

HAMBLLEN COUNTY GOVERNMENT
Invitation to Bid – New Asphalt Hotbox Trailer for Hamblen Co Highway Dept (2021-03)

INVITATION TO BID

Office of the Hamblen County Mayor
511 West Second North Street
Morristown, TN 37814

ITB TIMELINE: Times listed below are in Eastern Standard Time.

Date Issued:	Tuesday, January, 19, 2021
ITB Title:	New Asphalt Hotbox Trailer for Hamblen Co Highway Department (2021-03)
ITB Question Deadline:	Thursday, January 21, 2021 @ 2:00p.m. <i>All correspondence and communication must be via email to the designated Hamblen County point of contact listed below. Questions submitted by telephone call will <u>not</u> be answered. Questions submitted after this deadline will <u>not</u> be answered.</i>
ITB Answer Deadline:	Friday, January 22, 2021 @4:00p.m.
Bid Submission Deadline Date & Time:	Thursday, January 28, 2021 @ 2:00p.m. <i>If the Hamblen County Courthouse is closed for business at the time scheduled for proposal opening, for whatever reason, proposals will be accepted and opened on the next business day of the County, at the originally scheduled hour.</i>
Bid Submission Opening Location:	Hamblen County Courthouse, West Wing Conference Room, 1 st Floor, Administrative Building
Contract Award:	Friday, February 19, 2021

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INTRODUCTION:

Hamblen County (hereafter referred to as “County”) is soliciting sealed, competitive bids for a new asphalt hotbox trailer and optional equipment for the Hamblen County Highway Department.

The County’s selection process will be based on compatibility of specifications, delivery time, and competitiveness of proposed fees.

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I. PRODUCT SPECIFICATIONS:

Detailed Specifications

All bids must be equal to or exceed the following specifications. Any bids submitted not meeting all of these minimum specifications may be rejected.

All products must be delivered to the Hamblen County Highway Department, 3373 Herbert Harville Drive, Morristown, TN.

All bidders must indicate if they are meeting the specifications by marking either the ‘YES’ or ‘NO’ box by each individual specification listed. If the ‘NO’ box is marked, the exception must be listed in detail in the exceptions/comments box by the appropriate specification.

One (1) New KM8000TEDD Asphalt Hotbox or Equivalent.
Bidder shall provide prepaid title applications (where applicable) on all units bid.

GENERAL SPECIFICATIONS:	Meets Specifications		Exceptions/Comments
	YES	NO	
Asphalt hotbox reclaimer unit can manage up to four (4) tons (8,000 lbs) of plant asphalt road mix			
Unit is designed as a trailer and the hotbox is permanently affixed to the trailer framework			
Unit offers the ability to maintain hot mix asphalt or cold patch material at workable temperatures for up to seventy-two (72) hours continuously			
Unit offers the option to “reclaim” virgin hot mix asphalt from ambient storage temperature to usable hot mix form			
Unit offers the ability to safely maintain temperatures that accommodate standard “cold patching” materials			
Heating unit is an efficient use of fuel and controlled by an electronically controlled thermostat			
Ability to maintain load temperature between 50-350 degrees Fahrenheit			
DIESEL CONTROLS SPECIFICATIONS:			
Unit includes a sealed weather resistant NEMA Type 4 control panel			
NEMA Type 4 control panel dimensions measure 12”x10”x8”			
Control panel incorporates an Allen-Bradley Programmable Logic Controller (PLC) and Allen-Bradley 2” Human Machine Interface (HMI)			
Control panel monitors and controls heating temperatures from 50-350 degrees Fahrenheit			
Control panel allows for monitoring, tracking and logging of data			
Control panel incorporates an on-delay burner start up on a 0-168 hour adjustment			

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	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>DIESEL CONTROLS SPECIFICATIONS continued...</i>			
Control panel displays real time voltage with accuracy of +/- 3%			
Control panel incorporates an hour meter with a resettable run time and a non-resettable total run time			
Control panel displays real time asphalt load & combustion chamber temperatures			
Diesel burner is controlled digitally with the PLC & HMI systems			
Burner & controls are mounted on the front exterior wall of the storage bin			
<i>DIESEL BURNER SPECIFICATIONS:</i>			
Asphalt storage compartment is heated by a diesel fueled 12VDC KEM 101 Beckett burner			
Burner rating does not exceed 105,000 BTU			
Diesel burner is mounted to the hot box above the trailer frame within the chassis. Burners mounted even with or below the frame are unacceptable			
Burner is easily removed for maintenance by removing four (4) nuts & a fuel line			
Burner is protected & enclosed by a cover keeping the unit & components out of the weather & clear of road debris			
Diesel burner is equipped with an automatic electronic ignition system			
Diesel burner supplies primary combustion air & fuel into the insulated (combustion) fire box during operation			
Equipped with 100% safety shut down if burner ignition fails			
Burner automatically shuts down for safety purposes & requires the system to be recycled for manual restart			
Combustion chamber is an integral part of the burner system & is easily removed above the trailer frame			
Combustion chamber is constructed of a one (1) piece 1.5" ceramic refractory board			
Heating system is supplied power by a twelve (12) volt gel deep cycle marine battery maintained through the towing vehicle charging system			
Is supplied with a permanently mounted 110 volt/12 volt battery charger for overnight charging			
Heating system fuel supply tank is a minimum of 25-gallon capacity			
Fuel tank includes a quick site fuel level indicator on top of the tank			
<i>TRAILER DESIGN SPECIFICATIONS:</i>			
Trailer frame is constructed of eight inch (8") @ 11.5# channel steel combined with six inch (6") @ 8.2# structural channel steel			

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TRAILER DESIGN SPECIFICATIONS <i>continued...</i>	Meets Specifications		Exceptions/Comments
	YES	NO	
Corners & fatigue areas are gusseted			
Trailer frame includes 2-1/2" x 1/4 wall square tube steel cross members			
Upper frame directly beneath the hotbox is fabricated with a minimum of four (4), six inch (6") @ 8.2# structural channel steel long members & three (3), six inch (6") channel steel cross members to support frame & hydraulic scissors hoist			
Trailer has tandem, 7000# rated axles. 24", five (5) leaf slipper springs used for suspension			
Wheels are 16", white spoke rims & ST235/80R16 tires with a minimum load rating of 3520# each			
Twelve (12) volt DC electric brakes are on all wheels			
Front leveling jack has a 7000 pound minimum capacity with 15" adjustable pad			
Towing eye is solid forged steel, 20,000 pound rated, with minimum three inch (3") interior diameter & height adjustment from 18" to 30"			
Overall standard dimensions are 216" x 96" x 84"			
Safety chains are permanently attached 3/8" Class III with grab hooks			
Trailers are compliant with USHTSA, FMCSA, FMVSS requirements			
Trailers are certified by North American Trailer Association (NATM)			
Front frame of the trailer encloses the triangular utility area measuring a minimum of 12 sq.ft.			
3/16" (#3) braced expanded steel grating (meets deflection requirements of Federal Specification RR-G-661-B) is the flooring of the utility area			
Four (4) permanently attached hooks are located inside of the trailer frame offering safety securing devices for tools & equipment during travel			
Fenders are a minimum of eleven (11) gauge steel "diamond" floor plate for slip resistance & are rigid enough to be used as a work platform			
Protective tail light pockets are on each fender			
Structural fender platforms have built-in steps & serves as the mounting location for the flush, grommet mounted stop, turn & tail lights. <i>DOT required lighting is NOT mounted in the rear wall of the asphalt storage box</i>			
Trailer frame long members are constructed from 8" channel iron. <i>Box tube construction will not be accepted</i>			
Channel iron members of the trailer are completely & continuously welded on both sides so as to leave no joints or seams exposed			
Scissor hoist is a minimum of 16,000# lifting capacity			
Hoist is operated by means of a 12-volt electric pump with integral oil reservoir & push button operator with a 10 ft. cord			

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TRAILER DESIGN SPECIFICATIONS <i>continued:</i>	Meets Specifications		Exceptions/Comments
	YES	NO	
Push button controller has a lockable storage box to prevent unauthorized access			
Radio controlled hydraulic dump feature allows the operator to safely operate dump from as far as a 15' radius			
Hotbox reclaimer box dumps up to a minimum of 52 degrees			
Hotbox reclaimer box has a manual prop rod built into the trailer frame			
Combination LED stop/tail lights & marker lights are properly located & wired with not less than sixteen (16) gauge UL approved wiring			
Two (2) 6" oval LED stop tail, turn lights are mounted at the far outside rear facing on the fenders			
Four (4) 4" round LED stop tail, turn lights are mounted at the rear cross member of the trailer frame			
Two (2) 1" LED red vehicle presence lights are mounted at the rear widest point on the fenders			
Two (2) 1" LED amber vehicle lights are mounted at the forward & widest point on the fenders			
Two (2) 1" LED amber vehicle presence lights are mounted at the furthest forward & widest outside point of the vehicle			
ASPHALT STORAGE BIN SPECIFICATIONS:			
Asphalt storage bin holds a capacity of four (4) tons of material			
Storage bin measures 64"x72"x56" from base of bin to peak			
Design offers gravity feed of the material towards the shovel ports			
Asphalt bin is constructed of four (4) twelve (12) gauge welded steel walls			
Floor is constructed of one solid piece of twelve (12) gauge steel			
A third wall of reflective aluminum is attached & located between the storage bin & the outer shell			
2,300 degree Fahrenheit refractory ceramic insulation located between the reflective wall & bottom floor insulates the bottom of the unit			
High temperature fiberglass insulation is not less than two inches (2") in thickness insulating the exterior walls of the unit			
Outer shell is fabricated of reinforced sixteen (16) gauge steel			
All seams are continuous weld			
Interior gussets & supports are welded at strategic points to provide additional fabricating rigidity			
The full load can be dumped when the unit is in the full dump position. <i>Units that cannot discharge the full load & require manual unloading in the dump configuration are not acceptable.</i>			
Shovel deck platform is solid reinforced eleven (11) gauge steel			
Asphalt chambers do not have any vents or heat tubes running from front to back. <i>Units that have vent openings in the asphalt chamber & quickly fill up with asphalt & limit the transfer of heat are unacceptable.</i>			

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ASPHALT STORAGE BIN SPECIFICATIONS continued...	Meets Specifications		Exceptions/Comments
	YES	NO	
Asphalt storage bin is constructed in a triangular polyhedron dual chamber manner to facilitate heat energy to the center of the load			
<i>FILLING DOORS SPECIFICATIONS:</i>			
Two (2) manual peaked top doors form the lid. Each door is constructed of sixteen (16) gauge steel insulated with not less than three (3") inches of high temperature insulation to offer optimum efficiency			
The two (2) doors measure 32"x72" & are 3.25" thick			
Two (2) cantilevered handles allow easy, one man lid opening & closing			
Handles are fabricated of square tubing & allows the user to open & close the unit from a ground standing position			
Handles allow the user to operate close to the unit & out of danger of road traffic			
A replaceable gas spring is affixed to each door to reduced opening force as well as hold the door in the open position for filling			
Doors open a minimum of 98" peak to peak			
Maximum opening force required is no more than 15lbs			
Additional grab handles are located on the opposite sides of the lid			
When in the open position, the lids create a funnel designed large enough to easily maneuver the unit under standard asphalt stations (batch or silo type plants) for filling & open to protect the unit			
Asphalt loading lids have a continuous-type hinge. <i>Pillow-block bearing hinges are not acceptable.</i>			
Handle linkage is bolted to the box side & does not require re-positioning the handle to operate or the use of body weight to counteract the weight of the door when opening or closing			
When in the open position, the door design serves to protect the burner, controls & other related components & exhaust stack located in the front storage area from falling material during the loading process			
Design of the loading doors open from front to back protecting the trailer & enabling easy loading with frontend loaders from the side of the unit. <i>No exception to this critical safety consideration shall be permitted.</i>			
<i>SHOVELING PORTS SPECIFICATIONS:</i>			
Two (2) shoveling ports are located at the rear of the unit to provide for unloading material, enabling multiple operators to perform simultaneously			
The shovel ports are large enough to accommodate standard-use asphalt shovels			
Doors are fabricated of welded sixteen (16) gauge steel with a 1" minimum high temperature insulation enclosed inside the doors			

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<i>SHOVELING PORTS SPECIFICATIONS continued:</i>	Meets Specifications		Exceptions/Comments
	YES	NO	
Doors travel in a sliding track which is equipped with a safety latch feature to keep shovel doors open during use			
Each shovel port is a minimum of 16" high by 20" wide			
<i>SHOVEL BRACKETS SPECIFICATIONS:</i>			
Shovel brackets are located on the passenger side of the box; they are a holster-type design to aid in the storage of shovels			
Brackets are permanently attached & capable of securing not less than two (2) standard asphalt-type shovels during travel			
<i>PAINT SPECIFICATIONS:</i>			
All exposed pieces are properly coated			
All raw materials used in the manufacturing process are new & unused & properly coated with an industrial equipment primer & industrial equipment paint coating			

NOTE: Manufacturer's specifications must be returned with the bid package in order for the bid to be acceptable.

<i>Warranty Requirements: Bidder must provide the following required warranties. Failure to provide such warranties may result in the bid being deemed non-responsive.</i>	Meets Requirements		Exceptions/Comments
	YES	NO	
Manufacturer will, for a period of twelve (12) months from the invoice date, repair or replace any serviceable or consumable parts deemed to be defective			
All components, with the exception of the previously listed twelve (12) month warrantied parts, will be covered under this warranty for a period of twenty-four (24) months			
Trailer frame components, hotbox body & workmanship is warrantied for a period of five (5) years from the invoice date			

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The following Options need to be quoted separately.

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #1 – HEATED TACK TANK SPECIFICATIONS:</i>			
Thirty (30) gallon capacity tank to transport & heat asphalt tack coatings			
Interior, gravity-fed designed tank is of continuous welded fourteen (14) gauge steel			
Bottom surface of the interior tank is insulated with high temperature refractory ceramic insulation & stainless steel shield promoting convection/conduction, preventing overheating material			
Outer shell of the tank is fabricated of sixteen (16) gauge steel, all welded seams			
High temperature insulation along with a third wall reflective aluminum is attached to the outer shell to aid in heating efficiency			
A one inch (1”) on/off ball-type valve with spout is supplied to draw the material			
Lid is a weather resistant enclosure attached by hinge with lockable latch			
Heated storage unit is bolted on with no less than 3/8” hardware & is removable if required			
A 10,000 BTU propane gas vapor burner provides heating for material			
Convection heating transfers energy to the tank & material			
Burner is thermostatically controlled from fifty-five to one hundred seventy five (55-175) degrees Fahrenheit			
Power to operate the gas control is supplied by a 750 MV power pile generator with 100% safety shutdown			
A 9V electronic igniter provides manual pilot ignition			

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	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #2 – SPRAY TACK UNIT SPECIFICATIONS:</i>			
A positive displacement iron gear pump with built-in pressure relief valve provides the ability to spray 3-GPM of tack coating			
Pump is fully self-contained & supplied with an application wand & fifteen (15) feet of hose			
3/4" roper pump is driven by a 5.5HP Honda gasoline engine			
Piping is complete with a valve & hose for flushing the suction piping, pump, hose, & wand after each use			
<i>Option required the purchase of the Heated Tack Tank Option</i>			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #3 – SOLVENT TANK SPECIFICATIONS:</i>			
A seven (7) gallon capacity utility tank is supplied for use with cleaning fluids			
Tank is manufactured of sixteen (16) gauge welded steel			
A three quarter inch (3/4") plug is located at the bottom of the tank for draining solvent			
Tank is bolted on with not less than 3/8" hardware & removable if required			
Tank allows for standard asphalt shovels to be "dipped" for cleaning			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #4 – UTILITY HAND TORCH SPECIFICATIONS:</i>			
A 50,000 BTU hand torch is supplied			
If this option is selected with the diesel fired option, it will be supplied with a stand-alone thirty (30) pound fuel cylinder			
Torch has connections located at the rear of the unit making it nearest to the normal working area			
Manual lighting procedure is required for ignition			
On/off flow control-type valve is attached to the torch			

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	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #5 – LIGHT BAR; DIRECTIONAL ARROWS & CONTROLLER SPECIFICATIONS:</i>			
Arrow warning bar light is switched to allow the user to warn &/or direct the arrow left, right, bar or left & right			
Light bar is a sound-off signal traffic master LED amber directional board with controller			
Controller enclosure is mounted on the front exterior wall of hotbox			
Dimensions for the directional arrow bar measures 42" x 2.75" x 1.75"			
Light bar includes two (2) warning patterns & six (6) arrow patterns			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #6 –STROBE LIGHT SPECIFICATIONS:</i>			
Proper wiring & brackets are provided for safety marking equipment			
Safety beacon light (strobe) is a sound off signal 3000 series amber			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #7 –LOADING HOIST/WINCH & DAVIT 12V OPERATION SPECIFICATIONS:</i>			
12-Volt electrical operated loading winch & davit is supplied & attached to the trailer			
Winch has a capacity of 900 lbs			
Located at or near the utility area of the trailer in order to aid with loading & unloading miscellaneous items			
Winch & davit can be rotated in a 360 degree motion			
Winch is operated by a handheld remote control with a reach of up to ten feet (10') in length			

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	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #8 –LOADING HOIST/WINCH & DAVIT MANUAL OPERATION SPECIFICATIONS:</i>			
Manually operated loading winch & davit is supplied & attached to the trailer			
Winch has a capacity of 900 lbs			
Located at or near the utility area of the trailer in order to aid with loading & unloading miscellaneous items			
Winch & davit can be rotated in a 360 degree motion			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #9 –TOOL RACK SPECIFICATIONS:</i>			
Tool rack is capable of storing up to six (6) implements in an upright position in the utility area			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #10 –SPARE TIRE-MOUNTED SPECIFICATIONS:</i>			
Mounted spare tire is sixteen inches (16”), white spoke rim & ST235/80R16 with a minimum load rating of 3520#			

	Meets Specifications		Exceptions/Comments
	YES	NO	
<i>OPTION #11 –SPARE TIRE-LOOSE SPECIFICATIONS:</i>			
Loose spare tire will be sixteen inches (16”), white spoke rim & ST235/80R16 with a minimum load rating of 3520#			

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II. GENERAL INFORMATION:

Project Administrator:

The County Finance Department is the sole point of contact for this procurement. All communication between prospective bidders and the County upon receipt of this ITB shall be in email form to the County Finance Department as follows:

Johnna Harrell
511 West Second North Street
Morristown, TN 37814
Telephone: 423-586-1931
Email: Johnna.harrell@co.hamblen.tn.us

Any other communication will be considered unofficial and non-binding on the County. Communication directed to parties other than the County Finance Department may result in disqualification of the prospective proposer.

ITB Questions and Answers:

Questions regarding this ITB will be accepted via email to the Project Administrator until 2:00p.m. Thursday, January 21, 2021. Questions submitted by telephone call will not be answered. Questions submitted after this deadline will not be answered.

Questions *and* Answers will be posted to the Hamblen County Government website, www.hamblencountyttn.gov, under the Bids & Proposals Tab no later than 4:00p.m., Friday, January 22, 2021.

Proprietary Information and Public Disclosure:

Materials submitted in response to this competitive procurement shall become the property of Hamblen County. All bids submitted will remain sealed until the deadline for submission of bids has expired. Once a bid is submitted to Hamblen County Government and is opened, it constitutes a public record and is subject to the open records request pursuant to the Tennessee Open Records Act.

Cost of Bid Submission:

The County will not be liable for any costs incurred by any respondent in preparation of a response to this ITB, in conducting of a presentation, or any other activities related to responding to this ITB.

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Revisions to the ITB:

In the event it becomes necessary to revise any part of this ITB, addenda will be produced in writing and submitted to all prospective respondents known to the County and will be listed on the Hamblen County website, www.hamblencountyttn.gov, under the Bids and Proposals Tab.

The County reserves the right to cancel or to reissue this ITB in whole or in part prior to the execution of a contract and/or purchase order.

Contract Terms:

All items in this ITB must be included with the bid submission. Award of this bid and issuance of a purchase order constitutes a legal binding agreement between the successful bidder and the County. All contracts and/or purchase orders between parties as a result of this ITB shall be governed by and enforced in accordance with the laws of the State of Tennessee. In the event a dispute arises, the venue shall be in Hamblen County, Tennessee. The County shall require the person with authority to bind the company to sign all agreement(s) with the County.

Contract Termination:

The County reserves the right to cancel the contract and/or purchase order at any time for breach of contractual obligations without penalty or recourse by giving the successful firm a written notice of such termination of at least fifteen (15) calendar days prior to said cancellation. Prior to issuing such a notice, the County will, if appropriate, provide the successful firm with an opportunity to cure the breach within a reasonable period of time. Should the County exercise its right to terminate the contract and/or purchase order for such reasons, the termination shall become effective on the date as specified in the notice of termination sent to the successful firm. The successful firm shall be entitled to receive just and equitable compensation for the product delivered pursuant to the contract and/or purchase order prior to the effective date of cancellation.

No Obligation Contract:

The County reserves the right to accept or reject any or all bid submissions at its sole discretion without penalty and to not issue a contract and/or purchase order as a result of this ITB. The County also has the right to waive any formal defects in submissions when deemed in the best interest of the County. Further, the County reserves the right to negotiate with any respondent concerning matters which the County determines require clarification or changes not in conformity with the specific requirements set forth herein.

Right To Withdraw:

Respondents have the right to request a withdrawal of their proposals from consideration due to error by giving notice at any time before and not later than two (2) days after submissions are publicly opened.

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Commitment of Funds:

The Hamblen County Legislative Body are the only individuals who may legally commit the County to the expenditures of funds for a contract and/or purchase order resulting from this ITB. No chargeable costs may be incurred by the County prior to the issuance of a contract and/or purchase order. Obligations for purchases that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.

Invoice Requirements:

The County will pay one (1) invoice for the full purchase order amount. The payment will be made within fifteen (15) days after the product has been delivered and put into service.

The successful firm will submit an invoice to the County Finance Department for the purchase order amount. The invoice will include the following:

1. Purchase order number assigned by the County;
2. A description of the product delivered; and
3. The date(s) the product was delivered.

III. SUBMISSION REQUIREMENTS:

Respondents are required to submit one (1) complete bid packet either electronically or delivered in a sealed envelope based on the instructions below. Bids, whether mailed, hand-delivered or submitted electronically **must** arrive no later than 2:00p.m. Eastern Standard Time on Thursday, January 28, 2021.

Instructions for Submitting Hard Copies of Bids:

Envelopes **must** arrive **sealed** and clearly **marked** with **NEW ASPHALT HOTBOX TRAILER FOR HAMBLÉN COUNTY HIGHWAY DEPARTMENT ITB #2021-03, JANUARY 28, 2021 @2:00P.M.** on the outside of the envelope to the Hamblen County Mayor's Office, 511 West Second North Street, Morristown, TN 37814, Attention: Johnna Harrell.

Instructions for Submitting Bids Electronically:

Respondents may submit one (1) complete bid packet electronically through WeTransfer, an internet-based document delivery service to Johnna.harrell@co.hamblen.tn.us. The subject line **must** have the following information, **NEW ASPHALT HOTBOX TRAILER FOR HAMBLÉN COUNTY HIGHWAY DEPARTMENT ITB #2021-03, JANUARY 28, 2021 @ 2:00P.M.**

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Please note: WeTransfer submissions are only available for download by the County for seven (7) days after submission. Bids should not be submitted before January 22, 2021 because they cannot be accessed by the County for any reason prior to 2:00p.m., Thursday, January 28, 2021.

Respondents assume the risk for the method of delivery chosen. The County assumes no responsibility for delays caused by any delivery service whether in-person or electronically. Late proposals will **not** be accepted.

Submission Content:

All items listed below **must** be included in your submission.

1. Bid Proposal Form (included in this bid document)
2. Copy of W-9
3. Exceptions Form (located in this bid document)
4. Anti-Collusion Statement (located in this bid document)
5. Certificate of Compliance with Iran Divestment Act (located in this bid document)

Bid Proposal Form:

The respondent must complete the bid proposal form on page 18 of this document. This includes the respondent's contact information and proposed cost for the product specifications listed in this document.

Exceptions Form:

The exceptions form listed on page 19 of this document give options of "**NO EXCEPTIONS TAKEN**" or "**BIDDER TAKES EXCEPTIONS**". One of these should be selected and submitted with the sealed bid.

BIDDER TAKES EXCEPTIONS: If a bidder has exceptions to the product specifications, they must note it on the exceptions form on page 19 of this document. The specific exception must also be listed in the exceptions/comments box next to the appropriate product specification located on pages 3-12 of this document.

NO EXCEPTIONS TAKEN: If the bidder **has no** exceptions to the product specifications listed in this document, they should indicate so by selecting, "NO EXCEPTIONS ARE TAKEN" on the exceptions form on page 19 of this document.

Anti-Collusion Statement:

The respondent certifies by signing the anti-collusion statement on page 20 of this ITB that this proposal is made without prior understanding, agreement, or accord with any other person submitting proposals for the same service and that this submission is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce.

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Iran Divestment Act:

The respondent must certify on page 21 of this ITB that neither they nor any of their successors, parent companies, subsidiaries or companies under common ownership or control certifies, under penalty of perjury, that to the best of their knowledge and belief that they are not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

Signatures:

The Exceptions Form, Anti-Collusion Statement, Certification of Compliance with the Iran Divestment Act, and all ITB Amendments must be signed and dated by a person authorized to legally bind the respondent to a contractual relationship.

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IV. FORMS:

a) BID PROPOSAL FORM

Information of company or individual with whom the contract would be written			
Company Legal Name:			
Address:			
Primary Point-of-Contact			
Primary Point-of-Contact Email Address:			
Phone:			
Product	Product Cost	Delivery Cost (if not included in product cost)	Delivery Time (in days)
Asphalt Hotbox (as listed in the product specifications)	\$	\$	Days
Option 1 Heated Tack Tank	\$	\$	Days
Option 2 Spray Tack Unit	\$	\$	Days
Option 3 Solvent Tank	\$	\$	Days
Option 4 Utility Hand Torch	\$	\$	Days
Option 5 Light Bar: Directional Arrows & Controller	\$	\$	Days
Option 6 Strobe Light	\$	\$	Days
Option 7 Loading Hoist/Winch & Davit 12V Operation	\$	\$	Days
Option 8 Loading Hoist/Wench & Davit Manual Operation	\$	\$	Days
Option 9 Tool Rack	\$	\$	Days
Option 10 Spare Tire – Mounted	\$	\$	Days
Option 11 Spare Tire – Loose	\$	\$	Days
Annual Maintenance Agreement (cost per year) if applicable:		\$	

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b) EXCEPTIONS FORM

Bidder MUST sign the appropriate statement below, as applicable.

☐

Bidder understands and agrees to all terms, conditions, requirements and specifications stated herein.
NO EXCEPTIONS ARE TAKEN.

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	

☐

Bidder takes exception to the following terms, conditions, requirements and specifications stated herein.

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	
EXCEPTIONS SHOULD BE LISTED IN THE EXCEPTIONS/COMMENTS BOX NEXT TO THE APPROPRIATE PRODUCT SPECIFICATION LOCATED ON PAGES 3 THRU 12 IN THIS DOCUMENT.	

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c) ANTI-COLLUSION STATEMENT

By signing this form the respondent agrees that he/she has not divulged to, discussed, or compared his/her submission with other respondents and has not colluded with any other respondent whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of service. Any such violation will result in any contract related to this ITB being null and void and could constitute a felony and result in a fine, imprisonment and civil damages.

The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this ITB, and is authorized to enter into a contract with Hamblen County Government. This form must be signed personally by the respondent or the respondent's authorized agent. All signatures must be original.

Signature

Title

Printed Name

Date

By signing this form, the respondent signifies understanding and agreement with Hamblen County Government's Terms and Conditions.

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d) CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT
Tenn. Code Ann. § 12-12-101 et seq.

Comes _____, for and on behalf of
(Printed name of Principal Officer of Company)

_____, (the “Company”) and, after being duly
authorized by the Company so to do, makes oath that:

By submission of these qualifications, each respondent certifies, and in the case of a joint
submission each party certifies, under penalty of perjury, that to the best of their knowledge
and belief that each respondent is not on the list created pursuant to the Iran Divestment Act,
Tenn. Code Ann. § 12-12-106.

Signature

Title

Date

HAMBLEN COUNTY GOVERNMENT
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V. BID SUBMISSION CHECKLIST:

- ☐ Bid packet is labeled on the outside of the envelope or in the subject line, if electronically submitted, '**NEW ASPHALT HOTBOX TRAILER FOR HAMBLEN COUNTY HIGHWAY DEPARTMENT ITB #2021-03 – JANUARY 28, 2021 @ 2P.M.**' as instructed on pages 15-16 Section III of this document
- ☐ Complete ORIGINAL signed and initialed ITB packet
- ☐ Bid Proposal Form completed (page 18 Section IV.a. of this document)
- ☐ Copy of W-9
- ☐ Exceptions Form completed and signed (page 19 Section IV.b. of this document)
- ☐ Anti-Collusion Statement Signed (page 20 Section IV.c. of this document)
- ☐ Certification of Compliance with Iran Divestment Act completed and signed (page 21 Section IV.d. of this document)