Check Count: 8 | Total: 6,066.67 |
| 53300 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 58.46 |
| 53300 | 355 | Travel | 10/04/2024 | 9101000806 | Wayne Douglas Collins | 1,326.70 |
| 53300 | 435 | Office Supplies | 10/18/2024 | 1010280811 | LexisNexis/Matthew Bender & Co | 476.33 |
| 53300 | | General Sessions Court | | | Check Count: 3 | Total: 1,861.49 |
| 53330 | 307 | Communication | 10/10/2024 | 1010280767 | One Step Software Inc. | 200.00 |
| 53330 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 104.77 |
| 53330 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 68.07 |
| 53330 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 42.65 |
| 53330 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 119.00 |
| 53330 | | Drug Court | | | Check Count: 5 | Total: 534.49 |
| 53400 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 21.40 |
| 53400 | 334 | Maintenance Agreements | 10/24/2024 | 1010280844 | Catalis Payments | 1,050.00 |
| 53400 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 84.01 |
| 53400 | 435 | Office Supplies | 10/10/2024 | 1010280771 | Schwaab Inc | 40.45 |
| 53400 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 300.95 |
| 53400 | | Chancery Court | | | Check Count: 5 | Total: 1,496.81 |
| 53500 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 128.76 |
| 53500 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 68.19 |
| 53500 | 399 | Other Contracted Services | 10/04/2024 | 1010280738 | Chris Trent | 2,600.00 |
| 53500 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 81.00 |
| 53500 | 524 | In Service/Staff Development | 10/10/2024 | 1010280784 | Cameron Hortin | 40.00 |
| 53500 | | Juvenile Court | | | Check Count: 5 | Total: 2,917.95 |
| 53900 | 307 | Communication | 10/18/2024 | 1010280821 | One Step Software Inc. | 100.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---|------------|-----------------------|--------------------------------|------------------|
| Fund: General Fund #(101) | | | | | | |
| 53900 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 102.24 |
| 53900 | 355 | Travel | 10/04/2024 | 9101000815 | Blake E Sempkowski | 1,374.52 |
| 53900 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 377.81 |
| 53900 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 147.86 |
| 53900 | | Other Admin Of Justice - Mental Health | | Check Count: 5 | Total: | 2,102.43 |
| 53920 | 355 | Travel | 10/18/2024 | 1010280789 | Jonathan A Buchanan | 88.50 |
| 53920 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 1,167.37 |
| 53920 | 355 | Travel | 10/18/2024 | 9101000820 | David B Barker | 88.50 |
| 53920 | 451 | Uniforms | 10/31/2024 | 1010280912 | TruBlu Tactical Police Supply | 729.90 |
| 53920 | 716 | Law Enforcement Equipment | 10/18/2024 | 1010280801 | Galls, LLC | 471.23 |
| 53920 | 716 | Law Enforcement Equipment | 10/18/2024 | 1010280807 | HomeTrust Bank | 6,009.25 |
| 53920 | 716 | Law Enforcement Equipment | 10/24/2024 | 1010280852 | Galls, LLC | 366.90 |
| 53920 | 716 | Law Enforcement Equipment | 10/31/2024 | 1010280875 | Cartwright Communication Inc | 4,502.52 |
| 53920 | 716 | Law Enforcement Equipment | 10/31/2024 | 1010280888 | Galls, LLC | 176.92 |
| 53920 | | Courtroom Security | | Check Count: 8 | Total: | 13,601.09 |
| 54110 | 307 | Communication | 10/10/2024 | 1010280782 | Verizon Wireless | 1,915.98 |
| 54110 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 718.29 |
| 54110 | 307 | Communication | 10/18/2024 | 1010280787 | AT&T Mobility | 1,239.55 |
| 54110 | 320 | Dues And Memberships | 10/10/2024 | 1010280766 | National Sheriffs' Association | 250.00 |
| 54110 | 334 | Maintenance Agreements | 10/10/2024 | 1010280745 | Axon Enterprise, Inc. | 24,336.00 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 10/10/2024 | 1010280750 | Kenny Drinnon | 3,170.22 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 10/10/2024 | 1010280753 | Express Lane (West & East) | 22.90 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 530.00 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 10/31/2024 | 1010280910 | Steve's Transmission | 1,155.00 |
| 54110 | 349 | Printing, Stationery And Forms | 10/31/2024 | 1010280909 | R Chatfield Co, Inc | 128.00 |
| 54110 | 351 | Rentals | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 81.34 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|------------------------------|------------|------------|-------------------------------------|-------------|
| Fund: General Fund #(101) | | | | | | |
| 54110 | 351 | Rentals | 10/24/2024 | 1010280861 | T.E.G. Enterprises, Inc | 85.00 |
| 54110 | 353 | Towing Services | 10/10/2024 | 1010280775 | Sunset Towing | 160.00 |
| 54110 | 355 | Travel | 10/04/2024 | 1010280729 | Dennis Paul Pressley | 197.50 |
| 54110 | 355 | Travel | 10/18/2024 | 1010280796 | Dylan M Cribley | 324.50 |
| 54110 | 355 | Travel | 10/18/2024 | 1010280807 | HomeTrust Bank | 662.21 |
| 54110 | 355 | Travel | 10/18/2024 | 1010280822 | Conner J Pate | 324.50 |
| 54110 | 355 | Travel | 10/18/2024 | 1010280824 | Dennis Paul Pressley | 324.50 |
| 54110 | 355 | Travel | 10/04/2024 | 9101000813 | Patti N Proffitt | 67.26 |
| 54110 | 355 | Travel | 10/18/2024 | 9101000821 | Bobby G Ellis | 215.00 |
| 54110 | 355 | Travel | 10/18/2024 | 9101000822 | Chad A Mullins | 215.00 |
| 54110 | 355 | Travel | 10/31/2024 | 9101000825 | Chad A Mullins | 301.00 |
| 54110 | 399 | Other Contracted Services | 10/10/2024 | 1010280778 | Transunion Risk & Alternative | 75.00 |
| 54110 | 399 | Other Contracted Services | 10/24/2024 | 1010280859 | Murrell Burglar Alarm Co Inc | 29.00 |
| 54110 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 11,660.12 |
| 54110 | 425 | Gasoline | 10/04/2024 | 9101000814 | Joscelyne K Sanner | 49.58 |
| 54110 | 433 | Lubricants | 10/10/2024 | 1010280753 | Express Lane (West & East) | 344.61 |
| 54110 | 433 | Lubricants | 10/31/2024 | 1010280885 | Express Lane (West & East) | 263.59 |
| 54110 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 718.02 |
| 54110 | 435 | Office Supplies | 10/18/2024 | 1010280807 | HomeTrust Bank | 225.51 |
| 54110 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 49.95 |
| 54110 | 450 | Tires And Tubes | 10/10/2024 | 1010280769 | Porter's Tire Store Inc. | 842.90 |
| 54110 | 450 | Tires And Tubes | 10/31/2024 | 1010280908 | Porter's Tire Store Inc. | 127.50 |
| 54110 | 451 | Uniforms | 10/04/2024 | 1010280711 | Galls, LLC | 1,125.00 |
| 54110 | 451 | Uniforms | 10/10/2024 | 1010280757 | Gulf States Distributors | 91.00 |
| 54110 | 451 | Uniforms | 10/31/2024 | 1010280912 | TruBlu Tactical Police Supply | 409.95 |
| 54110 | 524 | In Service/Staff Development | 10/18/2024 | 1010280807 | HomeTrust Bank | 1,650.00 |
| 54110 | 524 | In Service/Staff Development | 10/24/2024 | 1010280862 | TN Law Enforcement Training Academy | 825.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|--|------------|---------------------|---|-------------------------|
| Fund: General Fund #(101) | | | | | | |
| 54110 | 524 | In Service/Staff Development | 10/31/2024 | 1010280894 | Hillbilly's Cabin Restaurant | 1,500.00 |
| 54110 | 524 | In Service/Staff Development | 10/31/2024 | 1010280917 | Walters State Comm College | 2,935.00 |
| 54110 | 599 | Other Charges | 10/10/2024 | 1010280747 | Carrot Top Industries | 327.95 |
| 54110 | 599 | Other Charges | 10/18/2024 | 1010280794 | Cherokee Boat Dock LLC | 110.00 |
| 54110 | 599 | Other Charges | 10/18/2024 | 1010280827 | Shred-It | 21.00 |
| 54110 | 599 | Other Charges | 10/24/2024 | 1010280846 | Cherokee Boat Dock LLC | 110.00 |
| 54110 | 599 | Other Charges | 10/31/2024 | 1010280892 | Hamblen County Clerk | 20.50 |
| 54110 | 716 | Law Enforcement Equipment | 10/10/2024 | 1010280745 | Axon Enterprise, Inc. | 104.50 |
| 54110 | 716 | Law Enforcement Equipment | 10/18/2024 | 1010280801 | Galls, LLC | 2941.230.00 |
| 54110 | 716 | Law Enforcement Equipment | 10/24/2024 | 1010280840 | Bob Barker Company, Inc | 4,750.00 |
| 54110 | | Sheriff's Department | | Check Count: | 44 | Total: 64,789.43 |
| 54160 | 309 | Contracts With Government Agencies | 10/04/2024 | 1010280736 | TN Bureau Of Investigation | 300.00 |
| 54160 | 435 | Office Supplies | 10/18/2024 | 1010280807 | HomeTrust Bank | 9.99 |
| 54160 | 524 | In Service/Staff Development | 10/04/2024 | 1010280720 | Legal and Liability Risk Management Institute | 350.00 |
| 54160 | | Administration Of The Sexual Offender | | Check Count: | 3 | Total: 659.99 |
| 54210 | 322 | Evaluation And Testing | 10/18/2024 | 1010280815 | Mountain Crest Psychological Clinic | 750.00 |
| 54210 | 322 | Evaluation And Testing | 10/31/2024 | 1010280905 | Mountain Crest Psychological Clinic | 250.00 |
| 54210 | 334 | Maintenance Agreements | 10/18/2024 | 1010280831 | South Western Comm, Inc | 4,780.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/04/2024 | 1010280698 | American Detention | 836.35 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/04/2024 | 1010280721 | Lowe's | 25.63 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/18/2024 | 1010280825 | Relief Septic Repair & Service Inc. | 800.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/31/2024 | 1010280899 | Lowe's | 74.91 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/31/2024 | 1010280911 | TMS - Marlin | 76.64 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 10/31/2024 | 1010280918 | Wholesale Supply Group | 424.66 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 10/10/2024 | 1010280774 | Starr Equipment Company Inc | 1,049.92 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1010280826 | REM Company Inc. | 852.63 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|-----------------------------|------------|------------|--|-------------|
| Fund: General Fund #(101) | | | | | | |
| 54210 | 340 | Medical And Dental Services | 10/18/2024 | 1010280799 | Emergency Coverage Corporation | 697.08 |
| 54210 | 340 | Medical And Dental Services | 10/18/2024 | 1010280814 | Morristown-Hamblen Hospital | 35.14 |
| 54210 | 340 | Medical And Dental Services | 10/18/2024 | 1010280832 | Southern Health Partners | 61,222.99 |
| 54210 | 340 | Medical And Dental Services | 10/18/2024 | 1010280837 | Vista Radiology | 33.30 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280867 | Abercrombie Radiology | 36.00 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280879 | Clinical Solutions Pharmacy | 50.63 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280882 | East TN Spine & Orthopaedic Specialists | 233.37 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280883 | Emergency Coverage Corporation | 277.18 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280895 | Hospital Medicine Services of Tennessee PC | 837.12 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280897 | Knoxville Center for Behavioral Medicine LLC | 12,823.50 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280898 | Knoxville HMA Physician Management LLC | 414.00 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280902 | Morristown Hamblen EMS | 753.71 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280904 | Morristown-Hamblen Hospital | 35.14 |
| 54210 | 340 | Medical And Dental Services | 10/31/2024 | 1010280916 | Vista Radiology | 369.00 |
| 54210 | 351 | Rentals | 10/24/2024 | 1010280861 | T.E.G. Enterprises, Inc | 150.00 |
| 54210 | 355 | Travel | 10/04/2024 | 9101000808 | Gerry M Hambrick | 265.50 |
| 54210 | 355 | Travel | 10/04/2024 | 9101000809 | William D Hart | 265.50 |
| 54210 | 355 | Travel | 10/04/2024 | 9101000810 | Teresa Hodges | 265.50 |
| 54210 | 355 | Travel | 10/04/2024 | 9101000811 | Teresa Laws | 265.50 |
| 54210 | 355 | Travel | 10/04/2024 | 9101000812 | Joshua Steven Marsee | 265.50 |
| 54210 | 410 | Custodial Supplies | 10/04/2024 | 1010280707 | Chem Clean Systems LLC | 2,279.81 |
| 54210 | 410 | Custodial Supplies | 10/04/2024 | 1010280719 | Kelsan Inc | 43.37 |
| 54210 | 410 | Custodial Supplies | 10/10/2024 | 1010280760 | Kelsan Inc | 1,684.52 |
| 54210 | 410 | Custodial Supplies | 10/18/2024 | 1010280793 | Chem Clean Systems LLC | 2,249.81 |
| 54210 | 410 | Custodial Supplies | 10/18/2024 | 1010280810 | Kelsan Inc | 846.35 |
| 54210 | 410 | Custodial Supplies | 10/24/2024 | 1010280845 | Chem Clean Systems LLC | 239.98 |
| 54210 | 410 | Custodial Supplies | 10/24/2024 | 1010280855 | Kelsan Inc | 1,121.97 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----------------------------|--|------------|------------------------|---------------------------------|-------------------|
| Fund: General Fund #(101) | | | | | | |
| 54210 | 410 | Custodial Supplies | 10/31/2024 | 1010280896 | Kelsan Inc | 696.69 |
| 54210 | 422 | Food Supplies | 10/04/2024 | 1010280739 | Trinity Services Group, Inc. | 15,876.80 |
| 54210 | 422 | Food Supplies | 10/10/2024 | 1010280779 | Trinity Services Group, Inc. | 24,602.71 |
| 54210 | 422 | Food Supplies | 10/10/2024 | 1010280783 | Walmart Community BRC | 125.14 |
| 54210 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 479.48 |
| 54210 | 441 | Prisoners Clothing | 10/04/2024 | 1010280701 | Bob Barker Company, Inc | 1,096.35 |
| 54210 | 441 | Prisoners Clothing | 10/10/2024 | 1010280746 | Bob Barker Company, Inc | 921.48 |
| 54210 | 599 | Other Charges | 10/10/2024 | 1010280746 | Bob Barker Company, Inc | 238.05 |
| 54210 | 599 | Other Charges | 10/10/2024 | 1010280770 | Quality Waste | 253.80 |
| 54210 | 599 | Other Charges | 10/24/2024 | 1010280842 | Canon Solutions America, Inc | 111.99 |
| 54210 | 710 | Food Service Equipment | 10/10/2024 | 1010280746 | Bob Barker Company, Inc | 742.20 |
| 54210 | Jail | | | Check Count: 47 | Total: | 142,826.90 |
| 54250 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 121.17 |
| 54250 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 30.00 |
| 54250 | 399 | Other Contracted Services | 10/04/2024 | 1010280716 | Helen Ross McNabb Center | 200,000.00 |
| 54250 | 399 | Other Contracted Services | 10/10/2024 | 1010280776 | Tennessee Recovery & Monitoring | 803.16 |
| 54250 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 237.69 |
| 54250 | Work Release Program | | | Check Count: 5 | Total: | 201,192.02 |
| 54410 | 307 | Communication | 10/04/2024 | 9101000805 | Chris E Bell | 56.00 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280828 | Smoky Mountain Farmers Co-Op | 500.00 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 10/31/2024 | 1010280908 | Porter's Tire Store Inc. | 491.50 |
| 54410 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 125.93 |
| 54410 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 18.24 |
| 54410 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 316.89 |
| 54410 | 451 | Uniforms | 10/18/2024 | 1010280807 | HomeTrust Bank | 39.95 |
| 54410 | 599 | Other Charges | 10/24/2024 | 1010280838 | AT&T Mobility | 33.24 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---|------------|---------------------|---------------------------------|-------------------------|
| Fund: General Fund #(101) | | | | | | |
| 54410 | | Civil Defense | | Check Count: | 8 | Total: 1,581.75 |
| 54610 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 227.67 |
| 54610 | 312 | Contracts With Private Agencies | 10/10/2024 | 1010280761 | Teresa A. Kreceman | 1,750.00 |
| 54610 | 312 | Contracts With Private Agencies | 10/18/2024 | 1010280818 | National Medical Services, Inc. | 279.00 |
| 54610 | 312 | Contracts With Private Agencies | 10/24/2024 | 1010280856 | Knox County Medical Examiner | 11,700.00 |
| 54610 | 312 | Contracts With Private Agencies | 10/24/2024 | 1010280857 | Teresa A. Kreceman | 250.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280788 | Travis Barner | 330.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280790 | Kevin Carroll | 1,265.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280806 | Jeffrey E. Holt | 310.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280808 | Amanda Beth Hopkins | 300.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280812 | Christopher W Lykens | 110.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280823 | Jimmy W Peoples | 385.00 |
| 54610 | 399 | Other Contracted Services | 10/18/2024 | 1010280834 | Claude Thompson JR | 930.00 |
| 54610 | 399 | Other Contracted Services | 10/04/2024 | 9101000818 | Tom C Thompson MD | 2,500.00 |
| 54610 | 413 | Drugs And Medical Supplies | 10/31/2024 | 1010280886 | Extra Packaging LLC | 1,195.85 |
| 54610 | | Medical Examiner | | Check Count: | 14 | Total: 21,532.52 |
| 54710 | 435 | Office Supplies | 10/31/2024 | 1010280884 | Evans Office Supply Co | 752.55 |
| 54710 | | Drug Court Expansion - Public Safety Grant | | Check Count: | 1 | Total: 752.55 |
| 55110 | 207 | Medical Insurance | 10/04/2024 | 1010280737 | TN Bureau Of Investigation | 29.00 |
| 55110 | 307 | Communication | 10/18/2024 | 1010280786 | AT&T | 111.33 |
| 55110 | 328 | Janitorial Services | 10/04/2024 | 1010280730 | Roberts Cleaning Company | 2,075.00 |
| 55110 | 355 | Travel | 10/04/2024 | 9101000807 | Carrie L Farris | 68.34 |
| 55110 | 355 | Travel | 10/04/2024 | 9101000816 | Kim Smith | 81.74 |
| 55110 | 355 | Travel | 10/04/2024 | 9101000817 | Irma Stilwell | 40.20 |
| 55110 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 516.50 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---|------------|---------------------|-------------------------------|-------------------------|
| Fund: General Fund #(101) | | | | | | |
| 55110 | 435 | Office Supplies | 10/18/2024 | 1010280800 | English Mountain Coffee | 142.00 |
| 55110 | 452 | Utilities | 10/24/2024 | 1010280839 | Atmos Energy | 85.97 |
| 55110 | 452 | Utilities | 10/24/2024 | 1010280858 | Morristown Utilities | 1,586.00 |
| 55110 | 599 | Other Charges | 10/04/2024 | 1010280709 | CyraCom International Inc | 10.00 |
| 55110 | 599 | Other Charges | 10/04/2024 | 1010280710 | E & A Monogram | 20.00 |
| 55110 | 599 | Other Charges | 10/18/2024 | 1010280797 | CyraCom International Inc | 10.00 |
| 55110 | 599 | Other Charges | 10/18/2024 | 1010280807 | HomeTrust Bank | 27.44 |
| 55110 | | Local Health Center | | Check Count: | 14 | Total: 4,803.52 |
| 55120 | 307 | Communication | 10/04/2024 | 1010280743 | Verizon Wireless | 68.02 |
| 55120 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 85.84 |
| 55120 | 312 | Contracts With Private Agencies | 10/04/2024 | 1010280723 | Morristown-Hamblen Humane Soc | 25,000.00 |
| 55120 | 338 | Maintenance And Repair Services - Vehicles | 10/18/2024 | 1010280835 | Ultimate Shine Car Wash | 30.00 |
| 55120 | 425 | Gasoline | 10/31/2024 | 1010280887 | Fuelman | 410.31 |
| 55120 | 450 | Tires And Tubes | 10/04/2024 | 1010280728 | Porter's Tire Store Inc. | 133.34 |
| 55120 | 499 | Other Supplies And Materials | 10/18/2024 | 1010280807 | HomeTrust Bank | 96.99 |
| 55120 | | Rabies And Animal Control | | Check Count: | 7 | Total: 25,824.50 |
| 55170 | 316 | Contributions | 10/31/2024 | 1010280893 | Helen Ross McNabb Center | 1,900.00 |
| 55170 | | Alcohol And Drug Programs | | Check Count: | 1 | Total: 1,900.00 |
| 55590 | 316 | Contributions | 10/24/2024 | 1010280854 | Helen Ross McNabb Center | 765.00 |
| 55590 | | Other Local Welfare Services | | Check Count: | 1 | Total: 765.00 |
| 56700 | 307 | Communication | 10/04/2024 | 1010280725 | MUS Fibernet | 134.22 |
| 56700 | 307 | Communication | 10/24/2024 | 1010280838 | AT&T Mobility | 83.31 |
| 56700 | 336 | Maintenance And Repair Services - Equipment | 10/04/2024 | 1010280721 | Lowe's | 191.58 |
| 56700 | 336 | Maintenance And Repair Services - Equipment | 10/31/2024 | 1010280881 | Curt's Ace Hardware | 86.50 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|----------------------------------|-----|---|------------|------------------------|---|-----------------|
| Fund: General Fund #(101) | | | | | | |
| 56700 | 336 | Maintenance And Repair Services - Equipment | 10/31/2024 | 1010280908 | Porter's Tire Store Inc. | 179.30 |
| 56700 | 410 | Custodial Supplies | 10/10/2024 | 1010280770 | Quality Waste | 253.80 |
| 56700 | 412 | Diesel Fuel | 10/24/2024 | 1010280864 | Voyager Fleet Systems Inc | 72.81 |
| 56700 | 415 | Electricity | 10/10/2024 | 1010280765 | Morristown Utilities | 3,075.00 |
| 56700 | 415 | Electricity | 10/18/2024 | 1010280785 | Appalachian Electric Co-Op | 56.86 |
| 56700 | 425 | Gasoline | 10/24/2024 | 1010280864 | Voyager Fleet Systems Inc | 254.07 |
| 56700 | 454 | Water And Sewer | 10/10/2024 | 1010280765 | Morristown Utilities | 3,425.00 |
| 56700 | 599 | Other Charges | 10/10/2024 | 1010280776 | Tennessee Recovery & Monitoring | 168.00 |
| 56700 | | Parks And Fair Boards | | Check Count: 10 | Total: | 7,980.45 |
| 57100 | 355 | Travel | 10/10/2024 | 1010280777 | TN Extension Association of Family & Consumer | 150.00 |
| 57100 | | Agricultural Extension Service | | Check Count: 1 | Total: | 150.00 |
| 57800 | 321 | Engineering Services | 10/04/2024 | 1010280715 | T Clint Harrison | 3,325.00 |
| 57800 | 399 | Other Contracted Services | 10/04/2024 | 1010280740 | Robert Tucker | 59.99 |
| 57800 | | Storm Water Management | | Check Count: 2 | Total: | 3,384.99 |
| 58190 | 421 | Food Preparation Supplies | 10/04/2024 | 1010280744 | Welch Packaging Group Inc | 2,898.00 |
| 58190 | | Other Economic And Community D | | Check Count: 1 | Total: | 2,898.00 |
| 58300 | 355 | Travel | 10/10/2024 | 9101000819 | Timothy C Williams | 187.60 |
| 58300 | 435 | Office Supplies | 10/10/2024 | 1010280752 | Evans Office Supply Co | 145.98 |
| 58300 | | Veterans' Services | | Check Count: 2 | Total: | 333.58 |
| 58600 | 202 | Handling Charges & Administrative Costs | 10/04/2024 | 1010280733 | TASC - Client Invoices | 220.77 |
| 58600 | 299 | Other Fringe Benefits | 10/18/2024 | 1010280802 | Hamblen Co Dept Of Education | 100.00 |
| 58600 | 506 | Liability Insurance | 10/18/2024 | 1010280807 | HomeTrust Bank | 850.00 |
| 58600 | | Employee Benefits | | Check Count: 3 | Total: | 1,170.77 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|-----------------------------------|-----|---|------------|-----------------------|--|-------------------------|
| Fund: General Fund #(101) | | | | | | |
| 58900 | 399 | Other Contracted Services | 10/04/2024 | 1010280708 | City of Morristown | 100.00 |
| 58900 | 399 | Other Contracted Services | 10/31/2024 | 1010280878 | City of Morristown | 116.36 |
| 58900 | | Miscellaneous | | Check Count: 2 | | Total: 216.36 |
| 91110 | 707 | Building Improvements | 10/04/2024 | 1010280724 | Murrell Burglar Alarm, Co Inc | 39,996.80 |
| 91110 | | General Administration Projects | | Check Count: 1 | <i>Replacement of fire alarm - Courthouse Annex & connection to original alarm</i> | Total: 39,996.80 |
| 91130 | 718 | Motor Vehicles | 10/31/2024 | 1010280880 | Columbia Chrysler Dodge Jeep | 50,396.00 |
| 91130 | | Public Safety Projects | | Check Count: 1 | <i>Mental Health Transport Vehicle 2024 Dodge Durango</i> | Total: 50,396.00 |
| 91140 | 304 | Architects | 10/31/2024 | 1010280872 | Barber McMurry Architects | 13,581.12 |
| 91140 | | Public Health And Welfare Projects | | Check Count: 1 | | Total: 13,581.12 |
| General Fund #(101) Total: | | | | | | 709,879.85 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|------------------------------|------------|------------------------|----------------------------------|-----------------|
| Fund: Drug Control Fund #(122) | | | | | | |
| 54150 | 351 | Rentals | 10/24/2024 | 1220003001 | T.E.G. Enterprises, Inc | 65.00 |
| 54150 | 355 | Travel | 10/18/2024 | 9122000016 | Cody M Malone | 118.50 |
| 54150 | 355 | Travel | 10/18/2024 | 9122000017 | Chad M McFarland | 118.50 |
| 54150 | 355 | Travel | 10/18/2024 | 9122000018 | Eugene R Watson | 118.50 |
| 54150 | 355 | Travel | 10/31/2024 | 9122000019 | Cody M Malone | 454.00 |
| 54150 | 355 | Travel | 10/31/2024 | 9122000020 | Chad M McFarland | 394.00 |
| 54150 | 355 | Travel | 10/31/2024 | 9122000021 | Eugene R Watson | 374.00 |
| 54150 | 355 | Travel | 10/31/2024 | 9122000022 | Marti E Wolfe | 374.00 |
| 54150 | 415 | Electricity | 10/18/2024 | 1220003000 | MUS Fibernet | 94.72 |
| 54150 | 431 | Law Enforcement Supplies | 10/31/2024 | 1220003002 | Sirchie Finger Print Labs | 159.96 |
| 54150 | 524 | In Service/Staff Development | 10/04/2024 | 1220002998 | Cracking the Digital Case LLC | 447.00 |
| 54150 | 524 | In Service/Staff Development | 10/04/2024 | 1220002999 | TN Narcotic Officers Association | 1,500.00 |
| 54150 | | Drug Enforcement | | Check Count: 12 | Total: | 3,771.18 |
| Drug Control Fund #(122) Total: | | | | | | 3,771.18 |

Digital Investigation Training (Nashville, TN)

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|---------------------------------------|-----|--------------------------|------------|------------|-----------------------------|--------------------------|
| Fund: Drug Use Abatement Fund | | | | | | |
| 99100 | 590 | Transfers To Other Funds | 10/31/2024 | 1280000010 | Hamblen County General Fund | 300,000.00 |
| 99100 | | Transfers Out | | | Check Count: 1 | Total: 300,000.00 |
| Drug Use Abatement Fund Total: | | | | | | 300,000.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|--------------------|------------|------------|-----------------------|----------------------|
| Fund: General Debt Service Fund #(151) | | | | | | |
| 82330 | 699 | Other Debt Service | 10/18/2024 | 1510000056 | Regions | 500.00 |
| 82330 | | Education | | | Check Count: 1 | Total: 500.00 |
| General Debt Service Fund #(151) Total: | | | | | | 500.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|------------------------------------|-----|---------------------------|------------|---------------------|-------------|----------------------|
| Fund: Special Debt Service | | | | | | |
| 82310 | 399 | Other Contracted Services | 10/10/2024 | 1540000007 | U.S. Bank | 500.00 |
| 82310 | | General Government | | Check Count: | 1 | Total: 500.00 |
| Special Debt Service Total: | | | | | | 500.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|---|------------|---------------------|-------------------------------------|--------------------------|
| Fund: General Capital Projects Fund #(171) | | | | | | |
| 91140 | 791 | Other Construction | 10/24/2024 | 1710001781 | Carl L Gibson JR | 108,110.00 |
| 91140 | 791 | Other Construction | 10/24/2024 | 1710001782 | TN Community Assistance Corporation | 17.00 |
| 91140 | 791 | Other Construction | 10/24/2024 | 1710001783 | Volunteer Home Solutions | 1,000.00 |
| 91140 | 791 | Other Construction | 10/24/2024 | 1710001784 | John Christopher Zachary | 2,500.00 |
| 91140 | | Public Health And Welfare Projects | | Check Count: | 4 | Total: 111,627.00 |
| General Capital Projects Fund #(171) Total: | | | | | | 111,627.00 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|--|------------|------------|----------------------------|--------------------------|
| Fund: Highway Capital Projects Fund #(176) | | | | | | |
| 91200 | 404 | Asphalt - Hot Mix | 10/24/2024 | 1760001095 | Apac Atlantic, Inc | 1,790.62 |
| 91200 | 404 | Asphalt - Hot Mix | 10/24/2024 | 1760001096 | Blalock & Sons Inc | 8,145.50 |
| 91200 | 404 | Asphalt - Hot Mix | 10/24/2024 | 1760001097 | Newport Paving & Ready Mix | 15,262.44 |
| 91200 | 409 | Crushed Stone | 10/24/2024 | 1760001098 | Vulcan Materials Company | 5,384.62 |
| 91200 | 713 | Highway Construction | 10/18/2024 | 1760001094 | Apac Atlantic, Inc | 257,118.40 |
| 91200 | | Highway And Street Capital Projects | | | Check Count: 5 | Total: 287,701.58 |
| Highway Capital Projects Fund #(176) Total: | | | | | | 287,701.58 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|---|-----|-------------------------------|------------|------------|-----------------------|-------------------------|
| Fund: Other Capital Projects Fund # (189) | | | | | | |
| 91130 | 399 | Other Contracted Services | 10/24/2024 | 1890000169 | Large Equipment Inc | 67,541.78 |
| 91130 | 706 | Building Construction | 10/24/2024 | 1890000168 | LLC GEO Services | 720.00 |
| 91130 | 711 | Furniture And Fixtures | 10/31/2024 | 1890000171 | Mtj American, Llc | 24,900.00 |
| 91130 | 711 | Furniture And Fixtures | 10/10/2024 | 9189000000 | Gerry M Hambrick | 19.39 |
| 91130 | | Public Safety Projects | | | Check Count: 4 | Total: 25,639.39 |
| Other Capital Projects Fund # (189) Total: | | | | | | 25,639.39 |

Laundry Equipment Installation - New Justice Center

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|---|-----|---------------------------------|------------|---------------------|------------------------------|-------------------------|
| Fund: Employee Insurance - General Fund#(264) | | | | | | |
| 58600 | 308 | Consultants | 10/24/2024 | 2640001928 | Mark III Brokerage, Inc. | 7,500.00 |
| 58600 | 312 | Contracts With Private Agencies | 10/04/2024 | 2640001923 | Carehere LLC | 6,678.00 |
| 58600 | 312 | Contracts With Private Agencies | 10/04/2024 | 2640001924 | LLC STP | 1,650.00 |
| 58600 | 312 | Contracts With Private Agencies | 10/18/2024 | 2640001925 | Carehere LLC | 24,942.32 |
| 58600 | 312 | Contracts With Private Agencies | 10/18/2024 | 2640001926 | HomeTrust Bank | 4,764.63 |
| 58600 | 312 | Contracts With Private Agencies | 10/24/2024 | 2640001927 | Atmos Energy | 52.50 |
| 58600 | 312 | Contracts With Private Agencies | 10/24/2024 | 2640001929 | Murrell Burglar Alarm Co Inc | 38.00 |
| 58600 | 312 | Contracts With Private Agencies | 10/31/2024 | 2640001930 | Carehere LLC | 6,804.00 |
| 58600 | 312 | Contracts With Private Agencies | 10/31/2024 | 2640001931 | Morristown Utilities | 285.00 |
| 58600 | | Employee Benefits | | Check Count: | 9 | Total: 52,714.45 |
| Employee Insurance - General Fund#(264) Total: | | | | | | 52,714.45 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|---|------------|------------|---------------------------------------|--------------------------|
| Fund: Solid Waste/Sanitation Fund #(116) | | | | | | |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/10/2024 | 1160025446 | Precision Cutting & Hydraulics, LLC | 850.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025451 | Landmark International | 243.42 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025453 | McNeilus Steel, Inc. | 232.29 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025454 | Mid-State Equip Co,Inc | 1,346.68 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/24/2024 | 1160025457 | NAPA Auto Parts Of Morristown | 930.37 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/31/2024 | 1160025470 | Worldwide Equipment, Inc. | 14,423.98 |
| 55710 | 353 | Towing Services | 10/18/2024 | 1160025452 | Malone's Wrecker Service | 450.00 |
| 55710 | 359 | Disposal Fees | 10/18/2024 | 1160025449 | Hamblen County-Morristown Solid Waste | 86,221.50 |
| 55710 | 359 | Disposal Fees | 10/31/2024 | 1160025463 | City of Morristown | 805.81 |
| 55710 | 412 | Diesel Fuel | 10/31/2024 | 1160025466 | Fuelman | 11,257.28 |
| 55710 | 425 | Gasoline | 10/31/2024 | 1160025466 | Fuelman | 152.78 |
| 55710 | 435 | Office Supplies | 10/10/2024 | 1160025443 | Evans Office Supply Co | 329.00 |
| 55710 | 450 | Tires And Tubes | 10/10/2024 | 1160025444 | Goforth Tire & Auto, Inc | 913.50 |
| 55710 | 451 | Uniforms | 10/24/2024 | 1160025456 | Cintas Corp., Loc. 207 | 840.07 |
| 55710 | 499 | Other Supplies And Materials | 10/04/2024 | 1160025439 | Elliotts Boots | 104.95 |
| 55710 | 499 | Other Supplies And Materials | 10/10/2024 | 1160025442 | Big M Janitorial | 1,098.70 |
| 55710 | 499 | Other Supplies And Materials | 10/18/2024 | 1160025450 | HomeTrust Bank | 532.90 |
| 55710 | 499 | Other Supplies And Materials | 10/24/2024 | 1160025456 | Cintas Corp., Loc. 207 | 275.05 |
| 55710 | 499 | Other Supplies And Materials | 10/31/2024 | 1160025464 | Elliotts Boots | 150.00 |
| 55710 | 499 | Other Supplies And Materials | 10/31/2024 | 1160025465 | Fish Window Cleaning | 100.00 |
| 55710 | 733 | Solid Waste Equipment | 10/10/2024 | 1160025447 | Stringfellow | 26,345.00 |
| 55710 | | Sanitation Management | | | Check Count: 19 | Total: 147,603.28 |
| Solid Waste/Sanitation Fund #(116) Total: | | | | | | 147,603.28 |

COMMISSION APPROVAL LISTING

| ACCT | OB | Name | Date | Check Nbr | Description | Amount Paid |
|--|-----|---|------------|------------|---------------------------------------|--------------------------|
| Fund: Solid Waste/Sanitation Fund #(116) | | | | | | |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/10/2024 | 1160025446 | Precision Cutting & Hydraulics, LLC | 850.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025451 | Landmark International | 243.42 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025453 | McNeilus Steel, Inc. | 232.29 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/18/2024 | 1160025454 | Mid-State Equip Co,Inc | 1,346.68 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/24/2024 | 1160025457 | NAPA Auto Parts Of Morristown | 930.37 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 10/31/2024 | 1160025470 | Worldwide Equipment, Inc. | 14,423.98 |
| 55710 | 353 | Towing Services | 10/18/2024 | 1160025452 | Malone's Wrecker Service | 450.00 |
| 55710 | 359 | Disposal Fees | 10/18/2024 | 1160025449 | Hamblen County-Morristown Solid Waste | 86,221.50 |
| 55710 | 359 | Disposal Fees | 10/31/2024 | 1160025463 | City of Morristown | 805.81 |
| 55710 | 412 | Diesel Fuel | 10/31/2024 | 1160025466 | Fuelman | 11,257.28 |
| 55710 | 425 | Gasoline | 10/31/2024 | 1160025466 | Fuelman | 152.78 |
| 55710 | 435 | Office Supplies | 10/10/2024 | 1160025443 | Evans Office Supply Co | 329.00 |
| 55710 | 450 | Tires And Tubes | 10/10/2024 | 1160025444 | Goforth Tire & Auto, Inc | 913.50 |
| 55710 | 451 | Uniforms | 10/24/2024 | 1160025456 | Cintas Corp., Loc. 207 | 840.07 |
| 55710 | 499 | Other Supplies And Materials | 10/04/2024 | 1160025439 | Elliotts Boots | 104.95 |
| 55710 | 499 | Other Supplies And Materials | 10/10/2024 | 1160025442 | Big M Janitorial | 1,098.70 |
| 55710 | 499 | Other Supplies And Materials | 10/18/2024 | 1160025450 | HomeTrust Bank | 532.90 |
| 55710 | 499 | Other Supplies And Materials | 10/24/2024 | 1160025456 | Cintas Corp., Loc. 207 | 275.05 |
| 55710 | 499 | Other Supplies And Materials | 10/31/2024 | 1160025464 | Elliotts Boots | 150.00 |
| 55710 | 499 | Other Supplies And Materials | 10/31/2024 | 1160025465 | Fish Window Cleaning | 100.00 |
| 55710 | 733 | Solid Waste Equipment | 10/10/2024 | 1160025447 | Stringfellow | 26,345.00 |
| 55710 | | Sanitation Management | | | Check Count: 19 | Total: 147,603.28 |
| Solid Waste/Sanitation Fund #(116) Total: | | | | | | 147,603.28 |

RESOLUTION 24 - ____

RESOLUTION AUTHORIZING HAMBLEN COUNTY TO APPLY FOR A GRANT FROM THE TENNESSEE OPIOID ABATEMENT COUNCIL TO EXPAND THE COUNTY'S JAIL2WORK PROGRAM

WHEREAS, the State of Tennessee was part of several multi-million dollar legal settlements with manufacturers, wholesale distributors and retail pharmacies over the use of opioid products that caused a drug abuse epidemic that damaged the lives of thousands of users, their families and their communities; and,

WHEREAS, the Tennessee Legislature adopted a formula of sharing the settlement proceeds among state government and local cities and counties and created the State Opioid Abatement Council ("the Council") whose job is to oversee the use of the settlement funds and to adopt proven strategies that can reduce drug abuse in Tennessee communities; and,

WHEREAS, the Council has begun issuing grants to agencies, universities and healthcare organizations who propose to use settlement dollars to conduct programs or research that follow the strategies adopted by the Council; and,

WHEREAS, since 2017 Hamblen County, in partnership with the McNabb Center, has operated a successful offender re-entry program for women called "Jail2Work" and desires to begin a similar program for men; and,

WHEREAS, the Hamblen County Opioid Abatement Committee recommends that the County, in partnership with the McNabb Center, apply for a three-year grant from the Council to expand the Jail2Work program to include men; and,

THEREFORE, BE IT RESOLVED, the Hamblen County Legislative Body authorizes the county mayor to apply for a three-year grant not to exceed a total of \$1.5 million with a 15% match from local opioid settlement funds to expand the Jail2Work program to include male offenders in an effort to reduce the effects of the opioid epidemic in our community.

Voting Aye: ____ Voting Nay: ____ Pass: ____

The Chair Declared the Resolution adopted this ____ day of _____. 2024.

Hamblen County Board of Commissioners

By: _____
Chairman

APPROVED:

By: _____
Hamblen County Mayor

ATTEST:

By: _____
Hamblen County Clerk

RESOLUTION 24 – ____

RESOLUTION AUTHORIZING PARTICIPATION IN THE CORRECTIONAL CAREER PATHWAY PROGRAM FOR MALE JAIL INMATES OFFERED BY THE TENNESSEE INSTITUTE FOR PUBLIC HEALTH AT EAST TENNESSEE STATE UNIVERSITY

WHEREAS, Hamblen County has a successful history dating back to 2017 of offering rehabilitation programming for female inmates housed in the Hamblen County jail; and,

WHEREAS, Hamblen County desires to offer similar programming for male inmates who want to end a lifestyle of drug and alcohol addiction; and,

WHEREAS, the Tennessee Institute for Public Health at ETSU has offered Hamblen County the opportunity to participate in its Correctional Career Pathway Program (CCP) which trains male offenders life skills and job skills and then places them in a job to prepare them for life once they are released from jail; and,

WHEREAS, participation in the 18 month long CCP program includes a \$50,000 grant to pay for training, work supplies, transportation, and other program related expenses; and,

WHEREAS, Hamblen County wishes to match the grant with an additional \$50,000 from its opioid settlement money to add a substance abuse and mental health treatment component so that the CCP program more closely mirrors the county’s current Jail2Work program for women; and,

WHEREAS, Hamblen County’s Opioid Abatement Committee is recommending the County participate in this grant program, because it can be the next step toward establishing a Jail2Work program for men which will help reduce recidivism among the jail population and help the county jail earn certification from Tennessee Correctional Institute.

THEREFORE, BE IT RESOLVED that the Hamblen County Legislative Body meeting in regular session on November 21, 2024 approves the County’s participation in the CCP program offered by the Tennessee Institute of Public Health at ETSU and authorizes the county mayor to execute the documents necessary to form the partnership with ETSU, the McNabb Center, as treatment provider and companies willing to employ the participants.

Voting Aye:____ Voting Nay:____ Pass:____

The Chair Declared the Resolution adopted this ____ day of ____ . 2024.

Hamblen County Board of Commissioners

By:_____
Chairman

APPROVED:

ATTEST:

By:_____
Hamblen County Mayor

By:_____
Hamblen County Clerk [Return to Committee Cover](#)

**Third Judicial District
Recovery Court
Expansion Project**

**Narratives and
Contracts**

SECTION A: Population of Focus and Statement of Need

A.1: The Third Judicial District Recovery Court’s (TJDRC) population of focus for the Recovery Court Expansion Project is individuals with post-plea nonviolent felony offenses who have Substance Use Disorders (SUDs) or co-occurring mental health issues. TJDRC is an adult treatment felony court in Morristown, Tennessee, covering Greene, Hamblen, Hancock, and Hawkins counties. Currently, TJDRC primarily serves Hamblen County residents, with only nine residents of Greene, Hancock, and Hawkins counties admitted to the program to date. The goal of the project is to expand much-needed felony treatment court services to justice-involved residents of Greene, Hancock, and Hawkins counties to help reduce criminal and drug addiction behaviors. **Greene, Hamblen, Hancock, and Hawkins County Data**ⁱ. As of July 2022, these counties in Eastern Tennessee had a combined estimated population of 201,461 persons. Collectively, Greene, Hamblen, Hancock, and Hawkins County residents are 94.0% White, 2.7% Black or African American, and 6.0% Hispanic/Latino; the remaining race groups (e.g., American Indian/Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or two or more races) represent approximately 3.3% of the population. 5.3% of residents of the geographic catchment area over the age of five speak a language other than English at home. An estimated 49.5% of residents are male, while 50.5% are female. Approximately 20.4% of residents in the catchment area are under 18, compared to 58.7% between 18 and 65 years old and 20.9% over 65. The median household incomes (in 2022 dollars) in Greene, Hamblen, Hancock, and Hawkins counties are \$51,975, \$49,656, \$31,809, and \$53,647, respectively. These median incomes are significantly below Tennessee’s median household income of \$64,035. Additionally, 16.1% of residents in Greene, Hamblen, Hancock, and Hawkins Counties live in poverty, 2.8% higher than Tennessee as a whole and 4.6% higher than the national averageⁱⁱ. Greene, Hamblen, Hancock, and Hawkins Counties are geographically and culturally part of Appalachia. The Appalachian Region comprises 423 counties across 13 states, from southern New York to northern Mississippi. The lower levels of education and employment among adults in rural Appalachia are reflected in lower levels of income and higher rates of poverty than in rural counties outside the region.”ⁱⁱⁱ **Tennessee Data.** An estimated 3.5% of Tennessee residents identify as Lesbian, Gay, Bisexual, Transgender (LGBT)^{iv}, while 0.5% of Tennessee adults identify as transgender^v.

A.2: The Third Judicial District is one of 32 judicial districts in Tennessee and has jurisdiction in Greene, Hamblen, Hancock, and Hawkins counties. The TJDRC falls under the authority of the Third Judicial District but primarily serves Hamblen County residents due to resource constraints. The goal of the project is to expand much-needed felony treatment court services to justice-involved residents of Greene, Hancock, and Hawkins counties to help reduce criminal and drug addiction behaviors. The estimated population of the TJDRC’s four-county jurisdiction totals 201,461ⁱ. Hamblen County—the primary county currently served by the program—has a population of 65,168ⁱ, meaning almost two-thirds of TJDRC’s population of focus have limited access to its services. This issue is compounded by the drug problem experienced within the four counties. In 2021, a total of 112 fatal drug overdose deaths occurred in these counties, with two-thirds of those deaths occurring in the three counties not served by the Court. Half of the counties within the Court’s jurisdiction were also at or above the state average for drug overdose deaths^{vi}. The Appalachian Region’s rate of opioid use is higher than the national average “due to a combination of geographic and cultural factors, including isolated and mountainous terrain limiting access to care, lack of economic opportunity, the view of addiction as a moral failing, and a shortage of mental health providers. There was also deliberate targeting of Appalachia by the pharmaceutical manufacturers of opioids with increased advertising and provision of samples.”^{vii}

Barriers to accessing mental health treatment for Appalachian people include 1) distance to treatment facilities, 2) access to transportation, 3) shortage of treatment providers, 4) rural Appalachian values of individualism and self-reliance, and 5) a long and troubled history between local Appalachians and absentee land-owning and exploitative corporations (e.g., timber, coal) has fostered a lingering skepticism of “outsiders,” and this extends to medical and mental health care^{vii}.

SECTION B: Proposed Implementation Approach

B.1: We estimate TJDRC’s Recovery Court Expansion Project will directly impact 200 individuals, as shown in the table below, over the five-year grant period. Program graduation rates will increase by 5% annually during the same period, reducing the rate of recidivism in the Court’s four-county coverage area.

| Number of Unduplicated Individuals to be Served with Award Funds | | | | |
|--|--------|--------|--------|--------|
| Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| 40 | 40 | 40 | 40 | 40 |

Goal 1: *Within the first three months of funding, build capacity to assess and provide treatment services to 200 non-violent, chemically dependent individuals during the five-year grant period.*

Objective 1.1: By December 31, 2024, hire two additional case managers to increase organizational capacity to assess program applicants for substance use and mental health disorders.

Objective 1.2: By December 31, 2024, sign a Memorandum of Understanding between TJDRC and Helen Ross McNabb Center, Inc. (HRMC) for treatment services.

Objective 1.3: By December 31, 2024, review and update TJDRC documentation as needed to ensure clear programming expectations.

Goal 2: *Expand felony Recovery Court access and treatment services to reduce incarceration of non-violent, chemically dependent individuals.*

Objective 2.1: By September 28, 2029, provide quality, evidence-based treatment services to 200 nonviolent felony offenders who have SUDs or co-occurring mental health issues.

Objective 2.2: Sustain a fully coordinated, multi-system approach accessible to the target population and designed to combine the sanctioning power of recovery courts with effective treatment services during the grant period.

Objective 2.3: Each year of the five-year grant period, assess 100% of program applicants for substance use using an evidence-based assessment tool.

Objective 2.4: Each year of the five-year grant period, assess 100% of program participants for mental health disorders using an evidence-based mental health assessment tool.

Objective 2.5: By September 28, 2029, provide integrated case management services to 200 program participants.

Objective 2.6: Each year of the five-year grant period, assess participants’ graduation rates.

Goal 3: *Improve public safety by reducing recidivism among program participants.*

Objective 3.1: By December 31, 2024, develop indicators to begin measuring program rates for successfully reintegrating program participants into the community, aiding in their long-term recovery, and decreasing recidivism.

Objective 3.2: Increase program graduation rates by a minimum of 5% during the grant period.

Objective 3.3: By September 30, 2025, develop a program to continue helping program participants post-graduation with their recovery process, finding proper housing, securing/keeping employment, and strengthening job skills through education and training.

Objective 3.4: By September 28, 2029, periodically conduct instant urine drug screens of 200 recovery court participants to ensure participants remain drug-free while in the program.

Objective 3.5: By January 31, 2025, establish a working group of key recovery court team members and other pertinent community stakeholders to identify ways to increase referrals and communicate with community partners about the program's existence and benefits.

Goal 4: Gain community support for recovery and rehabilitation.

Objective 4.1: Upon the funding award, begin outreach to the new counties receiving services from the recovery court, introduce them to the court, and provide the services it provides to the target population.

Objective 4.2: Throughout the grant period, review, update, and use community partners to expand education and employment programming for program participants and conduct outreach through social media and community events.

Goal 5: During the grant period, fully capture and analyze client-level outcome data around program performance.

Objective 5.1: By January 31, 2025, work with the external evaluator to develop pertinent outcome measures – including recidivism rates, termination, relapse, incentives/sanctions, and graduation – and data collection sources to assess the recovery court's performance in helping program participants.

Objective 5.2. Begin the program performance assessment process by January 31, 2025.

Objective 5.3: Review the existing policy and procedures manual and participant handbook annually to incorporate any necessary updates related to the project services.

B.2: TJDRC will begin the delivery of services by the fourth month of the award. We will implement all the required activities as detailed below:

Screen and assess clients for the presence of SUD and/or co-occurring substance use and mental disorders. TJDRC prioritizes comprehensive client assessments. Upon program entry, all program participants undergo a thorough screening for SUDs and potential co-occurring mental health conditions. This screening utilizes evidence-based assessment tools to ensure accurate diagnosis. Additionally, in accordance with court bylaws, all participants complete the Addiction Severity Index (ASI). This comprehensive tool provides valuable data for the court team to develop culturally and linguistically appropriate plans for each client. These plans include prevention, harm reduction, treatment, and recovery support services.

Screen for infectious diseases. Protecting participant health is a priority at TJDRC. Through a partnership with the Tennessee Department of Health, program participants receive screenings for infectious diseases. Infectious disease screens are essential to the well-being of program participants because they prevent the spread of diseases, detect disease early, and protect people at high risk of complications. The Department of Health provides various services, including primary care, family planning, preventative programs/screenings, nutrition education, and immunizations.

Provide evidence-based and culturally and linguistically appropriate treatment services. TJDRC is proud to partner with HRMC, a leading non-profit mental health provider in East Tennessee

since 1948. HRMC shares our commitment to empowering individuals and families to overcome challenges and thrive. Through this partnership, Recovery Court Expansion Project participants gain access to HRMC's comprehensive network of services, including outpatient clinics, residential programs, and crisis intervention. HRMC prioritizes those facing complex challenges, and their services are designed to improve overall health and well-being. Both TJDRC and HRMC utilize evidence-based assessment tools and treatment modalities proven effective for individuals struggling with SUDs and co-occurring mental health conditions. These methods are widely adopted by Recovery Courts nationwide, maximizing the program's effectiveness. The court's treatment approach emphasizes extended services, including 24/7 access and family involvement.

The TJDRC Recovery Court embraces Medication-Assisted Treatment (MAT) as a valuable tool for recovery. We believe that MAT, combined with counseling and therapy, provides a comprehensive approach to treating substance abuse and mental health challenges. Our written policy clearly states that MAT is an approved treatment option for opiate addiction, readily available through HRMC (Vivitrol shot), Dr. Kevin Catney, and Innovative Care Solutions. No eligible participant will be denied access to the program due to their need for MAT.

Provide recovery support services. The TJDRC program goes beyond treatment by fostering connections with valuable community resources. This ensures participants have the ongoing support they need for successful recovery. We respect each participant's right to self-determination, working collaboratively to develop individualized case plans. These plans may encompass job training, housing assistance, harm reduction techniques, and educational opportunities tailored to their unique recovery goals. Additionally, participants attend aftercare sessions that provide further support and address their specific needs.

Provide family engagement opportunities. Participants must have an approved home plan before entering the Recovery Court program. The home plan is developed with the participant, the Case Manager, and any adults with whom the participant will be residing. Participants may not change residences without approval from the Court. Random home and employment checks are conducted periodically by Recovery Court staff. The Court's treatment provider, HRMC, also provides extended services when dealing with clients, including providing 24/7 access and involving family members in the treatment process when appropriate.

Provide comprehensive case management plans. The program's case management function is a holistic, multi-disciplinary, and strengths-based approach coordinated by the case manager. The structure utilizes the five key functions established by the National Drug Court Institute: **1) Assessment, 2) Planning, 3) Linkage, 4) Monitoring, and 5) Advocacy.** Case management services are varied, and participants are involved in the case management process throughout their time in the program. Case Managers assist program participants with increasingly independent utilization of wraparound/recovery support services to help clients establish self-sufficiency, continue treatment gains, and reduce recidivism.

Implement the key components of the drug court model. TJDRC's Recovery Court Expansion Project is designed to fully align with the National Association of Drug Court Professionals (NADCP) 10 best practice standards for adult drug courts, as well as the NADCP 10 key components defining adult drug courts (adherence to both components is also required for the Recovery Court to maintain its state certification). The TJDRC project will implement the NADCP best practices standards as follows:

Standard 1 – Target Population: TJDRC’s Recovery Court Expansion Project will provide an array of services for individuals identified as high-risk/high-need nonviolent felony offenders. The Court’s current policies and procedures provide objective program eligibility criteria. Criminogenic and treatment assessments and results are discussed among team members.

Standard 2 – Historically Disadvantaged Groups: TJDRC’s current practice of prohibiting discrimination or reduced opportunities within its program for any reason will be maintained. It is TJDRC’s policy and practice to conduct all aspects of its program, including program access, without discrimination based on race, color, gender, age, creed, ethnic or national origin, handicap, or political or sexual orientation. TJDRC is open to assessing the implementation of the NADCP Equity and Inclusion Assessment Toolkit (EIAT) to examine the fairness of the referral process and make improvements as needed to ensure accessibility to the proposed services. Equity and inclusion will be overseen by the Court team and an external evaluator, with direct daily oversight by TJDRC’s Recovery Court Coordinator/Grant Project Director.

Standard 3 – Roles and responsibilities of the Judge: The presiding Judge has been in place since the Recovery Court’s inception in 2020. The Judge attends pre-court staffing, training, and other relevant seminars to remain current on client treatment matters, judicial ethics, SUD and mental health treatment, behavior modifications, and community supervision.

Standard 4 – Incentives, Sanctions, and Therapeutic Adjustments: The Court’s written policies and procedures specify using incentives and sanctions as motivational tools within the program. Prospective program candidates are provided a Participant Handbook upon entering the program, which details the use of incentives and sanctions. All recommendations regarding compliance, sanctions, incentives, and phase transition are reached by team consensus. The Judge makes all final decisions on incentives, sanctions, and therapeutic adjustments.

Standard 5 – Substance Use Disorder Treatment: Evidence-based resources and standardized tools are used at various stages of the program, including screening, assessing, and treatment. A continuum of care for participants’ SUDs and co-occurring mental health issues includes immediate stabilization and detoxification, inpatient residential treatment, and intensive outpatient treatment. Treatment services are provided by licensed and experienced providers using evidence-based modalities, including MAT. The Court also requires participants to attend aftercare for a minimum of six weeks after completion of IOP.

Standard 6 – Complementary Treatment and Social Services: The Court focuses on participants’ needs to be more conducive to recovery and avoiding re-arrest and incarceration. Individualized substance-use treatment services are provided for participants based on their respective assessments. Case management and community partners are used to target other services that are beneficial to participants’ accessibility to treatment and their overall recovery.

Standard 7 – Drug and Alcohol Testing: The Recovery Court’s policy is that participants’ abstinence from substances is determined through random, unannounced, and frequent urinalysis testing. A written protocol ensures the integrity of the urine sample collection and testing processes. Testing is done during each program phase.

Standard 8 – Multidisciplinary Team: The Recovery Court team is a multidisciplinary and collaborative group with representatives from different fields, including the Judge, Prosecutor, Defense Attorney, treatment provider, Probation, Court Coordinator, Case Manager, and law

enforcement, among others. Informed and shared decision-making regarding each client is standard practice.

Standard 9 – Census and Caseloads: While the Recovery Court’s operational capacity drives the total number of program participants it can serve, the census is not arbitrarily applied but guided by quality treatment, supervision, clinical intervention, and support. Clinical caseloads are designed to support maximum therapeutic outcomes and ensure resources are available for treatment. The case management function also follows a manageable caseload to maximize the number of clients without sacrificing service quality.

Standard 10 – Monitoring and Evaluation: TJDRC monitors its performance and adherence to best practice standards through its team.

Provide language access services. TJDRC’s community partners are rooted in the focus population’s culture/languages and have demonstrated experience/familiarity with the culture of the catchment area. Partner organizations are familiar with TJDRC activities and have been essential to the program’s success thus far. Staff will be recruited/hired to represent cultural backgrounds similar to the focus population, including those with lived experience with homelessness, Serious Mental Illness (SMI)/Co-Occurring Disorder (COD), or who have friends/family with similar experiences. TJDRC plans to utilize community resources to provide interpretation, translation, accessibility services, etc., to accommodate program participants.

SECTION C: Proposed EB, Adapted, or Community-Defined Evidence Service/Practices

C.1: The table below identifies Evidence-Based Practice(s) (EBPs), evidence-informed, and/or culturally promising practices adopted for TJDRC’s Recovery Court Expansion Project.

| Practice | Intervention Justification | Intended Outcome(s) | Mods |
|---|--|--|------|
| Cognitive Behavioral Therapy (CBT) | <ul style="list-style-type: none"> • CBT emphasizes identifying and modifying unhelpful thought patterns that lead to criminal behavior • Effective in reducing recidivism among adult offenders • CBT can equip our population with tools to manage underlying issues like poverty, unemployment, and lack of access to mental health services • CBT requires less specialized training for therapists, making it potentially more accessible in areas with limited mental health resources, like Appalachia | <ul style="list-style-type: none"> • Reduced recidivism • Improved thinking patterns • Enhanced problem-solving/life skills • Increased emotional regulation • Improved self-esteem | None |
| Dialectical Behavior Therapy | <ul style="list-style-type: none"> • Many justice-involved individuals, especially those who have experienced trauma or poverty, struggle with managing intense emotions • DBT incorporates a balance between validation and change. It helps individuals accept their struggles while empowering them to develop healthier coping mechanisms. This validation can be particularly important for those who may have experienced judgment or marginalization • DBT can address some of the root causes of criminal behavior in low-income communities. By improving emotional regulation and communication skills, individuals can manage stress related to poverty or trauma, reducing the likelihood of re-offending | <ul style="list-style-type: none"> • Reduced recidivism • Improved emotional regulation • Help individuals build stronger relationships with family and friends • Connect individuals with community resources (e.g., affordable housing and employment opportunities) | None |

| | | | |
|--|--|---|-------------|
| <p>Eye Movement Desensitization & Reprocessing (EMDR)</p> | <ul style="list-style-type: none"> • Many justice-involved individuals have experienced trauma in their lives, which can contribute to criminal behavior. EMDR is specifically designed to address the psychological effects of trauma • EMDR can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Can reduce symptoms of trauma in a short period | <ul style="list-style-type: none"> • Reduced recidivism • Reduced symptoms of trauma • Improved emotional regulation • Improved self-esteem • Develop healthy relationships and function better in social settings | <p>None</p> |
| <p>Motivational Interviewing</p> | <ul style="list-style-type: none"> • Client-center therapy, where individuals are empowered to take charge of their change process, effective for individuals who may feel patronized • Motivational interviewing can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Therapy is adaptable to address a variety of the issues seen in the population of focus, including substance abuse, mental health concerns, and reintegration challenges • Motivational interviewing techniques can be adapted to be more culturally responsive | <ul style="list-style-type: none"> • Reduced recidivism • Increased self-efficacy • Increased motivation for change because individuals explore their desire for personal change • Improved decision-making | <p>None</p> |
| <p>Solution-Focused Brief Therapy</p> | <ul style="list-style-type: none"> • Therapy focuses on a client's strengths and past successes rather than dwelling on problems, which can be effective for justice-involved individuals facing significant challenges • Therapy is future-oriented, which is motivating and helps people focus on positive change • Therapy can be effective in fewer sessions, making it more accessible for individuals with limited financial resources • Adaptable to address a variety of the issues seen in the population of focus, including substance abuse, mental health concerns, and reintegration challenges | <ul style="list-style-type: none"> • Reduced recidivism • Increased hope and optimism • Enhanced problem-solving/life skills • Develop healthy relationships and function better in social settings | <p>None</p> |
| <p>Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)</p> | <ul style="list-style-type: none"> • Many justice-involved individuals have experienced significant trauma in their lives, which has contributed to their criminal behavior, substance abuse, and mental health problems. TF-CBT is specifically designed to address the psychological effects of trauma • Therapy follows a structured, manualized approach that can maximize the effectiveness of treatment with fewer sessions, making it more accessible for individuals with limited financial resources • Focuses on coping skills | <ul style="list-style-type: none"> • Reduced recidivism • Reduced trauma symptoms • Help individuals identify and challenge negative thoughts • Increased emotional regulation • Help individuals develop a greater sense of safety and security | <p>None</p> |
| <p>Systems Theory</p> | <ul style="list-style-type: none"> • Therapy focuses on the importance of relationships, which is helpful for the population of focus because they face challenges associated with family dynamics • Can strengthen support network, essential for people in recovery | <ul style="list-style-type: none"> • Reduced recidivism • Strengthened support network • Improved communications | <p>None</p> |

C.2: The TJDRC ensures the fidelity of practices by developing process workflows, providing training and supervision, and monitoring data. Our Recovery Court Coordinator/Project Director

will oversee the following monitoring activities and ensure continuous quality improvements for sustained fidelity:

Self-Report Measures. Counselors/therapists complete checklists and questionnaires after sessions to track specific techniques used and the duration of the session.

Adherence Scales. Counselors/therapists rate their adherence to principles subjectively but quickly to monitor fidelity after each session. Trained court personnel can watch the implementation of EBP and record adherence to the defined criteria using checklists or rating scales.

Client Feedback. Program participants can report on their experience with EBP and whether they feel the therapist used EBP techniques effectively.

Peer Review. Counselors/therapists can observe each other's sessions and provide feedback on adherence to principles.

Review of Materials. Trained court personnel can review session plans, documentation, and client materials to provide insights into the delivery of the EBP.

TJDRC will monitor fidelity more frequently during initial implementation to identify and address any deviations. As fidelity improves, monitoring will become less frequent. Additionally, TJDRC will adapt fidelity measures if the EBP is modified, or new data emerges.

The Recovery Court Coordinator/Project Director and the case managers will monitor data input into the Tennessee-Web Information Technology System (TN-WITS) by the counselors at HRMC to ensure it is appropriate to assess the efficiency and effectiveness of this Recovery Court Expansion Project.

SECTION D: Staff and Organizational Experience

D.1: TJDRC is a felony drug recovery court and began accepting participants in June 2021. Hamblen County, however, has a longer history of promoting substance abuse recovery. In 2004, the county's first recovery court was established for misdemeanor offenders. Over time, it was decided the county would benefit from replacing the General Sessions Recovery Court with the recently established felony-level recovery court. The goal of the new TJDRC is to provide a quality therapeutic community that promotes positive change in criminal and addictive behavior and transforms offenders into positive, contributing members of our community. While significantly improving addiction treatment outcomes, the Recovery Court also reduces the financial strain on the community. In April 2023, the new felony program held its first graduation ceremony. Hamblen County will serve as the fiduciary and broad policy-approving body for TJDRC for this project.

Dedicated to establishing recovery housing for participants in the felony program, TJDRC's Foundation and their partners secured and renovated two (2) women's houses. These homes opened in August 2023 and will provide safe and supportive permanent housing within Hamblen County for justice-involved individuals. We currently have six female residents, and the implementation model requires that no participant pays rent until they are gainfully employed or in Phase 2 of the program. In addition to providing women's housing, the Foundation opened a nine (9) bed men's permanent supportive housing that currently houses three (3) participants.

D.2: TJDRC joins forces with the Helen Ross McNabb Center (HRMC) to provide treatment services under the Recovery Court Expansion Project. HRMC, a regional non-profit leader since 1948, offers comprehensive mental health services across East Tennessee. Their mission is to

empower children, families, and individuals to thrive in their communities. HRMC prioritizes those facing the most challenges, providing services designed to improve health outcomes and overall well-being. From outpatient clinics and residential programs to crisis intervention, HRMC offers a vast support network. This partnership expands access to critical treatment services for participants in the Recovery Court program.

D.3: TJDRC will hire the case management staff requested under this funding and create the MOU for the expanded services through HRMC. The staff and subcontractor will work extensively with the existing Recovery Court Coordinator (Project Director for this grant).

| Role | LOE | Qualifications: |
|---|------|---|
| Recovery Court Coordinator/ Project Director (In-Kind) | 0.20 | <ul style="list-style-type: none"> • BS, Business Management • Knowledge of effective treatment techniques for substance abuse and mental health disorders and community resources available for substance abuse treatment and counseling • Excellent communication and interpersonal skills to build rapport with participants from diverse backgrounds |
| Case Manager (3) | 1.00 | <ul style="list-style-type: none"> • Bachelor's degree in a social service field • Experience working with at-risk populations, including court-mandated programs, counseling services, substance abuse treatment, and social services |
| Data Entry Clerk | 1.0 | <ul style="list-style-type: none"> • Bachelors Degree • Experience in data entry, with superb written and verbal communication skills |
| Master's Clinical Counselor | 1.00 | <ul style="list-style-type: none"> • Master's Degree in Human Services or related field • Knowledge of etiology and treatment of mental illness, physical and sexual abuse, suicide, human development, and cultural diversity • Knowledgeable in and comfortable working with co-occurring disorders |
| MAT Providers | 0.10 | <ul style="list-style-type: none"> • Licensed medical professional with additional training focused on medication-assisted treatment for opioid use disorder (Already Established under McNabb Center) |
| Evaluator | 0.25 | <ul style="list-style-type: none"> • Master's Degree in Public Administration • Evaluator on multiple SAMHSA and DOJ awards • Specific target populations part of the evaluations includes individuals involved in recovery court and family treatment courts |

SECTION E: Data Collection and Performance Measurement

Program processes and outcomes will be examined through data analysis of all active or newly admitted program participants during the project period. TJDRC will contract with an external evaluator, Allard Consulting, LLC. Allard Consulting will provide the following services to TJDRC: **1)** collection/analysis/interpretation of quantitative and qualitative performance measures (detailed below); **2)** review of project implementation; **3)** create reports and share program data with stakeholders; **4)** produce visualizations; and **5)** be responsible for all SAMHSA's performance reporting. The evaluation is intended to verify the extent to which enhanced treatment and recovery services are implemented and the impact of additional staff on TJDRC's ability to provide these services and improve program and participant outcomes.

| Objective | Frequency/Data Source | Responsible Staff for DC | Method of DA |
|-------------------------------|------------------------|--------------------------|--|
| Number of individuals served | Weekly Client Meetings | Case Manager | Descriptive Statistics, Time Series Analysis (TSA) |
| Abstinence from substance use | Weekly Client Meetings | Case Manager, Counselor | Descriptive Statistics, TSA |
| Housing stability | Weekly Client Meetings | Case Manager | Descriptive Statistics |

| | | | |
|---|--|---------------------------------------|---|
| Employment/ education status | Weekly Client Meetings | Case Manager | Descriptive Statistics, TSA |
| Social connectedness | Weekly Client Meetings | Case Manager, Counselor | Survey/Interview |
| Health/behavioral/ social consequences | Weekly Client Meetings, Quarterly Interviews w/ Evaluator | Case Manager, Counselor, Evaluator | Descriptive Statistics, Survey/Interview |
| Access to treatment | Weekly Client Meetings | Case Manager, Counselor | Descriptive Statistics |
| Treatment(s) provided | Weekly/Monthly Treatment Sessions | Counselor | Participant Observations |
| Retention in treatment | Weekly Client Meetings | Case Manager, Counselor | Descriptive Statistics, TSA |
| Criminal justice involvement | Weekly Client Meetings | Case Manager | Descriptive Statistics, TSA |

The court currently captures data via TN-WITS. As part of the evaluation, the evaluator will assess the effectiveness of the expansion project, analyze pertinent program data, and provide recommendations based on the findings to improve key program components, including referral, screening, assessment, and monitoring (case management and supervision). Program outcomes will be utilized to assist in determining the effectiveness of the program by examining the number of treatment classes/sessions attended; graduation rates; length of participation in treatment, improvement made in securing and retaining employment, housing, and educational/vocational training services; program completion rates; and post-program recidivism rates.

Progress Meetings. Allard Consulting will hold, at a minimum, quarterly meetings with the court team to ensure project progress. The evaluator will review the progress of data collection and performance measures with the court team at each meeting. These regular meetings will ultimately serve as a resource to track training delivery issues, review project goals, mitigate challenges, and build on program successes to facilitate positive outcomes. **Data Security.** The privacy and maintenance of confidentiality of service recipients and associated provider staff, court team, and grant staff will be respected and monitored by Allard Consulting in the strictest terms and per all required protocols. Data received and collected by the evaluator will be stored on a password-protected computer and in an encrypted database file with passwords. Any analysis conducted during the evaluation will not personally identify anyone who provides information to the Evaluation Team. All analyses using client information and provided in any evaluation work product will be in aggregate form to protect the identity of any information source. **Data Analysis.** The evaluation completed by Allard Consulting will include an analysis of the data collected through the assessments completed by the court team, data entered into TN-WITS, key stakeholder interviews, and participant satisfaction surveys. The survey forms will allow participants to reflect on their experience with the court program and provide feedback to the team. The evaluator will collect all survey data under its HIPAA-compliant license of Formstack. Key interviews will be completed with court team members and program stakeholders who consent to participate in a semi-structured interview(s) regarding their role on the team, participant characteristics, job satisfaction, and program quality. Consumer interviews will examine participant attributes, program quality, service gaps, and use of support services. A consent form will be developed for participants and team members before any interviews are conducted. **Data Reporting.** Recovery court staff members will complete quarterly reporting; specifically, the Recovery Court Coordinator/Project Director, Penny Knight, will be responsible for working with the evaluator, Allard Consulting, as they collect and prepare all data reporting.

Citations:

ⁱ<https://www.census.gov/quickfacts/fact/table/TN,hamblycountytennessee,greenecountytennessee,hancockcountytennessee,hawkinscountytennessee/IPE120222#IPE120222>

ⁱⁱ<https://www.census.gov/quickfacts/fact/table/US/IPE120222#IPE120222>

ⁱⁱⁱ<https://www.arc.gov/rural-appalachia/>

^{iv}<https://williamsinstitute.law.ucla.edu/visualization/lgbt-stats/?topic=LGBT&area=47#>

^v<https://williamsinstitute.law.ucla.edu/subpopulations/transgender-people/>

^{vi}<https://www.tn.gov/health/health-program-areas/pdo/pdo/data-dashboard.html>

^{vii}<https://www.psychiatry.org/File%20Library/Psychiatrists/Cultural-Competency/Mental-Health-Disparities/Mental-Health-Facts-for-Appalachian-People.pdf>

| | |
|--|--|
| Applicant/Recipient Hamblen, County of | Application/Award Number TI-24-004 |
| Project Title: | 3rd Judicial District Recovery Court Expansion Project |

| | | | |
|-----------------------|-------------------|-----------------|--------------------|
| | Start Date | End Date | Budget Year |
| Budget Period: | 09/30/2024 | 09/29/2029 | 1 |

For Multi-Year Funded (MYF) awards only
(not applicable to new applications for funding)
Check the box to select the Incremental Period

COST SHARING AND MATCHING

Matching Required: YES NO

A. Personnel

| Line Item # | Position | Name | Key Position per the NOFO | Check if Hourly Rate | Calculation | | | | | | FEDERAL REQUEST |
|--------------|-----------------|---------------|---------------------------|--------------------------|-------------|-------|------------|---------------|-------------------------|------------------|------------------|
| | | | | | Hourly Rate | Hours | # of Staff | Annual Salary | % Level of Effort (LOE) | Personnel Cost | |
| 1 | Case Manager | TBA | <input type="checkbox"/> | <input type="checkbox"/> | | | 2 | \$40,000 | 100.00% | \$80,000 | \$80,000 |
| 2 | Data Specialist | TBA | <input type="checkbox"/> | <input type="checkbox"/> | | | 1 | \$38,250 | 100.00% | \$38,250 | \$38,250 |
| 3 | Case Manager | David Georges | <input type="checkbox"/> | <input type="checkbox"/> | | | 1 | \$48,500 | 100.00% | \$48,500 | \$48,500 |
| TOTAL | | | | | | | | | | \$166,750 | \$166,750 |

| | | | | | | | | | | | |
|--------------------|-----------------------------|---------------|-----------------|--------------|-------------|-------------------------|--|--|--|--|--|
| Line Item # | Personnel Narrative: | | | | | | | | | | |
| 1 | Case Manager | TBA | Salary \$40,000 | # of Staff 2 | LOE 100.00% | Personnel Cost \$80,000 | The project will hire two case managers the first year to serve the TN 3rd Judicial District counties: Hamblen, Hancock, Hawkins, and Greene. These hires will expand the current court capacity of one case manager serving primarily Hamblen County. The Case Managers will be full time employees and their level of effort will be 100% on this project. Case manager salary is \$44,100 each annually. The request under this proposal for both Case Manager positions totals \$88,200. | | | | |
| 2 | Data Specialist | TBA | Salary \$38,250 | # of Staff 1 | LOE 100.00% | Personnel Cost \$38,250 | The data specialist will assist with data entry and consolidation of data for reporting. The Data Specialist will prepare data for analysis and create data visualization charting for the bi-annual reports. This is a full time position at 100% level of effort. The request under this proposal for the Data Specialist position is \$38,250 annually. | | | | |
| 3 | Case Manager | David Georges | Salary \$48,500 | # of Staff 1 | LOE 100.00% | Personnel Cost \$48,500 | The project will hire one case manager who has more than 15 years of experience and will serve as the lead case manager. He will serve the TN 3rd Judicial District counties: Hamblen, Hancock, Hawkins, and Greene. This hire will further expand the current court capacity of one case manager serving primarily Hamblen County. The Case Manager will be a full-time employee and their level of effort will be 100% on this project. Case manager salary is \$48,500 each annually. The request under this proposal for this Case Manager position totals \$48,500. | | | | |

Show In-Kind Personnel Table

In-Kind Personnel

| Line Item # | Position | Name | Key Position per the FOA | Check if Hourly Rate | Hourly Rate | Hours | # of Staff | Annual Salary | % Level of Effort (LOE) |
|-------------|------------------|--------------|-------------------------------------|--------------------------|-------------|-------|------------|---------------|-------------------------|
| 1 | Project Director | Penny Knight | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | 1 | \$50,200 | 20.00% |

| Line Item # | In-Kind Personnel Narrative: | | | | | | | | | |
|--|------------------------------|--------------|---------------|-----------------|--------------|------------|-------------------------|--|--|--|
| 1 | Project Director | Penny Knight | Key Personnel | Salary \$50,200 | # of Staff 1 | LOE 20.00% | Personnel Cost \$10,040 | | | |
| Penny Knight, will serve as the grant-funded Project Director and will provide 20% LOE in-kind to the project. Mrs. Knight serves as the recovery court coordinator and will serve as the supervisor to the case management staff. She will work with the project treatment provider and evaluator to ensure the grant objectives are met. | | | | | | | | | | |

B. Fringe Benefits

Our organization's fringe benefits consist of the components shown below:

| Fringe Component | Rate (%) |
|---------------------------|---------------|
| FICA and Medicare | 7.50% |
| Retirement | 7.00% |
| Health and Life Insurance | 25.00% |
| Total Fringe Rate | 39.50% |

Fringe Benefits Cost

| Line Item # | Position | Name | Calculation | | | | FEDERAL REQUEST |
|--------------|-----------------|---------------|----------------|-----------------------|----------------------------------|----------------------|-----------------|
| | | | Personnel Cost | Total Fringe Rate (%) | Fixed / Lump Sum Fringe (if any) | Fringe Benefits Cost | |
| 1 | Case Manager | TBA | \$80,000 | 39.50% | | \$31,600 | \$31,600 |
| 2 | Data Specialist | TBA | \$38,250 | 39.50% | | \$15,109 | \$15,109 |
| 3 | Case Manager | David Georges | \$48,500 | 39.50% | | \$19,158 | \$19,158 |
| TOTAL | | | | | | \$65,867 | \$65,867 |

Fringe Benefits Narrative:

The fringe benefit rate is 39.5% and includes: 7.50% FICA and Medicare; 7% Retirement; 25% Health and Life Insurance. Insurance cost percentage will vary if the hires will need single, spouse, and/or family coverage. The percentage budgeted includes spouse and family coverage for new hires. Case Manger Fringe is \$16,491.50 each. The Lead Case Manager Fringe is \$19,158 and the Data Specialist Fringe is \$15,109. The request under this proposal for both Case Manager Fringe totals \$67,250.

C. Travel

| Trip # | Purpose | Origin and Destination | Calculation | | | | | FEDERAL REQUEST |
|--------------|------------------|------------------------------------|-----------------------|----------------------|-------|---------------------|-------------------|-----------------|
| | | | Item | Cost / Rate per Item | Basis | Quantity per Person | Number of Persons | |
| 1 | TARCP Conference | Morristown, TN to Murfreesboro, TN | Hotel/Lodging | \$187.00 | Night | 2.00 | 3 | \$1,122 |
| | | | Per Diems (M&IE only) | \$44.25 | Day | 2.00 | 3 | \$266 |
| | | | Per Diems (M&IE only) | \$39.00 | Day | 1.00 | 3 | \$117 |
| TOTAL | | | | | | | \$2,415 | |

| Trip # | Purpose | Origin and Destination | Calculation | | | | | FEDERAL REQUEST | |
|--------------|--------------|---|----------------------------|----------------------|-------|---------------------|-------------------|-----------------|-----------------|
| | | | Item | Cost / Rate per Item | Basis | Quantity per Person | Number of Persons | | Travel Cost |
| | | | Local Travel (POV Mileage) | \$0.67 | Mile | 452.50 | 3 | \$910 | |
| 2 | Local Travel | Morristown to Hancock County, Greene County, and Hawkins County | Local Travel (POV Mileage) | \$0.67 | Mile | 3,674.00 | 4 | \$9,846 | \$9,846 |
| TOTAL | | | | | | | | \$12,261 | \$12,261 |

| Trip # | Travel Narrative: | | Travel Cost |
|---|-------------------|---|-------------|
| 1 | TARCP Conference | Morristown, TN to Murfreesboro, TN | \$2,415 |
| <p>Lodging, meals, and travel for 2 case managers and the Court Coordinator to attend the mandatory Tennessee Association of Recovery Court Personnel Conference in Murfreesboro, TN in December 2024. The request under this proposal for the TARCP Conference is \$2,474.</p> <p>Meals and Incidental rate of \$44.25 for First and Last day of travel. Meals and Incidental rate of \$39.00 for Full Day (Lunch is only meal provided during full conference days). Mileage is based on the GSA approved .67 per mile rate and lodging is also at the GSA approved government rate for Murfreesboro, TN. The cost breakdown for lodging at \$187 x 2 nights for three staff is \$1,122. The cost breakdown for mileage at \$0.67 x 452 miles for three staff is \$909.</p> | | | |
| 2 | Local Travel | Morristown to Hancock County, Greene County, and Hawkins County | \$9,846 |
| <p>Local travel mileage reimbursement for the coordinator and three (3) case managers to travel to the three counties of Hancock, Hawkins, and Greene. This mileage estimates four weekly trips combined for 52 weeks or a total of 208 trips, averaging 70 miles round trip at the GSA rate of .67 per mile. The request under this proposal for local mileage totals \$9,755 annually.</p> | | | |

D. Equipment

| Line Item # | Item | Check if Item is a Vehicle | Calculation | | | | FEDERAL REQUEST |
|--------------|------|----------------------------|-------------|-------------------------------|--------------------------------|----------------|-----------------|
| | | | Quantity | Purchase or Rental/Lease Cost | Percent Charged to the Project | Equipment Cost | |
| 1 | | <input type="checkbox"/> | | | | \$0 | \$0 |
| TOTAL | | | | | | \$0 | \$0 |

| Line Item # | Equipment Narrative: | | | | Equipment Cost |
|-------------|----------------------|-------------------------------|--------------------------|--|----------------|
| | Quantity | Purchase or Rental/Lease Cost | % Charged to the Project | | \$0 |
| 1 | | | | | |

E. Supplies

| Line Item # | Item | Calculation | | | | FEDERAL REQUEST |
|-------------|------------------|-------------|----------|----------|---------------|-----------------|
| | | Unit Cost | Basis | Quantity | Supplies Cost | |
| 1 | Desktop Computer | \$1,030.00 | Per Unit | 2.00 | \$2,060 | \$2,060 |

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| Line Item # | Item | Calculation | | | | | FEDERAL REQUEST |
|--------------|----------------------|-------------|----------|----------|----------|----------------|-----------------|
| | | Unit Cost | Basis | Quantity | Duration | Supplies Cost | |
| 2 | Laptop Computer | \$793.00 | Per Unit | 2.00 | | \$1,586 | \$1,586 |
| 3 | General Consumables | \$125.00 | Monthly | 1.00 | 12.00 | \$1,500 | \$1,500 |
| 4 | Locking File Cabinet | \$350.00 | Per Unit | 2.00 | | \$700 | \$700 |
| TOTAL | | | | | | \$5,846 | \$5,846 |

| Line Item # | Supplies Narrative: | | | | | |
|--|----------------------|----------------------|----------------|---------------|----------------|-----------------------|
| 1 | Desktop Computer | Unit Cost \$1,030.00 | Basis Per Unit | Quantity 2.00 | Duration | Supplies Cost \$2,060 |
| Dell Optiplex 3000 Series Micro Desktop and Monitor – The computer will be utilized by case managers while in the office to complete case notes, reporting requirements, and other data entry needs. Each system including keyboard and mouse cost \$1,030 each. The total request under this proposal for both computers is \$2,060. This is a one-time cost in Year 1. | | | | | | |
| 2 | Laptop Computer | Unit Cost \$793.00 | Basis Per Unit | Quantity 2.00 | Duration | Supplies Cost \$1,586 |
| Dell Latitude 3000 Series 15.6" Notebook PC laptop will be used by case managers when in the field for the purpose of documentation, notes, reporting and other data entry needs at a cost of \$793 each. The total request under this proposal for the laptops is \$1,586. This is a one-time cost in Year 1. | | | | | | |
| 3 | General Consumables | Unit Cost \$125.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Supplies Cost \$1,500 |
| General consumables are defined as office supplies for daily operations including, but not limited to, pens, paper, folders, files, etc. This cost will cover the general consumable supplies for all four counties being served. The total annual request under this proposal cost is \$1,500. | | | | | | |
| 4 | Locking File Cabinet | Unit Cost \$350.00 | Basis Per Unit | Quantity 2.00 | Duration | Supplies Cost \$700 |
| The locking file cabinets will be used to maintain participant files as required for privacy. The cabinets are \$350 each. The total request for two locking file cabinets under this proposal is \$700. This is a one-time request in Year 1. | | | | | | |

F. Contractual

Summary of Contractual Costs

| Agreement # | Name of Organization or Consultant | Type of Agreement | Contractual Cost | FEDERAL REQUEST |
|--------------|------------------------------------|-------------------|------------------|------------------|
| 1 | McNabb Center | Subaward | \$110,000 | \$110,000 |
| 2 | Allard Consulting, LLC | Contract | \$15,040 | \$15,040 |
| TOTAL | | | \$125,040 | \$125,040 |

Contractual Details for McNabb Center

| Agreement # | Services and Deliverables Provided |
|-------------|---|
| 1 | The 3rd Judicial District's plan to expand services and to increase participants to be served in the community includes contracting with the McNabb Center to provide individual counseling, assessment for treatment, and IOP for court participants. The request under this proposal is \$110,000 annually. |

| | | | |
|---|------------------------------------|--|--|
| <input checked="" type="checkbox"/> Personnel | <input type="checkbox"/> Travel | <input checked="" type="checkbox"/> Supplies | <input checked="" type="checkbox"/> Indirect Charges |
| <input checked="" type="checkbox"/> Fringe Benefits | <input type="checkbox"/> Equipment | <input checked="" type="checkbox"/> Other | |

Contractual Personnel Costs for [McNabb Center](#)

| Line Item # | Position | Name | Key Position per the NOFO | Check if Annual Salary | Calculation | | | | | | FEDERAL REQUEST |
|--------------|-------------------------|-----------------|---------------------------|-------------------------------------|-------------|-------|--------------|---------------|-------------------------|----------------------------|-----------------|
| | | | | | Hourly Rate | Hours | # of Persons | Annual Salary | % Level of Effort (LOE) | Contractual Personnel Cost | |
| 1 | Clinical Oversight | Kaviandra James | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | 1 | \$60,488 | 30.00% | \$18,146 | \$18,146 |
| 2 | Masters Level Therapist | TBA | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | 1 | \$46,413 | 100.00% | \$46,413 | \$46,413 |
| TOTAL | | | | | | | | | | \$64,559 | \$64,559 |

| Line Item # | Contractual Personnel Narrative: | | | | | | | | | |
|-------------|----------------------------------|-----------------|-----------------|----------------|-------------|-------------------------|--|--|--|--|
| 1 | Clinical Oversight | Kaviandra James | Salary \$60,488 | # of Persons 1 | LOE 30.00% | Personnel Cost \$18,146 | This position will provide clinical oversight and supervision to the masters level therapist. | | | |
| 2 | Masters Level Therapist | TBA | Salary \$46,413 | # of Persons 1 | LOE 100.00% | Personnel Cost \$46,413 | The Masters Level Therapist will provide clients with access to behavioral health services not currently provided. | | | |

Contractual Fringe Benefits Costs for [McNabb Center](#)

Contractual fringe benefits consist of the components shown below:

| Contractual Fringe Component | Rate (%) |
|-------------------------------------|---------------|
| FICA/Medicare Tax | 7.65% |
| Health Insurance | 13.25% |
| Workman's Compensation Insurance | 0.35% |
| Unemployment Compensation Insurance | 0.15% |
| Life and Disability Insurance | 0.60% |
| 403(b) Contribution | 4.00% |
| Total Fringe Rate | 26.00% |

Contractual Fringe Benefits Costs

| Line Item # | Position | Name | Calculation | | | | FEDERAL REQUEST |
|--------------|-------------------------|-----------------|----------------------------|-----------------------|----------------------------------|----------------------------------|-----------------|
| | | | Contractual Personnel Cost | Total Fringe Rate (%) | Fixed / Lump Sum Fringe (if any) | Contractual Fringe Benefits Cost | |
| 1 | Clinical Oversight | Kaviandra James | \$18,146 | 26.00% | | \$4,718 | \$4,718 |
| 2 | Masters Level Therapist | TBA | \$46,413 | 26.00% | | \$12,067 | \$12,067 |
| TOTAL | | | | | | \$16,785 | \$16,785 |

| Contractual Fringe Benefits Narrative: | |
|--|--|
| Benefits are approximately 26% of Direct Salaries including FICA, Retirement, Life Insurance, Disability, Health Insurance, Workers Comp, etc. | |

Contractual Supplies Costs for [McNabb Center](#)

| Line Item # | Item | Calculation | | | | | FEDERAL REQUEST |
|--------------|---------------------------|-------------|---------|----------|----------|---------------------------|-----------------|
| | | Unit Cost | Basis | Quantity | Duration | Contractual Supplies Cost | |
| 1 | General Consumables | \$50.00 | Monthly | 1.00 | 12.00 | \$600 | \$600 |
| 2 | Other Minor Equipment | \$40.00 | Monthly | 1.00 | 12.00 | \$480 | \$480 |
| 3 | Printing and Publications | \$15.00 | Monthly | 1.00 | 12.00 | \$180 | \$180 |
| TOTAL | | | | | | \$1,260 | \$1,260 |

| Line Item # | Contractual Supplies Narrative: | | | | | | | | | | |
|-------------|--|-----------|---------|-------|---------|----------|------|----------|-------|---------------|-------|
| 1 | General Consumables | Unit Cost | \$50.00 | Basis | Monthly | Quantity | 1.00 | Duration | 12.00 | Supplies Cost | \$600 |
| | General Office Supplies include file folders, paper, pens, notebooks, planners, and other supplies used in recordkeeping, planning, and data management. Cleaning supplies include items to maintain upkeep of the program area for staff and clients. | | | | | | | | | | |
| 2 | Other Minor Equipment | Unit Cost | \$40.00 | Basis | Monthly | Quantity | 1.00 | Duration | 12.00 | Supplies Cost | \$480 |
| | Other Minor Equipment includes minor office items needed for staff/client areas including the purchase or replacement of broken, depleted or expired items. | | | | | | | | | | |
| 3 | Printing and Publications | Unit Cost | \$15.00 | Basis | Monthly | Quantity | 1.00 | Duration | 12.00 | Supplies Cost | \$180 |
| | Printing and Publications includes the production of materials used in the program or for the benefit of outreach regarding the program. HRMC is diligent to include all required disclosures in regards to any publication | | | | | | | | | | |

Contractual Other Costs for [McNabb Center](#)

| Line Item # | Item | Check for Minor A&R | Calculation | | | | | FEDERAL REQUEST |
|--------------|--|--------------------------|------------------|---------|----------|----------|------------------------|-----------------|
| | | | Unit Cost / Rate | Basis | Quantity | Duration | Contractual Other Cost | |
| 1 | Employee Background Checks and Screens | <input type="checkbox"/> | \$25.00 | Monthly | 1.00 | 12.00 | \$300 | \$300 |
| 2 | Interpreting Services | <input type="checkbox"/> | \$15.00 | Monthly | 1.00 | 12.00 | \$180 | \$180 |
| 3 | Telephone - Landline | <input type="checkbox"/> | \$40.00 | Monthly | 1.00 | 12.00 | \$480 | \$480 |
| 4 | Telephone - Cellular/Data | <input type="checkbox"/> | \$76.00 | Monthly | 1.00 | 12.00 | \$912 | \$912 |
| 5 | Occupancy - Utilities | <input type="checkbox"/> | \$100.00 | Monthly | 1.00 | 12.00 | \$1,200 | \$1,200 |
| 6 | Occupancy - Refuse Collection | <input type="checkbox"/> | \$15.00 | Monthly | 1.00 | 12.00 | \$180 | \$180 |
| 7 | Occupancy - Building Maintenance | <input type="checkbox"/> | \$80.00 | Monthly | 1.00 | 12.00 | \$960 | \$960 |
| 8 | Occupancy - Pest Control | <input type="checkbox"/> | \$10.00 | Monthly | 1.00 | 12.00 | \$120 | \$120 |
| 9 | Occupancy - Lawn Maintenance | <input type="checkbox"/> | \$25.00 | Monthly | 1.00 | 12.00 | \$300 | \$300 |
| 10 | Occupancy - Housekeeping | <input type="checkbox"/> | \$40.00 | Monthly | 1.00 | 12.00 | \$480 | \$480 |
| 11 | Occupancy - Monitoring Services | <input type="checkbox"/> | \$15.00 | Monthly | 1.00 | 12.00 | \$180 | \$180 |
| 12 | Equipment Rental and Maintenance | <input type="checkbox"/> | \$75.00 | Monthly | 1.00 | 12.00 | \$900 | \$900 |
| 13 | Professional Development | <input type="checkbox"/> | \$20.00 | Monthly | 1.00 | 12.00 | \$240 | \$240 |
| 14 | Insurance | <input type="checkbox"/> | \$90.00 | Monthly | 1.00 | 12.00 | \$1,080 | \$1,080 |
| TOTAL | | | | | | | \$7,512 | \$7,512 |

| Line Item # | Contractual Other Narrative: |
|-------------|------------------------------|
| | |

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| Line Item # | Contractual Other Narrative: | | | | | | |
|-------------|--|-------------------------|---------------|---------------|----------------|--------------------|--|
| 1 | Employee Background Checks and Screens | Unit Cost/Rate \$25.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$300 | Program employee background checks and screens. Background checks are required for accreditation, insurance and licensing. Checks are done throughout the year and for all new hires and existing staff. |
| 2 | Interpreting Services | Unit Cost/Rate \$15.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$180 | Interpreting service providers for deaf and a language line or an interpreter for limited English proficiency (LEP) clients |
| 3 | Telephone - Landline | Unit Cost/Rate \$40.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$480 | Land lines are necessary to connect the office to technology & communication. One line will be required for the Program Coordinator at the central location. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 4 | Telephone - Cellular/Data | Unit Cost/Rate \$76.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$912 | Cell phones for staff who have duties outside the confines of the office, are needed in order to maintain communication regarding program business and for safety and security; Data will be used to operate apps for the purpose of documentation, and tracking of mileage. |
| 5 | Occupancy - Utilities | Unit Cost/Rate \$100.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$1,200 | Occupancy includes pro-rata Utilities (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 6 | Occupancy - Refuse Collection | Unit Cost/Rate \$15.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$180 | Occupancy includes pro-rata Refuse Pickup (Expenses are directly allocable based on approved cost plan based on a prorata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 7 | Occupancy - Building Maintenance | Unit Cost/Rate \$80.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$960 | Occupancy includes pro-rata Building Maintenance (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 8 | Occupancy - Pest Control | Unit Cost/Rate \$10.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$120 | Occupancy includes pro-rata Pest Control (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 9 | Occupancy - Lawn Maintenance | Unit Cost/Rate \$25.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$300 | Occupancy includes pro-rata Lawn maintenance (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 10 | Occupancy - Housekeeping | Unit Cost/Rate \$40.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$480 | Occupancy includes pro-rata Housekeeping services (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| 11 | Occupancy - Monitoring Services | Unit Cost/Rate \$15.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$180 | Occupancy includes pro-rata Monitoring services (Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as directs costs. |
| | Equipment Rental and Maintenance | Unit Cost/Rate \$75.00 | Basis Monthly | Quantity 1.00 | Duration 12.00 | Other Cost \$900 | Equipment Rental and Maintenance covers the cost of software licenses, security, copier maintenance, and other office and |

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| | | | | | | |
|-------------|--|----------------|---------|-------|---------|---|
| Line Item # | Contractual Other Narrative: | | | | | |
| 12 | program equipment that is leased. Maintenance and user licenses are allocated on a pro-rata basis of which the basis is program FTE's/Total FTE's per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs. | | | | | |
| | Professional Development | Unit Cost/Rate | \$20.00 | Basis | Monthly | Quantity 1.00 Duration 12.00 Other Cost \$240 |
| 13 | Professional Development includes the cost of employee required Relias Online Learning portal. Modules for internal training or policies and procedures including safety, confidentiality, and staff courses for maintaining facility license and accreditation. Expenses are directly allocable based on approved cost plan based on a pro-rata portion of this programs 1.30 FTEs/Total of all FTE's at the Facility (location) where these costs are incurred per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs. | | | | | |
| | Insurance | Unit Cost/Rate | \$90.00 | Basis | Monthly | Quantity 1.00 Duration 12.00 Other Cost \$1,080 |
| 14 | Insurance includes general liability, property, umbrella coverage, indemnity, and auto insurance coverage for vehicles used in the program. Allocated per our federal indirect cost allocation plan. Helen Ross McNabb Center attests that the same cost that have been treated as indirects costs are not claimed as direct costs. | | | | | |

Contractual Total Direct Charges for **McNabb Center**

| | |
|---|-----------------------|
| TOTAL DIRECT CHARGES FOR THIS AGREEMENT | TOTAL FEDERAL REQUEST |
| | \$90,116 |

Contractual Indirect Charges for **McNabb Center**

| Calculation | | | FEDERAL REQUEST |
|--------------|----------|-----------------|-----------------|
| IDC Rate (%) | Base | Contractual IDC | |
| 30.80% | \$64,559 | \$19,884 | \$19,884 |
| TOTAL | | | \$19,884 |

Contractual Indirect Charges Narrative:
Helen Ross McNabb Center's approved IDC rate is 30.80% of personnel costs effective 7/1/2022 through 6/30/2025. We applied our IDC rate to personnel costs only, which DHHS approved as the base as stated in our IDC rate agreement. Our IDC rate is in effect at the beginning of the budget period. We have attached a copy of our approved federally negotiated IDC rate agreement.

Contractual Total Cost for **McNabb Center**

| | |
|------------|-----------------------|
| TOTAL COST | TOTAL FEDERAL REQUEST |
| \$110,000 | \$110,000 |

Contractual Details for Allard Consulting, LLC

| | |
|-------------|---|
| Agreement # | Services and Deliverables Provided |
| 2 | Evaluation and Data Collection |

| | | | |
|---|------------------------------------|-----------------------------------|---|
| <input checked="" type="checkbox"/> Personnel | <input type="checkbox"/> Travel | <input type="checkbox"/> Supplies | <input type="checkbox"/> Indirect Charges |
| <input type="checkbox"/> Fringe Benefits | <input type="checkbox"/> Equipment | <input type="checkbox"/> Other | |

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Contractual Personnel Costs for [Allard Consulting, LLC](#)

| Line Item # | Position | Name | Key Position per the NOFO | Check if Annual Salary | Calculation | | | | | FEDERAL REQUEST | |
|--------------|----------------|---------------|---------------------------|--------------------------|-------------|-------|--------------|---------------|-------------------------|-----------------|----------------------------|
| | | | | | Hourly Rate | Hours | # of Persons | Annual Salary | % Level of Effort (LOE) | | Contractual Personnel Cost |
| 1 | Lead Evaluator | Lauren Allard | <input type="checkbox"/> | <input type="checkbox"/> | \$80.00 | 188 | 1 | | 9.04% | \$15,040 | \$15,040 |
| TOTAL | | | | | | | | | | \$15,040 | \$15,040 |

| Line Item # | Contractual Personnel Narrative: | | | | | | | | | | |
|---|----------------------------------|---------------|------------------|----------------|-----------|-------------------------|--|--|--|--|--|
| 1 | Lead Evaluator | Lauren Allard | Hourly Rate \$80 | # of Persons 1 | Hours 188 | Personnel Cost \$15,040 | | | | | |
| <p>Allard Consulting, LLC will provide grant evaluation services.</p> <p>Lauren Allard is an experienced Evaluator (Masters Level) with expertise in evaluation of substance abuse and behavioral health programs, recovery courts, and other specialty dockets. Lauren is knowledgeable about the population of focus and will serve as the Primary Evaluator and contact to the Project Team. Lauren will manage daily evaluation operations related to the project evaluation efforts. Lauren will:</p> <ol style="list-style-type: none"> Design all components of the program evaluation (e.g., scope of work, research methodologies, and data collection/analysis plans). Ensure compliance with all federal reporting requirements. Provide grants management and administration support in the form of written documentation (e.g., Key Personnel Changes, No-Cost Extension applications) for any necessary Post-Award Amendments. Ensure compliance with all SAMHSA reporting intervals and data entry required. Data can be uploaded if project site provides access. Participate in and provide written and oral reports for all recurring meetings with federal project officers. Provide one-on-one training for new grant program staff on data collection. Use demonstrated research and data analysis abilities to enhance evaluation projects and team efforts; ensure fidelity to Court Initiative evidence-based practices. Responsible for any Institutional Review Board (if applicable) revisions and amendments. Conduct research using relevant information sources (e.g., program-related information, statutes, regulations, and national literature) to collect relevant information. Delegate responsibilities to Evaluation Team members; review members' work and evaluate/rate their performance. Identify initial and recurring program outputs and performance measures. Ensure Evaluation Team's compliance with confidentiality requirements, records management requirements, and IRB requirements. Responsible for overall evaluation integrity and transparency. | | | | | | | | | | | |

Contractual Total Direct Charges for [Allard Consulting, LLC](#)

| | |
|---|-----------------------|
| TOTAL DIRECT CHARGES FOR THIS AGREEMENT | TOTAL FEDERAL REQUEST |
| | \$15,040 |

Contractual Total Cost for [Allard Consulting, LLC](#)

| | |
|------------|-----------------------|
| TOTAL COST | TOTAL FEDERAL REQUEST |
| \$15,040 | \$15,040 |

G. Construction: Not Applicable

H. Other

| Line Item # | Item | Check if Minor A&R | Calculation | | | | | FEDERAL REQUEST |
|--------------|-------------------------------|--------------------------|------------------|----------------|----------|----------|-----------------|-----------------|
| | | | Unit Cost / Rate | Basis | Quantity | Duration | Other Cost | |
| 1 | TARCP Conference Registration | <input type="checkbox"/> | \$150.00 | Per Individual | 3.00 | | \$450 | \$450 |
| 2 | Copier Lease | <input type="checkbox"/> | \$62.50 | Monthly | 1.00 | 12.00 | \$750 | \$750 |
| 3 | Cell Phones | <input type="checkbox"/> | \$50.00 | Monthly | 2.00 | 12.00 | \$1,200 | \$1,200 |
| 4 | Drug Screens | <input type="checkbox"/> | \$181.25 | Per 25 ct. Box | 75.00 | | \$13,594 | \$13,594 |
| 5 | Occupancy | <input type="checkbox"/> | \$586.80 | 1 | 12.00 | | \$7,042 | \$7,042 |
| 6 | GPRA Incentives | <input type="checkbox"/> | \$30.00 | Per Unit | 40.00 | | \$1,200 | \$1,200 |
| TOTAL | | | | | | | \$24,236 | \$24,236 |

| Line Item # | Other Narrative: | | | | | | | | | | |
|-------------|--|----------------|----------|-------|----------------|----------|-------|----------|------------|------------|----------|
| 1 | TARCP Conference Registration | Unit Cost/Rate | \$150.00 | Basis | Per Individual | Quantity | 3.00 | Duration | Other Cost | \$450 | |
| | Registration for the TARCP Conference is \$150 each for TARCP members. Three staff, the Court Coordinator and two case managers will attend. The total cost for the TARCP Conference registration is \$450. | | | | | | | | | | |
| 2 | Copier Lease | Unit Cost/Rate | \$62.50 | Basis | Monthly | Quantity | 1.00 | Duration | 12.00 | Other Cost | \$750 |
| | The court currently has a lease on their copy machine and seek to utilize funds to offset 50% of this cost. The monthly cost is \$125 totaling \$1,500 annually. The total annual request under this proposal for the copier is \$750. | | | | | | | | | | |
| 3 | Cell Phones | Unit Cost/Rate | \$50.00 | Basis | Monthly | Quantity | 2.00 | Duration | 12.00 | Other Cost | \$1,200 |
| | Cell phones will be purchased for the case managers business use. The 3rd Judicial Recovery Court provide two cell phones. The cost monthly is \$50 each the cell phones for a total cost of \$100 monthly. The total request under this proposal for cell phones is \$1,200 annually. | | | | | | | | | | |
| 4 | Drug Screens | Unit Cost/Rate | \$181.25 | Basis | Per 25 ct. Box | Quantity | 75.00 | Duration | | Other Cost | \$13,594 |
| | Vistaflow 20 panel urine drug screen test cups will be purchased to monitor participants for drug use while in programming. There are 25 screens per box. The 3rd Judicial District Recovery Court has an annual request of 70 boxes based on previous utilization at \$181.25 each. The total request under this proposal for drug screens is \$13,231. | | | | | | | | | | |
| 5 | Occupancy | Unit Cost/Rate | \$586.80 | Basis | 1 | Quantity | 12.00 | Duration | | Other Cost | \$7,042 |
| | Occupancy is for a 12x12 office space and includes rent, utilities, janitorial, and maintenance expenses. The cost was quoted by square foot at \$1.63. The total square footage is 360 sqft. for a monthly cost of \$586.80. The total request under this proposal for the rental space is \$7,041.60 annually. | | | | | | | | | | |
| 6 | GPRA Incentives | Unit Cost/Rate | \$30.00 | Basis | Per Unit | Quantity | 40.00 | Duration | | Other Cost | \$1,200 |
| | Gift cards will be purchased at \$30 each to provide to participants who complete the 6-month GPRA Follow-up Assessment. In Year 1, 40 gift cards will be purchased. The total request under this proposal for the gift cards is \$1,200. | | | | | | | | | | |

I. Total Direct Charges

| | |
|-----------------------------|------------------------------|
| TOTAL DIRECT CHARGES | TOTAL FEDERAL REQUEST |
| | \$400,000 |

J. Indirect Charges

Type of IDC Rate / Cost Allocation Plan

We will not charge IDC to the award

Indirect Charges

| End Date of Effective Period of Approved IDC Rate Agreement | Calculation | | | FEDERAL REQUEST |
|---|-----------------------|---------------|------------|-----------------|
| | Approved IDC Rate (%) | Approved Base | IDC | |
| N/A | 0.00% | \$0 | \$0 | \$0 |
| TOTAL | | | \$0 | \$0 |

Indirect Charges Narrative:

Not Applicable: Hamblen County is not requesting Indirect Costs on this project.

REVIEW OF COST SHARING AND MATCHING

Cost sharing or matching is not required for this grant.

BUDGET SUMMARY: YEAR 1

| BUDGET CATEGORY | FEDERAL REQUEST |
|--|------------------|
| A. Personnel | \$166,750 |
| B. Fringe Benefits | \$65,867 |
| C. Travel | \$12,261 |
| D. Equipment | \$0 |
| E. Supplies | \$5,846 |
| F. Contractual | \$125,040 |
| G. Construction (N/A) | \$0 |
| H. Other | \$24,236 |
| I. Total Direct Charges (sum of A to H) | \$400,000 |
| J. Indirect Charges | \$0 |
| Total Projects Costs (sum of I and J) | \$400,000 |

BUDGET SUMMARY FOR REQUESTED FUTURE YEARS

| Budget Category | Year 2 | Year 3 | Year 4 | Year 5 |
|--------------------|-----------------|-----------------|-----------------|-----------------|
| | FEDERAL REQUEST | FEDERAL REQUEST | FEDERAL REQUEST | FEDERAL REQUEST |
| A. Personnel | \$167,750 | \$168,750 | \$169,750 | \$170,750 |
| B. Fringe Benefits | \$66,261 | \$66,656 | \$67,051 | \$67,446 |
| C. Travel | \$12,169 | \$12,169 | \$12,169 | \$12,169 |
| D. Equipment | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|---|------------------|------------------|------------------|------------------|
| E. Supplies | \$1,500 | \$1,500 | \$1,500 | \$1,500 |
| F. Contractual | \$125,540 | \$125,540 | \$125,360 | \$125,465 |
| G. Construction | \$0 | \$0 | \$0 | \$0 |
| H. Other | \$24,470 | \$24,170 | \$24,170 | \$22,670 |
| I. Total Direct Charges (sum A to H) | \$397,690 | \$398,785 | \$400,000 | \$400,000 |
| J. Indirect Charges | \$0 | \$0 | \$0 | \$0 |
| Total Project Costs (sum of I and J) | \$397,690 | \$398,785 | \$400,000 | \$400,000 |

Budget Summary Narrative:

Grant funds will be used to provide expanded services to 3rd Judicial Recovery Court participants throughout the project period. Specifically, this program expansion will serve the court participants by providing increased opportunities to receive case management services through the court and access to substance abuse treatment through the sub-award with the McNabb Center. In addition to providing expanded services in Hamblen County, this funding will allow the Recovery Court to serve an additional three counties within the 3rd Judicial District. Data collected as part of this project will help to inform the project team on short-and long-term outcomes of participants, as well as their overall satisfaction as a result of the availability of the new resources.

FUNDING LIMITATIONS / RESTRICTIONS

Funding Limitation/Restriction

No more than 20% of the total grant award for any period may be used for administrative costs: data collection, performance and measurement; including incentives for participating in required data collection follow-up.

| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total for Budget Category |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------------|
| A. Personnel | | | | | | |
| B. Fringe Benefits | | | | | | |
| C. Travel | | | | | | |
| D. Equipment | | | | | | |
| E. Supplies | | | | | | |
| F. Contractual | \$15,040 | \$15,040 | \$15,040 | \$15,040 | \$15,040 | \$75,200 |
| H. Other | \$1,200 | \$1,800 | \$1,500 | \$1,500 | \$0 | \$6,000 |
| I. Total Direct Charges (sum A to H) | \$16,240 | \$16,840 | \$16,540 | \$16,540 | \$15,040 | \$81,200 |
| J. Indirect Charges | | | | | | |
| TOTAL for the Budget Year | \$16,240 | \$16,840 | \$16,540 | \$16,540 | \$15,040 | \$81,200 |
| Percentage of the Budget | 4.060% | 4.234% | 4.148% | 4.135% | 3.760% | |

Funding Limitation/Restriction Narrative:

The percentage of the budget spent on data collection, performance measurement, and performance assessment does not exceed 20% for any budget period. The maximum percentage is 4.240% in year 2.

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This line item is the total cost for evaluation and reporting support services provided by Allard Consulting, LLC. Allard Consulting, will provide the data collection, performance measurement, and performance assessment activities under this award.

GPRA 6-month follow-up incentives have been included as well. This addition does not exceed the allowable 20% in any given year.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006

Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | |
|--|---|-----------------------------|-----------------|-----------------------|-----------------|-----------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | Total (g) |
| 3rd Judicial District 1. Recovery Court Expansion Project | 93.243 | | | \$400,000 | \$0 | \$400,000 |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | | | \$400,000 | \$0 | \$400,000 |

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SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|---|-------------------------------------|-----|-----|-----|--------------|
| | (1) | (2) | (3) | (4) | |
| a. Personnel | \$166,750 | \$0 | | | \$166,750 |
| b. Fringe Benefits | \$65,867 | \$0 | | | \$65,867 |
| c. Travel | \$12,261 | \$0 | | | \$12,261 |
| d. Equipment | \$0 | \$0 | | | \$0 |
| e. Supplies | \$5,846 | \$0 | | | \$5,846 |
| f. Contractual | \$125,040 | \$0 | | | \$125,040 |
| g. Construction | \$0 | \$0 | \$0 | \$0 | \$0 |
| h. Other | \$24,236 | \$0 | | | \$24,236 |
| i. Total Direct Charges (sum of 6a-6h) | \$400,000 | \$0 | | | \$400,000 |
| j. Indirect Charges | \$0 | \$0 | | | \$0 |
| k. TOTALS (sum of 6i and 6j) | \$400,000 | \$0 | | | \$400,000 |
| 7. Program Income | | | | | |

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SECTION C - NON-FEDERAL RESOURCES

| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS |
|---|---------------|-----------|-------------------|------------|
| 8. 3rd Judicial District Recovery Court Expansion Project | | | | |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. TOTAL (sum of lines 8-11) | | | | |

SECTION D - FORECASTED CASH NEEDS

| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter |
|------------------------------------|--------------------|-------------|-------------|-------------|-------------|
| 13. Federal | \$400,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| 14. Non-Federal | | | | | |
| 15. TOTAL (sum of lines 13 and 14) | \$400,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

| (a) Grant Program | FUTURE FUNDING PERIODS (YEARS) | | | |
|--|--------------------------------|------------|-----------|------------|
| | (b) First | (c) Second | (d) Third | (e) Fourth |
| 16. 3rd Judicial District Recovery Court Expansion Project | \$397,690 | \$398,785 | \$400,000 | \$400,000 |
| 17. | | | | |
| 18. | | | | |
| 19. | | | | |
| 20. TOTAL (sum of lines 16 - 19) | \$397,690 | \$398,785 | \$400,000 | \$400,000 |

SECTION F - OTHER BUDGET INFORMATION

| | |
|---------------------|-----------------------|
| 21. Direct Charges: | 22. Indirect Charges: |
| 23. Remarks: | |

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AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into by and between **Hamblen County (hereinafter “County”), 3rd Judicial District Recovery Court (hereinafter “3rd JDRC”) and Helen Ross McNabb Center, Inc. (hereinafter “HRMC”)**, at Morristown, Tennessee, on this ___ day of October, 2024.

WITNESSETH:

WHEREAS, County has partnered with the 3rd JDRC for the purpose of asserting in providing recovery and rehabilitation services to those persons who have entered into the criminal justice system and are in need of such assistance; and

WHEREAS, the 3rd JDRC a part of its program to rehabilitate and reintroduce participants to substance abuse free living requires qualified persons to assist in assessment, counseling, treatment and intensive outpatient services; and

WHEREAS, there is a significant need for a Master’s level clinical therapist or counselor to be employed by HRMC but fully dedicated to the 3rd JDRC program.

NOW, THEREFORE, the above premises considered, the parties agree to the following:

1. County agrees that it has allocated \$110,000.00 annually, to be used for the benefit of the 3rd JDRC to be paid to HRMC for the purpose of hiring a Master’s level licensed clinical therapist or counselor to work exclusively with the 3rd JDRC in providing assessment, evidence based treatment and counseling. Of the \$110,000.00 allocated, one half (1/2) of that amount, or \$55,000.00 is dedicated to the six (6) month term of this agreement. If the term is extended for an additional six (6) months, the remaining funds will be used for compensating the HRMC employee during that extension. In no event shall Hamblen County become indebted to HRMC for more than the compensation due the HRMC employee during the term of this agreement or any extension thereof.

2. These funds shall be committed by County to this particular employee of HRMC who shall be compensated on a monthly basis pursuant to his/her employment agreement with HRMC.

3. HRMC will hire a Master’s level clinical therapist or counselor for the dedicated purpose of providing quality evidence based assessment and intensive outpatient treatment services to those participating in the 3rd JDRC program. This therapist/counselor will devote all of their time and efforts to providing the services needed by the participants to include those with both substance abuse disorders and those with co-occurring mental health issues. It is also understood and agreed that this employee will of necessity be required to travel to all counties in the 3rd Judicial District, being Hamblen, Hawkins, Greene, and Hancock counties for the performance of the required job duties.

4. The 3rd JDRC will provide a job description to HRMC which will include a list of qualifications that are to be met by a candidate for the Master's level clinical therapist or counselor which will outline the job duties and requirements of this employee. The following qualifications are deemed mandatory:

- a. Master's degree in human services or related field.
- b. Knowledge of etiology and treatment of substance use disorders, mental illness, physical and sexual abuse, suicide, human development and cultural diversity.
- c. Knowledgeable in and comfortable working with co-occurring disorders.

These qualifications and job description/duties will be provided by 3rd JDRC to HRMC upon the execution of this Agreement.

5. Time for Completion. The contract term shall begin on the day this contract is fully executed by the parties, being County, 3rd JDRC and HRMC, and shall extend for a period of six (6) months from the date of execution. This contract may be extended beyond the six-month period by written agreement of the parties. Extension shall require the agreement of all parties.

6. Time for Hiring. HRMC agrees that it will hire the master's level licenses clinical therapist or counselor within thirty (30) days from the date of final execution of this contract which requires the execution by all three parties hereto.

7. HRMC will bill Hamblen County on a monthly basis for all compensation and benefits due to the therapist/counselor which it has hired. These invoices will be paid and drawn upon the \$110,000 fund allocated to this Agreement.

8. Termination.

8.1 Termination – Breach. Should either party fail to fulfill, in a timely and proper manner, its obligations under this Contract or if it should violate any of the material terms of this Contract, the nonbreaching party shall provide notice to the breaching party to cure the breach. The breaching party shall have ten (10) calendar days to cure the breach. Should the breaching party fail to cure the breach within the ten (10) days then the nonbreaching party shall have the right to immediately terminate this Contract. Such termination shall not relieve the breaching party of any liability to the nonbreaching party for damages sustained by virtue of any breach by the breaching party.

8.2 Termination – Notice. The County may terminate this Contract at any time upon thirty (30) calendar days' written notice to Provider. Termination will become effective thirty (30) days after the date of the notice of termination unless the County's notice provides for a different termination date beyond the thirty (30) day notice. Provider shall be compensated for the provision of the Services that Provider performed prior to the termination date and which is required to complete the Services and work product.

8.3 Termination/Bankruptcy. The County may terminate this Contract if Provider, or any successor or assignee of Provider, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act or shall make assignment for the benefit of creditors or if involuntary proceedings under any bankruptcy laws or insolvency act shall be instituted against Provider, or if a receiver or trustee shall be appointed for all or substantially all of the property of Provider, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

8.4 Termination – Agreement. The parties may terminate this Contract upon written agreement signed by the parties.

9. Tennessee Open Records Act. Provider understands that County is subject to the Tennessee Open Records Act. This may require the County to provide requested documents to members of the public or press including, but not limited to, a copy of this Contract. Compliance by County with the Open Records Act shall not be a breach of this Contract.

10. Severability. Should any court of competent jurisdiction declare any provision of this Contract invalid then such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

11. Entire Contract. The complete understanding between the parties is set out in this Contract, and this Contract supersedes and voids all prior and contemporaneous understandings, proposals, letters, contracts, or conditions expressed or implied, oral, or written, except as herein contained. Any amendment modification, waiver, or discharge of any requirement of this Contract will not be effective unless in writing signed by the parties hereto or by their authorized representatives.

12. Non-discrimination Pursuant to Title VI of the Civil Right Act of 1964 HRMC warrants that it understands that no person in the United States shall on the ground of race, color, or national origin be excluded from participation in or be denied the benefits ,or be subject to discrimination under any program or activity receiving federal financial assistance and does warrant that it does not and will not so discriminate. Further HRMC will execute the Iran Divestment Act affidavit, the Ethical Standards affidavit, the Business tax and license affidavit, and Fair Employment practices affidavit required by state or federal law and which are appended hereto.

13. Anti-Deficiency Clause. Nothing contained in this Contract shall be construed as binding County to expend any sum in excess of appropriations made by its Legislative Body for the purposes of this Contract, or as involving County in any contract or other obligation for the further expenditure of money in excess of such appropriations.

14. Time is of the essence. Since this Contract is funded by public money, the parties agree that time is of the essence for the satisfactory completion of all Services within the time limitations defined by this Contract and for prompt and complete payment to Provider.

15. Conflicting Terms. The parties agree that should the language in this Contract conflict with any language included in any documentation whether provided by Provider or on behalf of Provider, then the language or terms of this Contract shall be controlling.

IN WITNESS WHEREOF, the parties have attached their signatures below.

HAMBLEN COUNTY

Chris Cutshaw, County Mayor

Printed Name of Authorized Officer

Date

HELEN ROSS MCNABB CENTER, INC.

Authorized Officer, HRM

Printed Name of Authorized Officer

Date

FAIR EMPLOYMENT PRACTICES AFFIDAVIT

State of _____ County of _____

Fair Employment Practices Affidavit: After first being duly sworn according to law, the undersigned (Affiant) states that he is familiar with the employment policies of the Consultant and as the _____ of Consultant Affiant states that by Consultant's employment policy, standards, and practices the Consultant does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Consultant is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

And Further Affiant sayeth not:

By: _____ Title: _____

Address: _____

Sworn to and subscribed before me on this _____ day of _____ 20____.

Notary Public

My commission expires: _____

Ethical Standards Affidavit

State of _____

County of _____

Ethical Standards Affidavit. After first being duly sworn according to law, the undersigned ("Affiant") states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that no part of any other governmental monies provided for the services or products contemplated in this Agreement which was received from the State of Tennessee or Hamblen County shall be paid directly to an employee or official of the State of Tennessee or Hamblen County as wages, compensation, or gifts in exchange for acting as a Consultant, officer, agent, employee, subcontractor, or consultant to the County or the Consultant in connection with any Services contemplated or performed relative to this Agreement. Affiant and Consultant further swear that no Federal, State, or County appropriated funds have been paid or will be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any employee of the State of Tennessee, or employee of Hamblen County in connection with the awarding of any Federal, State, or County contract, the making or awarding of any government grant, the making of any government loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or County contract, grant, loan, or cooperative agreement.

Affiant

By: _____

Title: _____

State of _____

County of _____

Before me, the undersigned, a Notary public in and for the State and County aforesaid, personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself/herself to be the authorizing representative of _____ and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of _____.

WITNESS my hand and seal, at office in _____ this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

BUSINESS TAX AND LICENSE AFFIDAVIT

Business Tax and License Affidavit. The undersigned, ("Affiant"), states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that Consultant is not in any manner in violation of Tennessee Code Annotated, Section, 5-14-108(1) which provides that "(n)o purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent" Affiant affirms and warrants that Consultant's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit Consultant is licensed and pays business taxes in accordance with applicable law.

Affiant

By: _____

Title: _____

Date: _____

Witness: _____

Date: _____

**CERTIFICATION OF COMPLIANCE
WITH THE IRAN DIVESTMENT ACT**

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. S 12-12-101, et seq. ("Act"). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act. Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. 5 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/ contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Name of Authorized Officer

Signature of Authorized Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____ 20____.

Notary Public

My commission expires: _____

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

THIS CONTRACT FOR PROFESSIONAL CONSULTING SERVICES ("Contract") is made by and between HAMBLEN COUNTY, TENNESSEE ("County"), a county governmental entity of the State of Tennessee, and ALLARD CONSULTING, LLC ("Consultant"), for the provision of grant evaluation and consultant services on behalf of the 3rd Judicial District Felony Recovery Court ("TJDFRC"), to be provided by Consultant, subject to the terms of this Contract and any applicable grant contract received by or on behalf of the TJDFRC.

This Contract incorporates the following affidavits by reference and made a part hereof:

1. **Fair Employment Affidavit**
2. **Ethical Standards Affidavit**
3. **Business Tax and License Affidavit**
4. **The Iran Divestment Act Affidavit**

NOW, THEREFORE, in consideration of the mutual promises set forth herein, County and Consultant hereby agree as follows:

1. Retention as Consultant County hereby contracts with Consultant as an independent contractor, and Consultant hereby accepts such engagement, to perform the services as further described in the Scope of Work attached hereto as Exhibit A ("Services") and made a part of this Contract as if stated herein verbatim.

2. General Duties and Responsibilities.

2.1 Consultant Duties and Responsibilities. Consultant shall provide Consultant's best skill and judgment and cooperate with the TJDFRC in furthering the interests of the TJDFRC in the provision of Services and evaluation of the project as required by the grant contract. Consultant agrees that the Services will focus on the following components:

- 2.1.1. Evaluation of whether there are established program goals for the program;
- 2.1.2. Evaluation of the target population that the program is reaching;
- 2.1.3. Evaluation of the substance abuse treatment that is provided within the program including, but not limited to, screening, assessment, and treatment;
- 2.1.4. Evaluation of the program's process to handle cases, court appearances, sanctions, incentives, completion of the program, and termination from the program;
- 2.1.5. Evaluation of the method program Services are provided as indicated in Project Narrative as defined in Exhibit A.
- 2.1.6. Evaluation of the method program Services are provided for job training and placement;

- 2.1.7. Evaluation of the TJDFRC personnel, their roles, responsibilities, frequency of meetings, and coordination of all aspects of the program;
- 2.1.8. Evaluation of the support received from the local community and businesses;
- 2.1.9. Evaluation of the process and manner that drug/alcohol testing is conducted;
- 2.1.10. Evaluation of the retention or success of the program which shall compare those individuals accepted into the program and the number of those that graduate or are terminated from participation in the program;
- 2.1.11. Evaluation of the impact the program has on participants' criminal behavior, impact on substance abuse behavior, and life circumstances; and
- 2.1.12. Evaluation of the general implementation of the program.

2.2 TJDFRC Duties and Responsibilities. TJDFRC shall provide program documents to Consultant which describe the logistical and factual program characteristics, including but not limited to the TJDFRC treatment program, policy and procedures, organizational charts, participant materials and forms, and staff job descriptions. TJDFRC shall be responsible for updating its TN-WITS in accordance with its grant and this Contract, TJDFRC will, with the assistance of Consultant, submit reports created by Consultant in accordance with federal reporting guidelines.

3. Representation of Consultant. Consultant represents and warrants that: (a) it will perform the Services in a competent and workmanlike manner in accordance with the level of professional care customarily observed by skilled professionals rendering similar services; (b) the product of the Services, and/or other materials provided by or on behalf of Consultant will not violate or infringe any third party's patents, trade secrets, trademarks, or other proprietary rights; (c) it and its personnel will comply with all applicable ordinances, codes, standards, laws, rules, regulations, and orders of any governmental authority having jurisdiction over Consultant's performance of the Services, and will hold and fully comply with all required licenses, permits, and approvals; (d) it has all rights necessary for and is not subject to any restriction, penalty, contract, commitment, law, rule, regulation, or order which is violated by its execution and delivery of this Contract and performance of its obligations under this Contract; (e) all personnel are authorized to lawfully perform the Services pursuant to applicable immigration and work status laws; (f) it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department, State Department, or Local Department; (g) it has not, within a three (3) year period preceding this proposal, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; and (h) it has not within a three (3) year period

preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

4. Time for Completion. The term of this Contract shall begin on the day this Contract is fully signed by the parties and shall extend to September 30, 2028. This Contract may be extended for one (1) additional year by written agreement of the parties, The option to extend shall be exercised and at the discretion of the Hamblen County Mayor. In no event shall the term of this Contract, including extensions, extend for five (5) years or longer.

5. Termination.

5.1. Termination - Breach. Should either party fail to fulfill, in a timely and proper manner, its obligations under this Contract or if it should violate any of the material terms of this Contract, the nonbreaching party shall provide notice to the breaching party to cure the breach. The breaching party shall have ten (10) calendar days to cure the breach. Should the breaching party fail to cure the breach within the ten (10) days then the nonbreaching party shall have the right to immediately terminate this Contract. Such termination shall not relieve the breaching party of any liability to the nonbreaching party for damages sustained by virtue of any breach by the breaching party.

5.2. Termination - Funding. The continuation of this Contract beyond the end of any fiscal year shall be subject to the appropriation and the availability of funds. If funds are not appropriated for this Contract, then this Contract shall terminate as of June 30 of the last fiscal year for which funds were last appropriated. County shall notify Consultant in writing of any such nonallocation of funds at the earliest convenient date.

5.3. Termination - Notice. County may terminate this Contract at any time upon thirty (30) calendar days' written notice to Consultant. Termination will become effective thirty (30) days after the date of the notice of termination unless County's notice provides for a different termination date beyond the thirty (30) day notice. Consultant shall be compensated for the provision of the Services that Consultant performed prior to the termination date, and which is required to complete the Services and work product.

5.4. Termination - Bankruptcy. County may terminate this Contract if Consultant, or any successor or assignee of Consultant, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act or shall make assignment for the benefit of creditors or if involuntary proceedings under any bankruptcy laws or insolvency act shall be instituted against Consultant, or if a receiver or trustee shall be appointed for all or substantially all of the property of Consultant, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

5.5. Termination - Contract. The parties may terminate this Contract upon written agreement signed by the parties.

6. Fee.

6.1. County shall pay to Consultant and Consultant accepts an hourly fee of Eighty and 00/100 Dollars (\$80.00) for each hour Consultant provides Services to be paid on a monthly basis. The total fee, including out-of-pocket expenses, shall not exceed Fifteen Thousand and Forty 00/100 Dollars (\$15,040.00) per grant year. The fee shall be established by counting each hour Consultant actually provides Services. The fee shall include all expenses, labor, material, and transportation necessary for the provision of the Services. The fee shall not be modified except by written agreement of County. Should carryover funds be available to County for the provision of Services, the parties may agree in writing to increase the maximum annual total fee available to Consultant, subject to the terms of any grant.

6.2. In addition to the hourly fees, County shall reimburse Consultant for documented out of pocket expenses, to be assessed at its actual cost with no mark ups. Consultant shall bill its related expenses on a separate line item on the monthly invoice and shall provide sufficient detail and supporting documentation requested by the County to justify the expense, including, but not limited to, time sheets, and receipts, Reimbursement for out-of-pocket expenses shall be in accordance with the U.S. General Services Administration current published policies governing travel and associated expenses.

6.3. County shall pay Consultant the fee in accordance with the procedures set forth in this Section. Consultant shall submit a detailed invoice for the period ending on the last day of the prior month in which Consultant completed the Services. Each Payment Request shall be signed by Consultant and shall constitute Consultant's representation that the Services were properly performed in strict compliance with this Contract, and that Consultant knows of no reason why payment should not be made as requested. County shall make payment to Consultant within thirty (30) days following the receipt of the detailed invoice. The amount of each such payment shall be the amount less such amounts, if any, otherwise owed by Consultant to County or which County shall have the right to withhold as authorized by this Contract. Payment of any invoice by County shall not preclude County from the exercise of any of its rights as set forth in this Contract

6.4. Neither payment to Consultant nor any other act or omission by County shall be interpreted or construed as an acceptance of any Services or work product of Consultant not strictly in compliance with this Contract.

7. Payment Withheld. County reserves the right, in case of Consultant's default, to procure the Services from other sources while holding the defaulting Consultant responsible for any excess costs occasioned thereby.

8. Acceptance of Payment. The acceptance by Consultant of any payment made under this Contract shall operate as and be a release to County from all claims and liabilities for compensation to, or claimed by, Consultant for anything done, finished, or relating to the Services and work product provided by Consultant for which payment is requested. However,

approval or payment by County shall not constitute nor be deemed a release of the responsibility and liability of Consultant, its employees, subcontractors, agents, and consultants for the accuracy and/ or competency of the information provided or Services performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by County for any defect or error in the Services or work product prepared by Consultant, its employees, subcontractors, agents, or consultants.

9. Standard of Care. The Services performed by Consultant shall be conducted in accordance with the skill and care ordinarily exercised by members of the same profession performing the same or similar Services at the time the Services are performed by Consultant. Consultant hereby warrants that the labor furnished under this Contract shall be competent to perform the tasks undertaken, and shall yield only high-quality results, all related items and other materials provided shall be of high quality and in accordance with this Contract.

10. Information Provided by County.

10.1. If requested in writing by the Consultant, County shall furnish to Consultant any and all written and tangible material known by County to be in its possession related to the Services to be provided by Consultant. Such written and tangible material is furnished to Consultant only in order to make disclosure of such material in the possession of County and for no other purpose. By furnishing such material, County does not represent, warrant, or guarantee its accuracy either in whole, in part, implicitly or explicitly, or at all, and shall have no liability, therefore.

10.2. Consultant has total responsibility for the accuracy and completeness of Consultant's analysis based on the data, documentation, and estimates received by Consultant to complete the Services and shall check all such material accordingly. While County may review such data, documentation, and details for quality, completeness, and conformity, the responsibility for accuracy and completeness of the analysis shall be the sole responsibility of Consultant.

11. Lobbying Prohibitions. Consultant certifies, to the best of its knowledge and belief, that:

11.1. No federally appropriated funds received under this Contract have been paid or will be paid, by or on behalf of Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement

11.2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Contract, the grant, loan, or cooperative agreement, Consultant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

11.3. Consultant shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients of federally appropriated funds shall certify and disclose accordingly.

11.4. Consultant's certification is a material representation of fact upon which reliance was placed when the transaction was made or entered into and is a prerequisite for making or entering this transaction imposed by 31 U.S.C. 5 1352.

12. Public Accountability. If Consultant is subject to Tennessee Code Annotated, Title 8, Chapter 4, Part 4 or if this Contract involves the provision of services to citizens by Consultant on behalf of the state, Consultant agrees to establish a system through which recipients of services may present grievances about the operation of the service program, and Consultant shall display in a prominent place, located near the passageway through which the public enters in order to receive grant supported services, a sign at least twelve inches (12") in height and eighteen inches (18") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY, DIRECTOR, OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800232-5454.

Said sign shall be displayed in a prominent place, located near the passageway(s) through which the public passes to receive funded services.

13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by Consultant shall include the statement, "This project is funded under an agreement with SAMHSA." Any such notices by Consultant shall be approved by the TJDFRC and the Hamblen County Government. This also includes any standard language required by the funding agency.

14. Records. Consultant shall maintain documentation for all charges under this Contract. The books, records, and documents of Consultant (and any approved subcontractor), insofar as they relate to Services performed or money received under this Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Grantor Federal Agency, the Comptroller of the Treasury, the United States Department of Justice or their duly appointed representatives.

15. Conflicts of Interest. Consultant warrants that no part of the total grant amount shall be paid directly or indirectly to an employee or official of the State of Tennessee or Federal Government as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or sub-consultant to Consultant in connection with any Services contemplated or performed relative to this Contract.

16. Independent Contractor. Consultant is an independent contractor. Consultant shall not be deemed for any purpose to be an employee of County. County shall not be responsible to Consultant or any governing body for any payroll-related taxes related to the performance of the Services, including but not limited to withholding or other taxes related to federal or state income tax, social security benefits, or unemployment compensation. Consultant further represents and warrants that Consultant is qualified as an independent contractor under the provisions of the Internal Revenue Code and its common law, and as such Consultant is filing all required forms and necessary payments appropriate to Consultant's tax status. Neither party is an agent, representative, or partner of the other party. Neither party shall have any right, power, or authority to enter into any contract for or on behalf of, or incur any obligation or liability on behalf of, or to otherwise bind, the other party. This Contract shall not be interpreted or construed to create an employment relationship, an association, agency, joint venture, or partnership between the parties or to impose any liability attributable to such a relationship upon either party. With the exception of subcontractors identified by Consultant at the time this Contract is signed by Consultant, Consultant will not subcontract any Services or delegate any of its obligations under this Contract or any Services without the prior written consent of County. If County so consents, Consultant will ensure that any such subcontractor is bound to the terms of this Contract. Notwithstanding the existence or terms of any subcontract, Consultant is responsible for the full performance of the Services and for its subcontractors' compliance with the terms of this Contract.

17. Licensure. If required to perform the Services in the State of Tennessee, Consultant and its employees and all sub-grantees shall be licensed pursuant to all applicable Federal, State, and local laws, ordinances, rules, and regulations and shall, upon request, provide proof of all licenses.

18. Statement of Confidentiality and Release of Information.

18.1. If applicable, Consultant agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. 1320d through d-8, ("HIPAA"), and the requirements of any regulations promulgated thereunder including without limitation, the federal privacy regulations as contained in 45 CFR Parts 160 and 164 and the federal security standards as contained in 45 CFR Part 164.

18.2 The disclosure of patient health information by Consultant to the TJDFRC pursuant to this Contract shall be contingent upon the patient executing a valid release authorization in a form provided by TJDFRC.

18.3. To the extent permitted by applicable law, Consultant shall keep all patient health information received, pursuant to this Contract, confidential and shall not disclose said information to any person other than as permitted or required by this Contract or as otherwise authorized by applicable law.

19. Ownership of Documents. All reports and reproducible documents and other data developed by Consultant for the purpose of this Contract shall become the property of County without restriction or limitation in connection with County's use. County may reuse all reports, studies, and documents without the need for consent of Consultant. Upon delivery and acceptance of the work product or upon notice of breach, Consultant shall deliver all documents, reports, and applicable data to County within five (5) workdays.

20. Proprietary Rights. The Services and work product have been specifically ordered and commissioned by County. Consultant agrees that the work product is a "work made for hire" for copyright purposes, with all copyrights in the work product owned by County upon payment in full to Consultant.

21. Subletting or Assigning. Consultant shall not sublet, assign, or transfer any of the work product to be performed by Consultant without the prior written consent of County. Any assignment or subcontracting in violation hereof shall be void and unenforceable and shall be deemed a material breach of this Contract. Consultant shall be as fully responsible to County for the acts and omissions of its subcontractors or subconsultants as it is for the acts and omissions of people directly employed by it. Consultant shall require each subcontractor or sub-consultant, approved by County, to agree in its contract to observe and be bound by all obligations and conditions of this Contract to which Consultant is bound.

22. Business Tax. Consultant warrants that it has no delinquent business taxes owed to County, State of Tennessee, or the United States Government.

23. Disclosure of Personal Identity Information. Consultant shall report to the TJDFRC any instances of unauthorized disclosure of personally identifiable information that comes to Consultant's attention. Consultant shall make any such report within twenty-four (24) hours after the instance has come to Consultant's attention. Consultant shall bear the cost of notification to individuals having personally identifiable information involved in a potential disclosure event, including individual letters or public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to the State under this Contract or otherwise available at law.

24. Indemnification.

24.1. Consultant shall indemnify and hold County harmless from any and all damages, claims, liability, losses, injuries, death, and causes of actions of any kind or nature arising out of a negligent error, omission, or act of Consultant, its agents, representatives, employees,

sub-consultants, subcontractors or assigns, incident to or arising out of or resulting from the performance of the Services under this Contract. Consultant shall pay all such claims and losses of any kind or nature whatsoever, in connection therewith, including County's attorney's fees and expenses in the defense of any action in law or equity brought against County arising from the negligent error, omission, or act of Consultant, its sub-consultant or subcontractor or their agents, representatives, employees, or assigns, incident to, arising out of or resulting from the performance of the professional services contemplated by this Contract.

- 24.2. Consultant agrees and recognizes that County shall not be held liable or Responsible for any claims, including the costs and expenses of defending such claims which may result from or arise out of the actions or omissions of Consultant, its agents, representatives, employees, sub-consultants, subcontractors, or assigns. In reviewing, approving, or rejecting any submissions or acts of Consultant, County in no way assumes or shares responsibility or liability of Consultant, or its sub-consultants, their employees, agents, or assigns.
- 24.3. Consultant's obligation to indemnify and hold County harmless shall survive the termination of this Contract.

25. Rule 2 Compliance. The TJDFRC and Consultant shall comply with obligations under Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its accompanying regulations as codified at 42 C.F.R. 55 2.1 et seq.

- 25.1. Consultant warrants to County and TJDFRC that it is familiar with the requirements of Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its accompanying regulations, and will comply with all applicable requirements during this Contract.
- 25.2. Consultant warrants that it will cooperate with and assist the TJDFRC and County, including cooperation and coordination with State privacy officials and other compliance officers required by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, and its regulations, in the course of performance of the subcontract so that both parties will be in compliance with Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records.
- 25.3. Consultant and TJDFRC shall sign documents required by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, including but not limited to business associate agreements, that are reasonably necessary to maintain compliance with the Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records. This provision shall not apply if information received by Consultant or TJDFRC is not "protected health information" as defined by Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records, or if Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records permits the receipt of such information without entering into a business associate agreement.
- 25.4. Consultant will indemnify the TJDFRC and County and hold them, their employees, officers, and agents harmless for any violation by the subcontractor of Rule 2 of the Confidentiality of Alcohol and Drug Abuse Patient Records. This includes the cost

of responding to a breach of protected information, the cost of responding to a government enforcement action related to the breach, and any fines, penalties, or damages paid by either County or TJDFRC because of the violation.

26. Project Changes. Changes to the Services may be modified by the TJDFRC by providing written notification to Consultant. Consultant shall cooperate in good faith with the TJDFRC to amend the Services and/or work product. Should the change cause an increase in the fee paid to Consultant, the change must be evidenced by a completed and signed amendment to this Contract. To be authorized and implemented, all amendments shall be signed by the County Mayor.
27. Insurance. Without limiting its liability under this Contract, Consultant shall procure and maintain at his/her expense during the life of this Contract insurance types and minimum amounts, including professional liability insurance. The insurance will be written by a company, or companies licensed to do business in the State of Tennessee and satisfactory to County. Before commencing any Services, Consultant shall provide a certificate of insurance evidencing the maintenance of the insurance to County. The general liability policy shall name HAMBLEN COUNTY, TENNESSEE government as an additional insured with respect to this Contract. All insurance provided by Consultant in compliance with this Contract shall be primary as to any other insurance or self-insurance programs afforded to or maintained by County.
28. Reporting. The parties shall cooperate fully to complete and file all progress, status, and performance reports. The parties agree that cooperation is essential to assist the TJDFRC in compiling information, or completing the required documentation, which failure may delay payment to Consultant.
29. Sovereign Immunity. Notwithstanding anything contained in this Contract to the contrary, nothing in this Contract nor any document, statement, or omission of County, its officers, employees, or agents, shall be construed to be a waiver of County's sovereign immunity.
30. Resolution by Court of Law: Non-binding Mediation. Claims, disputes, or other matters in question between the parties to this Contract arising out of or relating to this Contract or breach thereof, shall be subject to and decided by a court of law. The parties can agree to non-binding mediation prior to litigation.
31. Choice of Law. The validity, construction, and effect of this Contract and all extensions and/or modifications thereof, shall be governed exclusively by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that Consultant may provide.
32. Venue. Any action between the parties arising from this Contract shall be maintained exclusively in the courts of HAMBLEN COUNTY, TENNESSEE.

33. Notices.

33.1 Delivery. Except as otherwise provided herein, any notice or other communication between the parties regarding the matters contemplated by this Contract may be sent by United States mail (first class, airmail, or express mail), commercial courier, facsimile, or electronic mail, in each case delivered to the address set forth below for the recipient.

33.2 Receipt. Communications shall be deemed received, if by mail, on the earlier of receipt or the third calendar day after deposit in the mail with postage prepaid; if by courier, when delivered as evidenced by the courier's records; if by facsimile, upon confirmation of receipt by the sending telecopier; and if by electronic mail, when first available on the recipient's mail server. If received on a day other than a business day, or on a business day but after 4:30 p.m., recipient's local time, the communication will be deemed received at 9:00 a.m. the next business day.

33.3. Addresses:

33.3.1. If to County: Hamblen County, Tennessee
511 West 2nd North Street
Morristown, TN 37814

33.3.2. If to TJDFRC: TJDFRC
511 West 2nd North Street
Morristown, TN 37814

33.3.3. If to Consultant: Allard Consulting, LLC
400 Curtis Dr. SE
Huntsville, AL 35803

34. Non-discrimination. Consultant hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of Consultant on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. Consultant shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

35. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. 55 39-17-1601 through 1606, the Consultant shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. Consultant shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Contract.

36. Tennessee Open Records Act Consultant understands that County is subject to the Tennessee Open Records Act. This may require County to provide requested documents to members of the public or press including but not limited to, a copy of this Contract Compliance by County with the Open Records Act shall not be a breach of this Contract.

37. Severability. Should any court of competent jurisdiction declare any provision of this Contract invalid then such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

38. Entire Contract The complete understanding between the parties is set out in this Contract, and this Contract supersedes and voids all prior and contemporaneous understandings, proposals, letters, contracts, or conditions expressed or implied, oral or written, except as herein contained. Any amendment, modification, waiver, or discharge of any requirement of this Contract will not be effective unless in writing signed by the parties hereto or by their authorized representatives.

39. Waiver. Failure by a party to insist upon the strict performance of any of the provisions of this Contract by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand strict compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such party unless made in writing by such party and no such waiver shall be implied from any omission by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All the remedies permitted or available to a party under this Contract, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right or remedy.

40. Employment Practices. Consultant shall not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off any individual due to race, creed, color, national origin, age, sex or which is in violation of applicable laws concerning the employment of individuals with disabilities.

41. Employment of Illegal Immigrants. Consultant shall not knowingly hire any unauthorized employees or fail to comply with record keeping requirements set forth in the Federal Immigration Reform and Control Act of 1986, Chapter 878 of the 2006 Tennessee Public Acts and all other applicable laws. Failure to comply with the requirements of these immigration laws or other applicable laws is considered a material breach of this Contract and may lead to civil penalties and debarment or suspension from being a contractor or subcontractor under contracts with County.

42. Anti-Deficiency Clause. Nothing contained in this Contract shall be construed as binding County to expend any sum more than appropriations made by its Legislative Body for the purposes of this Contract, or as involving County in any contract or other obligation for the further expenditure of money more than such appropriations.

43. Contract Construction. The provisions of this Contract shall be construed according to its common meaning and purpose of providing a public benefit and not strictly for or against any party. It shall be construed consistent with the provisions hereof, in order to achieve the objectives and purposes of the parties.

44. Contingent Fees. Consultant hereby represents that Consultant has not been retained or retained persons to solicit or secure a County contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

45. Gratuities and Kickbacks. Consultant understands and agrees that it shall be a breach of ethical standards for any person to offer, give, or agree to give any County employee or former County employee, or for any County employee or former County employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefor. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of Consultant, a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order.

46. Time is of the Essence. Since this Contract is funded by public money, the parties agree that time is of the essence for the satisfactory completion of all Services within the time limitations defined by this Contract or by the TJDFRC.

47. Conflicting Terms. The parties agree that should the language in this Contract conflict with any language included in any documentation whether provided by Consultant or on behalf of Consultant, then the language or terms of this Contract shall be controlling.

48. Headings. The headings in this Contract are for convenience and reference and are not intended to define or limit the scope of any provisions of this Contract.

49. Effective Date. This Contract shall not be binding upon the parties until it has been signed first by Consultant and then by the authorized representative of County.

LAST ITEM ON PAGE
SIGNATURE PAGE AND AFFIDAVITS TO FOLLOW

HAMBLEN COUNTY, TENNESSEE:

Hamblen County Mayor, Chris Cutshaw

Date: _____

Consultant, Lauren Allard

Date: _____

FAIR EMPLOYMENT PRACTICES AFFIDAVIT

State of _____ County of _____

Fair Employment Practices Affidavit: After first being duly sworn according to law, the undersigned (Affiant) states that he is familiar with the employment policies of the Consultant and as the _____ of Consultant Affiant states that by Consultant's employment policy, standards, and practices the Consultant does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Consultant is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

And Further Affiant sayeth not:

By: _____ Title: _____

Address: _____

Sworn to and subscribed before me on this ____ day of _____ 20 ____.

Notary Public

My commission expires: _____

Ethical Standards Affidavit

State of _____

County of _____

Ethical Standards Affidavit. After first being duly sworn according to law, the undersigned ("Affiant") states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that no part of any other governmental monies provided for the services or products contemplated in this Agreement which was received from the State of Tennessee or Hamblen County shall be paid directly to an employee or official of the State of Tennessee or Hamblen County as wages, compensation, or gifts in exchange for acting as a Consultant, officer, agent, employee, subcontractor, or consultant to the County or the Consultant in connection with any Services contemplated or performed relative to this Agreement. Affiant and Consultant further swear that no Federal, State, or County appropriated funds have been paid or will be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any employee of the State of Tennessee, or employee of Hamblen County in connection with the awarding of any Federal, State, or County contract, the making or awarding of any government grant, the making of any government loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or County contract, grant, loan, or cooperative agreement.

Affiant

By: _____

Title: _____

State of _____

County of _____

Before me, the undersigned, a Notary public in and for the State and County aforesaid, personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself/herself to be the authorizing representative of _____ and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of _____.

WITNESS my hand and seal, at office in _____ this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

BUSINESS TAX AND LICENSE AFFIDAVIT

Business Tax and License Affidavit. The undersigned, ("Affiant"), states that he/she has the legal authority to swear to this on behalf of _____ ("Consultant"); that Consultant is not in any manner in violation of Tennessee Code Annotated, Section, 5-14-108(1) which provides that "(n)o purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent" Affiant affirms and warrants that Consultant's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit Consultant is licensed and pays business taxes in accordance with applicable law.

Affiant

By: _____

Title: _____

Date: _____

Witness: _____

Date: _____

**CERTIFICATION OF COMPLIANCE
WITH THE IRAN DIVESTMENT ACT**

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. S 12-12-101, et seq. ("Act"). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act. Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. 5 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/ contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Respondent Name/Printed Name of Authorized Officer

Signature of Authorized Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

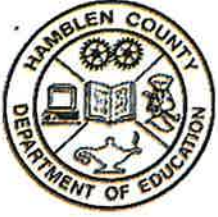
Witness my hand and seal at office this _____ day of _____ 20_____.

Notary Public

My commission expires: _____

**BUDGET
AMENDMENTS**

**COMMISSION
APPROVAL**



HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

ARNOLD W. BUNCH, JR.
Superintendent of Schools

BOARD OF EDUCATION

Carolyn Clawson

Johnny Denton

Bradley Harville

Clyde Kinder

Darlene Smith

Jerrold Weems

Robert Workman

AMENDMENT #4

2024-2025

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #4 to the 2024-2025 General Purpose School Budget. This amendment was approved by the Board of Education on October 15, 2024.

On June 20, 2024, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$115,133,778.26. Amendment #2, increased the budget to \$115,529,753.48. Amendment #3 increased the budget to \$115,897,515.20. Amendment #4 will increase the budget to \$121,463,486.76. Thank you for your consideration of this amendment.

This amendment does not affect the County's maintenance of effort.

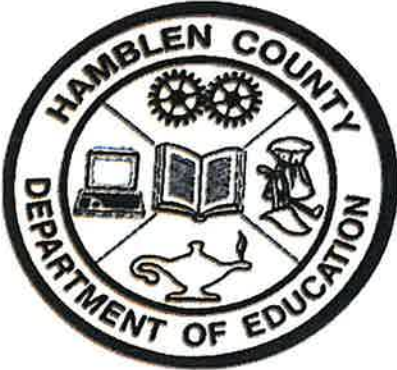
A handwritten signature in black ink, appearing to read "Arnold W. Bunch, Jr.", is written over a horizontal line.

Arnold W. Bunch, Jr., Superintendent of Schools

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
2024-2025**

Arnold W. Bunch, Jr., Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #4**



**HAMLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2024-2025
AMENDMENT #4 - EXTERNAL**

| EXPENDITURE CODE | TITLE | BUDGET | INCREASE | DECREASE | ACTUAL | PURPOSE |
|------------------|--------------------------------------|-------------------------|-------------------------|-------------|-------------------------|--|
| 71100-169 | EDUCATIONAL ASSISTANTS | \$ 1,792,923 00 | \$ 217,594 00 | \$ - | \$ 2,009,897 00 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION |
| 71100-189 | OTHER SALARIES AND WAGES | \$ 84,866 00 | \$ 95,092 00 | \$ - | \$ 190,762 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$4,961 76) |
| 71100-281 | SOCIAL SECURITY | \$ 2,411,846 00 | \$ 17,852 76 | \$ - | \$ 2,429,698 76 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$19,491) |
| 71100-284 | PENSIONS | \$ 2,851,185 00 | \$ 21,062 00 | \$ - | \$ 2,872,247 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$6,714) |
| 71100-288 | LIFE INSURANCE | \$ 92,892 00 | \$ 427 00 | \$ - | \$ 93,319 00 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$15,909) |
| 71100-287 | HEALTH INSURANCE | \$ 6,511,644 00 | \$ 68,021 00 | \$ - | \$ 6,579,665 00 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS |
| 71100-212 | EMPLOYER MEDICARE | \$ 563,066 00 | \$ 4,541 00 | \$ - | \$ 567,607 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$1,391) |
| 71100-499 | OTHER SUPPLIES AND MATERIALS | \$ 70,934 89 | \$ 60,000 00 | \$ - | \$ 120,934 89 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$3,159) |
| 71100-722 | REGULAR INSTRUCTION EQUIPMENT | \$ 2,876,995 00 | \$ 111,297 42 | \$ - | \$ 2,988,292 42 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS |
| 71200-169 | EDUCATIONAL ASSISTANTS | \$ 1,201,843 00 | \$ 193,004 00 | \$ - | \$ 1,394,827 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-201 | SOCIAL SECURITY | \$ 409,220 00 | \$ 8,252 00 | \$ - | \$ 417,472 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-281 | PENSIONS | \$ 457,893 00 | \$ 9,318 00 | \$ - | \$ 467,149 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-288 | LIFE INSURANCE | \$ 6,111 00 | \$ 259 00 | \$ - | \$ 6,369 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-287 | HEALTH INSURANCE | \$ 1,271,780 00 | \$ 44,382 00 | \$ - | \$ 1,316,162 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-212 | EMPLOYER MEDICARE | \$ 85,471 00 | \$ 1,930 00 | \$ - | \$ 87,401 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-429 | INSTRUCTIONAL SUPPLIES AND MATERIALS | \$ 47,890 00 | \$ 198,124 61 | \$ - | \$ 246,014 61 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-499 | OTHER SUPPLIES AND MATERIALS | \$ - | \$ 20,000 00 | \$ - | \$ 20,000 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71200-722 | SPECIAL EDUCATION EQUIPMENT | \$ 38,876 00 | \$ 6,000 00 | \$ - | \$ 44,876 00 | SPECIAL EDUCATION PRESCHOOL GRANT |
| 71300-116 | TEACHERS | \$ 3,428,921 00 | \$ 392,356 00 | \$ - | \$ 3,821,278 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-189 | OTHER SALARIES AND WAGES | \$ - | \$ 224,482 00 | \$ - | \$ 224,482 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-201 | SOCIAL SECURITY | \$ 218,459 28 | \$ 39,179 02 | \$ - | \$ 258,632 28 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-284 | PENSIONS | \$ 255,822 43 | \$ 58,365 22 | \$ - | \$ 315,187 65 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-288 | LIFE INSURANCE | \$ 2,801 00 | \$ 394 00 | \$ - | \$ 3,195 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-287 | HEALTH INSURANCE | \$ 595,846 00 | \$ 77,495 81 | \$ - | \$ 673,341 81 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-210 | UNEMPLOYMENT COMPENSATION | \$ 866 00 | \$ 255 00 | \$ - | \$ 1,121 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-212 | EMPLOYER MEDICARE | \$ 50,622 07 | \$ 9,160 76 | \$ - | \$ 59,782 83 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-217 | RETIREMENT HYBRID STABILIZATION | \$ 15,860 00 | \$ 7,446 78 | \$ - | \$ 23,306 78 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-429 | INSTRUCTIONAL SUPPLIES AND MATERIALS | \$ 95,544 00 | \$ 80,780 74 | \$ - | \$ 176,324 74 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-499 | OTHER SUPPLIES AND MATERIALS | \$ 18,000 00 | \$ 172,193 02 | \$ - | \$ 190,193 02 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71300-720 | VOCATIONAL INSTRUCTION EQUIPMENT | \$ 26,292 00 | \$ 426,768 00 | \$ - | \$ 452,060 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 71400-499 | OTHER SUPPLIES AND MATERIALS | \$ 60,000 00 | \$ 5,000 00 | \$ - | \$ 65,000 00 | DONATION FROM COUNTY COMMISSION FOR NARGAN BOXES |
| 72210-189 | OTHER SALARIES AND WAGES | \$ 254,890 00 | \$ 280,500 00 | \$ - | \$ 535,390 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$11,000) |
| 72210-201 | SOCIAL SECURITY | \$ 139,849 00 | \$ 4,591 00 | \$ - | \$ 144,440 00 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$249,500) |
| 72210-204 | PENSIONS | \$ 134,898 00 | \$ 5,080 00 | \$ - | \$ 139,978 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$661) |
| 72210-212 | EMPLOYER MEDICARE | \$ 31,879 36 | \$ 2,810 00 | \$ - | \$ 34,689 36 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$4,030) |
| 72210-217 | RETIREMENT HYBRID STABILIZATION | \$ 2,287 00 | \$ 2,098 00 | \$ - | \$ 4,385 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$160) |
| 72210-499 | OTHER SUPPLIES AND MATERIALS | \$ 47,604 64 | \$ 500 00 | \$ - | \$ 48,104 64 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS (\$4,428) |
| 72210-524 | IN-SERVICE / STAFF DEVELOPMENT | \$ 236,209 00 | \$ 68,342 00 | \$ - | \$ 304,551 00 | NISWONGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$160) |
| 72230-189 | OTHER SALARIES AND WAGES | \$ 127,824 00 | \$ 82,295 04 | \$ - | \$ 210,119 04 | SPED CCEIS - STATE REQUIRED TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS |
| 72230-201 | SOCIAL SECURITY | \$ 16,205 24 | \$ 6,258 34 | \$ - | \$ 22,463 58 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-284 | PENSIONS | \$ 17,586 48 | \$ 8,785 50 | \$ - | \$ 26,371 98 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-288 | LIFE INSURANCE | \$ 179 00 | \$ 79 00 | \$ - | \$ 258 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-287 | HEALTH INSURANCE | \$ 39,415 00 | \$ 11,291 04 | \$ - | \$ 50,706 04 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-210 | UNEMPLOYMENT COMPENSATION | \$ 65 00 | \$ 45 00 | \$ - | \$ 110 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-212 | EMPLOYER MEDICARE | \$ 3,781 04 | \$ 1,253 39 | \$ - | \$ 5,034 43 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-217 | RETIREMENT HYBRID STABILIZATION | \$ 83 00 | \$ 1,519 50 | \$ - | \$ 1,602 50 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72230-524 | IN-SERVICE / STAFF DEVELOPMENT | \$ - | \$ 530 49 | \$ - | \$ 530 49 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 72710-720 | VOCATIONAL EQUIPMENT | \$ 842,918 00 | \$ 192,000 00 | \$ - | \$ 1,034,918 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 76100-204 | ARCHITECTS | \$ - | \$ 88,000 28 | \$ - | \$ 88,000 28 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 76100-706 | BUILDING CONSTRUCTION | \$ - | \$ 1,454,881 00 | \$ - | \$ 1,454,881 00 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) |
| 76100-707 | BUILDING IMPROVEMENTS | \$ 7,223,257 00 | \$ 1,925,319 00 | \$ - | \$ 9,148,576 00 | BUDGETING FUND BALANCE FOR WEST HIGH SCHOOL CTE BUILDING EXPANSION (\$835,319) |
| | TOTALS | \$ 34,313,339 25 | \$ 55,565,971 55 | \$ - | \$ 89,879,370 91 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (3RD YEAR) (\$100,000) |
| | NET INCREASE | | \$ 21,252,632 30 | | | |

HAMBLEN COUNTY SCHOOLS
 GENERAL PURPOSE SCHOOL BUDGET
 2024-2025
 AMENDMENT 04 - EXTERNAL

| REVENUE CODE | TITLE | BUDGET | INCREASE | DECREASE | ACTUAL | PURPOSE |
|--------------|---------------------------|------------------------|------------------------|-------------|-------------------------|---|
| 9000 | UNDESIGNATED FUND BALANCE | \$ 7,091,498.00 | \$ 659,910.00 | \$ - | \$ 6,431,588.00 | BUDGETING FUND BALANCE FOR WEST HIGH SCHOOL GTE BUILDING EXPANSION |
| 44570 | GIFTS AND CONTRIBUTIONS | \$ 339,343.00 | \$ 125,239.70 | \$ - | \$ 464,582.70 | DONATION FROM COUNTY COMMISSION FOR MARGAN BOXES (\$5,000) UTRUST GRANT TO MILLER-BOYD FOR STAFF APPRECIATION ACTIVITIES (\$500) NEWDINGER PROJECT ON-TRACK TUTORING GRANT - ADDITIONAL ALLOCATION (\$119,739.70) |
| 46616 | EARLY CHILDHOOD EDUCATION | \$ 891,891.00 | \$ 881,849.61 | \$ - | \$ 1,773,740.61 | STATE SPECIAL EDUCATION PRESCHOOL GRANT |
| 46790 | OTHER VOCATIONAL REVENUE | \$ - | \$ 3,442,740.87 | \$ - | \$ 3,442,740.87 | GTE INNOVATIVE SCHOOL MODELS GRANT FOR MIDDLE AND HIGH SCHOOLS (2ND YEAR) |
| 40000 | TRANSFERS IN | \$ 400,000.00 | \$ 801,930.42 | \$ - | \$ 1,201,930.42 | SPEP CCERS - STATE REQ TRANS OF FEDERAL FUNDS TO PROVIDE EARLY INTERVENTIONS |
| | TOTALS | \$ 8,202,380.53 | \$ 5,565,971.58 | \$ - | \$ 14,768,352.11 | |
| | NET INCREASE | | \$ 5,565,971.58 | | | |



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the November 2024 Commission Meeting

Fund #101

DEPT: Probation Services

| Account Number | Description | Increase | Decrease |
|---------------------------------|---------------------------------|---------------|----------|
| INCREASE APPROPRIATIONS: | | | |
| 101.53910.111 | Probation Officer(s) | \$ 52,000.00 | |
| 101.53910.140 | Salary Supplements | \$ 6,267.00 | |
| 101.53910.162 | Clerical Personnel | \$ 23,400.00 | |
| 101.53910.201 | Social Security | \$ 5,063.35 | |
| 101.53910.204 | Pensions (TCRS) | \$ 5,716.69 | |
| 101.53910.206 | Life Insurance | \$ 52.80 | |
| 101.53910.207 | Medical Insurance | \$ 46,344.00 | |
| 101.53910.212 | Employer Medicare | \$ 1,184.17 | |
| 101.53910.307 | Communication | \$ 2,295.00 | |
| 101.53910.349 | Printing, Stationery, and Forms | \$ 1,500.00 | |
| 101.53910.435 | Office Supplies | \$ 2,676.98 | |
| 101.53910.451 | Uniforms | \$ 1,500.00 | |
| 101.53910.524 | In Service / Staff Development | \$ 2,000.00 | |
| INCREASE REVENUES: | | | |
| 101.49800 | Transfers In (From Fund 128) | \$ 150,000.00 | |

Brief Descriptions of issue:

To appropriate funds for the new Misdemeanor Probation Program. The start-up costs of \$150,000 are also being recognized from the Drug Use Abatement/Opioid Fund to the General Fund (Transfers In) to cover this initial cost. Approved by Commission during the September Commission meeting.

Signature: Chris Pifshide
 Title: County Mayor
 Date: November 7, 2024

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

November 7, 2024

Mr. Chris Cutshaw, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLEN COUNTY, TENNESSEE - OCTOBER, 2024**

Dear Chris:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of October, 2024.

As usual, one invoice covers our General/Miscellaneous File, and three (3) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures



[https://cccblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2024/Cutshaw,Chris\(Invoice\)-11-07-24.docx](https://cccblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2024/Cutshaw,Chris(Invoice)-11-07-24.docx)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1110
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|--|----------|----------|----------|
| Service | 10/01/2024 | E-mails with Penny Knight re: contract | 0.10 | \$175.00 | \$17.50 |
| Service | 10/02/2024 | Meeting with Penny Knight and Barbara Horton | 1.00 | \$175.00 | \$175.00 |
| Service | 10/03/2024 | E-mail from Dillon Parker re: pending litigation; worked on contract | 0.70 | \$175.00 | \$122.50 |
| Service | 10/04/2024 | Worked on contract; e-mails with Chris Bell, revised Release for EMS' phone conference with Chris Bell and Chris Cutshaw; phone conference with Trish Bowman | 3.40 | \$175.00 | \$595.00 |
| Service | 10/07/2024 | E-mails with Penny Knight re: contract | 0.10 | \$175.00 | \$17.50 |
| Service | 10/08/2024 | E-mails with Penny Knight and Barbara Horton re: contract | 0.10 | \$175.00 | \$17.50 |
| Service | 10/09/2024 | E-mails with Penny Knight and Barbara Horton re: contract | 0.10 | \$175.00 | \$17.50 |
| Service | 10/10/2024 | E-mails with Penny Knight re: contract | 0.10 | \$175.00 | \$17.50 |
| Service | 10/11/2024 | E-mail from Trish Bowman re: 10/15 committee meeting | 0.05 | \$175.00 | \$8.75 |
| Service | 10/15/2024 | Committee meeting (less finance) | 0.75 | \$175.00 | \$131.25 |
| Service | 10/16/2024 | Contract work | 1.00 | \$175.00 | \$175.00 |
| Service | 10/17/2024 | E-mail from Dillon Parker re: pending litigation | 0.10 | \$175.00 | \$17.50 |
| Service | 10/18/2024 | E-mails from Dillon Parker re: pending litigation; e-mail from Chris Bell re: EMS resolution | 0.15 | \$175.00 | \$26.25 |
| Service | 10/20/2024 | Research | 1.20 | \$175.00 | \$210.00 |
| Service | 10/21/2024 | E-mails with Penny Knight and Barbara Horton re: contract; e-mail from Cheri Mullins re: pending litigation; | 3.65 | \$175.00 | \$638.75 |

| | | research; hearing | | | |
|---------|------------|---|------|--------------|-------------------|
| Service | 10/22/2024 | E-mail from Trish Bowman re: 10/24 commission meeting | 0.05 | \$175.00 | \$8.75 |
| Service | 10/29/2024 | E-mail to Penny Knight and Barbara Horton re: contract; e-mails with Melyssa McCracken re: pending litigation | 0.15 | \$175.00 | \$26.25 |
| Service | 10/30/2024 | E-mails with Matthew Evans, Lauren Carroll and Clint Anderson re: pending litigation | 0.10 | \$175.00 | \$17.50 |
| Service | 10/31/2024 | E-mails with Lauren Carroll and Matthew Evans re: pending litigation; worked on Judgment | 1.00 | \$175.00 | \$175.00 |
| | | | | Total | \$2,415.00 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|---------------------------------|-------------------|
| 1110 | 12/07/2024 | \$2,415.00 | \$0.00 | \$2,415.00 |
| | | | Outstanding Balance | \$2,415.00 |
| | | | Amount in Trust | \$0.00 |
| | | | Total Amount Outstanding | \$2,415.00 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1111
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|--|----------|----------|---------|
| Service | 10/04/2024 | E-mails with Tommy McKinney re: draft camper regulations | 0.10 | \$175.00 | \$17.50 |
| Service | 10/07/2024 | E-mail from John Hofer re: draft camper regulations | 0.05 | \$175.00 | \$8.75 |
| Service | 10/08/2024 | E-mails with John Hofer re: definitions | 0.10 | \$175.00 | \$17.50 |
| Service | 10/09/2024 | E-mail to John Hofer re: definitions | 0.05 | \$175.00 | \$8.75 |
| Service | 10/15/2024 | Phone conference with Tommy McKinney | 0.15 | \$175.00 | \$26.25 |
| Service | 10/16/2024 | E-mails with Tommy McKinney re: potential litigation | 0.10 | \$175.00 | \$17.50 |
| Service | 10/18/2024 | E-mail from Tommy McKinney re: potential litigation | 0.05 | \$175.00 | \$8.75 |
| Service | 10/21/2024 | Letter to Eldridge, e-mail to Tommy McKinney | 0.35 | \$175.00 | \$61.25 |
| Service | 10/22/2024 | E-mails from Heather Walker, Edna Greene and Lindsey Horn re: potential litigation | 0.10 | \$175.00 | \$17.50 |
| Service | 10/23/2024 | E-mail to Lindsey Horn re: potential litigation | 0.10 | \$175.00 | \$17.50 |
| Service | 10/24/2024 | E-mail to Lindsey Horn re: potential litigation; phone conference with Tommy McKinney | 0.20 | \$175.00 | \$35.00 |
| Service | 10/25/2024 | E-mails with Lindsey Horn re: camper regulations | 0.30 | \$175.00 | \$52.50 |
| Service | 10/28/2024 | Phone conference with Tommy McKinney | 0.15 | \$175.00 | \$26.25 |
| Service | 10/29/2024 | E-mail from Tommy McKinney re: potential litigation; phone conferences with Tommy McKinney | 0.40 | \$175.00 | \$70.00 |
| Service | 10/30/2024 | E-mails with Tommy McKinney re: violation letter; review restrictions | 0.35 | \$175.00 | \$61.25 |
| Service | 10/31/2024 | E-mails with John Hofer re: definitions; e-mail from Lindsey Horn re: potential litigation | 0.20 | \$175.00 | \$35.00 |

Total **\$481.25**

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|-----------------|
| 1111 | 12/07/2024 | \$481.25 | \$0.00 | \$481.25 |
| Outstanding Balance | | | | \$481.25 |
| Amount in Trust | | | | \$0.00 |
| Total Amount Outstanding | | | | \$481.25 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1109
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|---|----------|--------------|-----------------|
| Service | 06/05/2024 | Phone conference with Dwaine Evans | 0.10 | \$175.00 | \$17.50 |
| Service | 10/17/2024 | Phone conference with Sheriff and Cutshaw; e-mail from Chris Cutshaw re: monitoring agreement | 0.30 | \$175.00 | \$52.50 |
| Service | 10/18/2024 | E-mails with Chris Cutshaw re: monitoring agreement; prepare Addendums | 0.50 | \$175.00 | \$87.50 |
| Service | 10/29/2024 | Phone conference with Jose Perales; meeting with Jose Perales | 0.85 | \$175.00 | \$148.75 |
| Service | 10/31/2024 | Conference with Hambrick, Ellis and Horton re: contracts jail | 1.00 | \$175.00 | \$175.00 |
| | | | | Total | \$481.25 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|---------------------------------|-----------------|
| 1109 | 12/07/2024 | \$481.25 | \$0.00 | \$481.25 |
| | | | Outstanding Balance | \$481.25 |
| | | | Amount in Trust | \$0.00 |
| | | | Total Amount Outstanding | \$481.25 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1113
Date: 11/07/2024
Due On: 12/07/2024

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

| Type | Date | Description | Quantity | Rate | Total |
|--------------|------------|---|----------|----------|----------------|
| Service | 10/04/2024 | E-mail from Edna Greene | 0.05 | \$175.00 | \$8.75 |
| Service | 10/07/2024 | E-mail from Edna Greene | 0.05 | \$175.00 | \$8.75 |
| Service | 10/14/2024 | E-mail from Edna Greene | 0.05 | \$175.00 | \$8.75 |
| Service | 10/18/2024 | E-mail from Edna Greene | 0.05 | \$175.00 | \$8.75 |
| Service | 10/22/2024 | E-mail from Amanda Hale re: Edna Greene records request | 0.05 | \$175.00 | \$8.75 |
| Total | | | | | \$43.75 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|----------------|
| 1113 | 12/07/2024 | \$43.75 | \$0.00 | \$43.75 |
| Outstanding Balance | | | | \$43.75 |
| Amount in Trust | | | | \$0.00 |
| Total Amount Outstanding | | | | \$43.75 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



Financial Summary Report

Hamblen County Trustee

Printed 11/06/2024 08:09 AM By JILL MARGELOWSKY

Financial Summary Report - October 01, 2024 to October 31, 2024

| Fund | Name | Starting Balance | Receipts | Disbursements | Transfers In | Transfers Out | Comm. Adj. | Commission | Ending Balance |
|-------|--------------------------------|-------------------|-----------------|-----------------|--------------|---------------|------------|--------------|-------------------|
| | | | | | | | (\$50.33) | \$44,605.99 | \$14,001,500.44 |
| 101 | GENERAL FUND | \$12,067,989.74 | \$4,399,483.45 | \$2,421,417.09 | \$0.00 | \$0.00 | | | |
| 116 | GARBAGE/SOLID WASTE | \$2,195,412.25 | \$360,710.70 | \$260,969.29 | \$0.00 | \$0.00 | (\$2.02) | \$5,232.24 | \$2,289,923.44 |
| 122 | DRUG CONTROL | \$332,287.28 | \$2,656.92 | \$4,218.18 | \$0.00 | \$0.00 | \$0.00 | \$7.19 | \$330,718.83 |
| 126 | SCHOOL EMPLOYEE SELF INSURANCE | \$30,256.11 | \$0.00 | \$4,470.50 | \$7,058.00 | \$0.00 | \$0.00 | \$0.00 | \$32,843.61 |
| 127 | SCHOOL TAX ACCOUNT | \$111.81 | \$1,335,356.17 | \$1,335,356.17 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$111.81 |
| 128 | OPIOID SETTLEMENT FUND | \$2,123,901.10 | \$8,608.87 | \$300,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,832,509.97 |
| 131 | HIGHWAY/PUBLIC WORKS | \$1,360,165.33 | \$244,587.93 | \$204,403.27 | \$0.00 | \$0.00 | \$0.00 | \$2,349.86 | \$1,398,000.13 |
| 141 | GENERAL PURPOSE SCHOOL | \$23,381,022.57 | \$10,829,034.15 | \$8,287,118.97 | \$0.00 | \$0.00 | (\$30.26) | \$52,411.57 | \$25,870,556.44 |
| 142 | SCHOOL FEDERAL PROJECTS | \$1,511,191.46 | \$1,045,820.37 | \$818,109.08 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,738,902.75 |
| 143 | FOOD SERVICE | \$7,517,389.26 | \$1,871,253.11 | \$862,085.93 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$8,526,556.44 |
| 151 | GENERAL DEBT SERVICE | \$13,912,341.44 | \$1,082,026.22 | \$2,039,857.40 | \$0.00 | \$0.00 | (\$26.07) | \$21,379.63 | \$12,933,156.70 |
| 154 | SPECIAL DEBT SERVICE | \$7,631,520.09 | \$34,199.50 | \$717,777.14 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,947,942.45 |
| 171 | GENERAL CAPITAL PROJECTS | \$49,826.45 | \$111,627.00 | \$111,627.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$49,826.45 |
| 176 | HIGHWAY CAPITAL PROJECTS | \$1,123,119.05 | \$339,155.32 | \$287,701.58 | \$0.00 | \$0.00 | \$0.00 | \$1,163.49 | \$1,173,409.30 |
| 178 | AMERICAN RESCUE FUNDS | \$2,896,345.07 | \$12,276.79 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,908,621.86 |
| 189 | OTHER CAPITAL PROJECTS | \$26,622,250.85 | \$73,821.93 | \$3,986,143.73 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$22,709,929.05 |
| 263 | EMPLOYEE SELF-INSURANCE | \$1,842,711.88 | \$401,353.64 | \$416,660.84 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,827,404.68 |
| 320 | FLEX MEDICAL SPENDING | \$9,107.80 | \$2,970.06 | \$2,970.06 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,107.80 |
| 351 | TRUST AND AGENCY | \$0.00 | \$1,687,650.98 | \$1,665,843.45 | \$0.00 | \$0.00 | \$0.00 | \$16,876.51 | \$4,931.02 |
| 999 | TRUSTEE'S OFFICE | (\$12,925,493.34) | (\$143,917.80) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$13,069,411.14) |
| 22200 | OVERFLOW | \$3,765.47 | \$507.26 | \$176.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,096.73 |
| 28310 | UNDISTRIBUTED TAXES | \$176.00 | \$0.00 | \$0.00 | (\$256.00) | (\$256.00) | \$0.00 | \$0.00 | \$176.00 |
| 29900 | FEE/COMMISSION | \$12,927,193.34 | \$144,026.48 | \$0.00 | \$0.00 | \$108.68 | \$0.00 | \$0.00 | \$13,071,111.14 |
| | | \$104,612,591.01 | \$23,843,209.05 | \$23,726,905.68 | \$6,802.00 | (\$147.32) | (\$108.68) | \$144,026.48 | \$104,591,925.90 |



Financial Summary Report

Hamblen County Trustee

Printed 11/06/2024 08:09 AM By JILL MARGELOWSKY

| Property Tax Summary | Summary of Assets Beginning Balances | Starting | Debits | Credits | Summary of Assets Ending Balances |
|----------------------|--------------------------------------|------------------|--------------------|--------------------|-----------------------------------|
| CURRENT YEAR | INVESTMENT ACCOUNTS | \$0.00 | \$0.00(+) | \$0.00(-) | \$0.00 |
| PRIOR YEAR | CASH | \$1,700.00 | \$5,270,401.40(+) | \$5,270,401.40(-) | \$1,700.00 |
| BANKRUPTCY | BANK ACCOUNTS | \$104,606,987.02 | \$59,246,280.50(+) | \$59,278,046.61(-) | \$104,575,220.91 |
| INTEREST | COMPENSATION ACCOUNT | \$0.00 | \$0.00(+) | \$0.00(-) | \$0.00 |
| | STATE TAX RELIEF | \$1,746.00 | \$54,533.00(+) | \$43,432.00(-) | \$12,847.00 |
| | UNUSED ACCOUNTS | \$0.00 | \$0.00(+) | \$0.00(-) | \$0.00 |
| | TOTAL | 104610433.02 | \$64,571,214.90 | \$64,591,880.01 | \$104,589,767.91 |

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office October 01, 2024 through October 31, 2024

Signature: *Jill Margelowsky*

Title: TRUSTEE

November 06, 2024

RECEIVED
NOV - 6 2024
OFFICE OF HAMBLEN
COUNTY MAYOR



STATE OF TENNESSEE, COUNTY OF HAMBLEN
I, Peggy Henderson, County Clerk, certify
that the foregoing is a true and perfect copy
of original Financial Summary
Filed in my office
This 6 day of Nov 2024
Peggy Henderson
County Clerk

Hamblen County Government
CALENDAR & RULES COMMITTEE

Tuesday, November 12, 2024
Immediately Following Adjournment of the Finance Committee
Large Courtroom of the Hamblen County Courthouse



**CALENDAR & RULES
COMMITTEE**

Thomas Doty
Chairman

Tim Horner
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

Mike Richardson
Member

AGENDA

1. **Call to Order** – *Chairman Thomas Doty*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Thomas Doty (Visitors will be allotted 3 minutes to speak)
3. **Old Business** - *Chairman Thomas Doty*
 - a. None
4. **New Business** - *Chairman Thomas Doty*
 - a. Review of Regular Calendar Items
 - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman Thomas Doty*
 - a. None
6. **Adjournment** – *Chairman Thomas Doty*

HAMBLLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, November 21, 2024
5:00 p.m.

Open Meeting - Sheriff Chad Mullins

Call to Order - Chairman Bobby Haun

Prayer – Commissioner Tim Horner

Pledge of Allegiance – Commissioner Stan Harville

Roll Call - County Clerk Peggy Henderson

Prepared under the direction of:
Chairman Bobby Haun

| Order # | Vote | Item |
|---------|--|--|
| 1 | | <u>Recognition/Presentations/Proclamations (Commission Chairman Bobby Haun)</u> a. None |
| 2 | | <u>Public Comment (Commission Chairman Bobby Haun) (3 Minutes Per Speaker)</u> a. Regarding General/Non-Agenda Items b. Regarding Agenda Items |
| 3 | Vote | <u>Nominations/Appointments (Commission Chairman Bobby Haun)</u> a. District #9 Commissioner Appointment |
| 4 | Vote Vote | <u>Calendar and Rules Committee Report (Chairman Thomas Doty)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items |
| 5 | | <u>Items Removed from Consent Calendar</u> a. None |
| 6 | Vote | <u>Approval of Consent Calendar (Commission Chairman Bobby Haun)</u> a. Consent Calendar |
| 7 | | <u>RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-CONVENE AS HAMBLEN COUNTY BEER BOARD (Commission Chairman Bobby Haun)</u> a. Beer Permit for Jayeshbai Kiritikumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813 <u>RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Bobby Haun)</u> |
| 8 | Vote | <u>BEER PERMIT VOTE</u> a. Beer Permit for Jayeshbai Kiritikumar Patel- Reeds Chapel 02, Inc.-2875 Reeds Chapel Road, Morristown, TN 37813 |
| 9 | Vote | <u>Justice Center/Public Safety Committee (Chairman Tim Horner)</u> a. Construction Change Directive (CCD) #1 |
| 10 | Vote Vote Vote | <u>Public Services Committee (Chairman Mike Richardson)</u> a. Surplus Item for EMA b. Approval of the 2025 Regularly Scheduled Meetings of Hamblen County Commission/Committees c. Order Establishing Work Release Commission |
| 11 | Vote Vote Vote Vote Vote Vote Vote | <u>Finance Committee (Chairman Rodney Long)</u> a. Resolution 24-__-Resolution Authorizing Hamblen County to Apply for a Grant from the Tennessee Opioid Abatement Council to Expand the County's Jail2Work Program b. Resolution 24-__-Resolution Authorizing Participation in the Correctional Career Pathway Program for Male Jail Inmates Offered by the Tennessee Institute for Public Health at East Tennessee State University c. Third Judicial District Recovery Court Expansion Project i. Agreement for Professional Services ii. Contract for Professional Consulting Services d. Budget Amendments i. Hamblen County Department of Education Budget Amendment #4 – Increase of \$5,568,971.56 ii. Fund #101-Probation Services \$150,000 iii. Fund #128-Drug Use Abatement Fund \$150,000 |
| 12 | | <u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Bobby Haun)</u> a. December 2024 Committee Meeting: Monday, December 9, 2024 at 5:00 p.m. at the Courthouse Large Courtroom b. December 2024 Commission Meeting: Thursday, December 19, 2024, 2024 at 5:00 p.m. at the Courthouse Large Courtroom c. Employee Christmas Breakfast- Thursday, December 12, 2024 6:30 a.m. to 9:00 a.m. -Rose Center |
| 13 | | <u>Adjournment (Commission Chairman Bobby Haun)</u> |

Thursday, November 21, 2024

CONSENT CALENDAR**November 21, 2024****Hamblen County Legislative Body**

| Order # | Item | Placed From |
|----------------|---|--|
| 1 | Approval of the Previous Month's Minutes –October 24, 2024 | Commission Chairman |
| 2 | Approval of Notaries | County Clerk Peggy Henderson |
| 3 | Jail/Justice Center Project Expenditures as of October 31. 2024 | Justice Center/Public Safety Committee |
| 4 | Expenditure Reports – October 2024 | Finance Committee |
| 5 | Monthly Checks- October 2024 | Finance Committee |
| 6 | Planning Commission Building Permit Log –October 2024 | Finance Committee |
| 7 | County Attorney Invoices –October 2024 | Finance Committee |
| 8 | Trustee Report October 1, 2024–October 31, 2024 | Finance Committee |

Thursday, November 21, 2024

DRAFT

BEER BOARD
NOVEMBER 2024



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY

BEER PERMIT CHECKLIST

Applicant: Reeds Chapel O2 INC
Jayesh bai Kirititkumar Patel

Circle One:

Yes

No

Application Received - Date Received: 9-13-24

Yes

No

Application Fee Paid \$ ✓ Date Paid: 9-13-24

Yes

No

Advertised in Local Newspaper - Date: 10/18/24

Yes

No

Notification Letter mailed to Commissioners - Date: 9/27/24

Yes

No

Criminal Background Check Completed (attached)

Yes

No

Is property properly zoned? (verify w/Planning & Zoning) - Zone: R1 Classified as Commercial

Yes

~~NA~~ No

Sales Tax Registration Received - Date Received: _____
 (new permit holder/due 10 days after permit issued)

= tabled at 10/24/24 meeting

= update info. 11/1/24

APPLICATION FOR A BEER PERMIT

STATE OF TENNESSEE

COUNTY OF Hamblen

§
§
§

BOARD MEETING DATE: November 21st
October 24

MAP NO. 017N

TYPE OF PERMIT:

PARCEL NO. 001.00

- On-Premises _____
- Off-Premises ✓
- On- And Off- Premises _____
- Manufacturer's Or Distributor's _____
- Temporary (Special Event) _____

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET SEQ., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant: (owner of business) JAYESHBHAZ PATEL

2. Type of applicant: (check one)

- Person _____ Firm _____ Corporation ✓
- Syndicate _____ Association _____ Joint-Stock Company _____

3. Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own 5% or more of the business (attach additional sheet, if needed)

JAYESHBHAZ PATEL (100% owner)
SSN - 693 21 7707
1957 Hindley Rd Morristown TN 37813

If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

4. What is your present home address? 1957 Hindley Rd Morristown TN 37813

5. Previous address(es) within the last ten years 2030 Jonathan Dr Whitepine TN
(use additional sheet if necessary)

If the owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9.

6. Date of birth 03/19/1993

7. Applicant's home telephone: 865 279 1825
8. Applicant's business telephone: 423 889-0273
9. Under what name will the business operate: Reeds Chapel 02 Inc
10. Give business address and geographical location: 2875 Reeds Chapel Rd
Morrisstown TN 37814

11. Describe the nature of the business you will operate: GAS STATION
12. Name and address of the person to receive annual tax notices and any other communication: Reeds Chapel 02 Inc
2875 Reeds Chapel Rd Morrisstown TN 37814

13. Name and address of property owner: (if other than business owner) PARTH PATEL & Vishrubhai PATEL
2875 Reeds Chapel Rd Morrisstown TN 37814

14. Will this permit be used to operate two or more restaurants or other businesses within the same building? (yes or no) NO. If yes, specify number _____, and list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary).

15. Give the name, date of birth, and address of any manager other than the applicant.
KIRAL PATEL / 02/13/1995
1957 Hindley Rd Morrisstown TN 37813

16. Has any person who owns five percent (5%) or more of the business, any manager listed in response to Question 15 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted.

17. Have you, your business, or any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the State of Tennessee
Yes _____ No ✓

If yes, specify where, when and why

18. Give the name, relationship to the applicant (if applicable) and address of the former beer permittee at this location. Ridgewood Market & Deli: 11/18/27

_____ County has adopted a rule forbidding the sale, storage or manufacture of beer within 2,000 feet [or some lesser distance] of a church, school, or other place of public gathering

19. Give the name and address of the church or other place of worship nearest to your business.

20. Give the name and address of the school nearest to your business.

_____ County has adopted a rule forbidding the sale, storage or manufacture of beer or like beverages within 300 feet of a residential dwelling, if the owner objects to the issuance of a beer permit.

21. Give the name of the owner and the address of the nearest residential dwelling to your business
Parth Patel's Vishnubhai Patel - 2875 Reeds Chapel Rd
Apartment # 1 (rented out unknown)

I CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY KNOWLEDGE AND BELIEF. I CERTIFY THAT I HAVE BEEN A CITIZEN OR LAWFUL RESIDENT OF THE UNITED STATES FOR AT LEAST ONE (1) YEAR IMMEDIATELY PRECEDING THE DATE THIS APPLICATION IS MADE TO THE COUNTY. I AM AWARE OF MY CONTINUING OBLIGATION TO AMEND OR SUPPLEMENT THIS APPLICATION PROMPTLY IF A CHANGE IN CIRCUMSTANCES AFFECTS THE RESPONSES PROVIDED IN THIS APPLICATION, EITHER BEFORE OR AFTER A PERMIT HAS BEEN ISSUED. I CERTIFY THAT I AM KNOWLEDGEABLE OF THE LAWS PROHIBITING THE SALE OF BEER TO MINORS. I AM AWARE THAT I WILL NOT BE ISSUED A BEER PERMIT OR MY PERMIT WILL BE REVOKED IF MY BUSINESS LOCATION CAUSES TRAFFIC CONGESTION OR INTERFERES WITH SCHOOLS, CHURCHES, OR OTHER PLACES OF PUBLIC GATHERING, OR OTHERWISE INTERFERES WITH PUBLIC HEALTH, SAFETY, AND MORALS. I WILL SURRENDER TO THE BEER BOARD ANY PERMIT ISSUED UNDER THIS APPLICATION WITHIN FIFTEEN (15) DAYS OF TERMINATION OF THE BUSINESS, CHANGE IN OWNERSHIP, RELOCATION OF THE BUSINESS, OR CHANGE OF THE BUSINESS'S NAME.

J.K. Patel
Signature of Applicant/Owner (or authorized officer)

Sworn to and subscribed before me this 11 day of September, 2021.

James King
Notary Public

My Commission Expires:

8-2-2025

NOTICE: A non-refundable \$250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten (10) days of approval.

An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing or manufacturing beer in this state. The tax is due each January 1 and is payable to the Hambley County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

09/13/2024

**PEGGY HENDERSON
HAMBLLEN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0060901**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

| Received Of | Phone: | ITEM | QTY | EACH | EXTENSION |
|-------------|---------------|------------------|-----|--------|-----------|
| JAY PATEL | (865)279-1825 | Beer Application | 1 | 250.00 | 250.00 |
| | | | | Total | 250.00 |

For
BEER PERMIT
Mail To

| | |
|-------------|--------|
| Cash | 250.00 |
| Check | .00 |
| Credit Card | .00 |
| Change | .00 |

BY WK03 37 JJ

DETACH ALONG THIS LINE

09/13/2024

**PEGGY HENDERSON
HAMBLLEN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0060901**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

| Received Of | Phone: | ITEM | QTY | EACH | EXTENSION |
|-------------|---------------|------------------|-----|--------|-----------|
| JAY PATEL | (865)279-1825 | Beer Application | 1 | 250.00 | 250.00 |
| | | | | Total | 250.00 |

For
BEER PERMIT
Mail To

| | |
|-------------|--------|
| Cash | 250.00 |
| Check | .00 |
| Credit Card | .00 |
| Change | .00 |

BY WK03 37 JJ

Page : 1 of 1 10/30/2024 15:02:31

Order Number : 22223307
PO Number :
Customer : 21875800 HAMBLEN CO BEER BOARD. (02)
Contact :
Address1 : 511 W 2nd North St.
Address2 : HAMBLEN CO. COURTHOUSE
City St Zip : MORRISTOWN TN 37814
Phone : (423) 586-1931
Fax : (423) 587-9798

Printed By : ctpo
Entered By : ctadtaker2

Keywords : Beer Board
Notes :
Zones :

Ad Number : 22328268
Ad Key :
Salesperson : 02 - Class Rep 02
Publication : Citizen Tribune
Section : Classified Section
Sub Section : Classified Section
Category : Public Notices-130
Dates Run : 11/09/2024-11/09/2024
Days : 1
Size : 1 x 4.74, 49 lines
Words : 61
Ad Rate : Open
Ad Price : 40.18
Amount Paid : 0.00
Amount Due : 40.18

PUBLIC NOTICE

Beer Permit to be reconsider at the November 21, 2024 Hamblen County Commission meeting to be held at the Hamblen County Courthouse, Large Courtroom at 5:00 p.m.

Business Name:
Reeds Chapel 02 Inc.

Address:
2875 Reeds Chapel Road
Morristown, TN 37814

Business Owner:
J a y e s h b a i
Kirititkumar Patel

Phone Number:
865 279 1825

District:
7th District
Off-premise permit

Publish Dates
11/09/2024



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

HAMBLÉN COUNTY CLERK

Peggy Henderson

511 West Second North Street, Morristown, TN 37814

Phone: (423)586-1993 Fax: (423) 585-2015

November 1, 2024

TO ALL COUNTY COMMISSIONERS:

**Enclosed, please find a beer permit application for REEDS CHAPEL 02 INC
2875 Reeds Chapel Road, Morristown, TN 37813. The Business owner is Jayeshbai
Kirititkumar Patel. This application is for reconsideration at the November 21, 2024
commission meeting. The business is located in the 7th district and will be for off-premised
beer permit.**

Thank You,

Peggy Henderson

Hamblen County Clerk

Chad Mullins
SHERIFF



Bob Ellis
CHIEF DEPUTY

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN COUNTY ARREST RECORD SEARCH

An arrest record search has been conducted on the following individual:

Name: Jayeshbai Kirititkumar Patel
Date of Birth: 03/19/1993
Date of Search: 09/13/2024

The above named individual has NO RECORD at the Hamblen County Sheriff's Office.

The above named individual has the following RECORD(s) at the Hamblen County Sheriff's Office:

NO RECORDS FOUND
SEP 13 2024

The above named individual has an arrest record with the Morrystown Police Department. You can reach the MPD at 423-585-2710.

Kennie Muller
Signature

The search was conducted solely for records within the Hamblen County Sheriff's Office.
Questions can be directed to the HCSO Records Department at 423-585-2769.

PEGGY HENDERSON, HAMBLLEN COUNTY CLERK

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Total Due: 15.00
Cash: 15.00 Check: Check No.: Change:
RACHEL B wk12 Drawer: 1 Site: 1
Work Date: 07/31/2024

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**PEGGY HENDERSON
HAMBLLEN COUNTY CLERK**
511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

LICENSE
0373432

STANDARD BUSINESS TAX LICENSE

Mailing

Location

77465 REEDS CHAPEL 02 INC

4940 S DAVY CROCKETT
MORRISTOWN, TN 37813

REEDS CHAPEL 02 INC

2875 REEDS CHAPEL RD
MORRISTOWN, TN 37814

JAYESHBAI PATEL

LOCAL ACCOUNT NUMBER 77465
STATE ACCOUNT NUMBER 1001768544
TRANSACTION NUMBER _____
CLASS 1E
SALES TAX NUMBER _____

ISSUE DATE 09/25/24
TAX PERIOD STARTED - 07/31/2024
PAYMENT DUE BY 4/15/2025
EXPIRATION DATE 5/15/2025

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.


DEPUTY CLERK SIGNATURE RACHEL B wk12 Drawer:1 Site:1

-- POST AT LOCATION OF BUSINESS --
IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE
[Return to Committee Cover](#)